

**City of West St. Paul  
City Council Meeting Minutes  
April 22, 2019**

**1. Call to Order**

Mayor Napier called the meeting to order at 6:35 p.m.

**2. Roll Call**

Present: Mayor Dave Napier  
Councilmembers Wendy Berry, Lisa Eng-Sarne,  
Anthony Fernandez, John Justen, Bob Pace and Dick Vitelli

Absent: None

Others Present: City Manager Ryan Schroeder  
Police Chief Manila Shaver  
City Attorney Kori Land  
Parks & Public Works Director/City Engineer Ross Beckwith  
Community Development Director Jim Hartshorn  
Finance Director Char Stark  
City Clerk Shirley Buecksler

**3. Pledge of Allegiance**

**4. Adopt the Agenda**

Motion was made by Councilmember Vitelli and seconded by Councilmember Justen to add Resolution No. 19-042 Accepting Donation from Sibley Hockey Booster Club, Inc. to Item 8B and adopt the agenda, as amended.

All members present voted aye. Motion carried.

**5. OCWS Briefing**

Mayor Napier said the Council held a work session prior to the regular meeting to discuss the following:

- A. Capital Equipment Plan - Capital Improvement Plan Update
- B. City Fees Changes, Alcohol Related
- C. Code Enforcement Letter Review
- D. Consider Installing Basketball Hoops in Haskell and Oakdale Parks

**6. Citizen Comments**

- Katie Dohman and Jade Pennig, both Ward 3, announced the First Anniversary Pad Drive, planned for 5:00 p.m. on May 11, 2019 at Dunham's. There will be an all you can eat taco

feed from 5:00 p.m. to 8:00 p.m., followed by music from Hot Brockoli and special guest Carol Swiszczy at 8:00 p.m.

- Deb Colmer, 1216 Charlton Street, said she would like to speak regarding the Preliminary/Final Plat Review for 217 Moreland Avenue West (agenda Item 10A).
- Sue Doffing, Thompson Park Activity Center, said that Bakers Square will be holding a fundraiser on May 2, 2019 from 7:00 a.m. to 11:00 p.m. at their West St. Paul location. Twenty percent (20%) of proceeds will go to the Thompson Park Activity Center. A printable coupon can be found at <https://www.tridistrictce.org/page/2532>.

## **7. Council Comments**

Councilmember Eng-Sarne said the Cinco de Mayo parade is coming up on May 4<sup>th</sup>. Flyers for the Harmon Park Festival on May 18<sup>th</sup> will be handed out at the parade and they will also be printed in Spanish.

Councilmember Justen said the Shoe & Clothing Recycling Dropoff started on April 20<sup>th</sup> and runs through April 28<sup>th</sup>. Dropoff locations include Mendota Heights City Hall located at 1101 Victoria Curve in Mendota Heights, Bethel Baptist Church located at 2100 Delaware Avenue in Sunfish Lake, Central Square Community Center located at 100 7<sup>th</sup> Avenue North in South St. Paul, and the West St. Paul Sports Dome located at 1655 Livingston Avenue in West St. Paul.

Councilmember Justen said the Shred Event on April 20<sup>th</sup> was very successful. He said the next Shred Event is scheduled for June 26<sup>th</sup> from 3:00 p.m. to 6:00 p.m. at Wakota Federal Credit Union located at 1151 Southview Boulevard in South St. Paul.

Councilmember Vitelli said that Minnesota Hockey honored Sibley Area Youth Hockey Association (SAYHA) with the annual “Grow the Game” Award on April 13<sup>th</sup>. The award recognizes outstanding dedication to introducing hockey to a community’s youngest members. According to Minnesota Hockey, Sibley Area Youth Hockey Association has been “relentless in their efforts to grow hockey in their community and their efforts are paying off ... mite/8U numbers have increased for six consecutive years, growing from 121 in 2012 to 180 in 2019” (information courtesy of [www.sibleyareahockey.org](http://www.sibleyareahockey.org)).

