



# CITY OF WEST ST. PAUL

1616 HUMBOLDT AVENUE, WEST ST. PAUL, MN 55118

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ENVIRONMENTAL COMMITTEE MEETING  
APRIL 5, 2023 AT 6:00PM  
CITY COUNCIL CHAMBERS

1. Call To Order
2. Roll Call
3. Citizen Comments
4. New Business
  - 4.A. Approve March 1, 2023 Minutes  
Documents:  
[030123.PDF](#)
  - 4.B. Introduce New Member
5. Old Business
  - 5.A. Core Values Discussion  
Documents:  
[ENVIRONMENTAL COMMITTEE VALUES.PDF](#)
  - 5.B. Garlough World Fair And Dance
  - 5.C. Heritage Middle School Community Garden
  - 5.D. Arbor Day Planning
6. Updates
  - 6.A. City Council
  - 6.B. Staff
  - 6.C. Planning Commission

6.D. Park & Recreation Committee

7. Other

8. Adjourn

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*If you need an accommodation to participate in the meeting, please contact the ADA Coordinator at  
651-552-4100, TDD 651-322-2323 at least 5 business days prior to the meeting  
[www.wspmn.gov](http://www.wspmn.gov) EOE/AA*

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**West St. Paul Environmental Committee**  
**Meeting Minutes**  
**6:00 pm, March 1, 2023**  
**West St. Paul Municipal Center- City Council Chambers**

**1. Call to order**

The meeting was called to order at 6:30 pm.

**2. Roll Call**

Committee members in attendance: Chair Jade Pennig, Nicholas Hager, Lauren Hazenson, Ken Paulman, Liz Pearson, Joshua Przybylski, Laura Zanmiller

Non-voting members in attendance: Robyn Gulley, Dave Schletty, Lisa Stevens, Emily Vergin

**3. Citizen Comments-NA**

**4. New Business**

**a. Approve February 1, 2023 Minutes**

The February 1, 2023 minutes were approved by the Committee.

**b. Addendum-** introduction of new Recycling Coordinator Courtney Selstad

**c. Garlough World Fair and Dance**

Schletty talked about the fair; it was formerly called the Garlough Environmental Fair. It has been rebranded. Abigail Hendricks, a teacher at the school, is inviting the Committee to be part of the event on May 5, Friday evening 4-6pm at Garlough School. Pennig, Zanmiller and Przybylski volunteered for the event.

**5. Old Business**

**a. Core Values Discussion**

Paulman talked about his work on the Core Values statement. Committee members made suggestions on the document. Schletty said that once the document is finished, he would place it on the front of the committee webpage.

**b. Heritage Middle School Community Garden**

Hager spoke to Brianna Havir; she is spearheading the project. The city would need to sign a form in order for the school to receive the grant money.

**c. Arbor Day Planning**

Przybylski reported that he and Pearson have been working on the event sponsorship. Supplies (seed packets, stickers, banners etc.) have been ordered through the city. They are working with Selstad with the games and the booth content. He would like help with the seed packets and with the content on the website.

**6. Updates**

**a. Subcommittee**

- i. **GreenSteps Cities Review-** Paulson reported that he reached out to Sean Gosiewski regarding greenhouse gas assessment and resilient cities and communities. Gosiewski gave examples of cities that have gone through the benchmarking process. It is through the Regional Indicators Initiative, (RII). RII measures the entire cities emission and breaks it down by sector. RII costs \$3,500 a year to cover costs.

**b. City Council**

- i. **Dodge Nature Center Winter Fun Fest-** Gulley reported that Dodge Nature Center put on a great Winter Fun Fest last week. It received excellent reviews.
- ii. **Explore West St. Paul Days-** Council is getting ready for the event.

**c. Staff**

**i. Planning for Summer projects**

1. **Replacement of Astro turf in Sports Dome**-Schletty has received some bids for the replacement.
2. **Emerald Ash Borer (EAB) Treatments**-Schletty has received bids for the boulevard treatments as well. There is a new contract and residents can get a reduced rate for private tree treatment as well from the same company.
3. **Trail improvement grant**-the city is trying to get new equipment and a new staff person to work on the new trails.
4. **Department of Natural Resources grant for EAB**- this grant would help with the city's boulevard tree inventory. The new data would be tracked more efficiently in a GIS system.
5. **Marthaler Park Redevelopment**-The project will "kick off" this spring. The bidding process will occur later this month. The work will be done through summer and into the beginning of next year.

ii. **Park and Recreation Activities**-Schletty reported the program opened up registration yesterday. The registration numbers doubled from last year. He advised everyone not to wait registering for programs.

iii. **Council Strategic Planning Retreat**- The retreat will be next weekend. Staff attends the retreat as well. Ideas and projects are welcomed from all the committees. GreenSteps is one of the projects that Council will review. Committee members suggested updating out of date zoning code required parking, tree species, minimum numbers for trees.

iv. **Committee T-shirts**- Schletty asked if members had a color preference. He will email members with the design of the shirt.

**d. Planning Commission**- Stevens reported that at the last Commission meeting, members discussed "cleaning up" the land use map and ordinances codes. They also discussed THC retailers and the zoning required around schools.

**e. Parks & Recreation Committee**- Vergin reported that the Committee talked about their involvement in either the Open House or the Environmental Fair. They are more leaning toward the Open House. They also talked about their Core Values and their individual park assignments. There will be further discussion about the naming of the parks; it will be a focus of the next fair event. The public will be involved. There were updates on the Marthaler and Garlough Park System plan.

**7. Other**

a. **Vacant Position**- Schletty said the application deadline was this week. Staff will review these applications soon.

b. **Trees**- A representative at the Real Life Cooperative at Emerson spoke. The Cooperative has removed ash trees from their property. She asked for recommendations on what type of tree to plant. Schletty said that he would make recommendations.

**8. Adjournment**-The Committee adjourned at 6:47 pm.

**Respectfully submitted,**

**Sharon G. Hatfield**

**Administrative Specialist**

We recognize the urgency of climate change, and will seek ways to help West St. Paul reduce emissions equitably and sustainably.

We understand that air, water, and soil pollution disproportionately harms those with the least power to affect change, and we will advocate on their behalf.

We value the pursuit of protecting natural resources in order that we may pass on to our successors a better city than it is now.

Earlier drafts:

*Environmental issues are holistic. Every action we consider should be viewed through the lens of a climate impact.*

*Environmental concerns are long-term issues.*

*We have an obligation to consider the needs of all in our community, including the residents of today, tomorrow, and all who visit.*

*We are committed to a sustainable and resilient for our community through environmental improvements with a lens on diversity.*

*We value the pursuit of protecting the earth, clean air, safe clean water, and the protection of wildlife in order that we may pass on to our successors a city better than that which it is now.*