

**City of West St. Paul
City Council Meeting Minutes
January 25, 2021**

1. Call to Order

Mayor Napier called the meeting to order at 6:34 p.m.

2. Roll Call

Present: Mayor Dave Napier
Councilmembers Wendy Berry, Julie Eastman, Lisa Eng-Sarne,
Robyn Gulley, John Justen, and Dick Vitelli

Absent: None

Others Present: City Manager Ryan Schroeder
City Attorney Kori Land
Police Chief Brian Sturgeon
Parks & Public Works Director/City Engineer Ross Beckwith
Community Development Director Jim Hartshorn
City Clerk Shirley Buecksler

Also Present: Stacie Kvilvang, Senior Municipal Advisor - Ehlers, Inc.

3. Pledge of Allegiance

4. Adopt the Agenda

Motion was made by Councilmember Vitelli and seconded by Councilmember Eng-Sarne to move Item 13B, Award Bond Sale, to Item 10H, and to adopt the agenda, as amended.

Vote: 6 ayes / 0 nays. Motion carried.

5. OCWS Briefing:

An Open Council Work Session was held prior to the City Council Meeting to discuss:

- A. Inflow and Infiltration
- B. Bidwell Sidewalk Discussion
- C. Committee/Commission Appointment Discussion
- D. Town Hall and Strategic Planning Schedule and Agenda
- E. Translation Services Discussion – **this item was moved to February 8, 2021**
- F. Public Safety Committee Recommendation

6. Citizen Comments – In Person

The following people addressed the Council:

- Kimetha Johnson, ROCC Collective
- Daryl and Christine Morrison, 1508 Allen Avenue

7. Citizen Comments – Phone Line

The following people addressed the Council:

- Sylvia Frase, 1042 Stryker Avenue

8. Council Comments

Councilmember Eng-Sarne

- Thanked Kimetha Johnson for coming to talk about the community frig. We should look at the code for other communities who were doing it but got shut down due to outdoor power cords and other concerns.
- At their January 12, 2021 meeting, the Charter Commission interviewed nine candidates and appointed Kimetha Johnson. At their meeting tomorrow night, the Commission will be talking about increasing the size of their membership from 11 to 15 or somewhere in-between, the Mayor being a voting member, conflict of interest of the language in the Charter, the City Manager form of government we have in West St. Paul, and discussion on referendums.

Councilmember Gulley

- Heard from neighbors on a number of issues and my goal on City Council is to make our city more inclusive and accessible, to bring in the incredible diverse voices that we have in the city, and to be sure we are hearing from everyone. I hope that my work is always reflective of that.
- Town Hall meetings are coming up on February 11, 24 and 27. A reminder to everyone to participate in the survey.
- Partnering with Councilmember Justen to do virtual office hours a couple times a month for anyone who has something they want to talk about. Check the West St. Paul Neighbors page on Facebook for more information.

Councilmember Eastman

- Thank you to everyone who spoke up either in person or by phone. It's important that we hear your stories, and I appreciate what everyone had to say tonight.
- We have Town Hall meetings coming up, and I hope you can attend so we can hear your voices. If you're not able to attend, there will be information going out on how to participate in the survey. This information helps form our platform for what we are going to discuss at our strategic initiatives meeting in early March. I hope we hear more about what's going on, inclusion and diversity in our rental communities, and how we can help to make sure people feel safe where they live.

Councilmember Vitelli

- Publicly thanked Kathleen Gaylord, Dakota County Commissioner, for her help in getting the \$250,000 grant for Town Center I. Mayor Napier agreed and said the County has been a great partner for many years and has helped us accomplish good

things. We are very fortunate to have County and State representation in West St. Paul's corner.

Mayor Napier

- I am proud to be serving as Mayor for the next two years. Thank you to everyone who voted for me and had confidence that we could do this. I take this seriously and enjoy what we are doing in our community. It's great to be a part of it and a part of this team. I am not a big social media person, so I won't respond on Facebook, but I answer my phone and respond to emails and messages.
- It is important that the community gets involved with our Town Halls. We are doing them virtually this year but doing so may allow more people to get involved than ever before. Your voice needs to be heard on what is important to you in the community. We are going to have all the different topics covered that night or over the course of the few meetings. Please get involved and do the survey. Council and Department Heads will put this information together into some hard core initiatives for the next few years, so it's really important that we hear from you.

9. Proclamations, Presentations and Recognitions

None.