Councilmember Vitelli said Sibley Hockey Booster Club, Inc. has donated \$50,000 to the City for the construction of locker rooms at the West St. Paul Ice Arena. He said they are also donating a new scoreboard for the Ice Arena. Councilmember Vitelli thanked Sibley Hockey Booster Club for their generous donations.

Councilmember Pace said there will be an interactive exhibit on Saturday, May 4<sup>th</sup>, in the West St. Paul Council Chambers. “Decoding the Mysteries of the Teen Domain” is a traveling exhibit and program for adults only. The Top Secret Project is a unique traveling exhibit designed to help parents recognize familiar hazards that are often in plain sight. All adults are welcome to attend this free event to learn more about potential hidden hazards. This event is in partnership with Henry Sibley High School. For questions, contact Laura Vaughan, Crime Prevention Specialist, at 651-552-4235 or [lvaughan@wsppmn.gov](mailto:lvaughan@wsppmn.gov).

Councilmember Berry said there was a great turnout at the Easter Egg Hunt at Harmon Park. She said that Recreational Programmer Alisha McGraw did a great job putting this event together. She thanked Alisha and all of the volunteers for a fun event.

Councilmember Fernandez wished everyone a Happy Earth Day.

Mayor Napier said the Cinco de Mayo Parade is coming up on May 4<sup>th</sup>. He said the Easter Egg Hunt and the Shred Event were successful and that all events take staff, resources and volunteers to put on and organize. He said it was a perfect day for the Easter Egg Hunt and there were 8,000 eggs. Mayor Napier thanked Staff and volunteers for their hard work at these events.

Mayor Napier said that Chief Shaver will be retiring in May after 37 years with the West St. Paul Police Department and that he should be recognized for all he has done for this community.

Mayor Napier said the Food Drive for Neighbors, Inc. was a success. The competitive spirit between these two communities has helped Neighbors with 84,937 pounds contributed by the West St. Paul community and 56,684 pounds contributed by the South St. Paul community. Mayor Napier thanked South St. Paul Mayor Jimmy Francis and everyone involved in the Food Drive.

## **8. Proclamations, Presentations and Recognitions**

### **A. Swearing In of Two New Police Officers**

Chief Shaver recognized Lt. Brian Sturgeon for the outstanding work he does in the hiring process and in finding quality candidates for the West St. Paul Police Department for the past ten years.

Mayor Napier gave the oath to Officer Brian Kemp and Officer Ethan Draz and welcomed them to the City of West St. Paul.

### **B. Donations to the City**

Mayor Napier thanked South Robert Street Business Association for their generous donations to the City of West St. Paul:

South Robert Street Business Association – The funding for the Winter Fun Fest is largely from the donations of South Robert Street Business Association. The organization is sending in the first of many donations for the year in the amount of \$5,000.00 for the Winter Fun Fest.

South Robert Street Business Association – In addition, the South Robert Street Business Association donated \$1,000 to pay for the Annual West St. Paul Volunteer Appreciation Dinner. This is at least the third time the South Robert Street Business Association has covered the cost of the Volunteer Appreciation dinner and it is much appreciated.

Motion was made by Councilmember Vitelli and seconded by Councilmember Pace to adopt Resolution No. 19-041 Accepting Donations to the City.

All members present voted aye. Motion carried.

Mayor Napier thanked Sibley Hockey Booster Club, Inc. for their generous donation of \$50,000 to the City of West St. Paul to be used to construct locker rooms at the West St. Paul Ice Arena.

Jason Booth, 1217 Seminole Avenue and President of the Sibley Hockey Booster Club, addressed the Council. He said that the Sibley Hockey Booster Club also donated an annual contribution to the School District in the amount of \$126,000. Mr. Booth said the Club has recommitted to hockey in West St. Paul and in partnership with the City to ensure that the arena is a facility their team is proud to play in, as well as host other teams. He said they have added a new scoreboard, acoustic paneling and external locker rooms to accommodate students and said this has brought the kids together to enjoy their season even more. Mr. Booth thanked the City Council for helping to establish a fund for them to do their work at the arena.

Mayor Napier thanked Mr. Booth for coming to the meeting to update the Council on planned improvements to the ice arena.

