

West St. Paul Environmental Committee
Meeting Minutes
6:00 pm, May 3, 2023
West St. Paul Municipal Center- City Council Chambers

1. Call to order

The meeting was called to order at 6:00 pm.

2. Roll Call

Committee members in attendance: Vice-Chair Laura Zanmiller, Connie LaCombe, Ken Paulman, Liz Pearson, Joshua Przybylski

Non-voting members in attendance: Robyn Gulley, Dave Schletty, Emily Vergin

3. Citizen Comments-NA

4. New Business

a. Approve April 2023 Minutes

The April 5, 2023 minutes were approved by the Committee.

5. Old Business

a. Core Values Discussion

Zanmiller read the core values statement aloud. Committee members commented on it.

A motion was made by Pearson to approve the statement as written. The motion was seconded by Przybylski. The motion carried. All Ayes.

b. Garlough World Fair and Dance

Przybylski sent website content to Schletty; the content includes information about the Environmental Committee. The subcommittee has trivia questions ready for the Garlough event and the Explore West St. Paul Days event. The banner has been done for the table at the Garlough and for the truck for West St. Paul Days. One thousand seed packets have been prepared for the coming events. Schletty reviewed the program details: the environmental fair will be 4-6 pm, Friday, May 5. Participants may arrive no earlier than 2:45 pm to set up. Schletty reviewed the website content with committee members.

c. Heritage Middle School Community Garden-NA

d. Arbor Day Planning

Pearson said the tree city staff was planting for Arbor Day is in conjunction with West St. Paul Days. The program for West St. Paul Days will be similar to the program at the Garlough World Fair. Przybylski said committee participation in the parade and the booth needs to be finalized.

6. Updates

a. City Council-Gulley mentioned the No Mow May initiative and the highlight on the city website.

b. Staff

- i. **Green House Gas Data** –Schletty has reached out to two companies for job quotations on greenhouse gas data. The first company would provide greenhouse baseline information for the entire city, (energy consumption, travel, solid waste usage.) The other company, (Pale Blue Dot), would do an assessment of all the city facilities and the fleet.
- ii. **Marthaler Park Reconstruction-** The project will start in three weeks. The contractor is getting their preparatory work done; they plan to break ground in May. The work will include general removal of the parking lot and a lot of the “earthwork” i.e. installation of utilities.
- iii. **Park System Plan Update-** The city has had a meeting with residents (stakeholder meeting) for feedback on the park system. The online survey will be available for residents for a few more days. Park and Recreation committee members will also survey residents during informal pop-up events.

- c. **Planning Commission- NA**
 - d. **Parks & Recreation Committee-** Vergin said that she asked Parks and Recreation Committee members about possible participation in the Arbor Day/Explore West St. Paul Days' event. She will know more as the event approaches. There are two new members on the committee. They also discussed park assignment duties. There will probably be more participation from the Parks Committee at the city open house, especially for input from residents on the naming of city parks.
- 7. **Other-NA**
 - 8. **Adjournment-**The Committee adjourned at 6:40 pm.

Respectfully submitted,

Sharon G. Hatfield
Administrative Specialist