

To: **Mayor and City Council**  
 Through: **Nathan Burkett, City Manager**  
 From: **City Clerk / Licensing**  
 Date: **August 9, 2021**

## Special Event Permit and Outdoor Live Entertainment License

### **BACKGROUND INFORMATION:**

The South Robert Street Business Association has submitted a Special Event and Outdoor Live Entertainment application for the West St. Paul Summer Fun Fest. This free community event is scheduled for Saturday, August 14, 2021 at Dodge Nature Center from 4:00 p.m. to 8:00 p.m.

Activities planned for the event are:

- Live Outdoor Entertainment, The Teddy Bear Band
- Hot air balloon tethered rides
- Pony and wagon rides
- Nature activities
- Live animal programs
- Kids games and art
- Food, beer & wine vendors

### **FISCAL IMPACT:**

Action	Fund	Department	Account	Amount
Liquor License Fee	101	30000	32110	0.00
Other License Fee	101	30000	32199	0.00
Background Fee	101	30000	34208	0.00
Total:				0.00

### **STAFF RECOMMENDATION:**

In processing this application staff found no notable concerns or issues. Staff does not foresee any special or reasonable conditions. Staff recommends Council approve the application.