



CITY OF WEST ST. PAUL
1616 HUMBOLDT AVENUE, WEST ST. PAUL, MN 55118

REGULAR CITY COUNCIL MEETING
December 12, 2016
6:30 p.m.
MUNICIPAL CENTER COUNCIL CHAMBERS

1. CALL TO ORDER
 2. ROLL CALL
 3. PLEDGE OF ALLEGIANCE
 4. ADOPT THE AGENDA
 5. OCWS BRIEFING
 6. ROBERT STREET REVIEW
 7. CITIZEN COMMENTS
Individuals may address the City Council about any item not included on the regular agenda. Speakers are requested to come to the podium, state their name and address for the Clerk's record. Generally, the City Council will not take official action on items discussed at this time, but may typically refer the matter to staff for a future report or direct that the matter be scheduled on an upcoming agenda.
 8. COUNCIL COMMENTS
 9. PROCLAMATIONS, PRESENTATIONS AND RECOGNITIONS
 10. CONSENT AGENDA
All items on the Consent Agenda are considered to be routine and have been made available to the City Council at least two days prior to the meeting; these items will be enacted by one motion. There will be no separate discussion of these items unless a Council member or citizen so requests, in which event the item will be removed from this agenda and considered under separate motion.
 - A. City Council Meeting Minutes
Documents:

[11-28-16 OCWS MEETING MINS.PDF](#)
[11-28-16 CC MINS.PDF](#)
 - B. List Of Claims December 12, 2016
Documents:

[COUNCIL REPORT - LIST OF CLAIMS.PDF](#)
 - C. November 2017 Bank Reconciliation
Documents:
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[COUNCIL REPORT - NOVEMBER 2016 BANK RECONCILIATION.PDF](#)
[NOVEMBER 2016 BANK RECONCILIATION.PDF](#)

D. November 2017 General Fund Budget Report

Documents:

[COUNCIL REPORT - NOVEMBER 2016 GENERAL FUND BUDGET REPORT.PDF](#)
[NOVEMBER 2016 GENERAL FUND BUDGET REPORT.PDF](#)

E. Approve Special Assessment Deferral

Documents:

[COUNCIL REPORT - APPROVE SPECIAL ASSESSMENT DEFERRAL.PDF](#)

F. November 2017 Investment Report

Documents:

[COUNCIL REPORT - NOVEMBER 2016 INVESTMENT REPORT.PDF](#)
[NOVEMBER 2016 INVESTMENT REPORT.PDF](#)

G. Municipal Tort Liability

Documents:

[COUNCIL REPORT - MUNICIPAL TORT LIABILITY.PDF](#)
[RESOLUTION - NON-WAIVER TORT LIMIT.PDF](#)

H. Council Report - City Licensing

Documents:

[COUNCIL REPORT - CITY LICENSING.PDF](#)

I. Rental Licensing

Documents:

[RENTAL LICENSING MEMO TO COUNCIL 12-12-16.PDF](#)

J. 2017-2018 Local #72 Labor Agreement Correction

Documents:

[COUNCIL REPORT - 2017-2018 LELS LOCAL 72 LABOR AGREEMENT CORRECTION.PDF](#)
[LOCAL 72 CONTRACT 2017-2018CORRECTED.PDF](#)

K. Declare Public Works Sewer Generator #82 As Surplus And Authorize Disposal

Documents:

[COUNCIL REPORT - SEWER GENERATOR SURPLUS AND DISPOSAL.PDF](#)

L. No-Fault Sewer Back-Up Insurance

Documents:

11. PUBLIC HEARING

A. 2017 Public Budget Meeting

Documents:

COUNCIL REPORT - 2017 PUBLIC BUDGET MEETING.PDF
PROPOSED FINAL 2017 LEVY.PDF
PROPOSED 2017 UTILITY RATES.PDF
GENERAL AND EDA FUND BUDGETS.PDF
2017 CAPITAL EQUIPMENT PLAN.PDF
2017 CAPITAL IMPROVEMENT PLAN.PDF
RESOLUTION AUTHORIZING REDUCTION OF REQUIRED DEBT LEVY.PDF
RESOLUTION FOR 2017 LEVY AND BUDGET - OPTION 1.PDF
RESOLUTION FOR 2017 LEVY AND BUDGET - OPTION 2.PDF

B. Predatory Offender Ordinance, Second Reading

Documents:

COUNCIL REPORT - PREDATORY OFFENDER ORDINANCE.PDF
PREDATORY OFFENDER DISTANCE MAP, 1,200 FOOT BUFFER.PDF
PREDATORY ORDINANCE PUBLIC HEARING NOTICE.PDF
PREDATORYOFFENDER ORD, WSP 12-12-2016.PDF

12. NEW BUSINESS

A. Consider Appointment To South Metro Fire Department Board Of Directors

Documents:

SMFD BOARD APPOINTMENT.PDF

13. OLD BUSINESS

A. Final Reading - Rezoning Of 260 Marie Ave E. From I1, Light Industrial To PMD, Planned Multi-Use Development With R4, Multiple Family Underlying Zoning - City Of West St. Paul

Documents:

COUNCIL REPORT - REZONING 260 MARIE.PDF
ORDINANCE - REZONING 260 MARIE.PDF
PC REPORT - REZONING 260 MARIE.PDF
ATTACHMENTS - REZONING 260 MARIE.PDF
CIVIL PLANS.PDF
ELEVATIONS FLOOR PLANS.PDF

B. Consideration Of Veto Override Relating To Bidwell Street Sidewalks

Documents:

COUNCIL REPORT-CONSIDERATION OF VETO OVERRIDE FOR BIDWELL ST. SIDEWALKS.PDF
MAYOR MEISINGER VETO- BIDWELL STREET SIDEWALK.PDF

14. ADJOURN

*If you need an accommodation to participate in the meeting, please contact the ADA Coordinator at
651-552-4100, TDD 651-322-2323 at least 5 business days prior to the meeting
www.wspmn.gov EOE/AA*

1. Call to Order

Mayor Pro Tem Ed Iago called the work session to order at 5:04 p.m.

2. Roll Call

Present: Mayor Pro Tem Ed Iago and Councilmembers Dave Napier, Dick Vitelli, John Bellows, Pat Armon and Jenny Halverson. Mayor David Meisinger had an excused absence. Others present: City Manager Matt Fulton, Fire Chief Mike Pott, City Attorney Korine Land, Assistant City Manager Sherrie Le, Community Development Director Jim Hartshorn, Public Works Director Ross Beckwith, Finance Director Joan Carlson, Assistant Park and Recreation Director Dave Schletty and City Clerk Chantal Doriott.

3. Review the Regular City Council Meeting Agenda

Council consensus to amend the agenda with the following:

- Move item 12.A. to be considered and discussed after the consent agenda items.

4. Agenda Item(s)

4.A. Consideration of future discussion regarding Off Sale Liquor Licensing

Councilmember Bellows would appreciate the opportunity to have a discussion with the City Council at an early meeting in 2017 regarding the City's current ordinance relating to Off-Sale Liquor licensing. Specifically, he is interested in the following:

- The appropriateness of having a cap on the overall number of off-sale liquor licenses available for issuance;
- Whether off-sale liquor licenses should be able to be transferred to another party or require reissuance by the City following normal licensing considerations;
- Should off-sale liquor licenses remain valid if the place of business where it has been issued for is not opened for a set period of time?

Council consensus to review these items in detail at a future meeting.

4.B. Discussion of City Manager Performance Review Form and process

Clpn. Bellows and Mayor Pro Tem Iago requested all staff to leave the meeting for discussion amongst Council on the manager review process. Manager Fulton, Director Le and City Clerk Doriott remained at the meeting.

Attorney Land said she can distribute the questions and she distributed something for Council to review – a form that staff would complete about their interactions with Manager Fulton. Clpns. Vitelli and Napier were concerned about questions dealing with Manager Fulton’s relationship with staff. Attorney Land said these questions can be removed. Mayor Pro Tem Iago is not sure about the staff questionnaire form. Attorney Land added comment on other manager related items. The goals and objectives being achieved through each department is what we should be looking at. Clpn. Halverson said that it’s a bit of an issue because we never had a goal session. Clpn. Napier said Council could use the six strategic goals adopted three years ago. Clpn. Bellows said we can comment on the things we have asked him (manager) to do and if they were done well. Clpn. Bellows is fine with the staff questionnaire. Attorney Land will condense the Council report and remove items about staff and redistribute the formatted form for final review of Council. Clpns. Vitelli and Bellows gave comment on budget questions.

Directors Beckwith, Schletty, Hartshorn and Fire Chief Pott returned to the meeting.

4.C. Discussion regarding Legal Services Contract

Legal services are an essential need within the City’s organizational operation. It has also become an increasingly expensive service. With prosecution services, significant shifts in responsibility within the Court structure has resulted in added burden and costs for legal services. Increased reliance on legal opinions and assistance with the myriad of civil activities going on in the community has also placed pressure on the legal services budget. The proposed 2017 budget for legal services is \$354,000. Legal services have not been publicly bid since the commencement of the contract with LeVander, Gillen, and Miller in 1995.

The proposal includes:

- The hourly rates for civil work remain the same as they are today through 2019, increasing by \$5/hour for the last 2 years, except for developer pass-through, which would remain the same as shown below.
- The hourly rate for criminal legal work would actually decrease by \$10/hour for the duration of the contract for attorney and paralegal work and be capped at \$230,000/year. Attorney Land amended the capped fee to be \$220,000/annually. There is currently no cap on criminal prosecution costs. The proposed cap does not include criminal matters that are appealed to an appellate Court.
- Continue \$2,000 monthly retainer which would cover: Providing of routine legal advice, consultation and opinions to the City Council and City Manager. Attend City Council meetings and work sessions. Monitor pending and current State/Federal legislation and case law as appropriate. Prepare legal services budget and quarterly reports.

Clpn. Bellows gave an overview of the two sections of the contract – civil and criminal. The proposed is a three year contract with no change in fee structure. Manager Fulton said there is a benefit in having continuity of legal services. This budget item is a little difficult to manage and the criminal side is dictated by the community. Is there a standard? No, you really can’t compare apples to apples in communities. It is different in every community. Manager Fulton hopes the Council will get into a discussion next year on how often staff goes out to bid for various contracted services. It would be nice to have a policy that provides for that issue. We are not

required to take the low-bidder. Manager Fulton will update the public on the proposed changes. Clpn. Bellows thanked Police Chief Shaver for the information he gave and also Attorney Land. Clpn. Bellows suggested the civil side amount may go up because of Robert St.

4.D. Review 2017 Budgets, Capital Plans, and Levy

Manager Fulton opened the discussion. Finance Director Joan Carlson gave a detailed overview. Council reviewed and discussed the following 2017 proposed budget documents:

- Proposed Levy
- General Fund and EDA Fund

Council made comments and asked if the fire department equipment was in the CIP? Director Carlson said when the departments merged there were two items that stayed with the City: breathing apparatus and the 800 MHZ radios. Fire Chief Pott said he has applied for a grant to help offset these costs and hopefully we will know in 6 months whether he was successful.

The increase is proposed at 6.62 levy percent. Bellows would like to get it under 6.5%. Director Carlson said it helps her to know what Council is in favor of. Clpn. Napier reminded everyone that LGA is not part of the budget any longer. Clpn. Bellows said watching the sale of properties and increase of value is impactful. Director Carlson added comment on the increase in value and tax rate increases and decreases. Mayor Pro Tem Iago said for every \$50,000 it means a \$4.00 increase or decrease to the property owner. Director Carlson said if we shaved off \$50,000 we could get it down to 6.2% increase but staff has already reduced the budget and it would be difficult to further reduce. Discussion about getting the levy under 6.5% ensued and council comments continued. Clpn. Napier said at 1.2 and we played around with that and took \$100,000 into operations. Manager Fulton said he would not be in favor of this approach. For a long time we were between a rock and hard place. This budget is a status quo budget and we haven't taken on much new expenses. Eighty percent of our budget is people and incorporating the fire department. Director Carlson said when we projected the impact of Robert Street and the rest of this year's projects – we are in a good place.

Mayor Pro Tem Iago said there may be residents at the regular meeting who want to discuss the Edgewood project (part of the 2017 street improvements project) and will allow their comments. Clpn. Bellows spoke with Manager Fulton about a special assessment. Attorney Land said if we do a per parcel special assessment we should do a special benefit appraisal to cover the fact that they can cover the benefit – that this improvement is a benefit. Council and staff offered additional comments. No decision needs to be made at the meeting this evening.

No discussion was made on the following during this meeting:

- Capital Equipment and Improvement Plans.

Springsted, Inc. was recommending a 12% increase in the proposed Utility Rates

- Storm Sewer – no change to base rate;
- Sanitary Sewer - increase to residential and commercial rates as presented.

Clpn. Armon is in favor of Springsted's recommendation.

Enterprise Funds

- Golf Course – options for remaining open versus closed was reviewed and what is anticipated for next year. We are done with payment of debt in four years. Clpns. Vitelli, Armon and others were in favor of keeping the course open for now. We need to make a decision by early 2017 in order to plan on staff hire, etc. Director Schletty said we will need to let the leagues know in early January. Clpn. Napier asked everyone to consider keeping it open and Clpn. Vitelli and Halverson agreed. Manager Fulton said this ties into your vision process and how you will tie the two sides of road together. It ties nicely into a conversation we hope to have after the first of the new year. Will we be in the golf business for now – we need to decide this in the next month. Director Carlson said there is no need to have these Enterprise budgets approved and can keep discussions moving forward. Manager Fulton talked about the golf course being a destination location and the need for future vision.
- Ice Arena – user fees will increase slightly; expenditures will also increase slightly. Still looking at an operating loss and Director Schletty is working on this. Clpn Bellows is concerned about the loss and sees this as a problem. This needs to a sustainable endeavor. Manager Fulton said he is working with Director Schletty on programming and what we can do during the off-season. We will give our best shot next year. Clpn. Vitelli added comment; these arenas can be a boon to a community. Clpn. Napier said this brings people from other communities who do more than access the area as they shop and eat here. It would be good to increase partnerships. Clpns. Vitelli and Bellows are in favor of broader participation.
- Swimming Pool and Sports Dome – no additional discussion or review.

5. Adjourn

Motion was made by Clpn. Vitelli and seconded by Clpn. Armon to adjourn the Open Council Work Session at 5:50 p.m. All members present voted aye. Motion carried.

Ed Iago
Mayor Pro Tem
City of West St. Paul

1. Call to Order

Mayor Pro Tem Ed Iago called the meeting to order at 6:39 p.m.

2. Roll Call

Present: Mayor Pro Tem Ed Iago and Councilmembers Dave Napier, Dick Vitelli, John Bellows, Pat Armon and Jenny Halverson. Mayor David Meisinger had an excused absence. Others present: City Manager Matt Fulton, City Attorney Korine Land, Community Development Director Jim Hartshorn, Public Works Director Ross Beckwith, Police Chief Manila Shaver, Finance Director Joan Carlson and City Clerk Chantal Doriott.

3. Pledge of Allegiance

4. Adopt the Agenda

Changes to the agenda as discussed:

- Move 12.A. under Consent Agenda items.

Council consensus to amend the agenda as proposed above.

5. OCWS Briefing

Mayor Pro Tem gave an overview of the Open Council Work Session held prior to this meeting.

- Budget and levy items;
- Manager Fulton's performance review outline and questions;
- Attorney Land legal services contract (civil and criminal); and
- Future discussion on the off-sale liquor license and other liquor license items.

6. Robert Street Review

Public Works Director Ross Beckwith gave an overview of the Robert Street project:

- Take down temporary signals when traffic is back on main road.
- Concrete pours on sidewalk and pedestrian ramps this week. Need to make sure there is a place for people to walk this winter.
- Street lights on east side working south.
- Livingston and Marie Avenues – the temporary stop signs are removed and a 2-way stop has been installed permanently.
- Watch for the traffic control, orange signs.

Wentworth traffic signals should go live this week. The west and east corner will get concrete.

The ancillary streets – Oakdale and Thompson now have stop signs. The way this intersection is striped, to keep traffic more safe and efficient, we had to go back to a 4-way stop. There could be a possible signal in the future.

7. Citizen Comments

No one present wished to speak.

8. Council Comments

Clpn. Napier announced the annual Kiwanis Club Breakfast with Santa this Saturday at YMCA 8:00 a.m. to 12:00 noon and you can use your own camera. This is somewhat of a fundraiser that benefits youth in our community

Clpn. Armon said congratulations to St. Croix Lutheran team for making it to the championship.

Pro Tem Iago said there were 22 emergency medial calls on Thanksgiving. Also, the Mendota Heights police department covered an unfortunate death situation. When emergencies like this happen, police departments go into all different modes and soon, West St. Paul was called on for assistance. We had to call people in to work who were off-duty and they came to work to serve our community. Public Safety personnel are a unique bunch so please take time to appreciate these special people. They serve so very, very, well. Make sure you thank them when you see them out and about in the community.

9. Proclamations, Presentations and Recognitions

A. Donations from Ms. Hanzal/Farmers Insurance and YMCA

Police Chief Manila Shaver gave an overview of two donations made to the police department.

Farmers Insurance (Ms. Diane Hanzal) informed the police department about the Farmers Insurance Group's community outreach program. In sum, agents are afforded a certain amount of corporate funds to engage in community outreach efforts. Ms. Hanzal was intrigued by the police department's crime prevention efforts, especially activities involving our youth. Ms. Hanzal intends to donate a \$100 gift card to be used towards police community outreach efforts.

YMCA, Youth Orientated Activities wanted to make sure our police officers had time to interact with our community's youth, especially those youths at risk. As such, the YMCA is donating \$2,000 towards police officers' salary expenses who participate in their youth interaction projects. This past summer several police officers participated in a number of activities. One such activity included the YMCA organizing a group of at risk children whereby police officers had an opportunity to explain to these children what police work entailed, as well as playing games and doing crafts with the children.

Motion was made by Clpn. Armon and seconded by Clpn. Halverson to graciously accept both donations and adopt Resolution No. 16-124 approving the donations as presented. All members present voted aye. Motion carried.

10. Consent Agenda

- A. City Council Meeting Minutes and Work Session Minutes of November 14, 2016
- B. List of Claims
- C. Changes Orders for Lift Station 5 & 6 City Project #16-2
- D. Resolution No. 16-126 to Declare Property as Surplus
- E. October 2016 General Fund Budget Report
- F. October 2016 Investment Report
- G. October 2016 Bank Reconciliation
- H. City Licensing
- I. Rental Licensing
- J. 2017 Dakota County Community Funding Application & JPA / Recycling Coordinator Wage
 - 2017 Dakota County Solid Waste Abatement Grant
 - 2017 Community Fund JPA Application
 - Recycling Coordinator Wage Range

Motion was made by Clpn. Vitelli and seconded by Clpn. Armon to approve the consent agenda items as listed above. All members present voted aye. Motion carried.

12. A. Award Sale of GO Street Reconstruction Bonds, Series 2016B

Finance Director Joan Carlson introduced Jason Aarsvold a Municipal Advisor from Ehlers & Associates. On October 24, 2016, the Council authorized the solicitation of bids for the sale of \$4,890,000 General Obligation Street Reconstruction Bonds, Series 2016B. These bonds will be issued to finance the Robert Street Improvement project.

Mr. Aarsvold explained that Ehlers & Associates received bids in their office today and performed the necessary financial analysis of the proposals. The amount has changed from \$4,890,000 to \$4,825,000.00 which is a savings.

Motion was made by Clpn. Vitelli and seconded by Clpn. Armon to approve and adopt Resolution No. 16-125 providing for the issuance and sale of \$4,825,000.00 General Obligation Street Reconstruction Bonds, Series 2016B and Levying a tax for the payment thereof. All members present voted aye. Motion carried.

11. Public Hearing

A. Applications for Rezoning (First Reading) (I-1, Light Industrial to a Planned Multi-use Development (PMD) with R-4, Multiple Family Residential underlying zoning), a Conditional Use Permit to allow more than 16 units and to allow a building taller than 3 stories in an R-4, Multiple Family Residential District, Site Plan review, and

Preliminary/Final Plat, all for the construction of a new 56-unit apartment building at 260 Marie Ave E. – Jim Tilsen

Community Development Director Jim Hartshorn gave an overview of this project which has come before Council in the past. Westview Park Apartments is requesting multiple approvals for the redevelopment of 260 Marie Ave East as follows:

- 1) Rezoning from I1, Light Industrial to PMD, Planned Multi-use Development with R4, Multiple Family Residential underlying zoning
- 2) Conditional Use Permit to allow a structure containing more than 16 dwelling units and for a structure over three stories in height
- 3) Site Plan review
- 4) Preliminary/Final Plat Review

The applicant is proposing to develop a 4-story, 56-unit market rate apartment building. The proposed building includes studio, one, two and three bedroom apartments, plus several unique two-story loft apartments. The proposed building includes underground parking (1-stall per unit which is included in the rent), a rooftop picnic area and community room, a fitness room, and bicycle storage. The proposal also includes up to 8 “units” on the first level (east wing of building) for service related small businesses. The intent of this space is to allow service providers space to serve the residents of the building as well as the public. The Planning Commission voted on all items and voted 5 to 0 in favor of the proposed.

The Tilsen’s reviewed the proposed project and presented visuals to the Council and those in attendance.

Comments:

- Clpn. Halverson asked to remember the vision that this area had and what those that live in this area foresee this space being.
- Mr. Tilsen said there will be in-house maintenance and adequate reserves to keep this building looking and performing well with age. Mr. Tilsen said they do a good job of replacement (roof, doors, windows, etc.) on a regular basis and it’s on a schedule and monitored with time.

