

To: **Mayor and City Council**
 From: **Nate Burkett, City Manager**
 Date: **September 13, 2021**

City Hall Renovation – Schematic Design Review

BACKGROUND INFORMATION:

Should Council elect to continue with the renovation project as discussed during OCWS today, formal action to approve a contract with Wold is required.

FISCAL IMPACT:

The estimate for this project at this phase is \$2 million. Actual cost will be dependent upon bids received.

The building fund will have an estimated \$1.9 million available through FY 2022. If the project costs exceed available cash the city may use an interfund loan from the general fund to cover the difference, or the council may reject all bids and defer the project to 2023 when the building fund will have an estimated \$2.4 million.

The attached fee proposal would be Wold’s fee to complete design, bidding, and manage construction. If the council decides to stop the project after any phase, the full contract amount would not be expended.

Fund	Department	Account	Amount
415	41940	40399	\$97,500 + expense (NTE \$2,500.00)

STAFF RECOMMENDATION:

Approve a contract with Wold Architects and Engineers in an amount not to exceed \$97,500 plus expenses not to exceed \$2,500 for the design, bidding and construction management of renovations to the administration side and lobby entrance of West St. Paul City Hall.