

**City of West St. Paul  
City Council Meeting  
January 11, 2016**

**1. Call to Order**

Mayor David Meisinger called the meeting to order at 6:30 p.m.

**2. Roll Call**

Present: Mayor David Meisinger and Councilmembers Pat Armon, John Bellows, Ed Iago, Jenny Halverson, Dave Napier and Dick Vitelli.

Others: City Manager Matt Fulton, Assistant City Manager and HR Director Sherrie Le, Attorney Korine Land, Police Chief Manila Shaver, Finance Director Joan Carlson, Public Works & Parks Director Ross Beckwith, Community Development Director Jim Hartshorn, and City Clerk Chantal Doriott.

**3. Pledge of Allegiance**

**4. Adopt the Agenda**

The agenda is adopted with the following changes:

- Remove 12.A. and 12.B.
- 13.A. Update and discussion of 823 Allen
- Council will recess for a personnel matter after the EDA meeting
- Add 13.B. Consider settlement for Chuck E. Cheese
- Add 13.C. Consider settlement for 3 Parcels

Motion was made by Clpn. Bellows and seconded by Clpn. Vitelli to adopt the agenda as presented with changes noted above. All members present voted aye. Motion carried.

**5. OCWS Briefing**

Mayor Meisinger gave an overview of the work session held prior to this meeting. The Council discussed and/or considered to following:

- Closed session for settlement agreement; to be discussed under new business.
- South Metro Fire Dept. commercial inspection fees.
- Thompson Oaks Golf Course – will be open this calendar year 2016.
- Net Ministries Rental License – potential zoning amendment.
- Possible zoning amendment for 260 Wentworth Avenue.
- Massage ordinance for country clubs.

City Manager Matt Fulton introduced Ross Beckwith our new City Public Works & Parks Director /City Engineer. Mayor Meisinger and Councilmembers welcomed Beckwith.

## **6. Robert Street Review**

Director Beckwith gave an overview. There is not a lot going on at this time. Lots of utility work is being performed for construction later this year.

## **7. Citizen Comments**

No one wished to speak.

## **8. Council Comments**

Clpn. Bellows commend Public Works for their excellent job of snow removal.

Clpn. Halverson reminded residents to scrape car windows of ice and snow. She was running and was almost hit by a vehicle. You must scrape your windows fully and please look both ways, for your safety and others on the street.

Clpn. Armon reminded residents to keep the sidewalks in front and up to your house clean of ice and snow. Emergency people may need to use your sidewalk so keep it clean.

Clpn. Iago said if you live on snow emergency routes please follow the rules. There is hampering of snow plow drivers if you don't move your vehicle during snow emergencies and you are at risk to have your vehicle towed. Your trash cans also don't belong in the street so please place them in your driveway. Clpn. Iago also thanked those in the community for donating to various organizations in our community. These donations are used for athletics, churches, boys club, etc. SRSBA (South Robert Street Business Association) gave over \$350,000 in the last three years.

Clpn. Napier said Ward 3 received an email saying great things about the current City Council and what we are doing in the community. The person made positive comment about the Marie Avenue and Robert Street projects. Clpn. Napier also thanked Mendota Heights and ISD 197 for their partnership on the ice arena project and stated the recent open house was great and nice to celebrate this partnership.

Clpn. Vitelli thanked Mendota Heights, the School District and staff for the nice ice arena celebration.

## **9. Proclamations, Presentations and Recognitions**

### **A. National Drug & Alcohol Week Proclamation**

Mayor Meisinger read the proclamation (attached) proclaiming January 25, 2016 "National Drug & Alcohol Facts Week" and urging all citizens to participate in the planned activities. The Mayor welcomed members of SAAD who spoke positively on behalf of the organization.

### **B. Accept Donation from SRSBA**

Motion was made by Clpn. Armon and seconded by Clpn. Bellows to accept and approve a donation in the amount of \$1,527.11 from the South Robert Street Business Association (SRSBA) for the Robert Street Block Party last year. All members present voted aye. Motion carried.

### **C. Donations to the Police Department**

Police Chief Manila Shaver gave an overview of the following donations made to the police dept. for various programs. Councilmembers would like the gift cards from Ms. Hanson and Burlington Coat Factory to serve West St. Paul residents if possible.

Motion was made by Clpn. Armon and seconded by Clpn. Bellows to adopt Resolution No. 16-01 accepting a donation from Mary Hanson and the Blue Ribbon Campaign in the amount of \$400.00 for the Police Department. All members present voted aye. Motion carried.