The public hearing opened at 7:23 p.m.

Greg Shepard, 215 East Kathleen Drive, has lived here for 40 years and was against this project. However, Mr. Tilsen stopped by his house and he changed his mind completely. The Planning Commission meeting went well. Mr. Tilsen’s buildings are well maintained and he would be a good person to have in this area. He took the onerous to tear it down and he trusts what he will do and that it will be maintained well. Regarding Robert to Oakdale – sidewalk along this street is needed. The only disappointment was that the Ward 3 Councilmembers did not come by to talk to him or his neighbors. Mr. Tilsen did all the footwork and he did a good job.

Clpn. Bellows said he met with Mr. Shepard and his neighbors. Clpn. Bellows wanted to compliment Mr. Shepard in his involvement with this project and fencing issues and school

youth walking issues. Also, you make a good point about the sidewalk and he appreciates what Mr. Shepard said.

Clpn. Napier said thanks to Mr. Shepard for meeting with the neighbors. This is a good thing for our community and Clpn. Napier has not received any emails, not in favor of the project, since the first meeting.

Police Chief Shaver asked about parking at this site. Since the underground parking is included in rent how many external spaces are available? Mr. Tilsen said the intention is to rent a unit with a garage. The plan shows 56 underground and 56 external and 8 spots are shown as proof of parking which would be outlined in the conditional use permit.

Clpn. Halverson asked about commercial spaces. These spaces are for commercial and residential based on their research for similar size buildings and uses which are included in the packet materials (city website agenda packet). Clpn. Bellows said this was discussed at the Planning Commission meeting and there didn't seem to be any issues with the proposed. He also thanked the Planning Commission for all of their work on this project.

Clpn. Bellows added comment about the Planning Commission meeting comments from the public. People seemed to be very satisfied with the project and the way that Mr. Tilsen worked with the neighbors. Mr. Shepard said Mr. Tilsen seems to be a good neighbor. This space has been empty for 15 years and knowing something has to happen, this is a good alternative.

The public hearing closed at 7:36 p.m.

Comments:

- Clpn. Napier thanked Mr. Tilsen for increasing the property value and working with the neighbors.
- Clpn. Armon said he will support the market rate housing proposal.

Motion was made by Clpn. Napier and seconded by Clpn. Bellows to approve the first reading of an ordinance for rezoning of 260 Marie Ave from I1, Light Industrial to PMD, Planned Multi-use Development with R4, Multiple Family Residential underlying zoning subject to the following conditions (the final ordinance reading is scheduled for December 12, 2016 at 6:30 p.m.) as presented with three conditions outlined in the staff report as presented. All members present voted aye. Motion carried.

Motion was made by Clpn. Bellows and seconded by Clpn. Vitelli to adopt Resolution No. 16-127 approving both conditional use permits to allow a structure with more than 16 units and to allow a structure over three stories in height in an R4, Multiple Family Residential District at 260 Marie Ave. subject to the conditions outlined in the staff report as presented. All members present voted aye. Motion carried.

Motion was made by Clpn. Vitelli and seconded by Clpn. Bellows to adopt Resolution No. 16-128 approving the site plan for development of 260 Marie Ave. subject to the submitted plans

and the four conditions outlined in the staff report as presented. All members present voted aye. Motion carried.

Motion was made by Clpn. Bellows and seconded by Clpn. Napier to adopt Resolution No. 16-129 approving the preliminary final plat for 260 Marie Ave. subject to the submitted plat drawings and the two conditions outlined in the staff report as presented. All members present voted aye. Motion carried.

11. B. Special Assessment Hearing - 435 Bernard Street

Finance Director Joan Carlson gave an overview and explained that per MN Statute 463.15 – 463.251 the city demolished the hazardous building at 435 Bernard Street this past September; and per statues, the City is authorized to special assess the cost of the demolition plus attorney fees. The total cost to be assessed is \$27,157.03.

Motion was made by Clpn. Armon and seconded by Clpn. Halverson to approve the special assessment invoice in the amount of \$27,157.03 for demolition at 435 Bernard Street East as presented. All members present voted aye. Motion carried.

12. B. Order Improvement and Authorize Preparation of Plans & Specifications for Edgewood Lane as part of 2017 Street Improvements – Project #17-1

Public Works Director Ross Beckwith gave an overview. The City Council held a public hearing on October 24 for the 2017 Street Improvement Project, City Project 17-1. At the close of the hearing City Council postponed the ordering of plans and specifications for Edgewood Lane from Charlton Street to the east end, to be discussed again on November 28, 2016. The questions to be further discussed included whether or not to reconstruct the street, possible widths, alignment within the right-of-way and gravel versus asphalt.

The question also came up as to what the minimum acceptable width of a road the Fire Department allowed. Their minimum width is 20 feet. They also have minimums for cul-de-sacs and hammer head turnarounds, one of which would be needed. Design would be required to determine the best fit turnaround style given the existing right-of-way. Since the public hearing, staff has supplied topographic layouts of Edgewood Lane to a resident as requested. Staff has also received letters from three property owners on Edgewood Lane in regards to a reconstruction project, which are attached and other emails today which have been available to Council.

In addition to the road and storm sewer needs, the existing watermain on Edgewood Lane was constructed in 1972, with an extension of the main in 2000. St. Paul Regional Water Service (SPRWS) has replacement of this line on their list of high priorities. Part of the reason is that the Edgewood Lane watermain is not looped right now, it comes in via Sherwood Court. With Charlton Street also under reconstruction, SPRWS would be able to install new watermain and have a looped system (Charlton – Edgewood - Sherwood - Charlton). Also, with Charlton Street under construction next year it would be an ideal time to reconstruct Edgewood Lane.

Options for Edgewood Lane improvements include:

1. Construct a bituminous roadway with concrete curb and gutter, storm sewer and a turnaround at the end of the road. Keep the new road over the footprint of the existing roadway, versus centering it in the right-of-way. This will minimize impacts to trees and shrubs.
2. Construct a gravel roadway with ditches and a turnaround at the end of the road. The construction of ditches would have a larger footprint (bigger impact to trees) than a paved road with curb and gutter.
3. Turn the road over to the homeowners to privately maintain.
4. Do nothing and continue with status quo.

Even though the Fire Department would allow for a narrower road, the recommendation is to construct a 24-foot bituminous roadway with concrete curb and gutter and a turnaround. A 20-foot roadway is really the width of one lane of traffic and a shoulder. This is a public street, not a driveway, and would be the same width as Oakview Road to the north at 24-feet. Bringing this road up to standards will decrease on-going maintenance, improve storm water runoff and provide a turnaround for emergency and service vehicles. A 24-foot wide roadway would require No Parking on both sides of the street, however the current width is 24 feet or less so there should not be parking out there today anyway.

Clpn Vitelli asked where the Storm sewer would go. Part of the design will be to figure out the design for proper flow.

Comments:

- Dave Moga, 246 Edgewood Lane, is a resident who lives at the end with a pond like accumulation. We were asked to go back and come up with a recommendation to rectify I/I issues and safety issues and emergency vehicle access. They think a hammerhead could be done. They wanted to propose a 20 ft. gravel road where it is currently located and maintenance and outsourced by the Sunfish Lake Organization. He added additional comments. The desire to create a looped water system, deal with safety issues and I/I issues on this gravel road would be wanted by many on this street. Clpn. Bellows said the best information he has is there were letters from 7 people wanting a paved road and there are 14 properties along this road. With regard to paving, something has to be done where the water is washing away the road. Mr. Moga said there are unique conditions at Edgewood and he believes there are people that have a driveway not onto Edgewood as a service drive. In terms of wear when a gravel road is maintained it is a fine roadway. He is in favor of upgrading the sewer and water. Clpn Bellows said doesn't it make sense at that point to pave? Mr. Moga recapped. Clpn. Bellows said the minimum width recommendation is 24 feet. Is that something that is doable? Mr. Moga made a recommendation to keep the road at 20 feet. If the assessment is based on per property instead of linear foot would that impact you? Yes said Mr. Moga it would affect some but not all. He wants to maintain the character of this road.
- Clpn. Vitelli asked about water runoff. Director Beckwith said the curb is to hold in the water. The feasibility report talks about a couple of scenarios. You could be creating new problems. Clpn. Vitelli asked if most people have paved drives. Yes said Mr. Moga. Why

wouldn't you want the street paved? Character. The run off would not create new obstacles.

- John Scanlon, 256 Oakview Road, he received a notice that his assessed amount will be \$10,000 and he does not see the advantage. He is not in favor of paving.
- Patty Scott, 320 Edgewood, she is in favor of paving. Not paving is unsafe and the gravel can cause some health issues (the dust). She is also concerned about her garbage hauler who has to back down this street because he can't turn around. Also, she has health issues and she wants to make sure safety vehicles can get in and out. This is about handicap/challenged people who need accessibility, children who want to ride their bikes and people who want to walk. She is in favor of the proposed paving project. Also, there are 13 mailboxes on this street.
- Courtney Poepl, 257 Edgewood Lane, in November of 2015 she was under the impression that this street would be paved. There are many people on this street that are in favor of the paving. There are severe safety issues and the decrepit condition of the street. The watermain has to be done and this would be the time to improve the property. Ongoing maintenance – a gravel road requires a lot of maintenance. It will increase property values.
- Therese Marso, 270 Edgewood, commented on the consideration of equal assessments as she has a large corner lot. Even if the property values were evenly assessed she would be opposed to paving of the road. She believes this was not a done deal. She spoke of other neighbors who are in favor of the gravel. She is not concerned about health issues. The way she sees it we (some property owners) can address all of your concerns. This is an amazing gem of a lane; there is character of the neighborhood and she wants to preserve this. Clpn Bellows offered comment. He asked Ms. Marso - What could be done about the safety and health issues that have been discussed tonight? She offered comment. Additional comment ensued.
- David Scott, 320 Edgewood Lane, said people keep bring up Sunfish Lake but there was a pedestrian killed and there are safety issues involved with gravel roads. We shouldn't be compared to Sunfish Lake.
- Ron Iverson, 246 Oakview Road, has lived there 41 years and he has seen gravel and pavement. He trusts the city engineer who knows about designing a proper street; the alignment is a concern; he wants to see the professionals do their job right. He has seen Edgewood not touched since 1964 and it should be built to minimum city standards.
- Scott Hughes, 315 Edgewood Lane, said his main concern is drainage and street runoff. There is a lot of debris during rain and a lot of his land is taken away due to runoff. There should be a balance of paved street and keeping the country look. Maybe make the lane slimmer and save some trees and help keep character. He does not walk this road. Part of his lot shape makes for a large assessment at about \$40,000. This is very high. If this goes through (project is approved) please look at the per home basis. He mentioned an assessment cost from a West St. Paul townhome; staff should look at the useable area versus runoff ponds and we should not be assessed 40 times the amount of the townhome.

Comments:

- Clpn. Halverson said she was glad to see there might have been some kind of agreement made collaboratively. The cost was discussed. The safety issues were discussed. We do

need to keep the character of the neighborhood. She is not the Ward representative but it's her understanding that the gravel road be maintained.

- Clpn. Napier it comes down to public safety, he is not in favor of having an outside contractor maintain our road. When we started this project we looked at everyone and said the majority would be representative and that came back 7 to 5 in favor. The feasibility study and engineer recommendation is to pave and put in curb and gutter. He has experience with paving versus mud. You have to look at things and do it right the first time. If we don't do this now people will wonder, in 10 years, why the council didn't approve paving when they put water and sewer in. He understands assessments but he thinks this is our last road to put at minimum standards and he respects the engineer recommendation.
- Clpn. Bellows has spoken with neighbors many times and it's been a very difficult experience because the reactions are very diverse. It now appears there are seven in favor and six not. He is in favor of the engineer recommendation.
- Clpn. Vitelli said everyone makes a good argument on both sides. But the majority will be his deciding factor, along with the outlined safety issues.
- Manager Fulton said as difficult as this decision is you can't defer this decision down the road as we need to solicit bids in a timely manner.
- Clpn. Halverson said if there is a majority in favor of the paving this is tough.
- Jane Zappa, 1933 Charlton Street, she is an RN and been in their house 25 years but she believes in today's world the people who live on this street should make the decision of their street. She has walked her dog on this street and it is unkempt but she wanted to ask what the neighbor turnout has been? Maybe five to eight years she believes. She thinks the street is not maintained.
- Mayor Pro Tem Iago said the issue is both emotional and logical. We will not make everyone happy with our decision. This becomes a Ward issue and your elected representatives who represent you.
- Clpn. Vitelli said he has been on the Council for many years and his recollection is that the Council goes with the majority and this is not a Ward issue.

Motion was made by Clpn. Vitelli and seconded by Clpn. Bellows to adopt a Resolution No. 16-130 and approve the improvements to Edgewood Lane per the engineer recommendation for a 24 foot street width curb and gutter, loop the water main and get a hammerhead down on the end. Clpn. Armon proposed an amendment for a 20 foot street width (from 24 feet). The amendment was not seconded. Clpn Bellows amended to approve the improvements with a 22 foot street width and was seconded by Clpn. Napier and Clpn. Vitelli.

Clpn. Vitelli restated the Motion to approve and was seconded by Clpn Bellows to adopt Resolution No. 16-130 ordering improvements and preparation of plans and specifications for Edgewood Lane as part of the 2017 Street Improvements project #17-1 with a 22 foot width street. Clpns. Armon, Bellows, Napier, Vitelli and Mayor Pro Tem Iago vote aye. Clpn. Halverson voted nay. Motion carried.

C. Order Bidwell Street Sidewalk as part of 2017 Street Improvement Project #17-1

In order to reduce impacts to existing landscaping and trees, an alternative would be to narrow the roadway (currently 34 feet wide) to 30 feet. The existing west curb line would be moved 4 feet east. This width decrease would require No Parking to be posted on one side of the street. Since there are currently three long driveways on the west side of Bidwell Street, and four shorter driveways on the east side, posting No Parking on the west side would be the logical side.

Option 1:

- Install a 4-foot boulevard and 5-foot concrete sidewalk on the west side of Bidwell Street. Reduce the width of Bidwell Street by 4-feet (pull the west curb line in) and post No Parking on that side.
- Staff recommends this option over the next two.

Option 2:

- Install a 4-foot boulevard and 5-foot concrete sidewalk on the west side of Bidwell Street in the existing boulevard.

Option 3:

- Do not install any concrete sidewalk on Bidwell.

A sidewalk on Bidwell Street will immediately tie into Marie Avenue's trail and bicycle lanes. The City's Bicycle and Pedestrian Plan also shows a future walk on Crusader Avenue from Bidwell Street to Robert Street. Based on the condition of Crusader Avenue it is likely to be recommended for reconstruction in the next few years. Installing a sidewalk on Bidwell Street in 2017 would be setting up Crusader Avenue for a connection to Robert Street in the near future.

Public comments:

- George Sayre, 1034 Bidwell said he is king of the unpaved roads, but he questioned the validity of a sidewalk on this street. The people that use this are from the government center and he should not have to pay for the government workers to walk on a sidewalk. He believes Marie Ave. design is dangerous. He has several hundred feet on Marie and Bidwell so this means a hefty assessment. Who came up with this idea? Mayor Pro Tem said the city staff projected this project and this has been discussed. Director Beckwith added further comment on the proposed improvements to this road. George doesn't believe the sidewalk is a good project for this street.
- Bonnie Bellows, 1925 Bidwell, has lived in West St. Paul for eight years and since she is retired she is out walking a lot. She notices many of the walkers on Bidwell and in this area are from Net Ministries. You are asking people who live on Bidwell to pay for a sidewalk so Net Ministries and government workers can walk on a sidewalk, which would be paid for by us (the few property owners). For the amount of money you will spend on this sidewalk, this is not well traveled enough so please don't waste the money. She is in favor of the street improvement but she is not in favor of the sidewalk.
- A female audience member said she has lived on Bidwell for 42 years and this street does not need a sidewalk. She is not in favor of the sidewalk.

Manager Fulton said over time, as we move forward, sidewalks make more sense and you are planning for the future. Staff and Council are working on a city wide assessment policy and this sidewalk would be under that policy.

Council comments:

- Clpn. Bellows said the street needs improvement but no one has asked to have a sidewalk put in on this street. There were only 11 people recorded walking this area and there is no need or desire for a sidewalk. It stops and goes nowhere. This is not part of a system. There is no safety issue here either and he has only seen one child walk to school in eight years. The kids here take a bus to school. We are asked to spend tax dollars on a project where there is no real need. There should be a demonstrated need before tax dollars are spent. There are five people who live on the east side of Bidwell and they all say no to the sidewalk.
- Clpn. Vitelli said he has been a proponent of sidewalks in West St. Paul and he thinks it's unfair that the public uses sidewalks and some don't have to pay. He prefers a walkable city. He supports this project and narrowing the street to 30 feet and saving some trees and implementation of a sidewalk.
- Clpn. Napier said we need to have a walkable city and we need sidewalks. People may not walk on this street today because there is no sidewalk. Director Beckwith said a retaining wall would be needed. Clpn Napier said this is a tough decision. Let's look at this as a big picture. He understands the opposition but we need to create a safe committee.
- Mr. Sayre asked how you know those sidewalks will be cleared in the winter. No one walks to the school. They are driven. Why should we supply a wellness path for Net Ministries to walk? You talk about this pedestrian plan but maybe you need to relook at the plan.
- Clpn. Halverson asked our engineer about narrowing the road which was proposed in the study. Director Beckwith indicated it is a calming mechanism. The study came about many years ago and the plan proposes other connections. The study is on the city website. She believes if the new assessment policy were adopted then Net Ministries ought to be part of the assessment. She values everyone's opinion and she is in favor of the project.
- Mayor Pro Tem Iago commented that to spend the money now, with no connectivity, and the neighbors don't want it; this needs to be reevaluated.
- Clpn. Bellows has heard a lot tonight. What the facts are there is no request for a sidewalk. There is minimal walking traffic here. People have not asked for a sidewalk here. We need to put sidewalks where they are actually needed. Where do we spend our money most effectively? The city wide assessment for sidewalks isn't adopted. He respectfully mentions we should check to see if we can assess a city wide policy – is there a benefit to everyone. There are all kinds of open questions here. A plan is a great thing but you need to look at it at the time.
- Clpn. Halverson said this would be the best time to put in a sidewalk during the street reconstruction. We are trying to do this wisely and fiscally responsibly.
- Clpn. Vitelli there would be nothing to connect to unless we put it in when we reconstruct. We need to start somewhere.

Motion was made by Clpn. Vitelli and seconded by Clpn. Armon to adopt Resolution No. 16-131 approving Option 1 and order Bidwell Street sidewalk as part of 2017 Street Improvement Project #17-1. Clpns. Napier, Vitelli, Halverson, Armon voted aye. Clpn. Bellows abstained. Mayor Pro Tem Iago voted nay. Motion carried. THIS RESOLUTION WAS VETOED BY MAYOR MEISINGER.

D. Predatory Offender Ordinance (First Reading)

Police Chief Shaver gave an overview. There are many forces at work changing the demographics and character of our community. Some of these forces are intentional such as the Council's desire to establish a business and residential growth direction. Others are more subtle to include the fluidity of businesses and retailers at any one time within the City, as well as families deciding to move to the city because of what it has to offer. Most changes occur gradually and people barely notice. However, there are other forces which occur more rapidly and tend to change neighborhood character overnight. Some of these forces include Group Residential Housing (GRH) and predatory offenders.

The Council and staff have been hard at work dealing with the growing number of GRH units within the City and the adverse impact some of these units have. However, repeat predatory offenders, predatory offenders who use physical violence and predatory offenders who prey on children and vulnerable individuals pose a very real threat to public safety. Chief Shaver gave a more detailed account of predatory offenders and the risks and danger to our community.

Comments:

- Clpn. Bellows is in support.
- Clpn. Halverson asked if this is as strict as it can be. Attorney Land said these particular areas were reviewed extensively and we have met our obligation to provide a necessary area.
- Clpn. Armon asked about day care. These are licensed day cares said Chief Shaver. Clpn. Armon asked about those on probation from a violent offense. Chief Shaver said it would be difficult because they live in every community and he is unsure how you would monitor this and write an ordinance that is fair.

Motion was made by Clpn. Bellows and seconded by Clpn. Vitelli to approve the first reading of an Ordinance Regulating Predatory Offenders. All members present voted aye. Motion carried.

E. Consider Legal Services Contract for 2017 through 2021 with LeVander, Gillen, & Miller

Manager Fulton gave an overview of this contract. Staff has worked with current contracted City attorney Korine Land and discussions resulted in the following proposed five year contract renewal for 2017 through 2021.

The proposal includes:

- The hourly rates for civil work remain the same as they are today through 2019, increasing by \$5/hour for the last 2 years, except for developer pass-through, which would remain the same as shown below.
- The hourly rate for criminal legal work would actually decrease by \$10/hour for the duration of the contract for attorney and paralegal work and be capped at \$220,000/year. There is currently no cap on criminal prosecution costs. The proposed cap does not include criminal matters that are appealed to an appellate Court.
- Continue with the \$2,000 monthly retainer which would cover: Provision of routine legal advice, consultation and opinions to the City Council and City Manager, attend City Council meetings and work sessions, monitor pending and current State/Federal legislation and case law as appropriate, and prepare legal services budget and quarterly reports.

Currently, work sessions are billed outside of the retainer. Routine discussions with other City staff are currently included in the retainer, except when related to a project. EDA meetings would not be included within the retainer.

