

West St. Paul Environmental Committee
Meeting Minutes
6:00 pm, April 5, 2023
West St. Paul Municipal Center- City Council Chambers

1. Call to order

The meeting was called to order at 6:00 pm.

2. Roll Call

Committee members in attendance: Chair Laura Zanmiller, Robyn Anderson, Nicholas Hager, Ken Paulman, Connie LaCombe, Liz Pearson, Joshua Przybylski

Non-voting members in attendance: Dave Schletty, Emily Vergin

3. Citizen Comments-NA

4. New Business

a. Approve March 1, 2023 Minutes

The March 1, 2023 minutes were approved by the Committee.

b. Introduce New Member

Schletty introduced new committee member, Robyn Anderson.

5. Old Business

a. City Energy Audit

Paulman reported on the research he had done on city energy audits.

A motion was made by LaCombe to recommend soliciting a bid for proposal for a city Energy audit. The motion was seconded by Pearson. The motion carried. All Ayes.

b. Core Values Discussion

The Committee worked on the core values document. Members will send more suggestions to Paulman before the next meeting.

c. Garlough World Fair and Dance

Zanmiller stated that the event is on May 5. Schletty said Garlough School will provide a table for the committee. There will be a separate table for recycling efforts; Dakota County will be at this table as well as Courtney [Selstad], the Recycling Coordinator.

d. Heritage Middle School Community Garden

Hager spoke to Brianna [Havir] today; Havir said that she needed a form to be signed by the city in order for the school to receive the grant money.

e. Arbor Day Planning

Przybylski reported the city contacted various businesses for sponsorship. Pearson said the event will happen right after the parade. Schletty listed the sponsors, (Compassionate Action for Animals, 110 Bicycles, Citizen Climate Lobby, MN DNR Wetland Program, the WSP Recycling Coordinator and the Environmental Committee) who have signed up to sponsor the event. There are 8 applications for the art portion.

6. Updates

a. City Council-NA

b. Staff

- i. **Bid Opening, Marthaler Park Project** – A bid proposal will go before Council for approval at the next meeting. If the bid is approved, work will start in May.
- ii. **Park System Plan Update**- the city is working with a consultant to update the whole park system plan. A stakeholder meeting will be held next week and a park survey will be live online by the end of this week.
- iii. **Thompson Oakdale Roundabout**- Construction will start soon on the roundabout.

- iv. **Litter Cleanup Day-** Clpn. Armon will be hosting a litter cleanup day on April 22 (Earth Day). 9-11 am at Harmon Park.
 - c. **Planning Commission- NA**
 - d. **Parks & Recreation Committee-** Vergin updated the committee about the March 14 meeting. They discussed the Egg Hunt and the Eggcessible Egg Hunt at Harmon Park this Saturday. Through the “Explore the Doors” project, a local artist will fashion fairy doors into trees in the parks. The committee also discussed their park assignments and their responsibilities. The Parks and Recreation Committee also discussed the disc golf course at Garlough, the park naming project, preparations for the Open House, core values and participation in the Explore WSP days parade.
- 7. **Other**
 - a. **Butler Avenue Trail Project-** Paulman announced there will be an Open House for the Butler Avenue Trail project on April 25, 5:30-7:30 pm at Thompson County Park.
 - b. **Plant for Pollinators demonstration-** Zanmilller announced this event will be on April 21, 1-2:30 pm at the Wentworth Library.
- 8. **Adjournment-**The Committee adjourned at 6:50 pm.

Respectfully submitted,

Sharon G. Hatfield
Administrative Specialist