Motion was made by Clpn. Armon and seconded by Clpn. Bellows to adopt Resolution No. 16-02 accepting a donation from Burlington Coat Factory in the amount of \$50.00 for the Police Department. All members present voted aye. Motion carried.

Motion was made by Clpn. Napier and seconded by Clpn. Halverson to adopt Resolution No. 16-03 accepting a donation from Barbara and James Staricha in the amount of \$50.00 for the Police Department K-9 program. All members present voted aye. Motion carried.

Motion was made by Clpn. Napier and seconded by Clpn. Halverson to adopt Resolution No. 16-04 accepting a donation from James Minea and Forever Pets, Inc. in the amount of \$4,000.00 for the Police Department K-9 program. All members present voted aye. Motion carried.

Motion was made by Clpn. Napier and seconded by Clpn. Halverson to adopt Resolution No. 16-05 accepting a donation from Tom Skadron and his family and Skadron Animal Hospital in the amount of \$5,000.00 for the Police Department K-9 program. All members present voted aye. Motion carried.

### **10. Consent Agenda**

Motion was made by Clpn. Armon and seconded by Clpn. Iago to approve the following consent agenda items as listed below:

- A. List of Claims as presented
- B. City Council and Work Session Meeting Minutes from December 15, 2015
- C. 2016 City Meeting Calendar
- D. Designation of Official Newspaper – Lillie Suburban, South West Review
- E. Nov 2015 Investment Report as presented
- F. Nov 2015 Bank Reconciliation as presented
- G. Resolution No. 16-06 Designation of Official Depositories
- H. Appointment of Ehlers and Association as the 2016 Fiscal Consultant
- I. Resolution No. 16-07 Approve Non-Waiver of Statutory Tort Liability Limits

J. Police Department Licensing as presented

K. Resolution No. 16-08 and Joint Powers Agreement between Dakota County and City of West St. Paul for Emergency Management Services

L. Purchase of Replacement of Three Police Vehicles not to Exceed \$111,500.00

M. Rental Licensing for 976 Robert St. Unit 205 – Rich 976 Robert, LLC

All members present voted aye. Motion carried.

## **11. Public Hearing**

There were no public hearings.

## **12. New Business**

### **~~A. Designation of Mayor Pro-Tem~~**

### **~~B. Appointment of Councilmembers to Standing Committees, Municipal Advisory Commissions, and Public Agencies for 2016~~**

### **C. Resolution in support for solicitation of a Dakota County Redevelopment Planning Grant**

Community Development Director Jim Hartshorn gave an overview of a resolution authorizing the solicitation of grant funding from the Dakota County CDA as part of the Redevelopment Incentive Grant Program. The proposed application requests \$15,000 (maximum award) to develop a small area plan for the Smith/Dodd commercial area. The planning grant is a 1 to 1 matching grant requiring a local match of \$15,000. Total cost to complete the plan is estimated at \$30,000 based on the size of the study area. The study may identify other areas.

Motion was made by Clpn. Armon and seconded by Clpn. Halverson to adopt Resolution No. 16-09 authorizing solicitation of grant funding from the Dakota County Community Development Agency (CDA) as part of the Redevelopment Planning Grant program as presented. All members present voted aye. Motion carried.

### **D. Resolution in support for solicitation of Community Development Block Grant funding for 2016 through the Dakota County CDA**

Community Development Director Jim Hartshorn gave an overview. Each year, the City applies for Community Development Block Grant (CDBG) funding through the Dakota County Community Development Agency (CDA). Historically, the City has applied for CDBG funding for redevelopment and rehabilitation loans administered by the CDA. The City receives approximately \$90,000 a year in CDBG funding.

During 2016, (July 1, 2016 to June 30, 2017) the CDA suggests a request of \$81,906 based on their estimated CDBG allocation for FY 2016, which is the same allocation amount that the city received for FY2015.

CDBG funding provides a maximum of \$25,000 for deferred repayment, 0% interest rate loans to income eligible homeowners. Each year, five to eight low and moderate-income WSP homeowners make necessary home improvements from the annual CDBG allocation to housing rehabilitation. Eligible repairs include code-mandated repairs due to deferred maintenance, upgrading mechanical or other systems to current standards, and permanent general improvements to increase property values.

