

**City of West St. Paul  
City Council Meeting Minutes  
March 14, 2022**

**1. Call to Order**

Mayor Napier called the meeting to order at 6:30 p.m.

**2. Roll Call**

Present: Mayor Dave Napier  
Councilmembers Wendy Berry, Julie Eastman, Lisa Eng-Sarne, Robyn Gulley, John Justen and Dick Vitelli

Absent: None

Others Present: City Manager Nate Burkett  
City Attorney Kori Land  
Assistant City Manager Dan Nowicki  
Police Chief Brian Sturgeon  
Public Works & Parks Director / City Engineer Ross Beckwith  
Assistant Parks & Rec Director Dave Schletty  
Finance Director Char Stark  
City Clerk Nicole Tillander

**3. Pledge of Allegiance**

**4. Adopt the Agenda**

Motion was made by Councilmember Eng-Sarne and seconded by Councilmember Berry to adopt the agenda as presented.

Vote: 6 ayes / 0 nays. Motion carried.

**5. OCWS Briefing**

Council discussed the following items during the Open Council Work Session of March 14<sup>th</sup>:

- A. Interview Parks & Recreation Advisory Committee (PRAC) Nominees
  - i. Emily Vergin
  - ii. Patrick Armon
  - iii. Teresa Smock
  - iv. Luke Abrahamson
- B. WSP Ice Arena Expansion Project Update
  - i. City Manager Nate Burkett presented the changed project – scope, funding and contract management. Contract approval is on the regular meeting consent agenda.

**6. Community Comments – In Person**

- Connie LaCombe – trash pick-up

## **7. Community Comments – Phone Line**

- Phone line unavailable due to technical difficulty.

## **8. Council Comments**

Mayor and Councilmembers addressed the public on various topics.

## **9. Proclamations, Presentations and Recognitions**

- A. Neighbors, Inc. 50th Anniversary Recognition

## **10. Consent Agenda**

Item E amended to add dollar amount of \$156,000 to the contract. With this amendment, motion was made by Councilmember Vitelli and seconded by Councilmember Eastman to approve the following items on the Consent Agenda, as presented:

- A. Approve City Council Meeting Minutes of February 28, 2022
- B. List of Claims for March 14, 2022
- C. City Licensing
- D. Rental Licensing
  - 186 Mainzer Street E (Single Family – Renewal)
  - 222 Wentworth Avenue W (Apartment – New)
  - 425 Arion Street E (Apartment – Renewal)
  - 330 Annapolis Street W (Apartment – Renewal)
  - 97 Orme Street E (Apartment – Renewal)
  - 200-202 Haskell St E (Duplex – Renewal)
  - 996 Charlton Street (Apartment – Renewal)
  - 151 Haskell Street E (Apartment – Renewal)
  - 435-437 Stanley Street (Duplex – Renewal)
  - 255 Westview Drive #105 (Condo – Renewal)
  - 1085 Robert Street S (Single Family – Renewal)
  - 935 & 937 Bellows Street (Duplex – Renewal)
  - 1152 Hall Avenue (Single Family – Renewal)
  - 931-933 Smith Avenue (Triplex – Renewal)
  - 1056 Hall Avenue (Single Family – Renewal)
  - 40 Annapolis Street W (Apartment – Renewal)
  - 1345 Cherokee Avenue (Single Family – Renewal)
  - 903 Manomin Avenue (Triplex – Renewal)
  - 908 Gorman Avenue (Duplex – Renewal)
  - 885 Oakdale Avenue (Duplex – Renewal)
  - 1425 Bidwell Street (Apartment – Renewal)
  - 1435 Bidwell Street (Apartment – Renewal)

- 1445 Bidwell Street (Apartment – Renewal)
- 420-422 Arion Street E (Duplex – Renewal)
- 921 Hall Avenue (Duplex – Renewal)
- 930 Humboldt Avenue (Single Family – Renewal)
- 162-164 Annapolis Street (Duplex – Renewal)
- 218 Annapolis Street W (Apartment – Renewal)
- 188 Butler Ave E (Triplex – Renewal)
- 124 Stanley Street E (Apartment – Renewal)
- 179 Conver Street (Single Family – Renewal)
- Total Amount – \$5,993.00

