



CITY OF WEST ST. PAUL
1616 HUMBOLDT AVENUE, WEST ST. PAUL, MN 55118

OPEN COUNCIL WORK SESSION
January 9, 2017
5:00 p.m.
MUNICIPAL CENTER
LOBBY CONFERENCE ROOM

1. Roll Call
2. Review And Approve The OCWS Agenda
3. Review The Regular Meeting Consent Agenda
4. Agenda Item(S)
 - 4.A. Closed Session To Discuss Robert Street Easement Acquisitions
 - 4.B. Discussion With Senator Matt Klein On Robert Street Funding
 - 4.C. Discuss Acting City Manager Position
Documents:
[COUNCIL REPORT - ACTING CITY MANAGER.PDF](#)
 - 4.D. Discussion Of EDA Agenda Items
5. Adjourn

*If you need an accommodation to participate in the meeting, please contact the ADA Coordinator at 651-552-4100, TDD 651-322-2323 at least 5 business days prior to the meeting
www.wspmn.gov EOE/AA*

TO: Mayor and City Council
THROUGH: Sherrie Le, Asst. City Manager
FROM: Kori Land, City Attorney
DATE: January 9, 2017
SUBJECT: Discussion of Acting City Manager



City of West St. Paul

BACKGROUND INFORMATION:

Due to the resignation of the City Manager and the time it will take to conduct a search and hire a replacement, it is necessary to appoint an Acting City Manager who can keep the day to day operations of the City running smoothly until a permanent City Manager is hired. The Council has several options, including hiring an outside consultant to serve as Acting City Manager on an interim basis. There are a number of experienced consultants who are available to perform such interim City Manager services. The Mayor has asked that the Council consider authorizing my office to identify and begin discussions with a few consultants and prepare a recommendation for the council at its next meeting. City Staff is fully capable of managing the day to day operations for the time being.

FISCAL IMPACT:

| | | Amount |
|--------------------|--|---------------|
| Fund: | | |
| Department: | | |
| Account: | | |

STAFF RECOMMENDATION:

Authorize City Attorney to identify and interview consultants for Acting City Manager and prepare a recommendation to the Council for consideration at its next meeting