

CITY OF WEST ST. PAUL  
OPEN COUNCIL WORK SESSION  
October 10, 2016  
5:00 p.m.

## **1. Roll Call**

Mayor David Meisinger called the work session to order at 5:00 p.m.

Present: Mayor David Meisinger and Councilmembers Pat Armon, Ed Iago, Dave Napier, Jenny Halverson and Dick Vitelli. Councilmember John Bellows had an excused absence.

Others: City Manager Matt Fulton, Finance Director Joan Carlson, Assistant City Manager and HR Director Sherrie Le, Community Development Director Jim Hartshorn, Public Works Director Ross Beckwith, City Attorney Korine Land, Police Chief Manila Shaver, SMFD Chief Mike Pott, and City Clerk Chantal Doriott. Eagan High School student Joe Rolph was also in attendance as part of his school mentorship program.

## **2. Approve Agenda**

Council approved the OCWS agenda as presented.

## **3. Review the Regular Meeting Consent Agenda**

Council pull item H. Consideration of Dakota County and approve the rest of the regular City Council meeting agenda.

## **4. Agenda Item(s)**

### **4.A. Closed Session to discuss Robert Street Easement Acquisitions**

Motion was made by Clpn. Halverson and seconded by Clpn. Iago to close the meeting pursuant to Minn. Statute 13D.05 Subd. 3(b). Meetings may be closed if the closure is expressly authorized by statute or permitted by the attorney-client privilege. All members present voted aye. Motion carried.

Attorney Peter Mikhail gave an overview of negotiations for easement acquisitions from the Robert Street Improvement project.

Motion was made by Clpn. Vitelli and seconded by Clpn. Iago to open the meeting at 5:23 p.m. All members present voted aye. Motion carried.

### **4.B. Closed Session to Discuss Management Position for Labor Negotiations**

Motion was made by Clpn. Halverson and seconded by Clpn. Iago to close the meeting pursuant to Minn. Statutes 13d.03 for labor negotiation strategy.

Present: City Council, Attorney Korine Land, HR Director Sherrie Le, Finance Director Joan Carlson, Manager Matt Fulton, Public Works Director Ross Beckwith, Community Development Director Jim Hartshorn and City Clerk Chantal Doriott. Student was also present.

Assistant City Manager and HR Director Sherrie Le gave an overview of the labor negotiations with Sergeants and Teamsters union groups for 2017 contracts. Contracts include consideration of employee wages and insurances.

Motion was made by Clpn. Napier and seconded by Clpn. Halverson to open the meeting at 5:35 p.m. All members present voted aye. Motion carried.

#### **4.C. Discussion of RFP for Sports Complex Phase 2 Improvements**

Assistant Parks Director Dave Schletty gave an overview. In 2012 the master plan for the Sports Complex was updated. Construction of the phase 1 improvements began in September of 2012 and was completed in 2013. Phase 2 improvements are scheduled to take place in 2017 with a total budget of \$1.2 million. Staff would like to send out an RFP for planning and completion of these improvements soon, to stay on schedule for 2017 bidding and construction. The updated master plan is attached and includes the recommended phase 2 improvements. Staff has put together a list of recommended improvements along with a proposed budget for each item (listed below).

#### **FISCAL IMPACT:**

The itemized Phase 2 improvements and budget (highlighted items are high priority):

- Trail Replacement \$100,000
- Parking Lot Replacement \$120,000
- Parking Lot Expansion \$ 50,000
- Concrete Plaza/Walkways \$ 60,000
- Fix Field Drainage \$ 25,000
- Replace Field Lighting \$375,000
- Replace Irrigation \$ 75,000
- Field Modifications / Drainage \$ 10,000
- Renovation of Buildings \$ 40,000
- Site Lighting \$ 5,000
- Replace Scoreboards \$ 20,000
- Replace Storage Building \$ 50,000
- Horseshoe Court Rehab \$ 10,000
- New Large Picnic Shelter \$ 50,000
- IT (Security) \$ 60,000
- Consultant Fees \$100,000
- Contingency \$100,000

Total \$1,250,000.00

Comments:

- With some renovations we can market to attract adult softball league.
- We could also host larger group horseshoe tournaments.
- Clpn. Vitelli asked if the floor of the storage building was good? There is some wall separation but it's pretty good. A larger building would be preferred but we could get by with what we have.
- Irrigation – we need to replace pipe and heads. There are one to two breaks per year.
- There was one major issue with underground lighting this year.
- Clpn. Armon agrees the parking lot needs to be done. Do we have an agreement with MTC for park and ride? Yes, we have a long term agreement.
- With the roundabout project scheduled for next year we need to do something. Maybe June or July when school is out would be a good time to start with the parking lot rehab. Director Schletty would let the teams know they have a shorter playing season due to these improvements.
- Could you reengineer the current parking lot to expand a little? Clpn. Napier supports the project and supports reducing the costs and prioritizing these items.
- Director Carlson said there aren't any levy dollars scheduled for this project.
- How about reducing the horseshoe area? There are 12 pits currently.
- Renovation of buildings – the storage building is separate. Replacing mostly bath fixtures and the furnace.
- Is there an ability to have cameras here? We could probably separate out that cost. The initial number is \$60,000 and this pulls in from Oakdale and adding security cameras and scanning ID's.
- If we got rid of parking lot expansion would be a good area for pickle ball courts.
- We have \$200,000 for consultant and overages. We do need a consultant for drawings and other items. Clpn. Iago has an issue with this item. Try to come up with a way to have shade on the building.

Items that were not a priority at this time:

- Parking lot expansion;
- Scoreboards;
- Storage building – do any of this work internally; and
- Wheelchair accessibility – Director Schletty said we could rehab the bad areas.
- Items 1 – 5, 7, 10 and 11 see if we can design internally; 10 we could split in half; modify this and bring back to a future meeting.

Clpn. Armon asked about the horseshoe group. Director Schletty is not sure where they play. See if you can expand the County site and phase out our site which would allow us to have the whole picnic shelter. The County group throws horseshoes at Thompson, west of the shelter.

Manager Fulton said US Bank and the Vikings teamed up on a matching grant for a place to play. The grant has to be applied for by a nonprofit or school. The City cannot do the project. This seemed not to be the best project for this type of grant. We looked at east of Robert and

north of Mendota – that side of the community. We are thinking about Southview Park – there is a small pavilion. This might make sense to make application (deadline is November 17). Clpn. Halverson suggested looking at Target Corporation grants.

## 5. Adjourn

The work session adjourned at 6:05 p.m.



David Meisinger  
Mayor  
City of West St. Paul