Motion was made by Clpn. Armon and seconded by Clpn. Napier to approve the legal services contracts for 2017 through 2021 with LeVander, Gillen, and Miller as presented. All members present voted aye. Motion carried.

F. Approve 2017 Contract Extension for Dome Management Services

Manager Fulton gave an overview. The Sports Facility Development and Management Group, LLC (SFDMG) has provided management and marketing services for the City since the Regional Athletic Center (Dome or RAC) opened in November, 2012. The current contract expires at the end of 2016 and the intent is to retain SFDMS for providing similar services in 2017.

Motion was made by Clpn. Napier and seconded by Clpn. Vitelli to approve the 2017 Contract Agreement extension with Sports Facility Development and Management Group (SFDMG) for the Sports Dome Operations as presented. All members present voted aye. Motion carried.

13. Old Business

There was no old business to consider.

Other:

Clpn. Vitelli asked that Director Beckwith address U-turns on Robert Street.

Clpn. Napier said it's important to get this pedestrian plan back out in front of everyone and to have a shared vision. The plan will be reviewed with the new Council early next year.

14. Adjourn

Motion was made by Clpn. Armon and seconded by Clpn. Napier to adjourn the meeting at 9:51 p.m. All members present voted aye. Motion carried.

Ed Iago
Mayor Pro Tem
City of West St. Paul

TO: Mayor and City Council
THROUGH: Matt Fulton, City Manager
FROM: Joan Carlson, Finance Director
DATE: December 12, 2016
SUBJECT: List of Claims



City of West St. Paul

BACKGROUND INFORMATION:

Invoices to be paid

FISCAL IMPACT:

\$1,688,036.06

STAFF RECOMMENDATION:

Approve payment of attached

CITY OF WEST ST PAUL

Summary of List of Claims

Council Meeting of December 12, 2016

PAYROLL CHECK REGISTER:

Payroll Period		
Date Paid	11/21/16 - 12/04/16	
Direct Deposit	12/9/2016	\$156,582.39

Payroll Period	
Date Paid	
Direct Deposit	

TOTAL NET PAYROLL

\$156,582.39

DISBURSEMENT CHECK REGISTER:

Checks	123520 - 123642	\$1,407,902.96
EFTS	1086 - 1101	\$123,550.71

TOTAL DISBURSEMENT CHECKS

\$1,531,453.67

TOTAL PAYROLL, DISBURSEMENTS, ACH AND WIRE TRANSFERS

\$1,688,036.06

Payment Register

From Payment Date: 12/06/2016 - To Payment Date: 12/12/2016

Number	Date	Payee Name	Transaction Amount
AP - Accounts Payable			
<u>Check</u>			
123520	12/06/2016	HENNEPIN COUNTY WARRANTS	\$78.00
123521	12/06/2016	RAMSEY COUNTY WARRANTS	\$300.00
123522	12/06/2016	WEST ST PAUL CITY TREASURER	\$200.00
123523	12/12/2016	A R I MECHANICAL	\$9,900.00
123524	12/12/2016	ADVANTAGE SIGNS & GRAPHICS	\$49.00
123525	12/12/2016	AMERICAN LEGAL PUBLISHING	\$495.00
123526	12/12/2016	ARMOR SECURITY	\$85.50
123527	12/12/2016	BAUER BUILT INC	\$2,052.42
123528	12/12/2016	BECKER ARENA PRODUCTS INC	\$1,536.58
123529	12/12/2016	BL DAL SIN	\$16,600.00
123530	12/12/2016	BOLTON & MENK INC	\$35,875.50
123531	12/12/2016	BRIDGESTONE RETAIL	\$173,586.37
123532	12/12/2016	CAPRA'S UTILITIES	\$6,325.00
123533	12/12/2016	CDW GOVERNMENT, INC	\$731.68
123534	12/12/2016	CENTURYLINK	\$236.17
123535	12/12/2016	CHIEF SUPPLY CORPORATION	\$588.48
123536	12/12/2016	CHLIC-BLOOMFIELD EASC	\$2,896.16
123537	12/12/2016	CINTAS CORPORATION	\$423.19
123538	12/12/2016	CORPORATE MARK INC	\$158.50
123539	12/12/2016	CORVAL CONSTRUCTORS, INC	\$1,934.14
123540	12/12/2016	CRAWFORD DOOR SALES	\$720.74
123541	12/12/2016	CROWN TROPHY	\$450.90
123542	12/12/2016	CUB FOODS - WEST ST PAUL	\$14.41
123543	12/12/2016	DAKOTA COUNTY FINANCIAL SERV	\$308,346.18
123544	12/12/2016	DANNER INC	\$1,530.80
123545	12/12/2016	DICK'S/LAKEVILLE SANITATION, INC	\$443.20
123546	12/12/2016	DVS RENEWAL	\$11.00
123547	12/12/2016	ECSI SYSTEM INTEGRATORS	\$425.00
123548	12/12/2016	EHLERS & ASSOCIATES	\$2,185.00
123549	12/12/2016	ELERT & ASSOCIATES	\$1,147.50
123550	12/12/2016	EMBROIDME	\$491.40
123551	12/12/2016	FASTENAL COMPANY	\$148.25
123552	12/12/2016	FBI/LEEDA	\$50.00
123553	12/12/2016	FIDELITY SECURITY LIFE	\$165.17
123554	12/12/2016	FORCE AMERICA	\$94.19
123555	12/12/2016	GENERAL SECURITY SERVICES	\$119.70
123556	12/12/2016	GERTENS GREENHOUSE	\$1,464.00
123557	12/12/2016	GOPHER STATE ONE-CALL	\$195.75
123558	12/12/2016	GRAINGER INC	\$432.97
123559	12/12/2016	GRAYBAR	\$23.57
123560	12/12/2016	HARTSHORN, JIM	\$111.24
123561	12/12/2016	HEALTHEAST MEDICAL TRANSPORT	\$85.00
123562	12/12/2016	HENRICKSEN PSG	\$803.28
123563	12/12/2016	HIGHLAND SANITATION & RECYCLIN	\$80.00
123564	12/12/2016	HOLIDAY STATION STORES	\$5.00
123565	12/12/2016	HOLIDAY STATION STORES	\$70.00
123566	12/12/2016	HOME DEPOT CREDIT SERVICES	\$213.18
123567	12/12/2016	INDEPENDENT BLACK DIRT CO	\$500.00
123568	12/12/2016	INGERSOLL RAND	\$207.58
123569	12/12/2016	INTERSTATE POWER SYSTEMS, INC	\$487.00

Payment Register

From Payment Date: 12/06/2016 - To Payment Date: 12/12/2016

123570	12/12/2016	INVER GROVE FORD	\$222.80
123571	12/12/2016	JONES, ANN	\$632.50
123572	12/12/2016	KEEPRS, INC	\$566.29
123573	12/12/2016	KENNEDY & GRAVEN	\$56,836.47
123574	12/12/2016	KIMLEY-HORN & ASSOCIATES, INC	\$13,039.14
123575	12/12/2016	KOPP, RHONDA	\$10.91
123576	12/12/2016	KROGH'S INC	\$1,688.81
123577	12/12/2016	L.T.G. POWER EQUIPMENT	\$222.08
123578	12/12/2016	LAWSON PRODUCTS INC	\$484.31
123579	12/12/2016	LEAGUE OF MN CITIES	\$90.00
123580	12/12/2016	LEVANDER, GILLEN & MILLER	\$33,310.66
123581	12/12/2016	LILLIE SUBURBAN NEWSPAPERS	\$138.75
123582	12/12/2016	LITTLE FALLS MACHINE INC	\$90.17
123583	12/12/2016	LMCIT	\$15.11
123584	12/12/2016	LOGIS	\$302.50
123585	12/12/2016	LOONEY, COLLEEN	\$1,900.50
123586	12/12/2016	M & B SERVICES	\$7,600.00
123587	12/12/2016	M P P O A	\$144.00
123588	12/12/2016	M P P O A	\$150.00
123589	12/12/2016	M R P A	\$287.00
123590	12/12/2016	M T I DISTRIBUTING	\$1,731.37
123591	12/12/2016	MANSFIELD OIL COMPANY	\$4,804.53
123592	12/12/2016	MATHIAS, DEBRA	\$78.00
123593	12/12/2016	MCCOY, PETER	\$380.00
123594	12/12/2016	MENARDS	\$678.66
123595	12/12/2016	MENDOTA HEIGHTS/CITY OF	\$1,012.70
123596	12/12/2016	METRO AREA MGMT ASSN	\$20.00
123597	12/12/2016	METROPOLITAN COUNCIL	\$7,380.45
123598	12/12/2016	MID-NORTHERN SERVICES	\$753.84
123599	12/12/2016	MIDWEST FENCE &	\$2,447.00
123600	12/12/2016	MISTER CAR PARTNERS	\$35.28
123601	12/12/2016	MN CHIEFS OF POLICE ASSOCIATIO	\$290.00
123602	12/12/2016	MN DEPT OF TRANS-COMMISIONER	\$838.45
123603	12/12/2016	MN DEPT-EMPL & ECON DEV	\$6,850.00
123604	12/12/2016	MN GLOVE	\$590.64
123605	12/12/2016	MN LOCKS	\$33.60
123606	12/12/2016	MN MUTUAL LIFE	\$1,098.15
123607	12/12/2016	MN NCPERS LIFE INSURANCE	\$160.00
123608	12/12/2016	MN OFFICE OF ENTERPRISE TECH	\$348.00
123609	12/12/2016	NATURE CALLS	\$653.57
123610	12/12/2016	NITTI SANITATON INC	\$133.17
123611	12/12/2016	NORTHERN TOOL & EQUIPMENT	\$147.91
123612	12/12/2016	NORTHLAND LINING INC	\$6,250.00
123613	12/12/2016	NYSTROM PUBLISHING CO INC	\$1,768.79
123614	12/12/2016	O'REILLY AUTOMOTIVE, INC	\$338.38
123615	12/12/2016	OLSON, MARY LOU, C	\$100.00
123616	12/12/2016	PARKER & WENNER, P.A. & DON	\$45,000.00
123617	12/12/2016	PARKOS CONSTRUCTION CO INC	\$1,001.00
123618	12/12/2016	PAWN AMERICA	\$100.00
123619	12/12/2016	PROFESSIONAL WIRELESS COMM	\$1,519.24
123620	12/12/2016	REGENCY BUSINESS SOLUTIONS	\$67.72
123621	12/12/2016	REPUBLIC SERVICES	\$1,279.25
123622	12/12/2016	SAM'S CLUB DIRECT	\$185.55
123623	12/12/2016	SEWALD/TIM	\$142.85

Payment Register

From Payment Date: 12/06/2016 - To Payment Date: 12/12/2016

123624	12/12/2016	SFDMG, LLC	\$13,426.00
123625	12/12/2016	SHRED-IT USA	\$226.80
123626	12/12/2016	SOUTH METRO FIRE DEPT	\$531,349.48
123627	12/12/2016	SPRINGSTED, INC	\$2,505.94
123628	12/12/2016	SPRWS	\$76.72
123629	12/12/2016	ST PAUL/CITY OF	\$7,568.04
123630	12/12/2016	TECHTRON ENGINEERING	\$582.00
123631	12/12/2016	TRANSUNION RISK & ALTERNATIVE	\$25.00
123632	12/12/2016	TWIN CITY GARAGE DOOR CO	\$98.00
123633	12/12/2016	TWIN CITY JANITOR SUPPLY	\$682.20
123634	12/12/2016	TWIST OFFICE PRODUCTS	\$110.15
123635	12/12/2016	US BANK EQUIPMENT FINANCE	\$486.41
123636	12/12/2016	US BANK EQUIPMENT FINANCE	\$228.69
123637	12/12/2016	USGA-MEMBER CLUB	\$110.00
123638	12/12/2016	VANGUARD CLEANING SYSTEMS	\$4,359.60
123639	12/12/2016	VOICE & DATA NETWORKS	\$401.29
123640	12/12/2016	WESTVIEW PARK APARTMENTS L.P.	\$55,000.00
123641	12/12/2016	WHEELER, DEBORAH	\$1,400.00
123642	12/12/2016	XCEL ENERGY	\$8,242.84
Type Check Totals:			<u>\$1,407,902.96</u>

EFT

1086	11/28/2016	I C M A	\$200.00
1087	11/28/2016	I C M A RETIREMENT TRUST-457	\$6,795.82
1088	11/28/2016	IRS - PR TAXES	\$48,865.42
1089	11/28/2016	MII LIFE --- VEBA	\$3,095.77
1090	11/28/2016	MN DEPT OF REVENUE - PR TAXES	\$10,210.23
1091	11/28/2016	MN REVENUE	\$100.00
1092	11/28/2016	MSRS - 457	\$1,900.00
1093	11/28/2016	MSRS HCSP	\$2,189.00
1094	11/28/2016	PUBLIC EMPLOYEES RETIRMNT	\$45,632.86
1095	11/28/2016	PUBLIC EMPLOYEES RETIRMNT	\$372.16
1096	11/28/2016	MII LIFE --- VEBA	\$1,551.92
1097	11/28/2016	SELECTACCOUNT	\$163.14
1098	11/30/2016	SELECTACCOUNT	\$914.00
1099	11/30/2016	SELECTACCOUNT	\$108.71
1100	12/12/2016	DEARBORN NATIONAL	\$472.46
1101	12/12/2016	SELECTACCOUNT	\$979.22
Type EFT Totals:			<u>\$123,550.71</u>

TOTAL CHECKS & EFTS\$1,531,453.67

TO: Mayor and City Council
THROUGH: Matt Fulton, City Manager
FROM: Joan Carlson, Finance Director
DATE: December 12, 2016
SUBJECT: November2016 Bank Reconciliation



City of West St. Paul

BACKGROUND INFORMATION:

Attached is the summary bank reconciliation for November 2016.

FISCAL IMPACT:

There is no fiscal impact.

		Amount
Fund:		
Department:		
Account:		

STAFF RECOMMENDATION:

Approve the November 2016 bank reconciliation.

**CITY OF WEST ST. PAUL
BANK RECONCILIATION
November 30, 2016**

ANCHOR BANK BALANCE:

Ending Balance - Checking Account	\$	2,557,855.89
Deposits in Transit		21,258.10
Outstanding Disbursements & Checks		(2,517,659.49)
Petty Cash		2,600.00

RECONCILED BALANCE	\$	<u>64,054.50</u>
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CITY TREASURER'S BALANCE:

Previous Month's Reconciled Balance	\$	<u>1,441,093.30</u>
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Daily Receipts Posted	1,724,620.77
Disbursement Checks Issued	(4,348,700.71)
Payroll Checks and Direct Deposits	(293,668.45)
Cash Journal Entries (net)	1,542,505.49

Adjustments:	Reverse Prior Months Adj.	332.16
	Acct. Service Charge	(18.00)
	PERA	(1,467.92)
	Reconciling Item	(642.14)

RECONCILED BALANCE	\$	<u>64,054.50</u>
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CASH ACCOUNT BALANCE:

	\$	66,182.56
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Adjustments:	(2,128.06)
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RECONCILED BALANCE	\$	<u>64,054.50</u>
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CITY OF WEST ST. PAUL

11/30/16

FUND NUMBER AND NAME		CURRENT MONTH'S ACTIVITIES		
		BEGINNING BAL	NET REV / (EXP)	ENDING BAL
101	General Fund	1,161,481.97	(768,842.75)	392,639.22
209	Economic Development Authority	274,693.24	68,410.26	343,103.50
212	Insurance Fund	346,764.78	(24.65)	346,740.13
213	Innovation Fund	103,954.65	-	103,954.65
323	2006 GO Bonds	-	-	-
324	2008 GO Bonds	-	-	-
325	2009 GO Refunding Bonds	621,983.92	(280,000.00)	341,983.92
327	2008 Capital Note	622,306.33	-	622,306.33
328	2009 Capital Note	853,301.77	-	853,301.77
329	2012 GO Bonds	664,809.99	-	664,809.99
330	2013 GO Bonds	73,615.74	-	73,615.74
331	2014A GO Bonds	125,475.36	-	125,475.36
332	2014B GO Bonds	298,779.84	-	298,779.84
333	2015A Refunding Bonds	58,034.79	-	58,034.79
334	2015B Go Refunding Bonds	91,121.22	(159,950.00)	(68,828.78)
335	2015C Go Tax Increment Refunding	11,158.53	-	11,158.53
375	2005 G O TIF Bonds	-	-	-
401	Vehicle and Equipment Reserve	1,953,629.70	(212,287.50)	1,741,342.20
402	M S A Streets Fund	7,901.38	109,776.16	117,677.54
403	Street Maintenance Fund	769,246.38	(5,363.02)	763,883.36
409	Police and Fire PERA	158,257.02	-	158,257.02
411	Technology Replacement Fund	209,396.00	(56,399.90)	152,996.10
413	Parks Improvement Fund	145,079.72	(8,958.11)	136,121.61
415	Govt Facilities Cap Proj	332,584.20	(51,460.99)	281,123.21
420	Public Works Facility	-	-	-
450	TIF 1-1	1,032,270.43	-	1,032,270.43
451	TIF 1-2	179,574.28	-	179,574.28
452	TIF 1-3	66,778.44	(423.50)	66,354.94
453	Lowes TIF	37,800.06	-	37,800.06
551	Perm. Improv. Revolving Fund	(5,749,702.13)	(1,772,807.74)	(7,522,509.87)
600	Storm Sewer Utility	1,410,523.51	77,421.15	1,487,944.66
602	Public Utilities (Sewer) Fund	2,076,670.64	127,455.57	2,204,126.21
613	Golf Course Enterprise Fund	66,387.19	(6,648.92)	59,738.27
615	Civic Arena Enterprise Fund	170,036.91	(10,347.64)	159,689.27
616	Swimming Pool Enterprise Fund	(29,254.69)	(900.65)	(30,155.34)
617	Regional Athletic Center Fund	858,951.81	33,603.84	892,555.65
705	Investment Fund	(7,562,187.52)	1,542,505.49	(6,019,682.03)
CASH TOTAL ALL FUNDS		1,441,425.46	(1,375,242.90)	66,182.56

TO: Mayor and City Council
THROUGH: Matt Fulton, City Manager
FROM: Joan Carlson, Finance Director
DATE: December 12, 2016
SUBJECT: November 2016 General Fund Budget Report



City of West St. Paul

BACKGROUND INFORMATION:

Attached is the November 2016 General Fund Budget to Actual Report for Council review. The revenues are reported by major type and the expenditures are reported by department.

The budget target percentage for November is 92%. Actual revenues total 71% and expenditures total 86%.

All departments are near or below 92% with the following exceptions:

- Mayor/Council – 110% due to higher than expected expenditures for web streaming services and for Winter Fun Fest expenditures (offset by donations).
- Elections – 110% due to higher than expected election judge wages
- Legal – 100% due to higher than expected civil legal costs.

FISCAL IMPACT: None

		Amount
Fund:		
Department:		
Account:		

STAFF RECOMMENDATION:

Approve the November 2016 General Fund Budget Report.

City of West St Paul
 General Fund Budget to Actual Report
 November 2016

<u>Account Description</u>	<u>Adopted Budget</u>	<u>Current Transactions</u>	<u>YTD Transactions</u>	<u>Remaining Budget</u>	<u>% of Budget Rec'd/Used</u>
Fund 101 - General Fund					
REVENUE					
Taxes	10,053,785	4,743	6,670,743	3,383,042	66%
Licenses and Permits	519,500	117,616	468,427	51,073	90%
Intergovernmental Revenues	484,500	8,577	450,345	34,155	93%
Charges for Services	639,205	51,299	545,515	93,690	85%
Fines & Forfeits	125,000	8,461	115,784	9,216	93%
Miscellaneous	231,908	32,681	173,954	57,954	75%
Other Financing Sources	688,000	-	684,681	3,319	100%
REVENUE TOTALS	<u>12,741,898</u>	<u>223,377</u>	<u>9,109,448</u>	<u>3,632,450</u>	71%
EXPENSE					
Mayor and Council	120,652	6,114	138,909	(18,257)	115%
Charter Commission	1,500	-	195	1,305	13%
City Manager / City Clerk	778,375	59,571	699,559	78,816	90%
Elections	28,575	14,631	31,360	(2,785)	110%
Finance	378,370	24,074	344,854	33,516	91%
Legal	360,000	28,986	361,384	(1,384)	100%
Planning & Comm Develop	317,275	24,316	249,021	68,254	78%
Recycling Dept	23,250	20	8,338	14,912	36%
Information Technology	437,225	26,199	363,560	73,665	83%
City Hall Building	205,610	9,548	150,693	54,917	73%
PW Facility	63,000	11,151	54,219	8,781	86%
Police	4,269,675	364,072	3,866,800	402,875	91%
Communications Center	638,065	3,108	524,584	113,481	82%
Fire	2,125,394	177,116	1,594,046	531,348	75%
Building Inspections	415,635	51,514	346,675	68,960	83%
Civil Defense	15,295	89	12,098	3,197	79%
Traffic Signs	23,900	1,696	18,705	5,195	78%
Animal Control	5,150	-	-	5,150	0%
Engineering	204,004	12,705	154,632	49,372	76%
Streets	1,201,698	92,294	1,011,591	190,107	84%
Street Lighting	132,025	15,968	104,071	27,954	79%
Human Resources	138,775	10,896	88,627	50,148	64%
Parks and Recreation	823,450	59,304	756,514	66,936	92%
Transfers Out	35,000	-	35,000	-	100%
EXPENSE TOTALS	<u>12,741,898</u>	<u>993,372</u>	<u>10,915,436</u>	<u>1,826,462</u>	86%
General Fund Totals					
REVENUE TOTALS	12,741,898	223,377	9,109,448	3,632,450	71%
EXPENSE TOTALS	12,741,898	993,372	10,915,436	1,826,462	86%
General Fund Net	-	(769,996)	(1,805,987)	1,805,987	

TO: Mayor and City Council
THROUGH: Matt Fulton, City Manager
FROM: Joan Carlson, Finance Director
DATE: December 12, 2016
SUBJECT: Approve Special Assessment Deferral Application



City of West St. Paul

BACKGROUND INFORMATION:

On September 26, 2016 the City Council approved the certification of several I&I assessments to Dakota County. City Code Section 325.01 – 325.09 allows senior citizens and retirees who are permanently and totally disabled, for whom the assessment would cause a financial hardship, to apply for deferral of the assessment.