Motion was made by Clpn. Halverson and seconded by Clpn. Napier to adopt Resolution No. 16-10 approving the application of the City of West St. Paul for 2016 Dakota County Community Development Block Grant (CDBG) Funding as presented. All members present voted aye. Motion carried.

#### **E. Resolution in support for solicitation of State Health Improvement Program (SHIP) grant through Dakota County Active Living**

Community Development Director Jim Hartshorn gave an overview and asked Council to consider approving a resolution in support of soliciting grant dollars from the State Health Improvement program.

Motion was made by Clpn. Bellows and seconded by Clpn. Halverson to table consideration of grant funding from the State health Improvement program (SHIP) through Dakota County Active Living as presented. Councilmembers would like to learn more about the program. All members present voted aye. Motion carried.

#### **F. Approve Contract Extension for Dome Management Services**

City Manager Matt Fulton gave an overview. Sports Facility Development and Management Group, LLC (SFDMG) has provided management and marketing services for the City since the Regional Athletic Center (Dome or RAC) opened in November, 2012. The current contract expired at the end of 2015 and the intent is to retain SFDMS for providing similar services in 2016. Staff has been happy with the service and has not received any complaints. Terms were reviewed.

Motion was made by Clpn. Armon and seconded by Clpn. Iago to approve the Management Services Agreement with the City and SFDMG, LLC as presented. All members present voted aye. Motion carried.

### **13. Old Business**

#### **A. 823 Allen Avenue**

Attorney Land gave an update stating that the property owner had 20 days to answer the order which she did. We will follow rules of discovery as this is being contested. It is an expedited process. In addition in her answer she alleged discrimination and damages; she claims a disability of which we were unaware. Due to this claim staff has submitted this portion to the League and they will defend this claim so we can move forward with the order.

B. Consider Approval of Parcel 116 – Part of the Robert Street Easement Acquisition

Motion was made by Clpn. Bellows and seconded by Clpn. Halverson to approve the easement acquisition settlement of parcel 116, part of the Robert Street project as presented. All members present voted aye. Motion carried.

C. Consider Approval of Parcels 87, 88, 91 – Part of the Robert Street Easement Acquisition

Motion was made by Clpn. Vitelli and seconded by Clpn. Bellows to approve the easement acquisition settlement of parcels 87, 88 and 91, which are part of the Robert Street project as presented. All members present voted aye. Motion carried.

D. LS Black Change Order

Ross gave an overview of the change order pertaining to the Phase 2 Robert Street project submitted by LS Black.

Motion was made by Clpn. Napier and seconded by Clpn. Vitelli to approve the LS Black change order in the amount of \$10,738.00 as presented. All members present voted aye. Motion carried.

Mayor Meisinger recessed the meeting at 7:16 p.m. to go into the EDA meeting. After that we will transition into a closed session to discuss a personnel issue.

The City Council reconvened into a closed session at 7:58 p.m. Attorney Land explained the closed meeting is pursuant to MN State Statute 13D.05 Subd. 2 for a personnel issue.

The meeting opened and adjourned.



David Meisinger  
Mayor  
City of West St. Paul



**City of West St. Paul  
PROCLAMATION**

***“National Drug & Alcohol Facts Week<sup>SM</sup>”***  
**January 25, 2016**

**WHEREAS**, *National Drug & Alcohol Facts Week<sup>SM</sup>* is sponsored by the National Institute of Drug Abuse (NIDA) and the National Institute of Alcohol Abuse and Alcoholism (NIAAA) at the National Institutes of Health, in the U.S. Department of Health and Human Services, in accordance with other federal and private partner organizations, to encourage teens to ask questions about drugs, drug abuse, alcohol, and alcoholism, and receive scientifically based facts and answers in return,

**WHEREAS**, from that day forward, *National Drug & Alcohol Facts Week<sup>SM</sup>* will occur in the winter with an annual seven day celebration, anchored by NIDA’s and NIAAA’s, National Drugs & Alcohol Chat Day, an annual event that provides high school students across the United States with the opportunity to ask questions of the Nation’s leading experts in the field of drug abuse, alcohol, and addiction via a web “chat.”

**WHEREAS**, *National Drug & Alcohol Facts Week<sup>SM</sup>* is a celebration of the inquisitive minds of teenagers and encourages them to ask questions drugs, drug abuse, alcohol, and alcoholism and get scientifically based answers, without judgment or biased comment.

