

**City of West St. Paul  
City Council Meeting Minutes  
August 9, 2021**

**1. Call to Order**

Mayor Napier called the meeting to order at 6:30 p.m.

**2. Roll Call**

Present: Mayor Dave Napier  
Councilmembers Wendy Berry, Julie Eastman, Lisa Eng-Sarne,  
Robyn Gulley, John Justen, and Dick Vitelli

Absent: None

Others Present: City Manager Nate Burkett  
City Attorney Kori Land  
Police Chief Brian Sturgeon  
City Planner Melissa Sonnek  
Public Works & Parks Director / City Engineer Ross Beckwith  
Finance Director Char Stark  
Marketing & Communications Manager Dan Nowicki  
City Clerk Nicole Tillander

**3. Pledge of Allegiance**

**4. Adopt the Agenda**

Motion was made by Councilmember Vitelli and seconded by Councilmember Berry to adopt the agenda, as presented.

**5. OCWS Briefing**

Council discussed the following items during the Open Council Work Session:

- A. Fee Schedule
- B. Preliminary 22 Budget and Conceptual 23 Budget
- C. Future OCWS Setting Discussion

**6. Citizen Comments – In Person**

Citizens who addressed the City Council in person:

- Dan Braun
- John Bellows

**7. Citizen Comments – Phone Line**

No one called in to address the City Council.

## **8. Council Comments**

Mayor and Councilmembers addressed the public on various topics.

## **9. Proclamations, Presentations and Recognitions**

### **A. Donations to the City**

Police Chief Sturgeon presented five donations from the community and businesses:

- Anonymous donation to the Police Department's school supply drive in the amount of \$20.00.
- Michelle Dose and Charles Hodgson donated \$25.00 to the Police Department's school supply drive.
- Anonymous West St Paul Police Officer donated \$2,000.00 to the Police Department's school supply drive.
- Target donated a \$150.00 gift card to the West St Paul Police Department's Nite to Unite event.
- Cub Foods donated \$25.00 in product to the West St Paul Police Department's Nite to Unite event.

Motion was made by Councilmember Berry and seconded by Councilmember Eastman to adopt Resolution No. 21-056 Donations to the City.

Vote: 6 ayes / 0 nays. Motion carried.

## **10. Consent Agenda**

There were two changes to the Consent Agenda outlined by City Manager Nate Burkett. The first change was a motion in the June 28, 2021 City Council minutes posted contained an error regarding seconding a motion. Minutes have been amended. Second, in the attachment for item 10G List of I and I Assessment Properties 080921, property at 985 Cherokee had the incorrect assessment amount listed. It should be \$4,006.50. This also changes the total assessment in the memo to \$51,636.25. Corrected amounts have been listed. Mayor Napier also had one additional redline to item 10C Council Rules and Code of Ethics. With these changes, motion was made by Councilmember Justen and seconded by Councilmember Berry to approve the following items on the Consent Agenda as amended and presented:

- A.** List of Claims for August 9, 2021
- B.** Approve City Council and OCWS Minutes from 6/28/21, 7/12/21 and 7/26/21
- C.** Council Rules and Code of Ethics
- D.** Final Payment for the 2020 Pond Cleaning Project CP 18-7
- E.** Market Adjustment – Police
- F.** Rental Licensing
  - 989 Smith Avenue South (Single Family – New Owner)
  - 258 Butler Avenue East (Single Family – Renewal)
  - 1250 Charlton Street (Single Family - Renewal)

- 283 Hurley Street East (Single Family - Renewal)
  - 140 Westchester Drive (Single Family - Renewal)
  - 930 Humboldt Avenue (Single Family - Renewal)
  - Total Amount – \$1,060
- G.** Sanitary Sewer I/I Private Property Assessment Agreements  
**H.** Special Event Permit and Outdoor Live Entertainment License

Vote: 6 ayes / 0 nays. Motion carried.

**11. Public Hearing**

**A. Second Reading – Vacation of Kruse Street on Augustana Church Property**

City Attorney Land advised unbuilt right-of-way on Kruse Street will be vacated by the City and returned to the church. Vacation will be taken subject to Xcel Energy easement for existing utility. Vacations are done by ordinance which requires a public hearing.

Mayor Napier opened the Public Hearing at 7:08 p.m. Hearing from no one wishing to speak, Mayor Napier closed the Public Hearing at 7:09 p.m.

Motion was made by Councilmember Vitelli and seconded by Councilmember Eng-Sarne to approve the ordinance as drafted.

Vote: 6 ayes / 0 nays. Motion carried.

**12. New Business**

**A. First Reading of an Ordinance Amending and Repealing in Part, Multiple Sections of Chapter 153 of the West St. Paul City Code**

City Attorney Kori Land prepared an ordinance amendment repealing all language related to housing with services from the various zoning districts pursuant to state legislature changes.

Motion was made by Councilmember Berry and seconded by Councilmember Justen to move approval of ordinance amendment first reading.

Vote: 6 ayes / 0 nays. Motion carried.

**13. Old Business**

There was no old business to discuss.

**14. Adjourn**

Motion was made by Councilmember Berry and seconded by Councilmember Justen to adjourn the meeting at 7:12 p.m.

Vote: 6 ayes / 0 nays. Meeting adjourned.

A handwritten signature in blue ink, appearing to read "D. Napier".

David J. Napier  
Mayor  
City of West St. Paul