Motion was made by Councilmember Vitelli and seconded by Councilmember Pace to adopt Resolution No. 19-042 Accepting Donation from Sibley Hockey Booster Club, Inc.

All members present voted aye. Motion carried.

## **9. Consent Agenda**

Motion was made by Councilmember Pace and seconded by Councilmember Vitelli to approve the following items on the Consent Agenda, as presented:

- A.** OCWS and Regular Council Minutes of April 8, 2019
- B.** Financial Reports for January 2019
- C.** Year End Transfers
- D.** List of Claims for April 22, 2019
- E.** City Licensing Including:
  - Application to Conduct Off-Site Gambling (Pull-Tabs, Bingo and Paddlewheel) by South Robert Street Business Association for the Celebrate West St. Paul event at Harmon Park, 230 Bernard Street West, on May 18, 2019
  - On-Sale Liquor and Sunday Sales License for the new ownership at Carbone's Pizzeria, 55 Wentworth Avenue East
  - Chief Shaver discussed the sale of Carbone's Pizzeria and the proration of the Liquor License fees between Jerry Carbone and the new owner. Mayor Napier thanked Mr. Carbone for 45 years of business in West St. Paul.

- F. Rental Licenses, New and Renewed
- G. Amendment to the 2019 Waste Abatement Community Funding Joint Powers Agreement with Dakota County
- H. Revision to the Consultant Contract CP 18-4
- I. Resolution No. 19-043 Declaring Certain Property Surplus and Authorizing Sale and/or Disposal Thereof
- J. 2019 City Council Initiatives

All members present voted aye. Motion carried.

## **10. Public Hearings**

### **A. Preliminary/Final Plat Review for 217 Moreland Avenue West – ISD 197**

Mayor Napier opened the Public Hearing at 7:19 p.m.

Deb Colmer, 1216 Charlton Street, addressed the Council regarding fencing and access to her property.

Arlee Carlson, Surveyor, addressed the Council.

Mayor Napier closed the Public Hearing at 7:23 p.m.

Motion was made by Councilmember Vitelli and seconded by Councilmember Pace to adopt Resolution No. 19-044 Approving the Preliminary and Final Plat for 217 Moreland Avenue West (Moreland Elementary).

All members present voted aye. Motion carried.

### **B. Site Plan Review for the Expansion of the Existing Parking Lot at 186 Marie Avenue East – Clean Holdings, LLC**

Mayor Napier opened the Public Hearing at 7:26 p.m.

Applicant Dan Klasen answered questions for the Council.

Mayor Napier closed the Public Hearing at 7:27 p.m.

Motion was made by Councilmember Vitelli and seconded by Councilmember Pace to adopt Resolution No. 19-045 Approving the Site Plan for 186 Marie Avenue East (Clean’N’Press).

All members present voted aye. Motion carried.

## **11. New Business**

### **A. South Metro Fire Department – Fire Truck Purchase**

Fire Chief Mark Juelfs answered questions for the Council.

Motion was made by Councilmember Berry and seconded by Councilmember Pace to adopt Resolution No. 19-046 Approving the Proposed Issuance and Sale of Obligations by the City of South St. Paul; Providing for the Allocated Share of the Payment Thereof.

All members present voted aye. Motion carried.

### **B. City Fees Changes, Alcohol Related**

Chief Shaver described changes to fees for Wine On Sale, 3.2 Off Sale, 3.2 On Sale Temporary and Liquor Temporary Licenses which will come back for a Public Hearing at a future City Council meeting.

### **C. Award Bid for Marie/Oakdale Trail Project CP 18-4**

Motion was made by Councilmember Justen and seconded by Councilmember Eng-Sarne to award a contract to Rosti Construction in the amount of \$1,761,692.50 for the Marie/Oakdale Trail Project 18-4.

All members present voted aye. Motion carried.

## **12. New Business**

There was no New Business to discuss.

## **13. Adjourn**

Motion was made by Councilmember Berry and seconded by Councilmember Vitelli to adjourn the meeting at 7:39 p.m.

All members present voted aye. Motion carried.



David J. Napier  
Mayor  
City of West St. Paul