

**City of West St. Paul  
City Council Meeting Minutes  
August 23, 2021**

**1. Call to Order**

Mayor Napier called the meeting to order at 6:32 p.m.

**2. Roll Call**

Present: Mayor Dave Napier  
Councilmembers Wendy Berry, Julie Eastman, Lisa Eng-Sarne,  
Robyn Gulley, John Justen, and Dick Vitelli

Absent: None

Others Present: City Manager Nate Burkett  
City Attorney Amanda Johnson  
Police Chief Brian Sturgeon  
City Planner Melissa Sonnek  
Public Works & Parks Director / City Engineer Ross Beckwith  
Finance Director Char Stark  
Marketing & Communications Manager Dan Nowicki  
City Clerk Nicole Tillander

**3. Pledge of Allegiance**

**4. Adopt the Agenda**

Motion was made by Councilmember Vitelli and seconded by Councilmember Justen to adopt the agenda, as presented.

Vote: 6 ayes / 0 nays. Motion carried.

**5. OCWS Briefing**

OCWS Meeting of August 23, 2021 was cancelled.

**6. Citizen Comments – In Person**

Citizens who addressed the City Council in person:

- Isaac Contreras, NAHREP (National Association of Hispanic Real Estate Professionals) Introduction
- Joel Knoepfler
- Judy Rangle
- Kevin Hendricks

**7. Citizen Comments – Phone Line**

No one called in to address the City Council.

## **8. Council Comments**

Mayor and Councilmembers addressed the public on various topics.

## **9. Proclamations, Presentations and Recognitions**

- A. Proclamation Honoring Direct Support Professionals Recognition Week, September 12-18, 2021

Motion was made by Councilmember Eng-Sarne and seconded by Councilmember Gulley to adopt the proclamation.

Vote: 6 ayes / 0 nays. Motion carried.

## **10. Consent Agenda**

Motion was made by Councilmember Justen and seconded by Councilmember Vitelli to approve the following items on the Consent Agenda, as presented:

- A. Approve City Council and OCWS Minutes of August 9, 2021
- B. 08/23/21 List of Claims for August 23, 2021
- C. Financial Report
- D. Amend Consultant Contract for 2022 Street Improvements Project 22-1
- E. Consultant Contract for 2022 Sanitary Sewer Lining Project 22-4
- F. Joint Powers Agreement with St. Paul for the Annapolis Street Reconstruction Project 23-1
- G. Rental Licensing
  - 900 Robert Street (Apartment – Renewal)
  - 170 Wentworth Avenue West – Unit E (Townhome – Renewal)
  - 255 Westview Drive – Unit #203 (Condo – New Rental)
  - 76/78 Logan Avenue West (Duplex - Renewal)
  - 92/94 Logan Avenue West (Duplex – Renewal)
  - 487 Mendota Road West (Twin Home – Renewal)
  - 1145 Stryker Avenue (Single Family – New Rental)
  - 180 Carol Lane (Single Family – Renewal)
  - 837 Bidwell Street (Single Family - Renewal)
  - 477 Bernard Street East (Single Family - Renewal)
  - 215 Winona Street West (Single Family - Renewal)
  - 1455 Oakdale Avenue (Single Family - Renewal)
  - 1139 Kruse Street (Single Family – Renewal)
  - 1064 Robert Street (Single Family – Renewal)
  - Total Amount – \$3,039.50
- H. Statewide Health Improvement Partnership (SHIP) Grant Solicitation

Vote: 6 ayes / 0 nays. Motion carried.

## **11. Public Hearing**

### **A. Conditional Use Permit to Allow a Dental Clinic at 1740 Robert Street – Pacific Dental**

Motion was made by Councilmember Vitelli and seconded by Councilmember Justen to approve the conditional use permit as presented by City Planner Melissa Sonnek and adopt Resolution 21-059.

Vote: 6 ayes / 0 nays. Motion carried.

### **B. Conditional Use Permit to Allow two Medical Offices/Clinics at 34 Moreland Ave. E. – Steve Wallin**

City Attorney Amanda Johnson advised of possible issues with two uses in the same building; floor plan/secure entry concerns, safety plans, possible unlicensed business and vulnerable populations.

As the application does not meet the conditional use permit parameters at this point, specifically under zoning code section 153.028A subsection 2b, Attorney Johnson recommends pulling the application.

Mayor and Council recommend moving the item back to Staff for further research.

Motion was made by Councilmember Vitelli and seconded by Councilmember Berry to move the item back to Staff for a future report.

Vote: 6 ayes / 0 nays. Motion carried.

### **C. Final Reading of an Ordinance Amending and Repealing in Part, Multiple Sections of Chapter 153 of the West St. Paul City Code**

Ordinance changes relating to housing with services establishments, changes required due to state legislature amendments.

Mayor Napier opened the Public Hearing at 7:11 p.m. Hearing from no one wishing to speak, Mayor Napier closed the Public Hearing at 7:12 p.m.

Motion was made by Councilmember Vitelli and seconded by Councilmember Eng-Sarne to approve the ordinance as drafted.

Vote: 6 ayes / 0 nays. Motion carried.

## **12. New Business**

### **A. Order and Receive Feasibility Report and Order Public Hearing for 2021-2022 Robert Street Sidewalk Snow Removal**

Public Works & Parks Director / City Engineer Ross Beckwith presented the council report and requested public hearing to be held September 27, 2021.

Motion was made by Councilmember Berry and seconded by Councilmember Eng-Sarne to approve the item as presented.

Vote: 6 ayes / 0 nays. Motion carried.

**13. Old Business**

There was no old business to discuss.

**14. Adjourn**

Motion was made by Councilmember Gulley and seconded by Councilmember Justen to adjourn the meeting at 7:16 p.m.

Vote: 6 ayes / 0 nays. Meeting adjourned.



David J. Napier  
Mayor  
City of West St. Paul