

**MEETING MINUTES
WEST ST. PAUL PLANNING COMMISSION**

The regular meeting of the West St. Paul Planning Commission was called to order by Chair Kavanaugh on Tuesday, July 19, 2022 at 6:30 p.m. in the Municipal Center Council Chambers at 1616 Humboldt Avenue, West St. Paul, Minnesota 55118.

Roll Call: Commissioners: Morgan Kavanaugh (chair), Alex Dalquist, Tori Elsmore, Maria Franzmeier, Tim Haubrich, Lance LaRue, Dan McPhillips, and Lisa Stevens.
Absent: Liz Gillen

Also present: City staff: City Planner Melissa Houtsma, Assistant City Attorney Amanda Johnson, City Council Liaison Lisa Eng-Sarne.

Adopt Minutes: The minutes from the June 21, 2022 regular Planning Commission meeting were approved as written.

Public Hearings:

PC Case 22-13 – Site Plan and Preliminary/Final Plat for a Building Expansion at 1250 Oakdale Ave. (St. George Church) - SRA, Inc

City Planner Houtsma presented the staff report on the site plan and plat applications. The applicant, Nick Sperides of Sperides Reiners Architects, Inc. (SRA, Inc.) and Richard Constable of the St. George parish council were both present at the meeting and came forward to speak before the Commission on their applications.

As there were no comments, questions or calls from the public, the public hearing was opened and closed at 6:55 p.m.

Questions were raised on what level of construction or alteration of a site prompts a property to bring items up to code, referring more specifically to the parking lot and curbed islands for this site, as well as how the required addition of the islands may affect the number and location of the proposed ADA stalls.

A motion was made by Franzmeier to approve the site plan application with condition number one as recommended by staff unaltered, but with the recommendation that the second and third conditions be further reviewed by city staff, legal counsel, and the applicant to further clarify the items. More specifically, determine if these two conditions apply based on the restriping being done in the parking lot as well as the landscaping islands and the ADA parking stalls.

The motion was seconded by Elsmore.

Votes: 8 ayes, 0 nays. The motion carried.

A motion was made by Franzmeier to approve the preliminary/final plat application as recommended by staff, but with further clarification on condition number two, that only item number one in the Engineering memo be included in the recommendation.

The motion was seconded by Stevens.

Votes: 8 ayes, 0 nays. The motion carried.

New Business: None

Old Business: None

Other: None

Adjourn:

A motion was made to adjourn the meeting at 7:18 p.m.

All ayes. The motion carried.

Respectfully submitted,

Sharon G. Hatfield
Recording Secretary