

**City of West St. Paul
Open Council Work Session
April 26, 2016**

1. Roll Call

Mayor David Meisinger called the work session to order at 5:00 p.m.

Present: Mayor David Meisinger and Councilmembers Armon, Halverson, Bellows, Iago, Napier and Vitelli.

Others: City Manager Matt Fulton, Assistant City Manager and HR Director Sherrie Le, Community Development Director Jim Hartshorn, Police Chief Manila Shaver, Fire Chief Mike Pott, Public Works and Park Director Ross Beckwith, Attorney Korine Land, Fire Chief Mike Pott, Ben Boike and City Clerk Chantal Doriott.

2. Approve Agenda

Council approved the work session agenda as presented.

3. Review the Regular Meeting Agenda

Council approved the regular meeting consent agenda items and added:

- Rental license review;
- Discuss Marie Ave. - traffic needs - ped cross walks and/or arrow; and
- Remove Net Ministries since Director Boike spoke with the Net Ministries Director and they have a meeting May 9. This may be considered on the May 23 OCWS or regular meeting.

4. Agenda Item

4.A. Trash Storage and Temporary Storage Container Amendment

During the recent codification process, Staff proposed the inclusion of a text amendment to provide requirements for temporary outdoor storage containers, also known as PODs, on residential property. Instead of rushing the proposed amendment through the codification process, Council requested that the draft amendment be reviewed through the normal code amendment process. In addition to adding language relating to storage containers, Staff is also proposing some text amendments in relation to residential trash containers. Per the Summary Publication language in the attached ordinance, the proposed ordinance accomplishes the following:

1. Clarifies that trash containers can be set out no sooner than the day before collection day and must be removed no later than the day after collection day. When not awaiting collection, trash containers must be stored in the rear yard, garage or in an accessory building. However, they can be stored in a side yard if the house is setback at least 50 feet from the curb or if screened by a hedge or other enclosure.

2. Limits the location, length of time, and number of temporary outdoor storage containers allowed on a lot at one time on residential property and establish a permitting process. Temporary outdoor storage containers shall be limited to no more than one portable on-demand storage unit, and one roll-off dumpster, for no more than 30 days on a site in a 12 month period with extensions allowed if used in conjunction with a valid building permit.

Comments:

- In favor of changes.
- Little unclear about stuff that doesn't fit in the trash containers – bags of leaves and bundled twigs, etc. hopefully a person has a container that can house all of their debris.
- Screening of trash containers – there is no consistency about trash being picked up, etc.
- Clpn. Vitelli suggested taking a poll at the open house for single source hauler.
- We run into issues of people leaving trash out for a week. That is the reason for the code amendments.
- Code enforcement will be done by mail. A citation or abatement could be part of the process.
- It doesn't address where trash cans are in this draft. It says "1. In the front drive ...". People might not understand that; it needs to be cleaner. We could say behind the curb – Council agrees.
- Limit one portable storage unit per residence. Someone might order 4 smaller ones if they are moving. This could be problematic. Do they need to be permitted? Yes, so we could address it during the permit process. Mayor Meisinger would like to limit the container to length and not a number – define this section better.
- Roll-offs – there is a permit process in place for dumpsters in the street and this would include any dumpster in the right-of-way.
- One pod and one roll-off is outlined in the written draft.

Changes will be made and this will be reviewed at a future meeting.

Clpn. Halverson discussed an incident about a family on the corner with so many issues with nuisance. The family is ready to move due to parking issues in this area on Livingston. Manager Fulton said staff is prepared to bring forth consideration for parking and issuance of permits. This comes at an expense. Worry about others wanting this same treatment. This has been done on Imperial and there haven't been any issues. This is a situation not dealing with permits but dealing with parking. Manager Fulton said typically it's weekend cars and weekend guests. Jim get a map with highlighted areas for members to consider. Clpn. Halverson said the property owner would be willing to speak on the issue.

We have an abundance of signs throughout the city. We have one code enforcement agent. We recently picked up 20+ signs that were not compliant. If we are doing this work we should make it uniform and have staff – code enforcement personnel, public works, park workers, etc. remove any sign that is not compliant. Director Boike mentioned we are hiring a summer code enforcement person who will be assisting this process of keeping West St. Paul complaint. What about the source – especially after a few times of the same issues continuing? Director Boike said yes, we call the person/company who is non-compliant with signage if we have the phone number.

Clpn. Bellows would like the intersection of Marie and Livingston revised as car and pedestrian traffic are at odds. There is currently no crosswalks or barrier or protection for pedestrians. We should consider adding signage and/or crosswalks on the east side of Livingston and south side of Marie. Are the intersections ADA compliant? Director Beckwith is not sure but there is a trail on Marie so he will investigate the issue. Clpn. Bellows said we need to get people across safely. Clpn. Bellows would also like the east side of Marie looked at. There is no left turn with a light and this appears to be an issue.. There are lots of people going westbound and it creates traffic issues with no arrow.

The City Council will have a table at the Open House on May 18 from 5:00 to 7:00 p.m. The open house is an opportunity for the public to learn more about city departments and other service organizations in our community.

There are marked manholes on Marie with green paint – are they adjusting height? The manholes are located between Charlton and Livingston. Director Beckwith will check on these.

Attorney Land and Manager Fulton are working on access agreements for Applebee's, Guild and 5-8 Club. They should be ready by Friday.

Fire Chief Mike Pott reminded all that the Fire Board will meet with West St. Paul and South St. Paul City Councils on April 26, 2016 at 6:00 p.m. at the Thompson Lodge, 2100 Stassen Lane. This is a great opportunity for everyone to learn what the fire department is doing.

5. Adjourn

The work session adjourned at 6:13 p.m.

David Meisinger
Mayor
City of West St. Paul