**WHEREAS**, the National Institute on Drug Abuse stimulates most of the world’s research on drug abuse and addiction and can offer science as a key element of the national and community conversation about drugs,

**WHEREAS**, the National Institute of Alcohol Abuse and Alcoholism stimulates most of the world’s research on alcohol and alcoholism and can offer science as a key element of the national and community conversation about alcohol,

**WHEREAS**, *National Drug & Alcohol Facts Week<sup>SM</sup>* celebrates the efforts of national and community organizations working with teens to encourage this science based conversation about drugs, drug abuse, alcohol, and alcoholism;

**WHEREAS**, Henry Sibley SADD has chosen West St. Paul, Minnesota to officially launch our local efforts.

**NOW, THEREFORE, BE IT RESOLVED**, that the Honorable Mayor David Meisinger and the members of the City Council of West St. Paul, do hereby proclaim Monday, January 25<sup>th</sup> through Sunday, January 31<sup>st</sup>, 2016 to be: *“National Drug & Alcohol Facts Week<sup>SM</sup>”* in the City of West St. Paul, and we urge all citizens to participate in the activities planned hereforth.

Adopted by the City Council of the City of West St. Paul on the 25<sup>th</sup> day of January, 2016.

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David Meisinger, Mayor

CITY OF WEST ST. PAUL  
RESOLUTION NO. 16-01

RESOLUTION ACCEPTING DONATION  
FROM MARY HANSON AND THE BLUE RIBBON CAMPAIGN

WHEREAS, Ms. Mary Hanson and the Blue Ribbon Campaign have donated a \$400 gift card to the Police Department for use towards a needy family;

WHEREAS, the Mayor and City Council acknowledges Ms. Mary Hanson and the Blue Ribbon Campaign for their generosity and extends their appreciation for the donation;

WHEREAS, by law the City may only transfer gift cards to specific entities, including a local food shelf;

WHEREAS Neighbor's Inc. of South St. Paul is a local food shelf serving many citizens and families in West St. Paul;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council accepts the donation of \$400 on behalf of the City of West St. Paul and authorizes City staff to provide the gift card to Neighbors Inc. of South St. Paul

Adopted by the City Council of the City of West St. Paul this 11<sup>th</sup> day of January, 2016.

Ayes: 6      Nays: 0

  
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David Meisinger, Mayor

Attest:   
\_\_\_\_\_  
Chantal Doriott, City Clerk

CITY OF WEST ST. PAUL  
RESOLUTION NO. 16-02

RESOLUTION ACCEPTING DONATION  
FROM BURLINGTON COAT FACTORY

WHEREAS, Burlington Coat Factory has donated a \$50 gift card to the Police Department for use towards a needy family;

WHEREAS, the Mayor and City Council acknowledges Burlington Coat Factory's generosity and extends their appreciation for the donation;

WHEREAS, by law the City may only transfer gift cards to specific entities, including a local food shelf;

WHEREAS Neighbor's Inc. of South St. Paul is a local food shelf serving many citizens and families in West St. Paul;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council accepts the gift card donation of \$50 on behalf of the City of West St. Paul and authorizes City staff to provide the gift card to Neighbors Inc. of South St. Paul

Adopted by the City Council of the City of West St. Paul this 11<sup>th</sup> day of January, 2016.

Ayes: 6      Nays: 0

  
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David Meisinger, Mayor

Attest:   
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Chantal Doriot, City Clerk

CITY OF WEST ST. PAUL  
RESOLUTION NO. 16-03

RESOLUTION ACCEPTING DONATION  
FROM BARBARA AND JAMES STARICHA

WHEREAS, Barbara and James Staricha have donated \$50 towards the Police Department's K-9 Program, and

WHEREAS, the Mayor and City Council acknowledges the continued generosity of Barbara and James Staricha and extends their appreciation for their donation

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council accepts the donation of \$50 on behalf of the City of West St. Paul.

Adopted by the City Council of the City of West St. Paul this 11<sup>th</sup> day of January, 2016.

Ayes: 6      Nays: 0

  
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David Meisinger, Mayor

Attest:   
\_\_\_\_\_  
Chantal Doriott, City Clerk

CITY OF WEST ST. PAUL  
RESOLUTION NO. 16-04

RESOLUTION ACCEPTING DONATION  
FROM JAMES MINEA AND FOREVER PETS INC.