Sandra Gallivan at 1035 S. Robert Street has completed the application for deferral of her assessment in the amount of \$7,628.74 and has provided the necessary supporting documentation. The Finance Department has reviewed her application and finds she has met all the requirements for deferral.

FISCAL IMPACT:

The City will not receive any annual assessment payments until such time as the property is sold or the homeowner no longer meets the requirements for deferral.

		Amount
Fund:	602	
Department:	30000	
Account:	36101	7,628.74

STAFF RECOMMENDATION:

Staff recommends that the City Council approve the assessment deferral as outlined above.

TO: Mayor and City Council
THROUGH: Matt Fulton, City Manager
FROM: Joan Carlson, Finance Director
DATE: December 12, 2016
SUBJECT: November 2016 Investment Report



City of West St. Paul

BACKGROUND INFORMATION:

Attached is the investment report for November 2016.

FISCAL IMPACT:

There is no fiscal impact.

		Amount
Fund:		
Department:		
Account:		

STAFF RECOMMENDATION:

Approve the November 2016 investment report.



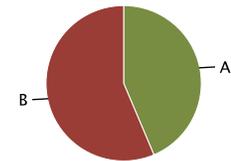
Portfolio holdings

as of December 02, 2016

Summary of Portfolio Holdings

	Cost basis (\$)	Value on 12/02/2016 (\$)	Unrealized gain/loss (\$)	Unrealized gain/loss (%)	Est. annual income (\$)	Current yield (%)	% of portfolio
A Cash	0.00	4,124,213.02	0.00	0.00%	20,616.94	0.50%	43.62%
Cash	0.00	4,124,213.02	0.00	0.00%	20,616.94	0.50%	43.62%
B Fixed Income	5,334,000.00	5,330,507.50	-3,492.50	-0.07%	67,525.00	1.27%	56.38%
US	5,094,000.00	5,089,607.86	-4,392.14	-0.09%	64,525.00	1.27%	53.83%
International	240,000.00	240,899.64	899.64	0.37%	3,000.00	1.25%	2.55%
C Equity	0.00	0.00	0.00	0.00%	0.00	0.00%	0.00%
D Commodities	0.00	0.00	0.00	0.00%	0.00	0.00%	0.00%
E Non-Traditional	0.00	0.00	0.00	0.00%	0.00	0.00%	0.00%
F Other	0.00	0.00	0.00	0.00%	0.00	0.00%	0.00%
Total Portfolio	\$5,334,000.00	\$9,454,720.51	-\$3,492.50	-0.07%	\$88,141.94	0.93%	100%

Balanced mutual funds are allocated in the 'Other' category





Portfolio holdings - as of December 02, 2016 (continued)

Details of portfolio holdings

	Cost basis (\$)	Market value (\$)	Unrealized gain/loss (\$)	Unrealized gain/loss (%)	Est. annual income (\$)	Current yield (%)	% of asset class	% of portfolio
Total Portfolio	\$5,334,000.00	\$9,454,720.51	\$-3,492.50	-0.07%	\$88,141.94	0.93%	100%	100%

Cash	Quantity	Purchase price (\$)/ Avg Price	Price on 12/02/2016 (\$)	Cost basis (\$)	Market value (\$)	Unrealized gain/loss (\$)	Unrealized gain/loss (%)	Est. annual income (\$)	Current yield (%)	% of Cash	% of portfolio
Cash											
UBS SELECT PRIME INSTITUTIONAL FUND	4,123,388.34	0.00	1.00	0.00	4,124,213.02	0.00	0.00%	20,616.94	0.50%	100.00%	43.62%
Client investment: \$0.00 Reinvested dividends: \$0.00 Investment return: \$4,124,213.02 (0%)											
Total Cash				\$0.00	\$4,124,213.02	\$0.00	0.00%	\$20,616.94	0.50%	100.00%	43.62%

Total Cash				\$0.00	\$4,124,213.02	\$0.00	0.00%	\$20,616.94	0.50%	100.00%	43.62%
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Fixed Income	Quantity	Purchase price (\$)/ Avg Price	Price on 12/02/2016 (\$)	Cost basis (\$)	Market value (\$)	Unrealized gain/loss (\$)	Unrealized gain/loss (%)	Est. annual income (\$)	Current yield (%)	% of Fixed Income	% of portfolio
US											
ALLY BK UT US RT 01.2500% MAT 08/26/19 FIXED RATE CD	245,000.00	100.00	99.72	245,000.00	245,139.75	139.75	0.06%	3,062.50	1.25%	4.60%	2.59%
BANGOR SVGS BK ME US RT 01.1000% MAT 07/15/19 FIXED RATE CD	245,000.00	100.00	99.91	245,000.00	245,800.95	800.95	0.33%	2,695.00	1.10%	4.61%	2.60%
BANK OF HAMPTON RO VA US RT 01.0000% MAT 09/27/17 FIXED RATE CD	240,000.00	100.00	100.14	240,000.00	240,757.97	757.97	0.32%	2,400.00	1.00%	4.52%	2.55%
BANKUNITED FSB FL US RT 01.1000% MAT 02/20/18 FIXED RATE CD	200,000.00	100.00	100.50	200,000.00	201,646.93	1,646.93	0.82%	2,200.00	1.09%	3.78%	2.13%
BK OF NORTH CAROLI ME US RT 01.0000% MAT 01/30/17 FIXED RATE CD	200,000.00	100.00	100.08	200,000.00	200,341.34	341.34	0.17%	2,000.00	1.00%	3.76%	2.12%
COMENITY BANK DE US RT 01.3500% MAT 12/12/17 FIXED RATE JUMBO CD	200,000.00	100.00	100.18	200,000.00	200,578.52	578.52	0.29%	2,700.00	1.35%	3.76%	2.12%



Portfolio holdings - as of December 02, 2016 (continued)

Fixed Income	Quantity	Purchase price (\$)/ Avg Price	Price on 12/02/2016 (\$)	Cost basis (\$)	Market value (\$)	Unrealized gain/loss (\$)	Unrealized gain/loss (%)	Est. annual income (\$)	Current yield (%)	% of Fixed Income	% of portfolio
US											
COMPASS BANK AL US RT 01.3000% MAT 12/11/17 FIXED RATE CD	245,000.00	100.00	100.47	245,000.00	247,684.83	2,684.83	1.10%	3,185.00	1.29%	4.65%	2.62%
FIRST BK HIGHLAND IL US RT 01.9500% MAT 07/24/19 FIXED RATE CD	240,000.00	100.00	100.19	240,000.00	240,958.45	958.45	0.40%	4,680.00	1.95%	4.52%	2.55%
FNMA NTS 01.000 % DUE 122617 DTD 122612 FC 06262013	250,000.00	100.00	99.85	250,000.00	250,698.33	698.33	0.28%	2,500.00	1.00%	4.70%	2.65%
FNMA NTS STEP-UP 01.000 % DUE 082421 DTD 082416 FC 02242017	500,000.00	100.00	99.06	500,000.00	496,636.11	-3,363.89	-0.67%	5,000.00	1.01%	9.32%	5.25%
FNMA NTS STEP-UP 01.250 % DUE 072721 DTD 072716 FC 01272017	500,000.00	100.00	97.46	500,000.00	489,450.14	-10,549.86	-2.11%	6,250.00	1.28%	9.18%	5.18%
GOLDMAN SACHS BK U UT US RT 01.3500% MAT 08/29/17 FIXED RATE CD	240,000.00	100.00	100.38	240,000.00	241,730.33	1,730.33	0.72%	3,240.00	1.34%	4.53%	2.56%
HSBC BANK , NA DE US RT 01.2500% MAT 03/30/20 STEP RATE CD	240,000.00	100.00	100.19	240,000.00	240,456.00	456.00	0.19%	3,000.00	1.25%	4.51%	2.54%
JPMORGAN CHASE & C DE US RT 01.2500% MAT 11/30/18 FIXED RATE CD	200,000.00	100.00	100.17	200,000.00	200,347.70	347.70	0.17%	2,500.00	1.25%	3.76%	2.12%
NEW YORK CITY TRANSITION TAX C-3 RV BE/R/ 1.280 110118 DTD 120412	500,000.00	100.00	99.21	500,000.00	496,606.11	-3,393.89	-0.68%	6,400.00	1.29%	9.32%	5.25%
SALLIE MAE BK UT US RT 01.5000% MAT 10/10/17 FIXED RATE CD	240,000.00	100.00	100.62	240,000.00	242,003.54	2,003.54	0.83%	3,600.00	1.49%	4.54%	2.56%
SUN NATL BK NJ US RT 01.0000% MAT 10/03/17 FIXED RATE CD	240,000.00	100.00	100.22	240,000.00	240,702.51	702.51	0.29%	2,400.00	1.00%	4.52%	2.55%
TWO RIVERS ST BK NE US RT 01.2500% MAT 07/18/19 FIXED RATE CD	169,000.00	100.00	100.03	169,000.00	169,126.66	126.66	0.07%	2,112.50	1.25%	3.17%	1.79%
WORLD'S FOREMOST B NE US RT 02.3000% MAT 08/06/20 FIXED RATE JUMBO CD	200,000.00	100.00	99.31	200,000.00	198,941.69	-1,058.33	-0.53%	4,600.00	2.32%	3.73%	2.10%
Total US				\$5,094,000.00	\$5,089,607.86	\$-4,392.14	-0.09%	\$64,525.00	1.27%	95.48%	53.83%



Portfolio holdings - as of December 02, 2016 (continued)

Fixed Income	Quantity	Purchase price (\$) / Avg Price	Price on 12/02/2016 (\$)	Cost basis (\$)	Market value (\$)	Unrealized gain/loss (\$)	Unrealized gain/loss (%)	Est. annual income (\$)	Current yield (%)	% of Fixed Income	% of portfolio
International											
ORIENTAL BANK PR RT 01.2500% MAT 08/31/17 FIXED RATE CD	240,000.00	100.00	100.37	240,000.00	240,899.64	899.64	0.37%	3,000.00	1.25%	4.52%	2.55%
Total International				\$240,000.00	\$240,899.64	\$899.64	0.37%	\$3,000.00	1.25%	4.52%	2.55%
Total Fixed Income				\$5,334,000.00	\$5,330,507.50	\$-3,492.50	-0.07%	\$67,525.00	1.27%	100.00%	56.38%
				Cost basis (\$)	Market value (\$)	Unrealized gain/loss (\$)	Unrealized gain/loss (%)	Est. annual income (\$)	Current yield (%)	% of asset class	% of portfolio
Total Portfolio				\$5,334,000.00	\$9,454,720.51	\$-3,492.50	-0.07%	\$88,141.94	0.93%	100%	100%

Total accrued interest (included in market values): \$12,505.87



Disclosures applicable to accounts at UBS Financial Services Inc.

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UBS FS offers a number of investment advisory programs to clients, acting in our capacity as an investment adviser, including fee-based financial planning, discretionary account management, non-discretionary investment advisory programs, and advice on the selection of investment managers and mutual funds offered through our investment advisory programs. When we act as your investment adviser, we will have a written agreement with you expressly acknowledging our investment advisory relationship with you and describing our obligations to you. At the beginning of our advisory relationship, we will give you our Form ADV brochure(s) for the program(s) you selected that provides detailed information about, among other things, the advisory services we provide, our fees, our personnel, our other business activities and financial industry affiliations and conflicts between our interests and your interests.

Please review the report content carefully and contact your Financial Advisor with any questions.

The account listing may or may not include all of your accounts with UBS FS. The accounts included in this report are listed under the "Accounts included in this review" shown on the first page or listed at the top of each page.

Portfolio: For purposes of this report "portfolio" is defined as all of the accounts presented on the cover page or the header of this report and does not necessarily include all of the client's accounts held at UBS FS or elsewhere.

Percentage: Portfolio (in the "% Portfolio" column) includes all holdings held in the account(s) selected when this report was generated. Broad asset class (in the "% broad asset class" column) includes all holdings held in that broad asset class in the account(s) selected when this report was generated.

Tax lots: This report displays security tax lots as either one line item (i.e., lumped tax lots) or as separate tax lot level information. If you choose to display security tax lots as one line item, the total cost equals the total value of all tax lots. The unit cost is an average of the total cost divided by the total number of shares. If the shares

were purchased in different lots, the unit price listed does not represent the actual cost paid for each lot. The unrealized gain/loss value is calculated by combining the total value of all tax lots plus or minus the total market value of the security.

If you choose to display tax lot level information as separate line items on the Portfolio Holdings report, the tax lot information may include information from sources other than UBS FS. The Firm does not independently verify or guarantee the accuracy or validity of any information provided by sources other than UBS FS. As a result this information may not be accurate and is provided for informational purposes only. Clients should not rely on this information in making purchase or sell decisions, for tax purposes or otherwise. See your monthly statement for additional information.

Pricing: All securities are priced using the closing price reported on the last business day preceding the date of this report. Every reasonable attempt has been made to accurately price securities; however, we make no warranty with respect to any security's price. Please refer to the back of the first page of your UBS FS accounts statement for important information regarding the pricing used for certain types of securities, the sources of pricing data and other qualifications concerning the pricing of securities. To determine the value of securities in your account, we generally rely on third party quotation services. If a price is unavailable or believed to be unreliable, we may determine the price in good faith and may use other sources such as the last recorded transaction. When securities are held at another custodian or if you hold illiquid or restricted securities for which there is no published price, we will generally rely on the value provided by the custodian or issuer of that security.

Cash: Cash on deposit at UBS Bank USA is protected by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000 in principal and accrued interest per depositor for each ownership type. Deposits made in an individual's own name, joint name, or individual retirement account are each held in a separate type of ownership. Such deposits are not guaranteed by UBS FS. More information is available upon request.

Margin: The quantity value may indicate that all or part of this position is held on margin or held in the short account. When an account holds a debit balance, this debit balance is incorporated into the account's total market value and deducted from the total value. When calculating the percent of portfolio on each security, the percentage will be impacted by the total market value of the account. Therefore, if the account's market value is reduced by a debit value of a holding the percent of portfolio will be greater and if the account's market value is increased by a holding then the percent of portfolio will be less.

Mutual Fund Asset Allocation: If the option to

unbundle balanced mutual funds is selected and if a fund's holdings data is available, mutual funds will be classified by the asset class, subclass, and style breakdown of their underlying holdings. Where a mutual fund or ETF contains equity holdings from multiple equity sectors, this report will proportionately allocate the underlying holdings of the fund to those sectors measured as a percentage of the total fund's asset value as of the date shown.

This information is supplied by Morningstar, Inc. on a monthly basis to UBS FS based on data supplied by the fund which may not be current. Mutual funds change their portfolio holdings on a regular (often daily) basis. Accordingly, any analysis that includes mutual funds may not accurately reflect the current composition of these funds. If a fund's underlying holding data is not available, it will be classified based on its corresponding overall Morningstar classification. All data is as of the date indicated in the report.

Equity Style: The Growth, Value and Core labels are determined by Standard and Poor's using a price-to-book ratio methodology. The Growth, Value and Core labels are based on how a company's price-to-book ratio compares to the median price-to-book ratio for its industry based on the company's assigned Industry Sector. If the company's ratio is greater than or equal to the industry median, it is classified as a growth stock. If the company's ratio is less than the industry median, it is classified as a value stock. If a security includes both growth and value attributes, it is classified as a core stock. If price-to-book is not available or the industry's median is not available, this item will be Unclassified.

Equity Capitalization: Market Capitalization is defined as the number of shares outstanding times the market value. Equity securities are classified as Large Cap if they have a capitalization of 8 billion or above. Securities with capitalization between 1.8 and 7.9 billion are classified as Mid Cap. Securities with capitalization below 1.79 billion are classified as Small Cap. Unclassified securities are those for which no capitalization is available or applicable.

Equity Sectors: The Equity sector analysis may include a variety of accounts, each with different investment and risk parameters. As a result, the overweighting or underweighting in a particular sector or asset class should not be viewed as an isolated factor in making investment/liquidation decisions; but should be assessed on an account by account basis to determine the overall impact on the account's portfolio.

Classified Equity: Classified equities are defined as those equities for which the firm can confirm the specific industry and sector of the underlying equity instrument.

Estimated Annual Income: The Estimated Annual Income is the annualized year to date per share dividends paid and multiplied by the quantity of shares held in the selected account(s).

Current Yield: Current yield is defined as the estimated annual income divided by the total market value.

Credit/Event Risk: Investments are subject to event risk and changes in credit quality of the issuer. Issuers can experience economic situations that may have adverse effects on the market value of their securities.

Interest Rate Risk: Bonds are subject to market value fluctuations as interest rates rise and fall. If sold prior to maturity, the price received for an issue may be less than the original purchase price.

Reinvestment Risk: Since most corporate issues pay interest semiannually, the coupon payments over the life of the bond can have a major impact on the bond's total return.

Accrued Interest: Interest that has accumulated between the most recent payment and the report date may be reflected in market values for interest bearing securities.

Gain/Loss: The gain/loss information may include calculations based upon non-UBS FS cost basis information. The Firm does not independently verify or guarantee the accuracy or validity of any information provided by sources other than UBS FS. In addition, if this report contains positions with unavailable cost basis, the gain/(loss) for these positions are excluded in the calculation for the Gain/(Loss). As a result these figures may not be accurate and are provided for informational purposes only. Clients should not rely on this information in making purchase or sell decisions, for tax purposes or otherwise. Rely only on year-end tax forms when preparing your tax return. See your monthly statement for additional information.

Account changes: At UBS, we are committed to helping you work toward your financial goals. So that we may continue providing you with financial advice that is consistent with your investment objectives, please consider the following two questions:

- 1) Have there been any changes to your financial situation or investment objectives?
- 2) Would you like to implement or modify any restrictions regarding the management of your account? If the answer to either question is "yes," it is important that you contact your Financial Advisor as soon as possible to discuss these changes. For MAC advisory accounts, please contact your investment manager directly if you would like to impose or change any investment restrictions on your account.

ADV disclosure: A complimentary copy of our current Form ADV Disclosure Brochure that describes the advisory program and related fees is available through your Financial Advisor. Please contact your Financial Advisor if you have any questions.



Disclosures applicable to accounts at UBS Financial Services Inc. (continued)

Important information for former Piper Jaffray and McDonald Investments clients:

As an accommodation to former Piper Jaffray and McDonald Investments clients, these reports include performance history for their Piper Jaffray accounts prior to August 12, 2006 and McDonald Investments accounts prior to February 9, 2007, the date the respective accounts were converted to UBS FS. UBS FS has not independently verified this information nor do we make any representations or warranties as to the accuracy or completeness of that information and will not be liable to you if any such information is unavailable, delayed or inaccurate.

For insurance, annuities, and 529 Plans, UBS FS relies on information obtained from third party services it believes to be reliable. UBS FS does not independently verify or guarantee the accuracy or validity of any information provided by third parties. Information for insurance, annuities, and 529 Plans that has been provided by a third party service may not reflect the quantity and market value as of the previous business day. When available, an "as of" date is included in the description.

Investors outside the U.S. are subject to securities and tax regulations within their applicable jurisdiction that are not addressed in this report. Nothing in this report shall be construed to be a solicitation to buy or offer to sell any security, product or service to any non-U.S. investor, nor shall any such security, product or service be solicited, offered or sold in any jurisdiction where such activity would be contrary to the securities laws or other local laws and regulations or would subject UBS to any registration requirement within such jurisdiction.

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TO: Mayor and City Council
THROUGH: Matt Fulton, City Manager
FROM: Joan Carlson, Finance Director
DATE: December 12, 2016
SUBJECT: Non-Waiver of Statutory Limit on Municipal Tort Liability



City of West St. Paul

BACKGROUND INFORMATION:

The renewal of the City’s property and liability insurance coverage provides an opportunity to waive the statutory limit on municipal tort liability established by M.S. 466.04. By not waiving the limit, an individual claimant would be able to recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000.

If the City were to waive the limit and not purchase excess liability coverage, a single claimant could potentially recover up to \$2,000,000 on a single occurrence. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.

If the City were to waive the statutory tort limits and purchase excess liability coverage, a single claimant could potentially recover up to the limit of the coverage purchased. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

FISCAL IMPACT:

There is no immediate fiscal impact to the City. Rather, the City’s liability in the event of a tort claim is protected by this provision within the policy.

		Amount
Fund:		
Department:		
Account:		

STAFF RECOMMENDATION:

Staff recommends that the City Council continue to rely upon the statutory limits established by M.S. 466.04 to limit loss exposure and that Council approve of the attached resolution.

City of West St. Paul
Resolution 16-0x
Resolution Approving Non-Waiver of Statutory Tort Liability Limits

WHEREAS, the City of West St. Paul is renewing its Property and Liability Insurance coverage with the League of Minnesota Cities Insurance Trust (LMCIT); and,

WHEREAS, the City's Municipal Tort Liability is covered under Minnesota Statute 466.04, which limits the amount that the City would be obligated to pay out in the event of a claim under which the limit would apply; and

WHEREAS, the City must decide whether or not to waive the statutory tort liability limits to the extent of the coverage purchased.