10. Consent Agenda

Motion was made by Councilmember Justen and seconded by Councilmember Vitelli to approve the following items on the Consent Agenda, as presented:

- A. Receipt of 2020 Annual Report
- B. Minutes of January 11, 2021
 - OCWS Minutes of January 11, 2021
 - Regular Council Minutes of January 11, 2021
- C. Claims in the Amount of \$9,598,636.60
- D. City Licensing in the Amount of \$474.00 for:
 - Big O Tires, MV Related
 - Mister Car Wash, MV Related
 - Teresa Bushman, Massage License Business and Personal
- E. Rental Licensing in the Amount of \$118.00 for:
 - 151 Haskell Street East, Single Family – Renewal
 - 180 Wentworth Avenue West, Unit A, Townhome – Renewal
 - 152 Belvidere Street West, Duplex - Renewal
- F. Resolution No. 21-016 Approving the Application of the City of West St. Paul for Fiscal Year 2021 Dakota County Community Development Block Grant (CDBG) Funding
- G. Award the Base Bid to Minger Construction Company, Inc. for the Lift Stations 1 & 2 and Forcemain 2 Projects 18-2 and 20-10 for a Contract Amount of \$3,898,014.90
- H. Resolution No. 21-020 Providing for the Issuance and Awarding the Sale of \$2,275,000 General Obligation Sewer Revenue Bonds, Series 2021A and Pledging Net Revenues for the Payment Thereof

Vote: 6 ayes / 0 nays. Motion carried.

11. Public Hearings

A. Site Plan Application for the Construction of a Car Wash at 1949 Robert Street, Crew Carwash

The Applicant joined the meeting via WebEx.

Mayor Napier opened the Public Hearing at 7:30 p.m. Hearing from no one wishing to speak, Mayor Napier closed the Public Hearing at 7:33 p.m.

Motion was made by Councilmember Vitelli and seconded by Councilmember Justen to adopt:

- Resolution No. 21-017 Approving a Site Plan for a Car Wash at 1949 Robert Street, Crew Carwash
- Resolution No. 21-018 Approving the Amended Conditional Use Permit to Allow a Car Wash in a B3 – General Business District at 1949 Robert Street, Crew Carwash, Inc.

Vote: 6 ayes / 0 nays. Motion carried.

B. Final Reading of Ordinance No. 21-002 Amending the Definition of Family, City of West St. Paul

Mayor Napier opened the Public Hearing at 7:35 p.m. Hearing from no one wishing to speak, Mayor Napier closed the Public Hearing at 7:38 p.m.

Motion was made by Councilmember Eng-Sarne and seconded by Councilmember Eastman to pass Ordinance No. 21-002 Amending West St. Paul City Code Section 150.036 and West St. Paul Zoning Code Section 153.004 Regarding the Definition of Family.

Vote: 5 ayes / 1 nay – Councilmember Vitelli voted against. Motion carried.

12. New Business

A. Financial Advisor Presentation and Background of West St. Paul's Financial Position

Ehlers, Inc. Senior Municipal Advisor Stacie Kvilvang provided a presentation on West St. Paul's financial position and answered questions for Council.

B. Acceptance of Emergency Operations Plan

Motion was made by Councilmember Berry and seconded by Councilmember Justen to adopt Resolution No. 21-019 Approving the Emergency Operations Plan for the City of West St. Paul.

Vote: 6 ayes / 0 nays. Motion carried.

C. Appointments to the Planning Commission

Mayor Napier gave his recommendations for appointments to the Planning Commission to include:

- Reappointment of Maria Franzmeier, Ward 3
- Reappointment of Samantha Green, Ward 1
- Reappointment of Lisa Stevens, Ward 2
- Appointment of new member Tim Haubrich, Ward 3

Motion was made by Councilmember Vitelli and seconded by Councilmember Gulley to approve the appointments of Lisa Stevens, Samantha Green, Maria Franzmeier and Tim Haubrich to the Planning Commission.

Vote: 6 ayes / 0 nays. Motion carried.

D. Appointments to Environmental and Park & Recreation Committees

Motion was made by Councilmember Gulley and seconded by Councilmember Eastman to appoint members as listed below to the following committees:

To the Environmental Committee:

- Appointment of Nicholas Hager, Ward 2
- Appointment of Lauren Hazenson, Ward 1
- Appointment of Ken Paulman, Ward 3

To the Park & Recreation Committee:

- Reappointment of Bonnie Bellows, Ward 3
- Appointment of Sara Blair, Ward 3
- Appointment of Kelly Gibbons, Ward 1
- Appointment of Kelly Hagler, Ward 3

Vote: 6 ayes / 0 nays. Motion carried.

13. Old Business

A. Thompson Avenue Turnback

Motion was made by Councilmember Justen and seconded by Councilmember Eng-Sarne to approve the Agreement for Jurisdictional Transfer of a Portion of County Road 6 in West St. Paul, Dakota County Contract No. C0033619.

Vote: 6 ayes / 0 nays. Motion carried.

B. Award Bond Sale

This item was moved to the Consent Agenda as Item 10H.

14. Adjourn

Motion was made by Councilmember Justen and seconded by Councilmember Gulley to adjourn the meeting at 8:11 p.m.

Vote: 6 ayes / 0 nays. Meeting adjourned.

A handwritten signature in black ink, appearing to read 'David J. Napier', written in a cursive style.

David J. Napier
Mayor
City of West St. Paul

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