



**CITY OF WEST ST. PAUL**  
1616 HUMBOLDT AVENUE, WEST ST. PAUL, MN 55118

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ENVIRONMENTAL COMMITTEE MEETING  
NOVEMBER 1, 2023 AT 6:00PM  
CITY COUNCIL CHAMBERS

1. Call To Order

2. Roll Call

3. Citizen Comments

4. New Business

4.A. Approve June 7, 2023 Minutes

Documents:

[060723.PDF](#)

4.B. Explore West St Paul Days - Recap 2023/Plan 2024

4.C. Review Committee Goals And Objectives

Documents:

[OCWS ITEM - ENVIRONMENTAL COMMITTEE GOALS AND OBJECTIVES.PDF](#)

4.D. Everything Trees - EAB, Grants, Robert St...

5. Old Business

5.A. Heritage Middle School Community Garden

6. Updates

6.A. City Council

6.B. Staff

6.B.1. Greenstep Update, City Hall Grant, Vacancies, Etc...

6.C. Planning Commission

6.D. Park & Recreation Committee

7. Other

8. Adjourn

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*If you need an accommodation to participate in the meeting, please contact the ADA Coordinator at  
651-552-4100, TDD 651-322-2323 at least 5 business days prior to the meeting  
[www.wspmn.gov](http://www.wspmn.gov) EOE/AA*

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**West St. Paul Environmental Committee**  
**Meeting Minutes**  
**6:00 pm, June 7, 2023**  
**West St. Paul Municipal Center- City Council Chambers**

**1. Call to order**

The meeting was called to order at 6:00 pm.

**2. Roll Call**

Committee members in attendance: Chair Jade Pennig, Connye LaCombe, Nicholas Hager, Ken Paulman, Liz Pearson, Joshua Przybylski, Laura Zanmiller

Non-voting members in attendance: Robyn Gulley, Dave Schletty, Courtney Selstad, Lisa Stevens, Emily Vergin

**3. Citizen Comments-NA**

**4. New Business**

**a. Approve May 3, 2023 Minutes**

The May 3, 2023 minutes were approved by the Committee.

**5. Old Business**

**a. Heritage Middle School Community Garden**

Hager reported on the progress of the community garden.

**b. Arbor Day Planning**

Schletty talked about the upcoming event. Przybylski and Pearson talked about the preparations they had been doing and reviewed the event schedule. Members discussed their roles in the West St. Paul Days event.

**6. Updates**

**a. City Council-**Gulley said that she would be in the dunk tank at the City Open House tomorrow.

- i. City Documents/ Website- Spanish Translation-** Gulley announced that many of the city documents and the website are being translated into Spanish through the Google Docs translator. Parks programming and the newsletter will now be translated into Spanish as well.
- ii. Summer events-** Gulley listed the events that the city was sponsoring: the Moreland Art Fair, the Garlough Environmental Fair, the Bike Rodeo, West St. Paul Rider. Gulley will participate in the West St. Paul Rider event.
- iii. Townhall Meeting/park trail work-** Gulley thanked members and staff for their work. It is getting noticed.

**b. Staff**

- i. Recycling Table-** Selstad reported that she will be staffing the Recycling Table at the Open House and on Saturday.
- ii. Spring Shredding Event-** Selstad said that over 600 cars came to the event. West St. Paul collected 20,210 pounds of material, (over 10 tons). This paper has been diverted from a landfill and will be recycled.
- iii. Athletic Gear Collection-** West St. Paul and South St. Paul collaborated in a collection event; they gathered three Gaylord boxes of equipment that will be given to a veterans' organization, United Heroes League
- iv. Tire Collection-** On June 24, there will be a tire collection at the Maintenance Facility. The City of West St. Paul is working with the Mosquito Control District for this event.
- v. Clothing/Shoes Donation-** August 21- Sept 1, there will be a collection box located outside of the Sports Dome for gently-used clothes and shoes.

- vi. **Cleanup day-** West St. Paul will partner with Inver Grove Heights in a cleanup day on September 24.
  - vii. **GreenSteps project-** A GreenCorp member from B3 will help collect and transfer the city's utility information into the B3 data system. Selstad will also input outstanding data into the system.
  - viii. **Pollution Control Agency-** Last Monday the agency released a draft of the Metropolitan Solid Waste Plan which will guide the solid waste efforts in the seven-county metro area for the next 20 years.
  - ix. **Park Projects-** Schletty reported that the Marthaler Renovation project will be taking place this summer.
  - x. **Former Thompson Oaks Golf Course-** This project is near completion. The trail is almost completely paved. The bridge is nearly done.
  - xi. **Climate Action Plan-** The city has moved forward with the Regional Indicators Initiative group. Schletty received notification that the report was completed. Schletty showed members West St. Paul's indicators.
  - c. **Planning Commission-** Stevens reported that the Commission discussed the sign ordinance at last month's meeting.
  - d. **Parks & Recreation Committee-** Vergin said the Parks and Recreation Committee members talked about the Explore West St. Paul Days Event. The committee also had a presentation regarding the parks master plan. More community input will be gathered at the West St. Paul Days event for new park names.
- 7. Other-**
- a. Schletty said that Member Hazenson has resigned from the committee. The city is working on her replacement.
  - b. **Bike Racks-** A request was made for another bike rack to be placed in front of City Hall. Committee members talked about having a grant to encourage business owners to install bike racks in front of their buildings.
- 8. Adjournment-**The Committee adjourned at 6:46 pm.

**Respectfully submitted,**

**Sharon G. Hatfield  
Administrative Specialist**

## Subject: Environmental Committee Goals & Objectives

<b>Meeting Date:</b> September 12, 2022	
<b>Submitted/Presented by/Department:</b> Dave Schletty - P&R	
<b>Action Type</b>	
<input type="checkbox"/> Consent Item	<input checked="" type="checkbox"/> Discussion/Direction
<input type="checkbox"/> Public Hearing	<input type="checkbox"/> Informational Only
<input type="checkbox"/> Action/Motion	<input type="checkbox"/> Report
<input type="checkbox"/> Resolution	<input type="checkbox"/> Other:
<b>Action</b>	
Review and discuss the proposed goals and objectives of the Environmental Committee.	
<b>Background</b>	
<p>Over the last couple months members of the Environmental Committee have discussed the goals and objectives they would like to achieve over the next 1-2 years. The City Council's Strategic Initiatives were taken into account while developing this list. Their 5 main priority objectives are:</p> <ol style="list-style-type: none"> <li>1. Work to achieve steps 4 and 5 of the GreenStep Cities program</li> <li>2. Develop a Climate Action Plan for West St Paul</li> <li>3. Develop an Energy Action Plan for West St Paul</li> <li>4. Establish a list of Core Values for the Committee for future action items</li> <li>5. Develop a shared Calendar to increase communication between members and help with outreach to residents.</li> </ol> <p>Staff and committee members are interested in any comments and feedback regarding the goals and objectives listed above. The Environmental Committee will continue to work on other topics that may come along, but these 5 objectives will be at the center of their work over the next couple years.</p>	
<b>Attachments</b>	
<b>Previous Relevant Actions</b>	
<b>Alternatives</b>	
<b>Financial</b>	
Budgeted: <input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No Financial Impact
Fund:	
Department:	
Account:	