NOW, BE IT RESOLVED, that the City does not waive the monetary limits on Municipal Tort Liability established by Minnesota Statutes 466.04.

Adopted by the City Council of West St. Paul this 12th day of December, 2016.

David Meisinger, Mayor

Chantal M. Doriott, City Clerk

TO: Mayor and City Council
THROUGH: Matt Fulton, City Manager
FROM: Police Department
DATE: December 12, 2016
SUBJECT: City Business and Liquor Licenses



City of West St. Paul

BACKGROUND INFORMATION:

Licensing Staff have reviewed the following business and liquor license applications and all requirements have been met.

All license holders must comply with all conditions placed on the property pursuant to any zoning approval.

2017 On-Sale Liquor Licenses

5-8 Grill & Tap, On-Sale, Outside Service, Sunday Sale
Beirut Deli Inc, On-Sale, Sunday Sale
Blvd Bar & Grille, On-Sale, Outside Service, Sunday Sale
Carbone's, On Sale, Outside Service, Sunday Sale
Cherokee Tavern, On-Sale, Outside Service, Sunday Sale
Chuck E. Cheese's, On-Sale 3.2
Dunham's, On-Sale, Sunday Sale
Gallagher's, On-Sale, Outside Service, Sunday Sale
Marty's, On-Sale, Sunday Sale, Outside Service

2017 Off-Sale Liquor Licenses

MGM, Off-Sale, Tobacco
Nowaks Liquor & Wine, Off-Sale, Tobacco
Walmart, Off-Sale 3.2, Tobacco, Fireworks

2017 Business Licenses – No Background

Advanced Disposal Services, Rubbish-Commercial/Residential
Aspen Waste Systems, Inc, Rubbish-Commercial
Bubble Boy's Coin Laundry LLC, Laundry Self-Service
Dick's Sanitation, Rubbish-Commercial
Highland Sanitation & Recycling, Inc, Rubbish-Commercial/Residential
Keith Krupenny & Son Disposal Service, Rubbish-Commercial
Krupenny & Sons Disposal Service, Inc, Rubbish-Commercial/Residential
Lightning Disposal, Inc, Rubbish-Commercial
Lloyd's Construction Services, Inc, Rubbish-Commercial
Nittie Sanitation, Rubbish-Commercial
Shamrock Disposal, LLC, Rubbish-Commercial
TNT Fireworks, Fireworks
Triangle Rubbish, Rubbish-Commercial/Residential
Twin Cities Magic & Costume, Fireworks
West St. Paul Antiques, Second Hand Dealer

City Business and Liquor Licenses
December 12, 2016
Page 2

2017 Business Licenses – Background Required

Karen Gillespie, Massage-Personal
Holiday Station Store #157, Motor Vehicle Related, Tobacco
Inter City Oil Inc, Motor Vehicle Related, Tobacco
Mindalea Kuehl, Massage – Business/Personal
Pawn America, Pawnbroker/Precious Metals Dealer
Van Drake Jewelers, Precious Metals Dealer
West St. Paul Silver & Gold Exchange

FISCAL IMPACT:

Action	Fund	Department	Account	Amount
Liquor License Fee	101	30000	32110	59,580.00
Other License Fee	101	30000	32199	27,425.00
Background Fee	101	30000	34208	1,900.00
Total:				\$88,905.00

STAFF RECOMMENDATION:

In processing this application staff found no notable concerns or issues. Staff does not foresee any special or reasonable conditions. Council needs to consider the application for approval.

TO: Mayor and City Council
THROUGH: Matt Fulton, City Manager
FROM: Community Development Department
DATE: December 12, 2016
SUBJECT: Rental Licensing



BACKGROUND INFORMATION:

2016 Rental Business Licenses – Background Required

According to the Rental Dwelling Ordinance, the city requires a background investigation for each applicant. In addition, the Police Department reviewed calls for service to the properties to help identify potential problem properties.

The Community Development Department reviewed the application, inspection report, rental density, and code compliance requirements.

The background investigation, inspection report, and code compliance review on the property listed below did not identify any incidents that would result in a denial of the rental license.

Applications/Rentals for approval:

Colonial Court (Renewal)

1313 Kruse Street
1323 Kruse Street
1333 Kruse Street

Imperial Valley Apartments (Renewal)

85 Emerson Avenue East
1339 Robert Street South

985 Winslow Avenue (Renewal)

993 Robert Street South – Homes of Emerson Hills (Renewal)

1275 Kruse Street (Previous Rental – New Owner)

1266 Gorman Avenue (Renewal)

FISCAL IMPACT:

		Amount
Fund:	101	
Department:	30000	
Account:	32170	\$ 6,510

STAFF RECOMMENDATION:

Staff recommends City Council approve the license applications.

TO: Mayor and City Council
THROUGH: Matt Fulton, City Manager
FROM: Sherrie Le, Assistant City Manager
DATE: December 12, 2016
SUBJECT: 2017-2018 LELS Local #72 Labor Agreement Correction



City of West St. Paul

BACKGROUND INFORMATION: The City council recently approved the negotiated 2017-2018 LELS Local #72 Labor Agreement covering our police officers. Unfortunately, we discovered an error since it was approved. The pay rates were off by approximately 20 cents per hour on average. The rates have been corrected in the attached Agreement.

FISCAL IMPACT: The impact of the 2.5% wage increase on January 1, 2017 has not changed as it was based on the percentage that was previously approved by the City Council. The wage increases are included in the 2017 budget.

		Amount
Fund:	101	
Department:	Police	
Account:	40101	Approximately \$45,000

STAFF RECOMMENDATION: Staff recommends Council approve the **corrected** 2017-2018 LELS Local #72 labor agreement.

LABOR AGREEMENT
BETWEEN
CITY OF WEST ST. PAUL
AND
LAW ENFORCEMENT LABOR SERVICES, INC.
(LOCAL NO. 72)

EFFECTIVE JANUARY 1, 2017 THROUGH DECEMBER 31, 2018

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**LABOR AGREEMENT
BETWEEN
CITY OF WEST ST. PAUL
AND
LAW ENFORCEMENT LABOR SERVICES, INC.**

ARTICLE 1. PURPOSE OF AGREEMENT

This AGREEMENT is entered into between the City of West St. Paul hereinafter called the EMPLOYER, and LAW ENFORCEMENT LABOR SERVICES, INC., hereinafter called the UNION. It is the intent and purpose of this AGREEMENT to:

- 1.1 Establish procedures for the resolution of disputes concerning this AGREEMENT's interpretation and/or application; and
- 1.2 Place in written form the parties' agreement upon terms and conditions of employment for the duration of this AGREEMENT.

ARTICLE 2. RECOGNITION

- 2.1 The EMPLOYER recognizes the UNION as the exclusive representative, under Minnesota Statutes, Section 179A.12 et al, for all police personnel in the following job classification:

POLICE OFFICER

- 2.2 In the event the EMPLOYER and the UNION are unable to agree as to the inclusion or exclusion of a new or modified job class, the issue shall be submitted to the Bureau of Mediation Services for determination.

ARTICLE 3. DEFINITIONS

- 3.1 UNION: Law Enforcement Labor Services, Inc.
- 3.2 UNION MEMBER: A member of Law Enforcement Labor Services, Inc., (Local No. 72).
- 3.3 EMPLOYEE: A member of the exclusively recognized bargaining unit.
- 3.4 DEPARTMENT: The City of West St. Paul Police Department.
- 3.5 EMPLOYER: The City of West St. Paul.
- 3.6 CHIEF/DIRECTOR OF PUBLIC SAFETY: The Chief of the West St. Paul Police Department.

- 3.7 UNION OFFICER: Officer elected or appointed by Law Enforcement Labor Services, Inc., (Local No. 72).
- 3.8 INVESTIGATOR/DETECTIVE: An employee specifically assigned or classified by the EMPLOYER to the job classification and/or job position of INVESTIGATOR/DETECTIVE.
- 3.9 OVERTIME: Work performed at the express authorization of the EMPLOYER in excess of the employee's scheduled shift.
- 3.10 SCHEDULED SHIFT: A consecutive work period including rest breaks and a lunch break.
- 3.11 REST BREAKS: Periods during the SCHEDULED SHIFT during which the employee remains on continual duty and is responsible for assigned duties.
- 3.12 LUNCH BREAK: A period during the SCHEDULED SHIFT during which the employee remains on continual duty and is responsible for assigned duties.
- 3.13 STRIKE: Concerted action in failing to report for duty, the willful absence from one's position, the stoppage of work, slow-down, or abstinence in whole or in part from the full, faithful and proper performance of the duties of employment for the purposes of inducing, influencing or coercing a change in the conditions or compensation or the rights, privileges or obligations of employment.

ARTICLE 4. EMPLOYER SECURITY

The UNION agrees that during the life of this AGREEMENT that the UNION will not cause, encourage, participate in or support any strike, slow-down or other interruption of or interference with the normal functions of the EMPLOYER.

ARTICLE 5. EMPLOYER AUTHORITY

- 5.1 The EMPLOYER retains the full and unrestricted right to operate and manage all manpower, facilities, and equipment; to establish functions and programs; to set and amend budgets; to determine the utilization of technology; to establish and modify the organizational structure; to select, direct, and determine the number of personnel; to establish work schedules, and to perform any inherent managerial function not specifically limited by this AGREEMENT.
- 5.2 Any term and condition of employment not specifically established or modified by this AGREEMENT shall remain solely within the discretion of the EMPLOYER to modify, establish, or eliminate.

ARTICLE 6. UNION SECURITY

- 6.1 The EMPLOYER shall deduct from the wages of employees who authorize such deduction in writing an amount necessary to cover monthly UNION dues. Such monies shall be remitted as directed by the UNION.
- 6.2 The UNION may designate employees from the bargaining unit to act as a steward and an alternate and shall inform the EMPLOYER in writing of such choice and changes in the position of steward and/or alternate.
- 6.3 The EMPLOYER shall make space available on the employee bulletin board for posting UNION notice(s) and announcement(s).
- 6.4 The UNION agrees to indemnify and hold the EMPLOYER harmless against any and all claims, suits, orders, or judgments brought or issued against the EMPLOYER as a result of any action taken or not taken by the EMPLOYER under the provisions of this Article.

ARTICLE 7. EMPLOYEE RIGHTS - GRIEVANCE PROCEDURE

7.1 DEFINITION OF A GRIEVANCE

A grievance is defined as a dispute or disagreement as to the interpretation or application of the specific terms and conditions of this AGREEMENT.

7.2 UNION REPRESENTATIVES

The EMPLOYER will recognize REPRESENTATIVES designated by the UNION as the grievance representatives of the bargaining unit having the duties and responsibilities established by this Article. The UNION shall notify the EMPLOYER in writing of the names of such UNION REPRESENTATIVES and of their successors when so designated as provided by 6.2 of this AGREEMENT.

7.3 PROCESSING OF A GRIEVANCE

It is recognized and accepted by the UNION and the EMPLOYER that the processing of grievances as hereinafter provided is limited by the job duties and responsibilities of the EMPLOYEES and shall therefore be accomplished during normal working hours only when consistent with such EMPLOYEE duties and responsibilities.

The aggrieved EMPLOYEE and a UNION REPRESENTATIVE shall be allowed a reasonable amount of time without loss in pay when a grievance is investigated and presented to the EMPLOYER during normal working hours provided that the EMPLOYEE and the UNION REPRESENTATIVE have notified and received the approval of the designated supervisor who has determined that such absence is reasonable and would not be detrimental to the work programs of the EMPLOYER.

7.4 PROCEDURE

Grievances, as defined by Section 7.1, shall be resolved in conformance with the following procedure:

Step 1. An EMPLOYEE claiming a violation concerning the interpretation or application of this AGREEMENT shall, within twenty-one (21) calendar days after such alleged violation has occurred, present such grievance to the EMPLOYEE's supervisor as designated by the EMPLOYER. The EMPLOYER-designated representative will discuss and give an answer to such Step 1 grievance within ten (10) calendar days after receipt. A grievance not resolved in Step 1 and appealed to Step 2 shall be placed in writing setting forth the nature of the grievance, the facts on which it is based, the provision or provisions of the AGREEMENT allegedly violated, the remedy requested, and shall be appealed to Step 2 within ten (10) calendar days after the EMPLOYER-designated representative's final answer in Step 1. Any grievance not appealed in writing to Step 2 by the UNION within ten (10) calendar days shall be considered waived.

Step 2. If appealed, the written grievance shall be presented by the UNION and discussed with the EMPLOYER-designated Step 2 representative, the Department Head. The Department Head shall give the UNION the EMPLOYER's Step 2 answer in writing within ten (10) calendar days after receipt of such Step 2 grievance. A grievance not resolved in Step 2 may be appealed to Step 3 within ten (10) calendar days following the Department Head's final Step 2 answer. Any grievance not appealed in writing to Step 3 by the UNION within ten (10) calendar days shall be considered waived.

Step 3. If appealed, the written grievance shall be presented by the UNION and discussed with the EMPLOYER-designated Step 3 representative, the City Manager. The City Manager shall give the UNION the EMPLOYER's answer in writing within ten (10) calendar days after receipt of such Step 3 grievance. A grievance not resolved in Step 3 may be appealed to Step 4 within ten (10) calendar days following the City Manager's final answer in Step 3. Any grievance not appealed in writing to Step 4 by the UNION within ten (10) calendar days shall be considered waived.

Step 3A. If the grievance is not resolved at Step 3 of the grievance procedure, the parties, by mutual agreement, may submit the matter to mediation with the Bureau of Mediation Services. Submitting the grievance to mediation preserves timelines for Step 4 of the grievance procedure. Any grievance not appealed in writing to Step 4 by the Union within ten (10) calendar days of mediation shall be considered waived.

Step 4. A grievance unresolved in Step 3 or 3A and appealed to Step 4 by the UNION shall be submitted to arbitration subject to the provisions of the Public Employment Labor Relations Act of 1971 as amended. The selection of an arbitrator shall be made in accordance with the "Rules Governing the Arbitration of Grievances" as established by the Bureau of Mediation Services.

7.5 ARBITRATOR'S AUTHORITY

- A. The arbitrator shall have no right to amend, modify, nullify, ignore, add to, or subtract from the terms and conditions of this AGREEMENT. The arbitrator shall consider and decide only the specific issue(s) submitted in writing by the EMPLOYER and the UNION, and shall have no authority to make a decision on any other issue not so submitted.
- B. The arbitrator shall be without power to make decisions contrary to, or inconsistent with, or modifying or varying in any way the application of laws, rules or regulations having the force and effect of law. The arbitrator's decision shall be submitted in writing within thirty (30) days following close of the hearing or the submission of briefs by the parties, whichever be later, unless the parties agree to an extension. The decision shall be binding on both the EMPLOYER and the UNION and shall be based solely on the arbitrator's interpretation or application of the express terms of this AGREEMENT and to the facts of the grievance presented.
- C. The fees and expenses for the arbitrator's services and proceedings shall be borne equally by the EMPLOYER and the UNION provided that each party shall be responsible for compensating its own representatives and witnesses. If either party desires a verbatim record of the proceedings, it may cause such a record to be made, providing it pays for the record. If both parties desire a verbatim record of the proceedings the cost shall be shared equally.

7.6 WAIVER

If a grievance is not presented within the time limits set forth above, it shall be considered "waived". If a grievance is not appealed to the next step within the specified time limit or any agreed extension thereof, it shall be considered settled on the basis of the EMPLOYER's last answer. If the EMPLOYER does not answer a grievance or an appeal thereof within the specified time limits, the UNION may elect to treat the grievance as denied at that step and immediately appeal the grievance to the next step. The time limit in each step may be extended by mutual written agreement of the EMPLOYER and the UNION in each step.

ARTICLE 8. SAVINGS CLAUSE

This AGREEMENT is subject to the laws of the United States, the State of Minnesota and the City of West St. Paul. In the event any provision of this AGREEMENT shall be held to be contrary to law by a court of competent jurisdiction from whose final judgment or decree no appeal has been taken within the time provided, such provisions shall be voided. All other provisions of this AGREEMENT shall continue in full force and effect. The voided provision may be renegotiated at the written request of either party.

ARTICLE 9. SENIORITY

- 9.1 Seniority shall be determined by the employee's length of continuous employment with the Police Department and posted in an appropriate location. Seniority rosters may be maintained by the Chief on the basis of time in grade and time within specific classifications.
- 9.2 During the probationary period a newly hired or rehired employee may be discharged at the sole discretion of the EMPLOYER. During the probationary period a promoted or reassigned employee may be replaced in his previous position at the sole discretion of the EMPLOYER.
- 9.3 A reduction of work force will be accomplished on the basis of seniority. Employees shall be recalled from layoff on the basis of seniority. An employee on layoff shall have an opportunity to return to work within two years of the time of their layoff before any new employee is hired.
- 9.4 Senior employees will be given preference with regard to transfer, job classification assignments and promotions when the job relevant qualifications of employees are equal.
- 9.5 Senior qualified employees shall be given shift assignment preferences after eighteen (18) months of continuous full-time employment in the bargaining unit.
- 9.6 Vacation periods to a maximum of two (2) weeks shall be selected on the basis of seniority until January 31 of each calendar year.

ARTICLE 10. DISCIPLINE

- 10.1 The EMPLOYER will discipline employees for just cause only. Discipline will be in one or more of the following forms:
 - A) Oral reprimand;
 - B) written reprimand;
 - C) involuntary transfer;
 - D) suspension;
 - E) demotion; or

- F) discharge.
- 10.2 Suspensions, demotions and discharges will be in written form.
- 10.3 Written reprimands, notices of suspension, and notices of discharge which are to become part of an employee's personnel file shall be read and acknowledged by signature of the employee. Employees and the UNION will receive a copy of such reprimands and/or notices.
- 10.4 Employees may examine their own individual personnel files at reasonable times under the direct supervision of the EMPLOYER.
- 10.5 Employees will not be questioned concerning an investigation of disciplinary action unless the employee has been given an opportunity to have a UNION representative present at such questioning.
- 10.6 Grievances relating to this Article may be initiated by the UNION in Step 3 of the grievance procedure under Article VII.

ARTICLE 11. CONSTITUTIONAL PROTECTION

Employees shall have the rights granted to all citizens by the United States and Minnesota State Constitutions.

ARTICLE 12. WORK SCHEDULE

- 12.1 The normal work year is 2080, 2088 or 2096 hours, depending on the calendar year as determined by the number of Monday through Friday workdays, to be accounted for by each employee through:
 - A) hours worked on assigned shifts;
 - B) holidays;
 - C) assigned training;
 - D) authorized leave time.
- 12.2 Nothing contained in this or any other article shall be interpreted to be a guarantee of a minimum or maximum number of hours the EMPLOYER may assign employees.
- 12.3 No advance notice or additional compensation is required when an employee's work schedule is changed due to an emergency. In non-emergencies, the EMPLOYER must provide reasonable notice of changes in work schedules or compensation.

This section, however, is subject to the limitations of Minnesota Statutes, Section 179A.07, Subd. 1.

- 12.4 In the Fall, officers having to work one extra hour due to Daylight Savings time, would be compensated for one hour of overtime or comp time. In the Spring, officers having to work one hour less due to Daylight Savings Time, would work an extra hour to account for a full shift or use one hour of time off (vacation, holiday or comp time).

ARTICLE 13. OVERTIME

- 13.1 Employees will be compensated at one and one-half (1½) times the employee's regular base pay rate for hours worked in excess of the employee's regularly scheduled shift. Changes of shifts do not qualify an employee for overtime under this Article.
- 13.2 Overtime will be distributed as equally as practical.
- 13.3 Overtime refused by employees will, for record purposes under Article 13.2, be considered as unpaid overtime worked.
- 13.4 For the purposes of computing overtime compensation, overtime hours worked shall not be pyramided, compounded or paid twice for the same hours worked.
- 13.5 Overtime will be calculated to the nearest fifteen (15) minutes.
- 13.6 Employees have the obligation to work overtime or call backs if requested by the EMPLOYER unless unusual circumstances prevent the employee from so working.

ARTICLE 14. COURT TIME

An employee who is required to appear in Court during his or her scheduled off-duty time, shall receive a minimum of two and one-half (2 ½) hours' pay at one and one-half (1 ½) times the employee's base pay rate. An employee shall receive the minimum two and one-half (2 ½) hours' pay at one and one-half (1 ½) times for cancellation of a court appearance if cancelled by the City less than 2 hours before the required, scheduled appearance. An extension or early report to a regularly scheduled shift for Court appearance does not qualify the employee for the two and one-half hours minimum.

ARTICLE 15. CALL BACK TIME

An employee who is called to duty during his/her scheduled off-duty time shall receive a minimum of two (2) hours' pay at one and one-half (1½) times the employee's base pay rate. An extension or early report to a regularly scheduled shift for duty does not qualify the employee for the two (2) hour minimum.

ARTICLE 16. WORKING OUT OF CLASSIFICATION

Employees assigned by the EMPLOYER to assume the full responsibilities and authority of a higher job classification shall receive the salary schedule of the higher classification for the duration of the assignment.

ARTICLE 17. INSURANCE

The Employer agrees to provide City-paid life insurance coverage for each FT employee in the amount of \$25,000.

The Employer agrees to pay an amount equal to the amount of the premium for long-term disability insurance coverage to the employee and the employee agrees to have that amount automatically deducted through payroll to pay the LTD premium.

