

## WEST ST. PAUL PLANNING COMMISSION

The regular meeting of the West St. Paul Planning Commission was called to order by Chair Kavanaugh on Tuesday, April 19, 2022 at 7:00 p.m. in the Municipal Center Council Chambers, 1616 Humboldt Avenue, West St. Paul, Minnesota 55118.

**Roll Call:** Commissioners Alex Dahlquist, Dan McPhillips, Lisa Stevens, Liz Gillen, Tim Haubrich, Victoria Elsmore, Lance LaRue, and Chair Kavanaugh.  
Commissioner Maria Franzmeier had an excused absence.

**Also Present:** Ben Boike, Community Development Director; Melissa Houtsma, City Planner; Amanda Johnson, Assistant City Attorney; and John Justen, City Council Liaison.

**Adopt Minutes:** The minutes from the March 15<sup>th</sup>, 2022 regular Planning Commission meeting were approved as written.

### **Public Hearings:**

#### **PC Case 22-07 – A Conditional Use Permit to Allow a Child Care Facility in the Smith/Dodd Overlay District at 1025 Dodd Road – Staci Hedlund**

Planner Houtsma presented the item to the Planning Commission and summarized the staff report.

Chair Kavanaugh opened and closed the public hearing at 7:21 p.m. as no one from the public came forward or called in to speak on the item.

**A motion was made by Commissioner Haubrich to recommend approval of the Conditional Use Permit as recommended by City Staff. The motion was seconded by Commissioner Stevens.**

**Votes: 8 ayes, 0 nays.** The motion carried.

#### **PC Case 22-08 – A Site Plan for the Reconstruction of a Parking Lot at 121 Butler Avenue West – School District 197**

Chair Kavanaugh stated that the application was being continued to the next Planning Commission meeting on May 17<sup>th</sup>, 2022 to allow the applicant additional time to accommodate recent recommended changes from Dakota County. Kavanaugh then requested a motion be made to continue the application and the public hearing.

**Commissioner Stevens motioned to continue the application to the next meeting. The motion was seconded by Commissioner Gillen.**

**Votes: 8 ayes, 0 nays.** The motion carried.

**New Business:** None.

**Old Business:** None.

**Other:** None.

**Adjourn:**

A **motion** was made to **adjourn** the regular Planning Commission meeting at 7:28 p.m.

**All ayes.** The motion carried.

Respectfully submitted,  
Sharon G. Hatfield