WHEREAS, Mr. James Minea and Forever Pets Inc. have donated \$4,000 towards the Police Department's K-9 Program, and

WHEREAS, the Mayor and City Council acknowledges their generosity and extends their appreciation to Mr. James Minea and Forever Pets Inc. for their donation.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council accepts the donation of \$4,000 on behalf of the City of West St. Paul.

Adopted by the City Council of the City of West St. Paul this 11<sup>th</sup> day of January, 2016.

Ayes: 6      Nays: 0

  
\_\_\_\_\_  
David Meisinger, Mayor

Attest:   
\_\_\_\_\_  
Chantal Doriott, City Clerk

CITY OF WEST ST. PAUL  
RESOLUTION NO. 16- 05

RESOLUTION ACCEPTING DONATION  
FROM MR. TOM SKADON AND SKADRON ANIMAL HOSPITAL

WHEREAS, Mr. Tom Skadron and Skadron Hospital have donated \$5,000 towards the Police Department's K-9 Program, and

WHEREAS, the Mayor and City Council acknowledges their generosity and extends their appreciation to Mr. Tom Skadron and Skadron Hospital for their donation.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council accepts the donation of \$5,000 on behalf of the City of West St. Paul.

Adopted by the City Council of the City of West St. Paul this 11<sup>th</sup> day of January, 2016.

Ayes: 6      Nays: 0

  
\_\_\_\_\_  
David Meisinger, Mayor

Attest:   
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Chantal Doriott, City Clerk

CITY OF WEST ST. PAUL  
RESOLUTION 16-06

RESOLUTION DESIGNATING OFFICIAL DEPOSITORIES FOR THE  
CITY OF WEST ST. PAUL, MINNESOTA

WHEREAS, MN Statute 427.02 grants the City Council the authority to name official depositories for City Funds.

NOW, THEREFORE, BE IT RESOLVED, that the following organizations are hereby designated as official depositories for the City of West St. Paul funds for the year of 2015:

Anchor Bank of West St. Paul  
4M Fund Approved Institutions (per Resolution 86-76)  
Wells Fargo, N.A. – All Branches and Subsidiaries  
Wells Fargo Advisors, LLC  
U.S. Bank, N.A. – All Branches and Subsidiaries  
Duncan-Williams, Inc.  
Oppenheimer & Co. Inc.  
Northland Securities, Inc.  
UBS Financial

And,

BE IT FURTHER RESOLVED, that the maximum deposit at any of the above named institutions shall be fifty-percent (50%) of the total funds available to the City at the time the deposit is made.

Adopted by the City Council of the City of West St. Paul, MN this 11<sup>th</sup> day of January, 2016.



David Meisinger, Mayor



Chantal M. Doriott, City Clerk

**City of West St. Paul**  
**Resolution 16-07**  
**Resolution Approving Non-Waiver of Statutory Tort Liability Limits**

WHEREAS, the City of West St. Paul is renewing its Property and Liability Insurance coverage with the League of Minnesota Cities Insurance Trust (LMCIT); and,

WHEREAS, the City's Municipal Tort Liability is covered under Minnesota Statute 466.04, which limits the amount that the City would be obligated to pay out in the event of a claim under which the limit would apply; and

WHEREAS, the City must decide whether or not to waive the statutory tort liability limits to the extent of the coverage purchased.

NOW, BE IT RESOLVED, that the City does not waive the monetary limits on Municipal Tort Liability established by Minnesota Statutes 466.04.

Adopted by the City Council of West St. Paul this 11<sup>th</sup> day of January, 2016.

  
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David Meisinger, Mayor

  
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Chantal M. Doriott, City Clerk

On Motion of Clpn. *Armon*

Seconded by Clpn. *Arzo*

RESOLUTION NO. 16-08

RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT

BE IT RESOLVED, that the City of West St. Paul will enter into a cooperative agreement with Dakota County for contractual Emergency Management services.

WHEREAS, the County and City are governmental units as that term is defined in Minn. Stat. § 471.59; and

WHEREAS, Minn. Stat. § 471.59 authorizes local governmental units to jointly or cooperatively exercise any power common to the contracting parties; and

WHEREAS, the City desires to retain and compensate a qualified party to provide Emergency Management Services as more fully described herein; and

WHEREAS, the County desires and is qualified to provide Emergency Management Services as more fully described herein; and

WHEREAS, the County understands and agrees that:

1. The County is not an agent, servant, or employee of the City and shall not make any such representations nor hold itself out as such; and
2. The County shall have no authority to bind the City for the performance of any services or to otherwise obligate the City, authority being specifically limited to the duties assigned under this Agreement; and
3. The County employees performing under this Agreement shall not accrue any continuing contract rights for the services performed pursuant to this Agreement, including but not limited to those afforded by Minn. Stat. § 122A.40, and the County specifically waives any and all rights thereto; and

WHEREAS, the Dakota County Board of Commissioners by Resolution No. 15-604 authorized the County to enter into an agreement with the City for the provision of Emergency Management Services; and

WHEREAS, the City is willing to retain the County to provide Emergency Management Services.

