


Contractor & Property Information

Contractor license #:	Exp. date:	Pipe-layers card #:	License & insurance verification:	Initials:	Date received:
Contractor name on file:		Business address on file:	City, State, Zip code:	Plus 4:	24 hr. phone #:
Contractor - not on file:		Business address - not on file:	City, State, Zip code:		24 hr. phone #:
Contractor contact name:	Phone #:	Email:		GSOC ticket #:	
Project name:	Project address:	City, State, Zip code:	Plus 4:	Parcel ID #:	
Property owner(s):	Property owner(s) address:	City, State, Zip code:	Plus 4:	Contact name:	

Sewer Utility Work (outside of building)

Type of sewer:	Type of work:	Trench length:	Liner length:	Repair from/to:	
Scope of work:				Est. start date:	Est. end date:
				Project cost:	In the ROW ³ ?

City of West St. Paul Use Only

City permit no.	Permit fee (note 1 or 2):	ROW fee (note 3):	Total permit fee:	Approved by:	Approved on:
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¹ The sewer permit fee for work to be on done on commercial/industrial property and apartment buildings (with 3 or more dwelling units) is calculated by multiplying the **sewer project cost X .015**. A surcharge of **.0005%** is required by the State of Minnesota.

² The sewer permit fee for work to be performed on all single-family properties (with up to 2 dwelling units) is a flat fee of **\$175.00**, plus a State surcharge of **\$1.00**.

³ Any work done in the right-of-way requires that the applicant be registered with Dakota County's "One Stop Roadway Permit Shop" and pay a ROW fee. Go to <https://services.co.dakota.mn.us/OneStopRoadwayPermit/Login.aspx> to register

Infrastructure fees for new sewer service connections: Residential (single/multi-family) \$250 per unit; Commercial/Industrial \$250 per 1000 sq. ft.

Project Requirements

- **Please schedule inspections at least 24 hours in advance.** To schedule an inspection call **651-552-4131** or **651-552-4137**.
- A building-drain wye branch drawing must be submitted to the City upon completion of the project.
- Repairs made without permits or inspections will be subject to double fees.
- Additional information is available for your review and is printable by clicking on the following links:
 - [Sanitary Sewer Rehabilitation Specifications](#)
 - [Sanitary & Storm Sewer Construction Specifications](#)
 - [Definition of a Right-Of-Way \(ROW\)](#)
 - [Legal Notifications & Permit Terms](#)

SEWER PERMITS ARE VALID FOR A PERIOD OF 12-MONTHS AND CANNOT BE TRANSFERRED OR RENEWED