Effective January 1, 2017, the Employer agrees to contribute the following monthly premiums toward health insurance:

\$500/\$1,000 Deductible (Common) Plan

Premium

Single	\$749.50
Single + 1	\$960.18
Family	\$1,306.31

\$2,000/\$4,000 Deductible Plan (HDHP)

The Employer will contribute the following to the \$2,000/\$4,000 deductible (HDHP) Plan in 2017:

	<u>Monthly Premium</u>	<u>Monthly VEBA/H.S.A.</u>	<u>Annual VEBA/ H.S.A.</u>	<u>Total Annual City Contribution</u>
Single	\$606.05	\$110	\$680	\$8,924
Single +1	\$960.18	\$215	\$1,020	\$11,756.16
Family	\$1,306.31	\$215	\$1,020	\$15,396.72

The annual VEBA/H.S.A. contribution will be deposited as follows: One half of the total in the first week of January and the remaining half on July 1.

If deductibles are increased for 2018, the Parties agree to re-open the contract for 2018 health insurance only.

If deductibles remain the same as in 2017, then for 2018, the Employer agrees to pay for all of the increase in premium for single coverage, 83% of the dollar amount of the increase for S + 1

coverage and 75% of the dollar amount of the increase for family coverage. Any decrease in premium cost would be split in the same manner.

Of the total City contribution, \$100 will be deposited into each employee's VEBA and/or H.S.A. account for those with single coverage and \$200 for those with S + 1 and family coverage. The employee's contribution toward the premium will decrease by \$10 per month for those with single coverage and \$15 per month for those with S + 1 and family coverage from the 2017 amount. This will be offset by an equal increase to the Employer's H.S.A./VEBA supplement. The \$680 will increase to \$800. The \$1,020 will increase to \$1,200 per year for 2018.

Employees with S + 1 and family coverage agree to pay 17% and 25%, respectively, of the dollar amount of the increase in premiums in 2018.

2018 – Common Plan

If the combination of the 2018 monthly premium and monthly VEBA/H.S.A. contribution for the HDHP is higher than the 2017 City contributions to the Common plan, the Common plan contributions will increase by the difference.

Employees may choose to purchase dental or vision coverage through an Employer-sponsored voluntary Employee-paid plan. The Employer reserves the right to discontinue vision coverage at the end of any calendar year.

ARTICLE 18. STANDBY PAY

Employees required by the EMPLOYER to standby shall be paid for such standby time at the rate of one hour's pay for each hour of standby.

ARTICLE 19. UNIFORMS

Officers shall be paid a uniform allowance during January of each year. The maximum amount for 2017 will be \$844.29. Thereafter, this amount will be increased each year on January 1st by the amount of the Minneapolis-St. Paul Consumer Price Index of the Department of Labor, Bureau of Labor Statistics, for the previous June 30th.

The City will pay a vendor of its choosing directly for qualifying uniform expenses of members of the bargaining unit, up to a maximum annual amount. Officers assigned full-time as a plainclothes investigator, and others on special assignment (MAAG, Drug Task Force, School Liaison, etc.) may, with approval of the Chief, be reimbursed for approved purchases from other vendors up to the maximum annual amount. Investigators and officers on special assignment are still required to maintain a regulation uniform.

New employees will be provided with a standard uniform issue as determined by the employer in lieu of a uniform allowance for the first 12 months of employment. If there is an unsuccessful completion of the probationary period or if the employee terminates employment within 67 days, before the employee becomes a member of the Union, the cost of the standard uniform issue will be deducted from the employee's wages.

The uniform allowance for the second year of employment shall be pro-rated to account for the number of months over the first twelve. The uniform allowance for the final year of employment shall be pro-rated to account for less than a full calendar year if the last date of employment is June 30 or before. In all other years of employment the full uniform allowance is due.

ARTICLE 20. VACATIONS

	<u>Monthly Accrual</u>	<u>Total Annual Amount Credited</u>
Monthly Accrual during 1 st Year	6.67	80.04
Monthly Accrual during 2 nd Year	6.67	80.04
Monthly Accrual during 3 rd Year	6.67	80.04
Monthly Accrual during 4 th Year	6.67	80.04
Monthly Accrual during 5 th Year	10.00	120.00
Monthly Accrual during 6 th Year	10.00	120.00
Monthly Accrual during 7 th Year	10.00	120.00
Monthly Accrual during 8 th Year	10.00	120.00
Monthly Accrual during 9 th Year	10.00	120.00
Monthly Accrual during 10 th Year	10.67	128.04
Monthly Accrual during 11 th Year	11.33	135.96
Monthly Accrual during 12 th Year	12.00	144.00
Monthly Accrual during 13 th Year	12.67	152.04
Monthly Accrual during 14 th Year	12.67	152.04
Monthly Accrual during 15 th Year	13.33	159.96
Monthly Accrual during 16 th Year	13.33	159.96
Monthly Accrual during 17 th Year	13.33	159.96
Monthly Accrual during 18 th Year	13.33	159.96
Monthly Accrual during 19 th Year	13.33	159.96
Monthly Accrual during 20 th Year	16.67	200.04

ARTICLE 21. SICK LEAVE

Employees shall accrue sick leave at the rate of eight (8) hours per month to a maximum of 960 hours.

Sick leave may be granted when the employee is unable to perform work duties due to illness, disability, medical, dental or chiropractic care, childbirth, pregnancy disability, or injury of the employee, employee's spouse, parent or child.

Employees absent for three (3) days shall submit a medical certificate for the absence. Employees who have a sick leave balance of 768 or more hours at the beginning of a calendar year shall have the option at the end of that year to request that the City convert current year accrued, unused sick leave up to a maximum of 96 hours, on a one (1) hour for every two (2) hours of unused sick leave, into a city offered deferred compensation plan of the Employee's choice.

Funeral leave (including leave to be a pallbearer) will be the same as for general services employees as described in the City Personnel Policies.

ARTICLE 22. SEVERANCE PAY

Upon normal or disability retirement of a regular full-time or regular part-time employee, the City shall pay the employee for one-third (1/3) of their unused sick leave. If a regular full-time or regular part-time employee dies while a permanent employee of good standing with the City of West St. Paul, their beneficiary shall receive one-third (1/3) of the unused sick leave credited to the employee at the time of their death. If an employee resigns in good standing, short of retirement but with at least ten (10) years of service to the City, the City shall pay the employee one-sixth (1/6) of their unused sick leave. See Article XXIII Retiree Health Savings Plan, which describes how eligible severance pay will be appropriated for employees.

ARTICLE 23. HOLIDAYS

The EMPLOYER shall grant 96 hours of paid holidays to the employees. Employees required to work on a holiday, as listed below, shall be paid time and one-half for all hours worked on the named holiday.

New Years Day	January 1
Martin Luther King Day	3 rd Monday in January
President's Day	3 rd Monday in February
Memorial Day	Last Monday in May
Independence Day	July 4
Labor Day	1 st Monday in September
Veteran's Day	November 11
Thanksgiving Day	4 th Thursday in November
Friday after Thanksgiving	Day after Thanksgiving
Christmas Eve	December 24
Christmas Day	December 25

In addition to the above, the Employer will provide one floating holiday.

ARTICLE 24. WAIVER

- 24.1 Any and all prior agreements, resolutions, practices, policies, rules and regulations regarding terms and conditions of employment, to the extent inconsistent with the provision of this AGREEMENT, are hereby superseded.
- 24.2 The parties mutually acknowledge that during the negotiations which resulted in this AGREEMENT, each had the unlimited right and opportunity to make demands and proposals with respect to any term or condition of employment not removed by law from bargaining. All agreements and understandings arrived at by the parties are set forth in writing in this AGREEMENT for the

stipulated duration of this AGREEMENT. The EMPLOYER and the UNION each voluntarily and unqualifiedly waives the right to meet and negotiate regarding any and all terms and conditions of employment referred to or covered in this AGREEMENT or with respect to any term or condition of employment not specifically referred to or covered by this AGREEMENT, even though such terms or conditions may not have been within the knowledge or contemplation of either or both of the parties at the time this contract was negotiated or executed.

ARTICLE 25. INJURY IN LINE OF DUTY

Employees injured while on duty through no fault of the employee shall be paid the difference between the employee's regular rate of pay and any Worker's Compensation benefits for a period not to exceed sixty (60) working days beginning with the sixth (6th) day of such injury. Such time shall not be charged against the employee's sick leave, vacation or other accumulated benefits.

ARTICLE 26. FALSE ARREST INSURANCE

The EMPLOYER shall pay the premium for the False Arrest Insurance for employees while acting within the scope of their duties.

ARTICLE 27. EDUCATION

The Tuition Reimbursement Program will be granted in accordance with the most current West St. Paul personnel policy in effect upon execution of the contract.

ARTICLE 28. FLEXIBLE BENEFIT PLAN

Employees will be able to participate in the Flexible Benefit Plan approved by the City Council for as long as the plan remains in effect. Participation is subject to the specific provisions of the Plan, as it may be modified from time to time.

Specific benefits include:

- Premium Conversion
- Health Care Reimbursement Account
- Dependent Care Reimbursement Account

ARTICLE 29. RETIREE HEALTH SAVINGS PLAN

The parties hereby agree to the following: Upon separation of service with the City,

1. Any eligible accrued, unused vacation will be paid into the RHS plan for the participant.
2. Any accrued, unused sick leave that is eligible as severance as defined by the Labor Agreement will be paid into the Retiree Health Savings Plan for the participant unless otherwise prohibited by the City Personnel Policies.
3. Termination pay deposited into the plan will be increased by the amount of social security the City would have paid had the employee received severance pay as taxable compensation.
4. Employees who have a sick leave balance of 768 or more hours at the beginning of a calendar year shall at the end of that year, have the City convert current year accrued, unused sick leave up to a maximum of 96 hours, on the basis of one (1) hour for every two (2) hours of unused sick leave, into a City-sponsored Retiree Health Savings Plan.

ARTICLE 30. DURATION

This AGREEMENT shall be effective as of the first day of January, 2017, and shall remain in full force and effect until the thirty-first day of December, 2018.

IN WITNESS WHEREOF, THE PARTIES HERETO HAVE EXECUTED THIS AGREEMENT ON THIS ____ DAY OF _____, 2016.

FOR THE CITY OF WEST ST. PAUL

FOR LAW ENFORCEMENT LABOR SERVICES, LOCAL NO. 72

Mayor

Union Representative

City Manager

Union Steward

Union Steward

APPENDIX A

1. WAGES

Service level		2017 Hourly Wage	2018* Hourly Wage	
Start	80%	\$28.12		2.75% increase after possible market adjustment
After 1 year	90%	\$31.63		
After 2 years	95%	\$33.39		
After 3 years	100%	\$35.15		
After 4 years	103%	\$36.20		
After 6 years	105%	\$36.90		
After 8 years	107%	\$37.61		
After 10 years	109%	\$38.31		
After 15 years	111%	\$39.01		

* Re-opener to negotiate details of market adjustment if below average.

- 1.A Total years of service with the City of West St. Paul shall count towards the salary progression.
 - 1.B Full-time employees who were hired by the City after January 15, 1992 are eligible to participate in a voluntary Education/Training Program, provided they have completed one year in the bargaining unit. Since the program is voluntary, employees will not be compensated for off-duty time in which they are involved in, or preparing for, components of the program, or compensated for tuition, books, or similar expenses. Employees who demonstrate a commitment to continued education/training are eligible to receive a specified sum per month for the entire calendar year in which they qualify, payable in lump sum in the month of December. This can be accomplished by taking and successfully completing one college course (three credits) in a job-related field from an accredited institution of higher learning; or receiving a minimum of seven Peace Officer Standards and Training (POST) credits per year above the normal licensing requirements. College courses and training sessions must be attended on off-duty time and be pre-approved by the Chief of Police.
 - 1.C Lateral entry - The employer may, at its sole discretion, pay an employee having prior Police Officer comparable experience a base salary that exceeds the "starting rate" salary specified above up to and including the "after 2 year rate". Thereafter, progression to the "after 3 year rate" shall be in 12 month increments until the "after 3 year rate" has been reached.
2. Officers assigned to perform Field Training Officer duties, or assigned as a Use of Force Instructor or Range Master, shall receive one and a half (1.5) hours pay per day of training or

instruction at the officer's regular rate of pay. Field Training Officers must be training an officer for greater than 50% of their shift and Range Masters and Use of Force Instructors must be instructing for a full shift to be eligible for the additional compensation.

3. Employees assigned by the Employer to the positions of Canine Handler, Drug Task Force Officer, Gang Strike Force Officer, Investigator (Detective), and School Liaison Officer shall receive additional hourly compensation equal to 5.0% of the "after 3 years" rate established in Section 1 above. Employees must assume the full responsibilities and authority of the assignment to be eligible for the additional compensation. Additional compensation shall be paid only once for the same hours worked.

4. **Bulletproof Vest**

In implementing a bullet proof vest program, the City shall abide by applicable sections of Minnesota Statute 299A.38. In purchasing replacement vests, officers are responsible for paying any costs that exceed what the City can recover through their current participation in bullet proof vest reimbursement programs.

5. **Compensatory Time**

When they qualify for overtime pay, Police Officers can voluntarily decide, on a case by case basis, whether they wish to receive the overtime as pay, or as compensatory time off, subject to the following limitations.

Compensatory time shall be allowed to accumulate to a maximum of thirty (30) straight-time hours (20 hours at the time and one half rate). Once an employee has accumulated and maintains the maximum amount of allowable compensatory time, any additional overtime worked shall be paid at the appropriate overtime rate. If an employee uses a portion of the accumulated compensatory time, the employee may then re-accumulate to the maximum of thirty (30) hours (straight time rate). Employees will use compensatory time in increments of no less than one hour, or maximum available balance, whichever is less. Any compensatory time accumulated, but unused, on the last day of the first pay period ending in December of any given year will be paid off at the appropriate rate with the payroll check for that pay period. Any overtime earned after the last day of the first pay period ending in December, through December 31, shall be paid as overtime per contract. Compensatory time off shall be subject to the same guidelines used for vacation and holiday time off.

APPENDIX B

1. COMPENSATION FOR CANINE OFFICER CARE AND MAINTENANCE OF THE POLICE CANINE

A Police Officer assigned by the Employer as Canine Officer, shall receive one-half (1/2) hour straight time pay at their regular hourly base wage rate for days the employee is scheduled for duty. For those days the employee is not scheduled for duty, the employee shall receive one-half (1/2) hour of compensation at one and one-half (1-1/2x) their regular hourly base wage rate. No extra compensation shall be provided for days the employee does not have the dog at home or for days they do not personally care for the dog when the dog is kenneled at the City's expense.

TO: Mayor and City Council
THROUGH: Matt Fulton, City Manager
FROM: Mike Sanders Asst. PW/Parks Superintendent
DATE: Dec 12, 2016
SUBJECT: Declare Public Works Sewer Generator #82 as Surplus and Authorize Disposal



City of West St. Paul

BACKGROUND INFORMATION:

This enclosed trailer/generator is a 1968 and has reached its retirement age. Currently the frame and undercarriage have extreme rust and risks failure. The generator which is inside the trailer has reached its life span and is hard to find parts for it.

FISCAL IMPACT:

The sale price will be a credit which the City will use to reinvest via the capital equipment fund.

		Amount
Fund:	401	
Department:	45000	
Account:	40550	\$0

STAFF RECOMMENDATION:

Staff recommends that the City Council declare unit #82, a 1968 enclosed trailer, VIN. #WC7623 of the Public Works/Parks Department as surplus and allow staff to trade it in to Cummins Generator Co.

TO: Mayor and City Council
THROUGH: Matt Fulton, City Manager
FROM: Joan Carlson, Finance Director
DATE: December 12, 2016
SUBJECT: No-Fault Sewer Backup Insurance



City of West St. Paul

BACKGROUND INFORMATION:

The League of Minnesota Cities began offering optional No-Fault Sewer Backup (NFSB) coverage in 2001. The City has purchased it every year since 2003. This insurance reimburses property owners up to \$10,000 for clean-up costs and damages caused by a sewer backup, irrespective of whether the city was liable for those damages.

The NFSB program generates approximately \$156,000 in annual revenue from the cities that participate. In 2014 the league paid out approximately \$500,000 for over 50 claims that resulted mainly from the heavy rainstorms in June and July (\$125,451 was paid to West St Paul residents). These losses were funded from the League's reserves. To prevent future losses of this magnitude, the League has made changes to the NFSB program which narrows the coverage by excluding natural disasters and situations of exceptionally heavy rainfall.

The City must qualify each year for NFSB insurance and we expect to meet all the underwriting criteria to qualify for 2017. The City is also required to adopt a resolution establishing the No-Fault Sewer Backup coverage, if it elects to purchase the policy. The attached resolution outlines the new NFSB policy guidelines.

FISCAL IMPACT:

		Amount
Fund:	602	
Department:	49450	
Account:	40361	\$5,000 estimated

STAFF RECOMMENDATION:

Staff believes that, even with the narrowed scope, No-Fault Sewer Backup Insurance is an important benefit to the residents and recommends approval of this resolution.

Resolution # _____

RESOLUTION ESTABLISHING LIMITED CLEAN UP AND
PROPERTY DAMAGE PROTECTION FOR SEWER BACK-UPS
FOR SEWER CUSTOMERS - 2017

WHEREAS, the City of West St Paul provides sanitary sewer services to property within its jurisdiction; and

WHEREAS, blockages or other conditions in the City's sanitary sewer lines may cause the back-up of sewage into properties that are connected to those City sanitary lines; and

WHEREAS, sewer back-ups pose a public health and safety concern; and

WHEREAS, it may be difficult to determine the exact cause and responsibility for a sanitary sewer back-ups and

WHEREAS, the City desires to encourage the expeditious clean-up of properties that have encountered damage from sewer back-ups; and

WHEREAS, the City desires to minimize the potential of expensive lawsuits arising out of sanitary sewer back-up claims; and

WHEREAS, the City is a member of the League of Minnesota Cities Insurance Trust (LMCIT); and

WHEREAS, LMCIT has offered the City of West St Paul limited "no fault" sewer coverage (No-Fault Coverage) that will reimburse users of the sewer system for certain clean-up costs and property damage regardless of whether the City is at fault.

NOW THEREFORE, BE IT RESOLVED, as follows:

The City of West St Paul, will reimburse sanitary sewer customers for up to \$10,000 of clean-up costs and property damages caused by a sanitary sewer back-up, regardless of whether the City is negligent or otherwise legally liable for damages, subject to the following conditions:

I. Sanitary Sewer Back-Ups. For Sanitary sewer back-ups:

- A. The back-up must have resulted from a condition in the City's sanitary sewer system or lines and not from a condition in a private line.
- B. The back-up must not have been caused by any catastrophic weather or other event which has been declared by the President of the United States to be a major disaster pursuant to 42 U.S.C. §§ 5121-5206, commonly known as the Stafford Act.
- C. The back-up must not have been caused by an interruption in electric power to the City's sewer system or to any City lift station, which continues for more than 72 hours.

- D. The back-up must not have been caused by an amount of precipitation equivalent to rainfall amounts which exceed:
- 2.0 inches in a 1-hour period; or
 - 2.5 inches in a 3-hour period; or
 - 3.0 inches in a 6-hour period; or
 - 3.5 inches in a 12-hour period; or
 - 4.0 inches in a 24-hour period; or
 - 4.5 inches in a 72-hour period; or
 - 5.5 inches in a 168-hour period.
- E. Neither the City nor LMCIT will reimburse any costs which have been or are eligible to be covered under a property owner's own homeowners' or other property insurance, or which would be eligible to be reimbursed under a National Flood Insurance Protection (NFIP) policy, whether or not the property owner actually has NFIP Coverage.
- F. The maximum amount that the City or LMCIT will reimburse is \$10,000 per building, per year. A structure or group of structures served by a single connection to the City's sewer system is considered a single building.

II. The City's determination to make these payments is contingent on and expressly limited to the extent that No-Fault Coverage is in force and available to reimburse the City for the costs set forth herein.

III. The City retains the right, in its sole discretion, to revoke, rescind, or modify this resolution at any time.

IV. The City hereby rescinds any prior resolution providing no-fault sewer backup coverage.

IN WITNESS WHEREOF, the City of West St Paul, by action of its governing body, caused this Resolution to be approved on _____, 20__.

Governmental Unit

By: _____

Its _____

And: _____

Its _____

TO: Mayor and City Council
THROUGH: Matt Fulton, City Manager
FROM: Joan Carlson, Finance Director
DATE: December 12, 2016
SUBJECT: 2017 Public Budget Meeting



City of West St. Paul

BACKGROUND INFORMATION:

On September 26, 2016 the Council approved a preliminary levy in the amount of \$13,143,542 which was an increase of 8.05% over the previous year. The Council also approved a preliminary general fund budget of \$13,568,848. The major budget changes from 2016 included; the addition of two new police officers, increases in several city contracts, and wage and benefit increases.

During several open council work sessions staff and council reviewed the budget in great detail. Attached for council's consideration are two different budget and levy proposals.

The first proposal has a levy increase of 6.5% in the amount of \$12,955,220 and a general fund budget of \$13,417,251. The major changes from the preliminary budget were; reductions in health insurance costs, legal consulting fees, and personnel costs for the Finance and Park departments.

The second proposal has a levy increase of 6.33% in the amount of \$12,935,220 and a general fund budget of \$13,395,251. This option incorporates cost cuts requested by Mayor Meisinger; a \$2,000 reduction to the Mayor and Council training budget and a \$20,000 reduction to the Marketing and Communication budget for the proposed 2017 community survey.

Staff will make a presentation summarizing the budget details, and the public meeting will provide an opportunity for any citizen to make comments regarding the 2017 budget and levy.

