The regular meeting of the West St. Paul Planning Commission was called to order by Chair Kavanaugh on Tuesday, April 19, 2022 at 7:00 p.m. in the Municipal Center Council Chambers, 1616 Humboldt Avenue, West St. Paul, Minnesota 55118.

Roll Call: Commissioners Alex Dahlquist, Dan McPhillips, Lisa Stevens, Liz Gillen, Tim Haubrich, Victoria Elsmore, Lance LaRue, and Chair Kavanaugh. Commissioner Maria Franzmeier had an excused absence.

Also Present: Ben Boike, Community Development Director; Melissa Houtsma, City Planner; Amanda Johnson, Assistant City Attorney; and John Justen, City Council Liaison.

Adopt Minutes: The minutes from the March 15th, 2022 regular Planning Commission meeting were approved as written.

Public Hearings:

PC Case 22-07 – A Conditional Use Permit to Allow a Child Care Facility in the Smith/Dodd Overlay District at 1025 Dodd Road – Staci Hedlund

Planner Houtsma presented the item to the Planning Commission and summarized the staff report.

Chair Kavanaugh opened and closed the public hearing at 7:21 p.m. as no one from the public came forward or called in to speak on the item.

A motion was made by Commissioner Haubrich to recommend approval of the Conditional Use Permit as recommended by City Staff. The motion was seconded by Commissioner Stevens.

Votes: 8 ayes, 0 nays. The motion carried.

PC Case 22-08 – A Site Plan for the Reconstruction of a Parking Lot at 121 Butler Avenue West – School District 197

Chair Kavanaugh stated that the application was being continued to the next Planning Commission meeting on May 17th, 2022 to allow the applicant additional time to accommodate recent recommended changes from Dakota County. Kavanaugh then requested a motion be made to continue the application and the public hearing.

Commissioner Stevens motioned to continue the application to the next meeting. The motion was seconded by Commissioner Gillen.

Votes: 8 ayes, 0 nays. The motion carried.

New Business: None.

Old Business: None.

Other: None.
Adjourn:

A motion was made to adjourn the regular Planning Commission meeting at 7:28 p.m.

All ayes. The motion carried.

Respectfully submitted,
Sharon G. Hatfield