

**City of West St. Paul
City Council Meeting Minutes
September 11, 2023**

1. Call to Order

Mayor Napier called the meeting to order at 6:30 p.m.

2. Roll Call

Present: Mayor Dave Napier
Councilmembers Pat Armon, Wendy Berry, Julie Eastman, Lisa Eng-Sarne, Robyn Gulley and John Justen

Absent: None

Others Present: City Manager Nate Burkett
City Attorney Sam Ketchum
Police Chief Brian Sturgeon
Assistant City Manager Dan Nowicki
Community Development Director Ben Boike
Public Works Director / City Engineer Ross Beckwith
Finance Director Char Stark
City Clerk Nicole Tillander

3. Pledge of Allegiance

4. Adopt the Agenda

Motion was made by Councilmember Eng-Sarne and seconded by Councilmember Justen to adopt the agenda, as presented.

Vote: 6 ayes / 0 nays. Motion carried.

5. Proclamations, Presentations and Recognitions

A. Proclamation Honoring Latine Heritage Month (September 15 - October 15)

Minnesota House of Representatives Rep. María Isa Pérez-Vega (DFL) District: 65B will read the proclamation in English and Spanish.

B. Oath of Office – Introduction of New Police Officer

Chief Sturgeon and Mayor Napier swore in new police officer Payton Weber-Rolfes. Payton is from our community and continues to be involved in the Two Rivers High School community. Many friends and family members were present in the council chambers. Thank you for choosing West St. Paul, Officer Weber-Rolfes! We are proud to have you.

6. OCWS Briefing

Council discussed the following items during the Open Council Work Session of September 11th:

- A. Legislative Changes and Local Impacts
- B. Strategic Priority – Improved Housing

7. Community Comments – In Person

- Lincoln Benton – emerald ash borer, parking permit, additional driveway space
- Connye LaCombe, Ward 3 – K9 Walk, great community activity
- Daryl and Christine Morrison – social media post issue, graffiti and question about why the police didn't come to a 911 call, Chief Sturgeon advised FBI, BCA and WSP Police investigated all events
- Maria Isa – event at Harmon Park on October 15th in honor of Latine Heritage Month

8. Community Comments – Phone Line

- No one called in to address the council.

9. Council Comments

Mayor and Councilmembers addressed the public on various topics.

10. Consent Agenda

Motion was made by Councilmember Justen and seconded by Councilmember Eng-Sarne to approve the following items on the Consent Agenda, as presented:

- A. Approve City Council Meeting Minutes of August 14 and August 28, 2023
- B. List of Claims for September 11, 2023
- C. City Rental Licensing
 - 2050 Delaware Ave. (Apartment-Renewal)
 - 122 Muriel Blvd. (Single Family-Renewal)
 - 1455 Oakdale Ave. (Single Family-Renewal)
 - 1380 Bidwell St. (Apartment-Renewal)
 - 1335 Oakdale Ave. (Apartment-Renewal)
 - 347 Emerson Ave. W (Single Family-Renewal)
 - Total Amount – \$3,034.00
- D. Budget Transfer – Building Inspection Permit Application
- E. Consultant Contract for Sanitary Forcemain 4 Construction Inspection, City Project 19-4
- F. Order and Receive Feasibility Report and Order Public Hearing for 2023-2024 Robert Street Sidewalk Snow Removal
- G. Resolution of Support for Inflow and Infiltration & Sanitary Sewer Rehabilitation Capital Budget Request
- H. Work Order with the Minnesota Department of Transportation for Sidewalk Repairs on Robert Street
- I. Cooperative Agreement with Great River Greening for City Hall Turf Conversion

J. Resolution of Support for ReLeaf Community Forestry and Shade Tree Program Bonding Grant Applications

Vote: 6 ayes / 0 nays. Motion carried.

11. Public Hearings

12. General Business

A. 2024 Preliminary Budget and Levy

Finance Director Char Stark presented. Staff looks for approval of the 2024 Preliminary Budget and Levy and Resolution No. 23-053 Adopting the Preliminary Budget and Setting the 2024 Preliminary Tax Levy and Debt Service Levy.

Motion was made by Councilmember Eastman and seconded by Councilmember Justen to approve the 2024 Preliminary Budget and Levy and Resolution No. 23-053 Adopting the Preliminary Budget and Setting the 2024 Preliminary Tax Levy and Debt Service Levy as presented.

Vote: 6 ayes / 0 nays. Motion carried.

B. First Reading of an Ordinance Vacating an Alley between Butler Avenue and Stanley Street

City Engineer Ross Beckwith presented. Staff recommends approval of the first reading and to set the public hearing for a future meeting.

Motion was made by Councilmember Eng-Sarne and seconded by Councilmember Armon to adopt the first reading as presented.

Vote: 6 ayes / 0 nays. Motion carried.

C. Final Reading of an Ordinance Amending Multiple Sections of the Zoning Code Regarding Solar Carports

Community Development Director Ben Boike presented. Staff made changes discussed at first reading and looks for approval of final reading.

Motion was made by Councilmember Armon and seconded by Councilmember Eastman to adopt Ordinance No. 23-012 Amending Multiple Sections of the Zoning Code Regarding Solar Carports as presented.

Vote: 6 ayes / 0 nays. Motion carried.

D. Final Reading of an Ordinance Amending Section 153.346 of the Zoning Code Regarding Requirements for Bicycle Parking

Community Development Director Ben Boike presented. Staff made changes discussed at first reading and looks for approval of final reading.

Motion was made by Councilmember Justen and seconded by Councilmember Berry to adopt Ordinance No. 23-013 Amending Section 153.346 of the West St. Paul Zoning Code Regarding Requirements for Bicycle Parking as presented.


Vote: 6 ayes / 0 nays. Motion carried.

13. Adjourn

Motion was made by Councilmember Eng-Sarne and seconded by Councilmember Justen to adjourn the meeting at 7:27 p.m.

Vote: 6 ayes / 0 nays. Motion carried.

Meeting adjourned.



David J. Napier
Mayor
City of West St. Paul