

**West St. Paul
Beyond the Yellow Ribbon
Minutes of July 2, 2019**

1) Call Meeting to Order and Introductions

Chair Le called the meeting to order at 2:30 p.m.

Members Present: Sherrie Le, Chair
Jan Bremner, Volunteer Coordinator
Shirley Buecksler, Secretary/Treasurer
Julie Burkhardt
Ed Iago, Business Liaison Officer
Gene Kahnke
Mary Kahnke
MaryJo McBride
Jesse Mettner
Melissa Pond-Benesh, Vice Chair

Also Present: Mike Windsperger, Yellow Ribbon Regional Outreach Coordinator
for Central Minnesota

2) Approval of Minutes

A. Minutes of May 7, 2019

Motion was made by McBride and seconded by Windsperger to approve the minutes of May 7, 2019.

All members present voted aye. Motion carried.

B. Minutes of June 4, 2019

Motion was made by McBride and seconded by Mettner to approve the minutes of June 4, 2019.

All members present voted aye. Motion carried.

3) Treasurer's Report

Buecksler provided the Treasurer's report for the Committee, also attached to the minutes as part of the record.

Current Balances:

- Checking: \$ 2512.72

Checking Account Activity:

- \$100.00 donation from LeVander, Gillen & Miller, P.A. deposited on June 5, 2019
- \$400.00 donation from Dunkin Donuts deposited on June 5, 2019

- Savings: \$13,785.00

Savings Account Activity:

- \$1,000.00 donation from Rotary Club deposited on June 27, 2019
- \$500.00 donation from Southview Animal Hospital deposited on June 27, 2019

Windsperger requested a report of deposits from June 2018 to June 2019, not including non-monetary donations. Buecksler will email the report to him and Chair Le.

Chair Le met with Neighbors, Inc. to discuss:

- Changing to another bank
 - Neighbors approves of changing to another bank but Iago suggested waiting until all of the changes are made after Mendota, Lilydale and Mendota Heights join the Yellow Ribbon group.
 - The Committee discussed banks versus credit unions but did not make a decision on a specific institution.
- Changing from a debit card to a credit card for Chair Le and Buecksler
 - This should also wait until all changes are made.
 - Mettner said both debit cards and credit cards are recoverable and equally vulnerable.
 - Mettner asked what the City has for credit card fraud coverage. Le said the bank may notify the cardholder of potential fraud.
- Limit on daily spending amount
 - Neighbors would like a limit set for daily spending.
 - The Committee agreed to a \$1,500 daily spending limit.

4) Old Business

A. Parking During Three Week Training – New Location

From mid-July to August, Chair Le said parking will be in the overflow parking area of the dome on Livingston and also part of the dome lot.

B. August 18th Finalize Planning

Chair Le and Bremner have found more volunteers for the event. Royalty could possibly help with activities and games. Guard members and their families will be able to play foot golf, as well.

Discussion included volunteer assignments, food, and grocery shopping. Iago will need a final head count and grocery list. He said he will pick up and deliver groceries.

Buecksler will purchase red, white and blue tablecloths for serving and eating tables and one white cloth for under the salads.

Mettner will check with Sgt. Nagel regarding a Police appearance at the event.

Pond-Benesh will pick up ice.

Chair Le will provide a detailed list of groceries for Iago.

McBride will find more prizes for kids games.

It was suggested to also bring in two or three massage therapists for the event.

Iago said he will talk to South Robert Street Business Association for prizes.

Windsperger will verify that the Guard will be able to accept prizes and if there is a limit on the monetary value of the gift.

C. Follow-up Merger Discussions

Chair Le said we may need a Volunteer Coordinator for each community. Bremner will check with Diane Erickson, WSP Volunteer Engagement Manager.

D. WWII Veteran Cleaning

Chair Le said a veteran has contacted different Yellow Ribbon groups but only gave one day for them to provide service. Windsperger is setting up a phone call with the church for an on-call situation.

Chair Le said this veteran will call if he needs assistance.

5) Liaison Reports

A. County and Military Resources Updates

No update.

B. Business/Fundraising Update

Iago provided Buecksler with a \$100.00 donation from Navy Island Plywood.

Iago said he is starting a new list of businesses and all are agreeing to join. He is continuing with larger businesses. Iago and Buecksler discussed the appreciation plaques that will be going out soon to businesses.

6) New Business

A. Flag at Albert Park

Iago said there is a flag at Albert Park but no one has claimed responsibility for raising, lowering or lowering to half staff.

The Committee discussed whether the flag should be removed or maintained by the Committee. It currently has no light but Iago said a solar light could be added. Concrete would need repainting in the park, which could be done by the City's seasonal employees.

G. Kahnke said the VFW could be asked to supply a new flag. Iago and G. Kahnke will drive by to look at the flag and the park.

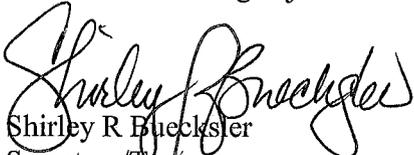
Chair Le said she will find out who has the key. She also said that the Yellow Ribbon can purchase the solar lighting for it.

7) Next Meeting

The next meeting of the Yellow Ribbon meeting is scheduled for 2:30 p.m. on Tuesday, August 6, 2019. Both Mettner and Bueckler said they will be absent.

8) Adjourn

The meeting adjourned at 3:53 p.m.


Shirley R. Bueckler
Secretary/Treasurer