



MECHANICAL PERMIT APPLICATION

1616 Humboldt Avenue
West St. Paul, MN 55118

Phone: 651-552-4116

Email: permits@wspmn.gov

Website: www.wspmn.gov

OFFICE USE ONLY	
Received Date:	Permit Number: MECH

PROJECT ADDRESS:		
OWNER/OCCUPANT INFORMATION:		
Name:	Phone:	
Address:	State:	Zip:
Email:		
CONTRACTOR INFORMATION:		
Name:	Phone:	
Address:	State:	Zip:
Email:		
State License #:	Contact Name:	

APPLICANTS SIGNATURE:	
Applicant certifies that all information is correct and that all pertinent state regulations and city ordinances will be complied with in performing the work for which this permit is issued.	
Printed Name:	Date:
Signature:	Date:

PROJECT DESCRIPTION

RESIDENTIAL FEES					
Base Fee: \$50 (includes 1 fixture) – Add \$10 for each additional fixture					
New Single Family Dwelling \$200					
Furnace	\$10	#	Air Exchanger	\$10	#
Air Conditioner	\$10	#	Garage/Unit Heater	\$10	#
Fireplace	\$10	#	Heat Pump	\$10	#
Exhaust Fan	\$10	#	Energy Recovery Ventilator	\$10	#
In Floor Heat	\$10	#	Gas Appliance	\$10	#
Duct Work Only/Extension	\$10	#	Gas Piping Asso. w/ Mechanical Install	\$10	#
Boiler	\$10	#	Other/Misc. _____	\$10	#
License Verification Fee \$5.00			State Surcharge \$1.00		

COMMERCIAL Fees	
Project Value (materials & labor)	\$
Permit Fee (project value x .015 or \$50, whichever is greater)	\$
State Surcharge (project value x .0005)	\$
TOTAL:	\$