FISCAL IMPACT: As outlined in attached documents.

	Amount
Fund:	
Department:	
Account:	

STAFF RECOMMENDATION:

Conduct a public budget meeting and approve the final 2017 budget and levy for certification to Dakota County.

2017 Levy Summary

	2016 Adopted Levy	2017 Certified Preliminary	2017 Proposal 11-28-16	2017 Final Proposal #1	2017 Final Proposal #2
General Fund	8,818,285	9,600,000	9,470,000	9,455,000	9,435,000
Special Revenue Funds	450,000	450,000	450,000	450,000	450,000
Debt Service Funds	2,220,717	2,458,148	2,514,827	2,514,826	2,514,826
Capital Project Funds	290,000	250,000	200,000	200,000	200,000
Recreation Funds	385,859	385,394	335,394	335,394	335,394
Total Levy:	12,164,861	13,143,542	12,970,221	12,955,220	12,935,220
	553,965	978,681	805,360	790,360	770,360
	4.77%	8.05%	6.62%	6.50%	6.33%
			-1.42%	-1.55%	-1.71%

2017 Levy Detail

	Fund	2016 Adopted Levy	2017 Certified Preliminary	2017 Proposal 11/28/16	2017 Final Proposal #1	2017 Final Proposal #2
101	General Fund	8,818,285	9,600,000.00	9,470,000.00	9,455,000.00	9,435,000.00
209	EDA Fund	300,000	300,000.00	300,000.00	300,000.00	300,000.00
212	Insurance Fund	150,000	150,000.00	150,000.00	150,000.00	150,000.00
328	2010 GO Bonds	224,818	225,187.00	125,186.00	125,186.00	125,186.00
329	2012C GO Bonds	404,689	394,130.00	394,130.00	394,130.00	394,130.00
330	2013 GO Bonds	114,962	113,415.00	113,415.00	113,415.00	113,415.00
331	2014A GO Bonds	343,934	339,734.00	339,734.00	339,734.00	339,734.00
332	2014B GO Bonds	413,820	413,085.00	413,085.00	413,085.00	413,085.00
333	2015 Refunding GO Bonds	558,999	595,697.00	595,697.00	595,697.00	595,697.00
334	2015B/C GO Bonds	159,495	151,900.00	135,660.00	135,660.00	135,660.00
336	2016 GO Bonds	-	225,000.00	397,918.50	397,919.00	397,919.00
401	Vehicle and Equip Reserve	190,000	250,000.00	200,000.00	200,000.00	200,000.00
403	Street Maintenance Fund	100,000	-	-	-	-
613	Golf Course	56,560	55,150.00	55,150.00	55,150.00	55,150.00
617	Regional Athletic Center	329,299	330,244.00	280,244.00	280,244.00	280,244.00
	Total Levy:	12,164,861	13,143,542	12,970,220	12,955,220	12,935,220
		553,965	978,681	805,359	790,359	770,359
		4.77%	8.05%	6.62%	6.50%	6.33%
				-1.42%	-1.55%	-1.71%

Utility Rates

	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017 Proposed</u>
Storm Sewer				
Base/Qtr/Residential Eqvl	11.00	12.00	12.50	12.50
Sanitary Sewer				
Residential Base/Qtr	18.75	19.00	20.00	22.50
Residential/Cubic Ft	3.65	3.85	3.85	4.33
Commercial/Cubic Ft	4.05	4.25	4.25	4.78

2017 General Fund Summary Budget

	2014 Actual	2015 Actual	2016 Budget	2017 Proposal 11/28/16	2017 Final Proposal #1	2017 Final Proposal #2
Property Taxes	5,905,854	6,075,008	8,818,285	9,470,000	9,455,000	9,435,000
Other Taxes	3,442,105	3,131,672	1,235,500	1,214,000	1,214,000	1,214,000
Licenses and Permits	503,861	636,757	519,500	548,000	548,000	548,000
Intergovernmental Revenues	527,481	504,114	484,500	558,000	558,000	558,000
Charges for Services	594,097	698,350	639,205	663,697	663,697	663,697
Fines & Forfeits	149,739	126,490	125,000	122,500	122,500	122,500
Miscellaneous	344,349	259,649	231,908	171,447	173,054	171,054
Other Financing Sources	650,155	690,203	688,000	683,000	683,000	683,000
Total Revenue	12,117,641	12,122,242	12,741,898	13,430,644	13,417,251	13,395,251
Mayor and Council	168,072	163,172	120,652	120,061	120,061	118,061
Charter Commission	4,774	1,582	1,500	1,400	1,400	1,400
City Manager / City Clerk	604,721	676,543	778,375	695,945	695,945	695,945
Marketing and Communications	-	-	-	160,930	160,930	140,930
Elections	24,629	205	28,575	4,626	4,626	4,626
Finance	331,165	345,990	378,370	332,100	332,100	332,100
Legal	338,941	366,748	360,000	360,000	345,000	345,000
Planning & Comm Develop	295,817	295,412	317,275	334,490	334,490	334,490
Recycling Dept	11,401	8,080	23,250	26,000	26,000	26,000
Information Technology	329,497	376,124	437,225	446,135	445,742	445,742
City Hall Building	193,743	170,339	205,610	207,960	207,960	207,960
PW Facility	63,420	58,313	63,000	63,257	63,257	63,257
Police	3,754,469	3,995,000	4,319,675	4,672,250	4,672,250	4,672,250
Communications Center	581,576	595,547	638,065	662,889	662,889	662,889
Fire	1,925,800	2,101,737	2,125,394	2,290,089	2,290,089	2,290,089
Building Inspections	293,715	286,979	415,635	413,790	413,790	413,790
Civil Defense	13,885	13,860	15,295	16,995	16,995	16,995
Traffic Signs	19,981	20,921	23,900	-	-	-
Animal Control	2,088	5,297	5,150	-	-	-
Engineering	165,578	197,209	204,004	215,310	215,310	215,310
Streets	1,195,319	1,202,369	1,201,698	1,195,035	1,195,035	1,195,035
Street Lighting	118,733	122,152	132,025	142,025	142,025	142,025
Human Resources	101,480	76,318	88,775	138,562	138,562	138,562
Parks and Recreation	716,752	753,029	823,450	930,795	932,795	932,795
Unallocated	486,468	85,472	35,000	-	-	-
Total Expenses	11,742,023	11,918,398	12,741,898	13,430,644	13,417,251	13,395,251
General Fund Net	375,617	203,844	-	-	-	-
				6.62%	6.50%	6.33%

2017 EDA Fund Summary Budget

	2014 Actual	2015 Actual	2016 Budget	2017 Final Proposal
Taxes	181,833	250,000	300,000	300,000
Intergovernmental Revenues	-	900,000	-	-
Charges for Services	505	1,749	-	-
Miscellaneous	87,214	147,001	66,000	67,500
Total Revenue	269,552	1,298,749	366,000	367,500
Personal Services	144,936	148,044	152,880	159,560
Supplies	2,642	27	800	800
Other Charges and Services	168,424	892,479	281,400	256,115
Capital Outlay	280,986	1,000	-	-
Total Expenses	596,988	1,041,549	435,080	416,475
EDA Fund Net	(327,436)	257,200	(69,080)	(48,975)

General Fund and EDA Fund Budget Detail

			2017					
			2014 Actual	2015 Actual	2016 Budget	Proposal	2017 Final	2017 Final
Account #	Account Description					11/28/16	Proposal #1	Proposal #2
General Fund								
Revenues	31010	Tax - Ad Valorem-Current	5,905,854	6,075,008	8,818,285	9,470,000	9,455,000	9,435,000
Revenues	31020	Tax - Ad Valorem-Delinqnt	94,753	61,120	50,000	50,000	50,000	50,000
Revenues	31035	Excess TIF	305,768	100,112	50,000	25,000	25,000	25,000
Revenues	31040	Fiscal Disparit - Current	2,101,489	2,052,597	200,000	200,000	200,000	200,000
Revenues	31810	Tax - NSP Franchise	844,383	809,575	845,000	845,000	845,000	845,000
Revenues	31812	Tax - Cable TV Franchise	59,093	60,418	60,000	60,000	60,000	60,000
Revenues	31815	Water Surcharge	25,374	23,824	24,000	24,000	24,000	24,000
Revenues	31910	Tax - Penalty & Interest	9,644	21,100	5,000	10,000	10,000	10,000
Revenues	31999	Tax - Misc Franschise	1,600	2,926	1,500	-	-	-
Revenues	32110	Lic - Liquor	109,260	106,370	115,000	115,000	115,000	115,000
Revenues	32111	Lic - 3.2 Beer	3,024	3,012	-	-	-	-
Revenues	32112	Lic - Wine	4,425	5,900	-	-	-	-
Revenues	32170	Lic - Rental Housing Lic	49,971	10,405	50,000	50,000	50,000	50,000
Revenues	32199	Lic - Other Businesses	47,668	47,805	45,000	45,000	45,000	45,000
Revenues	32200	Lic - Penalties	3,545	3,465	2,000	2,500	2,500	2,500
Revenues	32210	Prmt - Building	177,027	295,232	200,000	225,000	225,000	225,000
Revenues	32211	Prmt - Electrical	26,700	45,031	25,000	30,000	30,000	30,000
Revenues	32231	Prmt - Sewer	4,237	12,797	6,000	-	-	-
Revenues	32232	Prmt - Mechanical Permit	60,824	86,908	60,000	60,000	60,000	60,000
Revenues	32233	Permit - Right of Way	7,941	14,378	8,000	12,000	12,000	12,000
Revenues	32240	Lic - Pet	4,714	4,928	4,000	4,000	4,000	4,000
Revenues	34212	Fee - Rental Housing Rpt	4,525	525	4,500	4,500	4,500	4,500
Revenues	33199	Revenue - Misc. County	24,000	25,000	25,000	26,000	26,000	26,000
Revenues	33415	Shared Volunteer Expense Reimb	14,532	20,005	30,000	30,000	30,000	30,000
Revenues	33416	Police Training Reimburse	8,367	9,662	8,500	8,500	8,500	8,500
Revenues	33418	Aid - State, Street Mntnc	74,425	82,616	80,000	40,000	40,000	40,000
Revenues	33421	Aid - Police Insuran Prem	225,306	231,293	225,000	230,000	230,000	230,000
Revenues	33455	Reimbursed Overtime	27,355	22,871	20,000	20,000	20,000	20,000
Revenues	33456	DARE Revenue	9,461	8,622	8,500	8,500	8,500	8,500
Revenues	33499	Revenue - Misc State	137,645	59,073	80,000	60,000	60,000	60,000
Revenues	33599	Revenue - Misc. Federal	2,230	2,143	2,500	130,000	130,000	130,000
Revenues	33699	Revenue - Misc Other Govt	4,160	42,828	5,000	5,000	5,000	5,000
Revenues	32171	Rental Housing Inspection Fee	-	1,400	75,000	75,000	75,000	75,000
Revenues	34199	Fee - Retained Bldg Surch	856	732	500	500	500	500
Revenues	34201	Srv - Special Police	95,843	97,750	99,705	102,197	102,197	102,197

					2017			
	Account #	Account Description	2014 Actual	2015 Actual	2016 Budget	Proposal 11/28/16	2017 Final Proposal #1	2017 Final Proposal #2
Revenues	34202	Srvc - Special Police - Walmart	-	77,593	60,000	70,000	70,000	70,000
Revenues	34207	Rental - Antenna	150,969	135,174	140,000	140,000	140,000	140,000
Revenues	34208	Fee- Background Check	9,785	12,155	5,000	7,500	7,500	7,500
Revenues	34209	Fee - Animal Control	-	2,855	2,000	2,000	2,000	2,000
Revenues	34301	Fee - Sidewalk Shoveling	57,890	21,000	-	-	-	-
Revenues	34405	Fee - Abated Property	(671)	12,906	2,000	2,000	2,000	2,000
Revenues	34790	Fee - Park Programs	12,263	1,464	12,000	7,500	7,500	7,500
Revenues	34791	Fee - Parks Ball Leagues	24,767	24,970	25,000	25,000	25,000	25,000
Revenues	34792	Fee - Park Youth Programs	13,884	22,355	13,000	22,000	22,000	22,000
Revenues	34940	Revenue - Advertising	65,405	67,367	63,500	65,000	65,000	65,000
Revenues	34950	Charge Svc - Legal	14,620	26,141	14,000	12,000	12,000	12,000
Revenues	34951	Charge Svc - Administratn	90,421	5,620	-	10,000	10,000	10,000
Revenues	34952	Charge Svc - Public Safet	39,652	13,942	25,000	15,000	15,000	15,000
Revenues	34953	Charge Svc - Public Works	951	4,590	1,500	1,500	1,500	1,500
Revenues	34954	Charge Svc - Park & Rec	13,216	12,815	12,000	13,500	13,500	13,500
Revenues	34955	Charge Svc - Comm. Devel.	2,390	16,187	4,000	5,000	5,000	5,000
Revenues	34956	Charge Svc - Bldg Insp	-	137,565	85,000	85,000	85,000	85,000
Revenues	38045	Concessions/Commission	1,858	3,770	-	3,000	3,000	3,000
Revenues	35101	Court Fines	120,282	123,553	120,000	120,000	120,000	120,000
Revenues	35102	Misc. Fines	50	-	-	-	-	-
Revenues	35105	Administrative Citation	29,408	2,937	5,000	2,500	2,500	2,500
Revenues	36101	S/A Rev - Principal	20,902	32,598	30,000	30,000	30,000	30,000
Revenues	36102	S/A Rev - Penalties	6,104	3,422	5,000	3,000	3,000	3,000
Revenues	36105	S/A Rev - Delinquent	5,034	3,529	3,500	5,000	5,000	5,000
Revenues	36110	S/A Rev - Prepayments	-	26,759	-	-	-	-
Revenues	36210	Investment - Interest	82,677	113,468	140,000	100,000	100,000	100,000
Revenues	36211	Other Interest Earnings	180	5,099	-	-	-	-
Revenues	36212	Investment - Market Adjus	146,501	20,741	-	-	-	-
Revenues	36230	Contributions - Private	8,282	3,642	7,500	7,500	7,500	7,500
Revenues	36237	Refunds	59,973	14,133	30,000	10,000	10,000	10,000
Revenues	36299	Misc Revenue - All Other	(315)	22,229	4,908	4,947	6,554	4,554
Revenues	36454	Police Forfeiture Funds	10,974	9,909	7,000	7,000	7,000	7,000
Revenues	36455	K-9 Program	4,038	4,119	4,000	4,000	4,000	4,000
Revenues	39101	Sale of Gen'l Fixed Asset	8,155	12,203	10,000	8,000	8,000	8,000
Revenues	39200	Transfers In	642,000	678,000	678,000	675,000	675,000	675,000
			<u>12,117,641</u>	<u>12,122,242</u>	<u>12,741,898</u>	<u>13,430,644</u>	<u>13,417,251</u>	<u>13,395,251</u>

						2017		
			2014 Actual	2015 Actual	2016 Budget	Proposal	2017 Final	2017 Final
Account #	Account Description					11/28/16	Proposal #1	Proposal #2
Mayor and Council	40103	Salaries - Part Time Reg	51,810	51,810	51,810	51,810	51,810	51,810
Mayor and Council	40104	Salaries - Temporary	-	-	-	300	300	300
Mayor and Council	40121	Contributions - PERA	1,518	1,965	1,875	2,235	2,235	2,235
Mayor and Council	40122	Contributions - FICA	2,081	1,490	3,500	1,500	1,500	1,500
Mayor and Council	40230	Supplies - General	-	-	250	250	250	250
Mayor and Council	40301	Auditing Services	35,000	35,000	25,000	25,000	25,000	25,000
Mayor and Council	40310	Travel,Conference,Schools	9,779	5,875	3,625	6,400	6,400	4,400
Mayor and Council	40320	Communications	440	7,514	500	-	-	-
Mayor and Council	40343	Advertising	-	60	500	-	-	-
Mayor and Council	40345	Postage	314	10,233	2,780	2,780	2,780	2,780
Mayor and Council	40350	Printing & Publishing	14,643	5,525	500	-	-	-
Mayor and Council	40398	Primary Contractor	3,000	6,255	500	-	-	-
Mayor and Council	40399	Contractual Services	17,513	3,156	2,900	4,300	4,300	4,300
Mayor and Council	40433	Subscriptions,Memberships	22,502	23,632	23,412	23,986	23,986	23,986
Mayor and Council	40490	Misc Expenses	9,471	6,712	1,000	1,500	1,500	1,500
Mayor and Council	40493	Misc Exp - Other Community Events	-	3,945	2,500	-	-	-
Charter Commission	40304	Legal Fees	4,774	1,582	1,400	1,400	1,400	1,400
Charter Commission	40320	Communications	-	-	100	-	-	-
City Manager / City Clerk	40101	Salaries - Full Time Reg	416,463	452,912	458,000	463,500	463,500	463,500
City Manager / City Clerk	40102	Salaries - Full Time Ovt	2,294	380	2,000	2,000	2,000	2,000
City Manager / City Clerk	40103	Salaries - Part Time Reg	13,365	21,985	81,200	35,600	35,600	35,600
City Manager / City Clerk	40104	Salaries - Temporary	593	8,649	2,500	2,500	2,500	2,500
City Manager / City Clerk	40119	Car Allowance	6,000	6,000	6,000	6,000	6,000	6,000
City Manager / City Clerk	40121	Contributions - PERA	31,366	35,951	40,420	37,800	37,800	37,800
City Manager / City Clerk	40122	Contributions - FICA	30,847	33,998	41,225	38,550	38,550	38,550
City Manager / City Clerk	40125	Contributions-Deferred Cp	5,000	5,000	5,000	5,000	5,000	5,000
City Manager / City Clerk	40131	Contributions - Health In	42,360	50,141	66,550	68,250	68,250	68,250
City Manager / City Clerk	40132	Contributions - OthGrpIns	1,099	1,247	1,560	1,400	1,400	1,400
City Manager / City Clerk	40200	Office Supplies	10,862	7,939	8,000	8,000	8,000	8,000
City Manager / City Clerk	40212	Motor Fuels & Lubricants	-	-	100	-	-	-
City Manager / City Clerk	40217	Uniforms and Supplies	-	146	150	150	150	150
City Manager / City Clerk	40220	Equipment Parts	9	-	200	200	200	200
City Manager / City Clerk	40230	Supplies - General	1,145	2,395	-	-	-	-
City Manager / City Clerk	40310	Travel,Conference,Schools	14,449	15,478	10,390	10,835	10,835	10,835
City Manager / City Clerk	40320	Communications	150	-	-	-	-	-
City Manager / City Clerk	40321	Telephones	-	50	-	600	600	600
City Manager / City Clerk	40343	Advertising	-	6,819	27,800	-	-	-

						2017		
			2014 Actual	2015 Actual	2016 Budget	Proposal	2017 Final	2017 Final
Account #	Account Description					11/28/16	Proposal #1	Proposal #2
City Manager / City Clerk	40345	Postage	910	417	1,000	600	600	600
City Manager / City Clerk	40350	Printing & Publishing	313	4,077	400	400	400	400
City Manager / City Clerk	40399	Contractual Services	6,872	1,388	5,000	4,275	4,275	4,275
City Manager / City Clerk	40404	Equipment Maintenance	9,312	11,157	12,000	-	-	-
City Manager / City Clerk	40410	Rental - General	-	-	100	-	-	-
City Manager / City Clerk	40432	Bank Fees	198	70	-	80	80	80
City Manager / City Clerk	40433	Subscriptions,Memberships	5,013	8,363	5,030	6,430	6,430	6,430
City Manager / City Clerk	40435	Books and Pamphlets	240	245	300	300	300	300
City Manager / City Clerk	40490	Misc Expenses	5,393	407	1,000	1,000	1,000	1,000
City Manager / City Clerk	40492	Misc Exp - Volunteer Coordinator	468	1,329	2,450	2,475	2,475	2,475
Marketing & Comm	40101	Salaries - Full Time Reg	-	-	-	71,050	71,050	71,050
Marketing & Comm	40121	Contributions - PERA	-	-	-	5,350	5,350	5,350
Marketing & Comm	40122	Contributions - FICA	-	-	-	5,450	5,450	5,450
Marketing & Comm	40131	Contributions - Health In	-	-	-	9,275	9,275	9,275
Marketing & Comm	40132	Contributions - OthGrplns	-	-	-	205	205	205
Marketing & Comm	40230	Supplies - General	-	-	-	1,700	1,700	1,700
Marketing & Comm	40310	Travel,Conference,Schools	-	-	-	400	400	400
Marketing & Comm	40321	Telephones	-	-	-	600	600	600
Marketing & Comm	40343	Advertising	-	-	-	1,000	1,000	1,000
Marketing & Comm	40345	Postage	-	-	-	6,000	6,000	6,000
Marketing & Comm	40350	Printing & Publishing	-	-	-	27,000	27,000	27,000
Marketing & Comm	40399	Contractual Services	-	-	-	32,000	32,000	12,000
Marketing & Comm	40433	Subscriptions,Memberships	-	-	-	900	900	900
Elections	40104	Salaries - Temporary	1,253	-	-	-	-	-
Elections	40122	Contributions - FICA	96	-	100	-	-	-
Elections	40200	Office Supplies	191	-	100	-	-	-
Elections	40230	Supplies - General	900	-	325	-	-	-
Elections	40310	Travel,Conference,Schools	99	94	300	26	26	26
Elections	40345	Postage	512	-	500	-	-	-
Elections	40350	Printing & Publishing	751	-	750	-	-	-
Elections	40399	Contractual Services	18,096	85	23,000	1,500	1,500	1,500
Elections	40404	Equipment Maintenance	1,925	-	3,000	3,000	3,000	3,000
Elections	40490	Misc Expenses	805	26	500	100	100	100
Finance	40101	Salaries - Full Time Reg	206,788	240,310	272,500	230,000	230,000	230,000
Finance	40102	Salaries - Full Time Ovt	805	177	750	1,000	1,000	1,000
Finance	40104	Salaries - Temporary	7,755	-	-	-	-	-
Finance	40121	Contributions - PERA	15,122	18,032	20,440	17,100	17,100	17,100

