



PARKS AND RECREATION ADVISORY COMMITTEE MEETING

**CITY COUNCIL CHAMBERS
1616 HUMBOLDT AVENUE, WEST ST. PAUL, MN 55118
MAY 5, 2023 at 6:00PM**

1. Roll Call
2. Citizen Comments
3. New Business
 - 3.A. Approve April 11, 2023 Minutes
Documents:
[041123A.PDF](#)
 - 3.B. Introduce New Member - John Cronin
 - 3.C. Presentation/Update On Park System Plan - Mend Collaborative
4. Old Business
 - 4.A. Park Naming Update
 - 4.B. Explore West St Paul Days - Update
5. Other
 - 5.A. Council Updates
 - 5.B. Staff Updates
 - 5.B.1. Marthaler, R2R Trail, Buckthorn Removal, Sport Court, ...
 - 5.C. Environmental Committee Liaison Updates
6. Adjourn

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WEST ST. PAUL PARKS & RECREATION ADVISORY COMMITTEE
MEETING MINUTES
6:00 PM, Tuesday, April 11, 2023
West St. Paul Council Chambers

Park & Rec. Members Present: Chair Dave Lynch, Luke Abrahamson, Bonnie Bellows, Sara Blair, Kelly Hagler, Teresa Smock, Emily Vergin, Nadine Wrenzel

Non-Voting Members Present: Council Liaison Wendy Berry, Parks and Recreation Director Dave Schletty

1. **Roll Call**
2. **Citizen Comments-NA**
3. **New Business**
 - a. **Adopt March 14, 2023 Minutes**

Chair Lynch called the meeting to order at 6:00 pm. The March 14, 2023 minutes were approved by the committee.
 - b. **Introduce New Members- Nadine Wenzel and John Cronin**

Lynch welcomed Member Wenzel to the committee.
4. **Old Business**
 - a. **Park Naming Ideas**

Lynch asked members if they had any other naming ideas for the parks. Assistant Parks and Recreation Director Schletty said he would take the names to the next Council Work Session and also survey residents on the city website.

Member Vergin moved to forward the names listed on the meeting attachment to Council for consideration including the two names suggested at the meeting: “Poolside Park” and “Moreland Park.” Member Bellows seconded the motion. The motion carried. All Ayes.
 - b. **Park Assignments**

Committee members named their park preference assignments.
 - c. **Core Values Discussion**

A motion was made by Vergin to approve the five core values and the definitions (presented by Member Blair). The motion was seconded by Blair. The motion carried. All Ayes.

The document will be uploaded into the city website on the Park Advisory Committee page.
 - d. **Explore West St. Paul Days**

Schletty reviewed the West St. Paul Days program with the committee.
 - e. **Marthaler Park Improvements Update**

Schletty gave a background and update on the Marthaler Park Improvements project. The project was awarded to Custom Builders.
5. **Other**
 - a. **Council Updates**
 - i. **Earth Day-Clpn.** Berry reported that April 22 is Earth Day. Harmon Park will have a trash cleanup incentive event.
 - b. **Park Plan Survey-** Berry said the survey is available on the city website.

- c. Staff Updates**
 - i. No Mow May**—Schletty announced that “No Mow May” was approaching. Residents can register for the event on the city website and pick up a free sign for their lawn.
 - ii. Park Stakeholder Meeting**- Schletty reported that a stakeholder meeting was held that day and the city received some helpful feedback.
 - iii. Easter Hunt Event**- Schletty related that the Easter Egg Hunt was a successful event. Over five hundred people attended. The Eggcessible event went well also.
 - iv. Seasonal Staff**- The Parks Department needs more temporary staffing this summer.
 - d. Environmental Committee Liaison**-
Vergin reported that the committee has a new member. The Environmental Committee has discussed having the city do an audit to advance in the GreenSteps program. Core values and planning for the Explore West St. Paul Days event was also discussed. The Environmental Committee will have a table at the environmental fair event at Garlough School on May 5, 4-6 pm. The Arbor Day event is being held during the Explore West St. Paul Days event.
 - e. Pickleball Nets**-Lynch thanked the Parks Maintenance staff for putting up the pickleball nets quickly.
- 6. Adjournment**-The meeting was adjourned at 7:06 pm.

Respectfully submitted,

Sharon G. Hatfield
Administrative Specialist