

**City of West St. Paul
Economic Development Authority
January 25, 2016**

1. Call to Order

President David Meisinger called the meeting to order at 8:40 p.m.

2. Roll Call

Present: President David Meisinger and Commissioners Pat Armon, Dave Napier, John Bellows, Ed Iago and Dick Vitelli. Com. Jenny Halverson had an excused absence.

Others: Community Development Director/Executive Director Jim Hartshorn, City Manager Matt Fulton, Finance Director/EDA Treasurer Joan Carlson, Attorney Korine Land, and City Clerk/EDA Secretary Chantal Doriott.

3. Adopt Agenda

A. City Council Meeting Minutes of November 9, 2015

Motion was made by Com. Napier and seconded by Com. Iago to approve the consent agenda items listed above. All Commissioners present voted in favor. The motion carried.

4. Consent Agenda Items

There were no consent agenda items to consider.

5. Commissioner Comments

There were no Commissioner comments.

6. New Business

6.A. Annual Meeting

Executive Director Jim Hartshorn gave an update. According to the EDA Bylaws the Board should hold an annual meeting to elect officers: President and Vice President. The Treasurer shall be the mayor and the Assistant Treasurer shall be Joan Carlson the City Finance Director. The secretary is a sitting position currently held by City Clerk Chantal Doriott.

Adopt Resolution No. 16-02 Electing Economic Development Authority Officers for the Annual Board meetings in 2016:

Motion was made by Com. Iago and seconded by Com. Vitelli to reappoint Com. David Meisinger as the EDA President for 2016. Coms. Vitelli, Iago, Bellows, Napier and Armon voted in favor. Com. Meisinger abstained. The motion carried.

Motion was made by Com. Napier and seconded by Com. Bellows to reappoint Com. Ed Iago as the EDA Vice President for 2016. Coms. Vitelli, Meisinger, Bellows, Napier and Armon voted in favor. Com. Iago abstained. The motion carried.

The meeting materials included:

- A finance report approved on January 11, 2016;
- Bylaws for clarification and/or review; and
- A map showing redevelopment areas was presented but will be reviewed at a later date when Com. Halverson can be present (at her request).

Executive Director Jim Hartshorn reviewed the annual report. 2015 was a record-breaking year with over \$38 million in increased market value and over \$600,000 in permit fees. Projects include Prime Design, Tapemark, housing developments, and more.

Com. Iago said congratulations to Director Hartshorn for his hard work; these accomplishments are very impressive. President Meisinger and Com. Bellows also gave accolades to Director Hartshorn for an impressive 2015.

7. Old Business

1010 Dodd – the building will be demolished in the next couple of weeks.

This is Com. Bellows first year on the EDA and he did not realize how busy this committee was. He is very happy with the accomplishments and thinks things are heading in the right direction.

President Meisinger said “I do think we get things done”. There is a lot getting done and we are making good progress on a number of projects.

8. Adjourn

Motion was made by Com. Napier and seconded by Com. Iago to adjourn the meeting at 8:47 p.m. All commissioners present voted aye. Motion carried.



Chantal Doriott
City Clerk / EDA Secretary