NOW, THEREFORE, in consideration of the mutual promises and benefits that the County and City derive from this Agreement and other good and valuable consideration, the County and City hereby enters into this Agreement for the purposes stated herein.

City Manager Matt Fulton is hereby authorized to execute such agreements and amendments, as are necessary to implement the project on behalf of the City of West St. Paul.

Adopted by the City Council of the City of West St. Paul on January 11, 2016.

Ayes: 6 Nays: 0

  
 \_\_\_\_\_  
 David Meisinger, Mayor

Attest:

  
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 Chantal Doriott, City Clerk

CITY OF WEST ST. PAUL

RESOLUTION NO. 16-09

**RESOLUTION AUTHORIZING SOLICITATION  
OF GRANT FUNDING FROM THE DAKOTA COUNTY  
COMMUNITY DEVELOPMENT AGENCY (CDA) AS PART  
OF THE REDEVELOPMENT PLANNING GRANT PROGRAM**

WHEREAS, the City of West St. Paul has identified a proposed project within the City that meets the Dakota County Community Development Agency (CDA) Redevelopment Incentive Grant program's purposes and criteria; and

WHEREAS, the City has established a Redevelopment Plan of which the proposed project is a component; and

WHEREAS, the City has the capability and capacity to ensure the proposed project be completed and administered within the Redevelopment Incentive Grant program guidelines; and

WHEREAS, the City has the legal authority to apply for financial assistance; and

WHEREAS, the City is supportive of affordable housing and of the CDA's mission, to improve the lives of Dakota County residents through affordable housing and community development.

NOW THEREFORE BE IT RESOLVED that the City of West St. Paul approves the application for funding from the Dakota County CDA Redevelopment Incentive Grant program.

BE IT FURTHER RESOLVED that upon approval of its application by the Dakota County CDA, Ben Boike, the Assistant Community Development Director, is hereby authorized to execute such agreements as are necessary to receive and use the funding for the proposed project.

Adopted by the City Council of the City of West St. Paul this 11th day of January, 2016.

Ayes: 6      Nays: 0

Attest:

  
David Meisinger, Mayor

  
Chantal Doriott, City Clerk

**CITY OF WEST ST. PAUL  
DAKOTA COUNTY**

**RESOLUTION NO. 16- 10**

**A RESOLUTION APPROVING THE APPLICATION OF THE  
CITY OF WEST SAINT PAUL FOR FISCAL YEAR 2016  
DAKOTA COUNTY COMMUNITY DEVELOPMENT  
BLOCK GRANT (CDBG) FUNDING**

WHEREAS, the City of West Saint Paul is a participating jurisdiction with the Dakota County CDBG Entitlement Program for Fiscal Year 2016 (ending June 30, 2017); and

WHEREAS, the Dakota County CDA is a Subgrantee of Dakota County for the administration of the CDBG Program; and

WHEREAS, the Dakota County CDA has requested FY2016 CDBG applications to be submitted by January 29, 2016 based on a district formula allocation of funds approved in the Annual Action Plan.

NOW, THEREFORE, BE IT RESOLVED that the City of West Saint Paul hereby approves the following:

1. The Fiscal Year 2016 CDBG application is approved for submission to the Dakota County CDA.
2. The Mayor and Deputy City Clerk for the City of West Saint Paul is authorized to execute the application and all agreements and documents related to receiving and using the awarded CDBG funds.
3. The Dakota County CDA is designated as the administrative entity to carry out the CDBG program on behalf of the City of West Saint Paul, subject to future Subrecipient Agreements that may be required for specific CDBG-funded activities.

Adopted by the City Council of the City of West St. Paul this 11<sup>th</sup> day of January, 2016.

Ayes: 6      Nays: 0

  
\_\_\_\_\_  
David Meisinger, Mayor

Attest:

  
\_\_\_\_\_  
Chantal Doriott, City Clerk