



CITY OF WEST ST. PAUL

1616 Humboldt Ave
West St. Paul, MN 55118

PHONE: 651-552-4153
FAX: 651-552-4190

www.wspmn.gov

Contractor Requirements for:

Sanitary Sewer Utility Work

One of the following MN DLI issued: (copy required)

_____ Plbg Contractor License
_____ Pipelaying / Plbg Bond

SEWER PERMIT APPLICATION

Permit Number _____

Project Address Street City State/Zip Property ID #

Property Owner + Contact name if a business Street City State /ZIP Phone Alt. Phone

Contractor Company + Contact name Street City State /ZIP Phone (24hr) GSOC ID#

SEWER UTILITY WORK - OUTSIDE A BUILDING

Description:

- New Sanitary Sewer Service
- Sanitary Sewer Repair
- Sanitary Sewer Disconnect
- New Storm Sewer
- Storm Sewer Repair
- Storm Sewer Disconnect

Is the proposed work in the Public Right of Way?

Yes No If yes, how many feet? _____

Type of Work

- Trench
- Hole
- Bore (specify) _____
- Liner
- Aerial
- Other (specify) _____

Project Details

Will you be Excavating? Yes No If Yes, please fill in the following information:

Length	Width	Depth	Total Linear Footage			
Type of Materials for Restoration	Concrete	Bituminous	Gravel	Sod/Seed/Blanket	Trees & Shrubs	

Schedule

Estimated dates Start: _____ End: _____ Weekend and After Hours Dates: _____

Comment and Additional Information:

A Right Of Way permit is required for any work done in the Right of Way. Prior to any work being done in the Right Of Way (including Gopher State locates); the permit holder shall notify any affected property owners of the planned work to be done in the Right of Way. Right Of Way permit can be applied for through the City's website at www.wspmn.gov

Any connections made to an existing line are required to have an Inflow/Infiltration inspection completed by the City's consultant. Inspections can be scheduled by calling the scheduler at 651-318-0361. The final connection cannot be made until a Compliance letter is received from the City.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provision of any other State or Local law regulating construction or the performance of construction. This building permit may be suspended or revoked if the permit has been issued in error or on the basis of incorrect information supplied or in violation of any ordinance or regulation of the City of West St. Paul.

Signature of Applicant (Owner or Contractor) _____ Date _____

CALL (651) 552-4153 TO SCHEDULE AN INSPECTION 24 HOURS IN ADVANCE

APPROVED BY

TITLE

DATE

Permit terms for Utility work

Under this order “utility” shall mean and include all privately, publicly or cooperatively owned communication lines and facilities, any systems, lines and facilities for the distribution and transmission of electrical energy, oil, gas, water, sewer, steam and other pipe lines, railways, ditches, flumes or other structures which under the laws of this State, Dakota County, or the City may be constructed, placed or maintained across, along the road right of way. Dependent upon the meaning intended in the context, “Utility” shall also mean the utility company, inclusive of any wholly owned subsidiary.

The Utility shall give notification of its intent to perform service and maintenance operations which will interfere with the flow of traffic and shall obtain a permit prior to performing such operations. However, the Company may perform service and maintenance operations including opening and disturbing the surface of the right of way without prior approval in those instances where an emergency exists that is dangerous to the life or safety of the public and which requires immediate repair. The Utility shall take all necessary and reasonable safety measures to protect the traveling public and shall **within two business days** after the occurrence apply for the necessary permit.

The Utility and Contractor shall assume all liability for, and save the City, its agents and employees, harmless from, any and all claims for damages, actions or causes of action arising out of the work to be done herein and the continuing uses by the Utility, including but not limited to the placing, constructing, reconstructing, maintaining and using of said utility under this application and Permit.

If at any time the City shall deem it necessary to make any improvements or changes on all or any part of the road right of way, then and in such event, the owner of the utility shall within 15 days after written notice from the City, or its authorized agent, shall proceed to alter, change, vacate or remove said utility from the road right of way so as to conform to said road right of way changes and as directed by the City. Such work shall be done without any cost whatsoever to the City and shall be completed within the date specified in said written notice. The Utility shall assume all liability and save the City harmless from any and all claims or damage of any nature whatsoever occasioned by reason of not having removed said utility within the time specified in said notice. If work cannot be completed within the dates specified, a written request for an extension must be made. The City may remove, change, or destroy the improvements described in this permit without any obligation to the permittee or its assigns to restore the improvements or pay any damages.

The Utility, or its contractor, may be required to furnish a deposit in a form required by and in favor of the City for any expense incurred in the repairing of damage to any portion of the right of way caused by work performed under this Permit, including any out of the ordinary engineering supervision and inspection expense. In those instances wherein a deposit is required, the amount shall be specified by the City. If a check is furnished, any monies remaining over the above such expense shall be returned to the applicant after the required deposit period.

The Permit as issued does not in any way imply an easement on public or private property. The permit does not convey any property rights within the right of way to the permittee.

SPECIAL PROVISIONS:

Prior to removal of any existing turf, all necessary Erosion Control Devices shall be in place. Wherever topsoil and/or sod are disturbed they shall be replaced within a maximum of SEVEN days or in accordance with the NPDES Permit – if applicable, and maintained satisfactorily for up to one year until the new turf is established. In addition, all work shall be in compliance with local, state and federal regulations.

Other Requirements: _____
