



Marthaler Park Improvements

**Re: PRAC Meeting #3
WSB Project No. 010052**

Agenda / Minutes:

1. Master Plan Update Process Review:

- a. Discussions were had related to PRAC members as it relates to program elements identified in the current Master Plan Report. Priorities varied among members but key elements among the committee included:
 - i. Trail Improvements is a key program element.
 - ii. Restrooms
 - iii. Playground Area
 - iv. Picnic Areas
 - v. Observation and/or Fishing Dock
 - vi. Winter Activities is a key program element. Preserve and Improve Sledding Hill, possible remove trees to increase size. Rework bottom to avoid pond and road, possibly grade hill to direct sledders toward existing parking lot.
 - vii. 3-season shelter, perhaps with infra-red heat for cold season use
 - viii. Observation area, including vegetation removal, and maintained trail access to top of hill
- b. Playground should be size of new Sports Complex area or Highland Park Play Area
- c. Shelters similar to Thompson County Park
- d. Pond is stocked annually by MN DNR. Pond is part of the Fishing in the Neighborhood Program. Could be candidate for \$10,000 dock grant.
- e. Preserve Tennis and associated parking lot within park.
- f. Basketball Court is heavily used, maintain at least one court if not two. Associated parking would be desirable.
- g. Paved volleyball court is utilized at times over summer, try and include in plan.
- h. Picnic area with grills is necessity

2. Conceptual Plans - Comments:

- a. Input from Master Plan Concepts included:
 - i. Parking like Concepts 1 and 2.
 - ii. Sledding hill like Concept 2.
 - iii. Open lawn and pond shoreline like Concept 1.
 - iv. Shelter and playground area like Concept 1. Have restroom building separated from picnic shelter as they could be different user groups.
 - v. County trail alignment through center of park, not around pond or north alignment.
 - vi. Dock at pond at location like Concept 1.
 - vii. One basketball court, not two. Keep volleyball near basketball, volleyball court is paved. Perhaps sand volleyball at another location in the park near picnic areas.
 - viii. Keep tennis courts at existing location.
 - ix. Add another shelter or observation area near the south parking lot and bottom of sledding hill.
 - x. Performance area in Concept 1 is not a high priority item. Consensus was to wait until after the open house to gauge feedback on importance and where.

3. Project Schedule / Overview:

- a. Gather community input & programming elements (possible dates?)
 - i. Community Open House Meeting
 - Late August or early September for Open House
 - ii. Other engagement opportunities by City staff?
- b. Complete Master Plan Update and supporting cost estimate
- c. Finalize Phase 1 scope
- d. Park Board / City Council Approval
- e. Establish wetland delineation areas if needed (Fall 2017)
- f. Develop Construction Documents for Phase 1 (Fall / Winter 2017)
- g. Project Bidding (Spring 2018)
- h. Construction (Summer 2018)

4. Comments:

- a. Open House on August 30th or 31st, Dave to confirm date. Location at Council Chambers, around 5-7 or 5:30-8:00. Similar to River to River Open House. City to organize announcements and/or mailers.
- b. Spelling error at North Park Improvements
- c. Possibly include earthen or mulch trail from top of sledding hill shelter down to playground area.
- d. Add note about buckthorn removal and vegetation improvements around pond and in park.
- e. Perhaps an observation platform or added amenities at top of sledding hill.
- f. Improve pond for better fish habitat and fishing.
- g. Remove disk golf from second board under other potential uses. PRAC to review list of program preferences and provide comments of new or removal items to Dave by Friday August 18th for WSB to update.
- h. Boards look good otherwise, two sets of boards will be brought to the open house, final coordination will be done with Dave and WSB.
- i. Next Meeting September 12th at 5:30 to discuss priorities and prepare Phase 1 recommendation for Council approval.