

**City of West St. Paul
City Council Meeting Minutes
September 12, 2022**

1. Call to Order

Mayor Napier called the meeting to order at 6:34 p.m.

2. Roll Call

Present: Mayor Dave Napier
Councilmembers Wendy Berry, Julie Eastman, Lisa Eng-Sarne, Robyn Gulley, John Justen and Dick Vitelli

Absent: None

Others Present: City Manager Nate Burkett
City Attorney Kori Land
Police Lieutenant Matt Swenke
Community Development Director Ben Boike
Public Works Director / City Engineer Ross Beckwith
Parks & Rec Director Dave Schletty
Finance Director Char Stark
City Clerk Nicole Tillander

3. Pledge of Allegiance

4. Adopt the Agenda

Motion was made by Councilmember Eng-Sarne and seconded by Councilmember Berry to adopt the agenda as presented.

Vote: 6 ayes / 0 nays. Motion carried.

5. Beyond the Yellow Ribbon Presentations

A. Ed Iago, Northern Dakota County Business Liaison Officer Beyond the Yellow Ribbon

Honoring the volunteer contributions of Gene and Mary Khanke (Navy); Neil Garlock, Chairman (USMC) presenting to Sherrie Le; Bob Clos Jr. from Tapemark; Dawn Anderson from Oxendale's Market. Thank you for your service to the West St. Paul community, especially its veterans.

6. OCWS Briefing

Council discussed the following items during the Open Council Work Session of September 12th:

A. Parks & Recreation Advisory Committee Goals and Objectives

- B. Environmental Committee Goals and Objectives
- C. Butler Avenue Trail Project Discussion
- D. 2023 - 24 Budget Proposal Version 2
- E. Annual Fee Schedule

7. Community Comments – In Person

- Dan McPhillips, 1692 Charlton St, crosswalk, public works project notification, snow removal – staff will review.

8. Community Comments – Phone Line

- No one called in to address the council.

9. Council Comments

Mayor and Councilmembers addressed the public on various topics.

10. Proclamations, Presentations and Recognitions

- A. Proclamation Honoring Hispanic Heritage Month (September 15 - October 15)

Motion was made by Councilmember Vitelli and seconded by Councilmember Eng-Sarne to adopt the proclamation.

Vote: 6 ayes / 0 nays. Motion carried.

11. Consent Agenda

City Manager Nate Burkett discussed the details of Item J. School Resource Officer Agreement. The SRO working mainly at Two Rivers High School is Police Investigator Elyse Wood. This arrangement will be a great benefit to WSP, Mendota Heights and ISD197. Motion was made by Councilmember Eastman and seconded by Councilmember Justen to approve the following items on the Consent Agenda, as presented:

- A. Approve City Council Meeting Minutes of August 22, 2022
- B. Approve Quit Claim Deed Restricting Access to Wentworth Ave and Oakdale Ave for the Thompson Square Townhome Development
- C. City Licensing
- D. Declare Items Surplus and Authorize Sale
- E. Donations to the City
- F. Easements for the Thompson and Oakdale Trail and Sidewalk Projects, City Projects 21-6 and 23-2
- G. Financial Update – July
- H. List of Claims for September 12, 2022
- I. Rental Licensing
 - 1380 Bidwell Street (Apartment – Renewal)
 - 255 Westview Drive #307 (Condo – Renewal)
 - 421-423 Stanley Street (Duplex – Renewal)
 - 1335 Oakdale Avenue (Apartment – Renewal)

- 76-78 Logan Avenue W (Duplex – Renewal)
- 232 Haskell Street W (Duplex – New)
- 1098 Stryker Avenue (Single Family – New)
- 100 Emerson Avenue W (Apartment – Renewal)
- 917 Smith Avenue S (Duplex – Renewal)
- 1762 Oakdale Avenue (Apartment – Renewal)
- 1772 Oakdale Avenue (Apartment – Renewal)
- 1802 Oakdale Avenue (Apartment – Renewal)
- 1812 Oakdale Avenue (Apartment – Renewal)
- 240 Thompson Avenue (Apartment – New)
- Total Amount – \$9,664.00

J. School Resource Officer Agreement

Vote: 6 ayes / 0 nays. Motion carried.

12. Public Hearing

13. New Business

14. Old Business

A. Assessment Reviews for 240 Arion St. E. and 78 Annapolis St. E.

Community Development Director Ben Boike presented details of each assessment. Property owners were not in attendance. Motion was made by Councilmember Vitelli and seconded by Councilmember Berry to add the assessments to the roll.

Vote: Vitelli – aye
 Berry – aye
 Eastman – aye
 Eng-Sarne – aye
 Gulley – nay
 Justen – nay
 4 ayes, 2 nays
 Motion carried.

15. Adjourn

Motion was made by Councilmember Eng-Sarne and seconded by Councilmember Berry to adjourn the meeting at 7:15 p.m.

Vote: 6 ayes / 0 nays. Motion carried.

Meeting adjourned.

A handwritten signature in blue ink, appearing to read "David J. Napier". The signature is fluid and cursive, with a large initial "D" and "N".

David J. Napier
Mayor
City of West St. Paul