

June 7, 2021



Nate Burkett, City Manager  
City of West St. Paul  
1616 Humboldt Avenue  
West St. Paul, Minnesota 55118

Re: Renovations to City Hall – Final Design/ Construction Administration  
Commission No. 212169

Dear Nate:

Thank you and your team for feedback and help in finalizing the Schematic Design for City Hall. We believe the final recommended solution will serve the City well into the future and provide improvements to operations and provide a better customer experience for visitors to City Hall. From this solution, we developed an overall project budget of approximately \$2 million that includes construction and all related project costs for fees, contingencies and furniture and equipment.

The next phase of this project is to develop final bidding documents for the work. Our full service fee includes all our consultants including structural engineering and cost estimating. Our in-house engineering team will provide mechanical and electrical engineering. Our fee also includes managing the bidding and the construction process. We propose the following:

\$1,600,000 (construction cost) x 7.5% (Architectural Fee Basis) = \$120,000 Total A/E Fee  
Less previous Schematic Design Fee of \$22,500  
Proposed Fixed Fee for Final Design/ Bidding/ CA = \$97,500

Reimbursable expenses would be in addition to this fixed fee and are estimated to be approximately \$2,500. Please call me if you have questions regarding this proposal.

Sincerely,

Wold Architects and Engineers

City of West St. Paul

John McNamara | AIA, LEED AP  
Partner

\_\_\_\_\_  
Nate Burkett                      Date  
City Manager

cc: Jake Wollensak, Wold