- E. Contract for Ice Arena Expansion Construction Management Services
- F. Approve Consultant Contract for Ice Arena Parking Lot Reconstruction Design
- G. Appointment of Members to Parks and Recreation Advisory Committee (PRAC)
- H. Resolution in Support of a DNR Outdoor Recreation Grant for Marthaler Park
- I. Negative Cash Transfer
- J. December Financial Update

Vote: 6 ayes / 0 nays. Motion carried.

## **11. Public Hearing**

## **12. New Business**

### **A. First Mayor's Monarch Pledge**

Assistant Parks & Recreation Director Dave Schletty presented. Staff and Environmental Committee will work to complete the required steps to fulfill the pledge with Council support.

### **B. Resolution Declaring a Climate Emergency in West St Paul**

Assistant Parks & Recreation Director Dave Schletty presented. West St. Paul will join a coalition of Minnesota Cities in declaring a climate emergency and look to the State to advance climate work as a legislative priority.

Motion was made by Councilmember Eng-Sarne and seconded by Councilmember Gulley to adopt the resolution as presented.

Vote: 6 ayes / 0 nays. Motion carried.

### **C. Receive Feasibility Report and Order Public Hearing for the Annapolis Street Reconstruction Project CP 23-1**

Public Works & Parks Director / City Engineer Ross Beckwith presented. Traffic analysis is ongoing and staff will continue to provide updates on the project. Staff looks for receipt of report and order of public hearing to be held April 11, 2022.

Motion was made by Councilmember Justen and seconded by Councilmember Eastman to receive the feasibility report and order a public hearing for the Annapolis Street Reconstruction Project CP 23-1.

Vote: 6 ayes / 0 nays. Motion carried.

#### **D. Public Art Policy**

City Manager Nate Burkett presented the policy. Staff looks for approval of the policy.

With requested amendments to clarify language, motion was made by Councilmember Eng-Sarne and seconded by Councilmember Berry to adopt the policy as presented.

Vote: Eng-Sarne – aye  
Berry – aye  
Eastman – aye  
Gulley – aye  
Justen – aye  
Vitelli – aye  
6 ayes  
Motion carried.

#### **E. First Reading - Charter Commission Recommendations**

City Manager Nate Burkett presented the first reading of an ordinance amendment to modify sections of the Charter: 6.05, 6.06 and 7.09. Public hearing and final reading will be at the next meeting, March 28, 2022. The Mayor also votes on Charter amendments and final approval requires unanimity.

Motion was made by Councilmember Eastman and seconded by Councilmember Justen to approve first reading as presented.

Vote: Eastman – aye  
Justen – aye  
Berry – aye  
Eng-Sarne – aye  
Gulley – aye  
Vitelli – aye  
Napier – aye  
7 ayes  
Motion carried.

#### **F. First Reading – Redistricting**

City Manager Nate Burkett presented the first reading of an ordinance amendment to modify section 1.04 of the Charter which adjusts ward boundaries per 2020 census data (proposed ward map included in ordinance). Affected community members and residents will be advised of the changes. Public hearing and final reading will be at the next meeting,

March 28, 2022. The Mayor also votes on Charter amendments and final approval requires unanimity.

Motion was made by Councilmember Berry and seconded by Councilmember Eastman to approve first reading as presented.

Vote: Berry – aye  
Eastman – aye  
Eng-Sarne – aye  
Gulley – aye  
Justen – aye  
Vitelli – aye  
Napier – aye  
7 ayes  
Motion carried.

**13. Old Business**

**14. Adjourn**

Motion was made by Councilmember Berry and seconded by Councilmember Eng-Sarne to adjourn the meeting at 7:43 p.m.

Vote: 6 ayes / 0 nays. Motion carried.

Meeting adjourned.



David J. Napier  
Mayor  
City of West St. Paul