						2017		
			2014 Actual	2015 Actual	2016 Budget	Proposal	2017 Final	2017 Final
						11/28/16	Proposal #1	Proposal #2
Account #	Account Description							
Finance	40122	Contributions - FICA	16,165	17,701	20,850	17,500	17,500	17,500
Finance	40131	Contributions - Health In	25,139	32,900	45,500	32,000	32,000	32,000
Finance	40132	Contributions - OthGrpIns	653	720	800	750	750	750
Finance	40200	Office Supplies	2,136	2,689	2,200	2,200	2,200	2,200
Finance	40230	Supplies - General	336	-	-	-	-	-
Finance	40310	Travel,Conference,Schools	866	959	1,165	1,665	1,665	1,665
Finance	40321	Telephones	350	325	-	600	600	600
Finance	40345	Postage	1,844	1,891	1,750	2,000	2,000	2,000
Finance	40350	Printing & Publishing	707	1,538	700	1,600	1,600	1,600
Finance	40398	Primary Contractor	5,578	3,153	-	-	-	-
Finance	40399	Contractual Services	40,234	16,483	5,000	18,500	18,500	18,500
Finance	40404	Equipment Maintenance	982	982	1,000	1,000	1,000	1,000
Finance	40431	Cash Shortages	95	-	-	-	-	-
Finance	40432	Bank Fees	3,146	2,729	3,200	3,600	3,600	3,600
Finance	40433	Subscriptions,Memberships	509	617	515	585	585	585
Finance	40490	Misc Expenses	1,953	4,785	2,000	2,000	2,000	2,000
Legal	40304	Legal Fees	62,995	87,692	80,000	80,000	95,000	95,000
Legal	40311	Legal Retainer	24,174	24,139	24,000	24,000	24,000	24,000
Legal	40398	Primary Contractor	247,616	243,262	250,000	250,000	220,000	220,000
Legal	40454	Forfeiture Funds	4,156	11,655	6,000	6,000	6,000	6,000
Planning & Comm Devlep	40101	Salaries - Full Time Reg	169,731	140,609	143,500	150,000	150,000	150,000
Planning & Comm Devlep	40102	Salaries - Full Time Ovt	21	-	-	-	-	-
Planning & Comm Devlep	40103	Salaries - Part Time Reg	-	20,636	50,000	55,000	55,000	55,000
Planning & Comm Devlep	40104	Salaries - Temporary	7,291	9,146	15,000	15,000	15,000	15,000
Planning & Comm Devlep	40111	Severance Pay	-	6,488	-	-	-	-
Planning & Comm Devlep	40121	Contributions - PERA	12,268	11,934	13,940	16,500	16,500	16,500
Planning & Comm Devlep	40122	Contributions - FICA	13,083	12,537	14,550	16,850	16,850	16,850
Planning & Comm Devlep	40131	Contributions - Health In	17,872	28,480	40,350	42,500	42,500	42,500
Planning & Comm Devlep	40132	Contributions - OthGrpIns	530	509	550	650	650	650
Planning & Comm Devlep	40212	Motor Fuels & Lubricants	211	1,821	2,000	2,000	2,000	2,000
Planning & Comm Devlep	40217	Uniforms and Supplies	-	351	400	600	600	600
Planning & Comm Devlep	40220	Equipment Parts	94	109	-	500	500	500
Planning & Comm Devlep	40230	Supplies - General	(1,190)	1,163	500	500	500	500
Planning & Comm Devlep	40310	Travel,Conference,Schools	795	3,679	1,485	3,240	3,240	3,240
Planning & Comm Devlep	40320	Communications	101	-	-	-	-	-
Planning & Comm Devlep	40321	Telephones	2,115	685	600	1,020	1,020	1,020
Planning & Comm Devlep	40345	Postage	830	2,165	1,500	1,500	1,500	1,500

						2017		
			2014 Actual	2015 Actual	2016 Budget	Proposal	2017 Final	2017 Final
						11/28/16	Proposal #1	Proposal #2
Account #	Account Description							
Planning & Comm Devlep	40350	Printing & Publishing	2,484	953	1,000	1,000	1,000	1,000
Planning & Comm Devlep	40351	Reimb Contractual Srv	25,890	14,105	10,000	10,000	10,000	10,000
Planning & Comm Devlep	40399	Contractual Services	41,572	38,769	15,000	15,000	15,000	15,000
Planning & Comm Devlep	40404	Equipment Maintenance	-	465	1,000	1,000	1,000	1,000
Planning & Comm Devlep	40406	Contractual Maint - IT	298	-	5,000	-	-	-
Planning & Comm Devlep	40432	Bank Fees	5	-	-	730	730	730
Planning & Comm Devlep	40433	Subscriptions,Memberships	655	370	400	400	400	400
Planning & Comm Devlep	40490	Misc Expenses	1,162	440	500	500	500	500
Recycling Dept	40103	Salaries - Part Time Reg	-	-	10,700	11,500	11,500	11,500
Recycling Dept	40121	Contributions - PERA	-	-	805	850	850	850
Recycling Dept	40122	Contributions - FICA	-	-	820	880	880	880
Recycling Dept	40230	Supplies - General	2,966	2,095	1,400	1,175	1,175	1,175
Recycling Dept	40310	Travel,Conference,Schools	-	109	-	-	-	-
Recycling Dept	40343	Advertising	5,935	4,536	5,500	5,300	5,300	5,300
Recycling Dept	40350	Printing & Publishing	786	268	2,100	2,180	2,180	2,180
Recycling Dept	40399	Contractual Services	710	-	-	1,500	1,500	1,500
Recycling Dept	40433	Subscriptions,Memberships	20	-	275	210	210	210
Recycling Dept	40490	Misc Expenses	984	1,072	1,650	2,405	2,405	2,405
Information Technology	40101	Salaries - Full Time Reg	149,220	161,659	166,500	213,500	213,500	213,500
Information Technology	40102	Salaries - Full Time Ovt	1,006	1,540	1,000	1,000	1,000	1,000
Information Technology	40103	Salaries - Part Time Reg	10,992	11,637	-	-	-	-
Information Technology	40104	Salaries - Temporary	-	-	28,600	-	-	-
Information Technology	40121	Contributions - PERA	11,105	13,109	14,275	16,000	16,000	16,000
Information Technology	40122	Contributions - FICA	11,585	11,993	14,575	16,500	16,500	16,500
Information Technology	40131	Contributions - Health In	15,064	20,170	25,100	29,000	29,000	29,000
Information Technology	40132	Contributions - OthGrpIns	490	490	575	635	635	635
Information Technology	40200	Office Supplies	146	-	-	-	-	-
Information Technology	40201	Computer Parts and Maint	1,046	3,329	7,000	3,500	3,500	3,500
Information Technology	40220	Equipment Parts	104	-	-	-	-	-
Information Technology	40310	Travel,Conference,Schools	823	1,120	2,500	2,500	2,500	2,500
Information Technology	40320	Communications	42,200	46,123	31,200	46,440	46,440	46,440
Information Technology	40321	Telephones	16,018	20,531	33,000	28,593	28,200	28,200
Information Technology	40350	Printing & Publishing	69	-	-	-	-	-
Information Technology	40399	Contractual Services	1,559	6,033	2,500	5,000	5,000	5,000
Information Technology	40404	Equipment Maintenance	25,918	-	-	-	-	-
Information Technology	40406	Contractual Maint - IT	41,517	75,849	110,000	82,967	82,967	82,967
Information Technology	40490	Misc Expenses	10	105	400	500	500	500

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Information Technology	40585	Computer Hardware	626	2,435	-	-	-	-
City Hall Building	40101	Salaries - Full Time Reg	36,400	48,541	51,050	54,500	54,500	54,500
City Hall Building	40102	Salaries - Full Time Ovt	1,332	554	1,000	1,000	1,000	1,000
City Hall Building	40104	Salaries - Temporary	8,848	672	-	-	-	-
City Hall Building	40121	Contributions - PERA	2,559	3,680	3,830	4,200	4,200	4,200
City Hall Building	40122	Contributions - FICA	3,469	3,788	3,905	4,300	4,300	4,300
City Hall Building	40131	Contributions - Health In	4,337	7,768	9,000	12,000	12,000	12,000
City Hall Building	40132	Contributions - OthGrpIns	99	181	150	165	165	165
City Hall Building	40200	Office Supplies	292	535	300	300	300	300
City Hall Building	40212	Motor Fuels & Lubricants	967	-	1,000	1,000	1,000	1,000
City Hall Building	40217	Uniforms and Supplies	35	60	100	100	100	100
City Hall Building	40218	Uniform allowance	623	114	350	350	350	350
City Hall Building	40220	Equipment Parts	2,281	2,773	5,000	4,000	4,000	4,000
City Hall Building	40223	Supplies - Building	7,382	11,865	10,500	10,500	10,500	10,500
City Hall Building	40225	Ground Supplies	391	441	700	700	700	700
City Hall Building	40230	Supplies - General	3,487	567	2,000	2,000	2,000	2,000
City Hall Building	40240	Small Tools & Equipment	305	392	500	500	500	500
City Hall Building	40310	Travel,Conference,Schools	-	-	600	600	600	600
City Hall Building	40320	Communications	1,274	721	1,500	-	-	-
City Hall Building	40321	Telephones	190	310	300	420	420	420
City Hall Building	40350	Printing & Publishing	69	-	-	-	-	-
City Hall Building	40381	Electricity Charges	51,924	44,849	52,000	52,000	52,000	52,000
City Hall Building	40382	Natural Gas Charges	22,877	16,105	20,000	20,000	20,000	20,000
City Hall Building	40383	Water/Sewer Charges	1,450	1,572	1,500	1,500	1,500	1,500
City Hall Building	40399	Contractual Services	18,770	6,955	6,000	6,000	6,000	6,000
City Hall Building	40401	Building Maintenance	18,507	13,704	19,000	19,000	19,000	19,000
City Hall Building	40404	Equipment Maintenance	4,031	1,444	14,500	12,000	12,000	12,000
City Hall Building	40410	Rental - General	-	-	775	775	775	775
City Hall Building	40433	Subscriptions,Memberships	15	15	-	-	-	-
City Hall Building	40490	Misc Expenses	-	64	50	50	50	50
City Hall Building	40580	Other Equipment	1,830	2,671	-	-	-	-
PW Facility	40223	Supplies - Building	872	1,843	1,000	2,000	2,000	2,000
PW Facility	40230	Supplies - General	2,196	1,696	2,700	2,700	2,700	2,700
PW Facility	40320	Communications	1,506	961	1,700	-	-	-
PW Facility	40381	Electricity Charges	18,167	23,361	23,000	23,657	23,657	23,657
PW Facility	40382	Natural Gas Charges	8,800	4,123	7,000	8,000	8,000	8,000
PW Facility	40383	Water/Sewer Charges	3,875	3,581	3,900	3,900	3,900	3,900

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PW Facility	40399	Contractual Services	2,994	1,852	3,000	3,000	3,000	3,000
PW Facility	40401	Building Maintenance	18,340	16,901	16,000	16,000	16,000	16,000
PW Facility	40404	Equipment Maintenance	2,844	3,996	2,500	2,500	2,500	2,500
PW Facility	40490	Misc Expenses	3,826	-	2,200	1,500	1,500	1,500
Police	40101	Salaries - Full Time Reg	2,428,726	2,533,928	2,641,000	2,800,000	2,800,000	2,800,000
Police	40102	Salaries - Full Time Ovt	160,151	231,223	182,000	200,000	200,000	200,000
Police	40103	Salaries - Part Time Reg	84,558	95,177	246,315	265,000	265,000	265,000
Police	40104	Salaries - Temporary	147	-	-	-	-	-
Police	40111	Severance Pay	1,672	-	-	-	-	-
Police	40117	Uniform Allowance	10,177	9,251	6,370	10,000	10,000	10,000
Police	40121	Contributions - PERA	386,714	434,137	420,000	475,000	475,000	475,000
Police	40122	Contributions - FICA	58,845	64,003	66,000	73,000	73,000	73,000
Police	40131	Contributions - Health In	339,440	339,250	396,300	450,000	450,000	450,000
Police	40132	Contributions - OthGrpIns	7,521	7,772	8,100	8,900	8,900	8,900
Police	40200	Office Supplies	3,619	2,599	5,300	4,500	4,500	4,500
Police	40201	Computer Parts and Maint	300	-	500	500	500	500
Police	40212	Motor Fuels & Lubricants	77,592	61,879	80,000	80,000	80,000	80,000
Police	40217	Uniforms and Supplies	5,279	8,903	23,600	21,550	21,550	21,550
Police	40218	Uniform allowance	13,759	14,418	19,550	19,750	19,750	19,750
Police	40220	Equipment Parts	18,770	21,877	23,200	22,750	22,750	22,750
Police	40223	Supplies - Building	897	50	300	300	300	300
Police	40230	Supplies - General	21,574	19,448	12,750	13,500	13,500	13,500
Police	40240	Small Tools & Equipment	175	267	300	700	700	700
Police	40304	Legal Fees	-	442	-	-	-	-
Police	40310	Travel,Conference,Schools	22,999	21,882	26,200	24,120	24,120	24,120
Police	40320	Communications	2,143	1,618	3,400	3,000	3,000	3,000
Police	40345	Postage	1,760	2,199	1,440	1,500	1,500	1,500
Police	40350	Printing & Publishing	1,707	1,642	3,300	3,665	3,665	3,665
Police	40395	Animal Control	-	-	-	5,150	5,150	5,150
Police	40398	Primary Contractor	28,170	1,196	-	-	-	-
Police	40399	Contractual Services	25,601	80,792	91,525	129,350	129,350	129,350
Police	40404	Equipment Maintenance	21,799	11,127	18,000	18,495	18,495	18,495
Police	40410	Rental - General	834	1,334	1,500	1,500	1,500	1,500
Police	40433	Subscriptions,Memberships	9,886	9,939	10,480	10,375	10,375	10,375
Police	40435	Books and Pamphlets	395	138	170	150	150	150
Police	40451	Special Police Programs	2,824	599	2,800	2,500	2,500	2,500
Police	40452	Gun Range Ops & Mnt	101	1,598	1,800	4,500	4,500	4,500

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Police	40453	Crime Prevention	3,603	3,374	3,500	4,300	4,300	4,300
Police	40454	Forfeiture Funds	1,239	2,821	-	-	-	-
Police	40455	K-9 Program	863	953	1,400	1,400	1,400	1,400
Police	40456	DARE Program	957	1,191	1,150	1,050	1,050	1,050
Police	40457	Police Reserves	1,591	3,285	4,000	4,000	4,000	4,000
Police	40458	Fit For Duty Prg	2,953	764	6,575	5,000	5,000	5,000
Police	40459	Buy Funds	-	-	800	-	-	-
Police	40490	Misc Expenses	1,794	2,244	2,250	1,420	1,420	1,420
Police	40520	Buildings and Structures	-	-	-	3,500	3,500	3,500
Police	40580	Other Equipment	3,277	1,683	7,800	1,525	1,525	1,525
Police	40585	Computer Hardware	57	-	-	300	300	300
Communications Center	40398	Primary Contractor	545,716	-	-	-	-	-
Communications Center	40399	Contractual Services	35,813	595,547	638,065	662,889	662,889	662,889
Communications Center	40451	Special Police Programs	47	-	-	-	-	-
Fire	40398	Primary Contractor	1,925,800	2,101,737	2,125,394	2,290,089	2,290,089	2,290,089
Building Inspections	40101	Salaries - Full Time Reg	158,857	189,117	267,000	259,500	259,500	259,500
Building Inspections	40102	Salaries - Full Time Ovt	77	-	1,500	1,500	1,500	1,500
Building Inspections	40104	Salaries - Temporary	3,814	-	-	-	-	-
Building Inspections	40111	Severance Pay	10,391	958	-	-	-	-
Building Inspections	40121	Contributions - PERA	11,936	14,210	15,500	19,750	19,750	19,750
Building Inspections	40122	Contributions - FICA	12,566	13,957	15,810	20,000	20,000	20,000
Building Inspections	40131	Contributions - Health In	27,858	28,060	33,900	45,000	45,000	45,000
Building Inspections	40132	Contributions - OthGrpIns	482	587	600	750	750	750
Building Inspections	40200	Office Supplies	823	1,439	700	700	700	700
Building Inspections	40212	Motor Fuels & Lubricants	937	639	1,000	1,000	1,000	1,000
Building Inspections	40217	Uniforms and Supplies	50	572	600	1,200	1,200	1,200
Building Inspections	40220	Equipment Parts	508	10	1,000	1,000	1,000	1,000
Building Inspections	40230	Supplies - General	56	823	300	300	300	300
Building Inspections	40310	Travel,Conference,Schools	2,716	4,325	4,380	3,990	3,990	3,990
Building Inspections	40315	Electrical Inspection Fee	21,358	23,406	25,000	25,000	25,000	25,000
Building Inspections	40320	Communications	111	-	-	-	-	-
Building Inspections	40321	Telephones	185	560	900	1,260	1,260	1,260
Building Inspections	40345	Postage	-	665	300	300	300	300
Building Inspections	40350	Printing & Publishing	244	433	300	300	300	300
Building Inspections	40351	Reimb Contractual Srv	-	-	40,000	20,000	20,000	20,000
Building Inspections	40399	Contractual Services	14,609	1,143	5,000	5,000	5,000	5,000
Building Inspections	40404	Equipment Maintenance	754	-	-	-	-	-

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Building Inspections	40432	Bank Fees	3,037	5,141	-	5,000	5,000	5,000
Building Inspections	40433	Subscriptions,Memberships	849	100	645	1,040	1,040	1,040
Building Inspections	40435	Books and Pamphlets	477	603	1,000	1,000	1,000	1,000
Building Inspections	40490	Misc Expenses	21,022	231	200	200	200	200
Civil Defense	40230	Supplies - General	1,714	1,485	2,500	4,000	4,000	4,000
Civil Defense	40380	Utility Charges	-	-	360	-	-	-
Civil Defense	40381	Electricity Charges	336	343	-	360	360	360
Civil Defense	40399	Contractual Services	5,005	5,148	5,300	5,500	5,500	5,500
Civil Defense	40404	Equipment Maintenance	695	695	1,000	1,000	1,000	1,000
Civil Defense	40433	Subscriptions,Memberships	6,135	6,189	6,135	6,135	6,135	6,135
Traffic Signs	40225	Ground Supplies	721	2,764	2,600	-	-	-
Traffic Signs	40230	Supplies - General	6,578	7,230	7,000	-	-	-
Traffic Signs	40240	Small Tools & Equipment	284	55	800	-	-	-
Traffic Signs	40350	Printing & Publishing	-	-	100	-	-	-
Traffic Signs	40381	Electricity Charges	9,774	8,131	10,000	-	-	-
Traffic Signs	40399	Contractual Services	1,350	1,449	2,100	-	-	-
Traffic Signs	40410	Rental - General	1,273	1,292	1,300	-	-	-
Animal Control	40230	Supplies - General	91	-	150	-	-	-
Animal Control	40399	Contractual Services	1,996	5,297	5,000	-	-	-
Engineering	40101	Salaries - Full Time Reg	118,613	117,916	138,800	140,500	140,500	140,500
Engineering	40111	Severance Pay	-	18,031	-	-	-	-
Engineering	40121	Contributions - PERA	8,614	8,313	10,404	10,550	10,550	10,550
Engineering	40122	Contributions - FICA	8,435	8,022	10,600	10,750	10,750	10,750
Engineering	40131	Contributions - Health In	13,835	10,378	18,600	18,250	18,250	18,250
Engineering	40132	Contributions - OthGrpIns	318	298	500	450	450	450
Engineering	40200	Office Supplies	556	453	450	450	450	450
Engineering	40212	Motor Fuels & Lubricants	1,292	1,153	1,450	1,450	1,450	1,450
Engineering	40218	Uniform allowance	-	130	-	500	500	500
Engineering	40220	Equipment Parts	219	235	300	300	300	300
Engineering	40225	Ground Supplies	-	-	100	100	100	100
Engineering	40230	Supplies - General	239	245	200	200	200	200
Engineering	40240	Small Tools & Equipment	64	-	100	400	400	400
Engineering	40310	Travel,Conference,Schools	1,390	1,963	2,950	4,450	4,450	4,450
Engineering	40321	Telephones	-	150	-	-	-	-
Engineering	40345	Postage	53	183	250	250	250	250
Engineering	40350	Printing & Publishing	-	289	-	200	200	200
Engineering	40398	Primary Contractor	3,945	-	-	-	-	-

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Engineering	40399	Contractual Services	7,156	28,278	17,900	25,000	25,000	25,000
Engineering	40433	Subscriptions,Memberships	35	1,173	1,200	1,310	1,310	1,310
Engineering	40435	Books and Pamphlets	-	-	100	100	100	100
Engineering	40490	Misc Expenses	315	-	100	100	100	100
Engineering	40580	Other Equipment	500	-	-	-	-	-
Streets	40101	Salaries - Full Time Reg	626,723	591,354	656,500	635,000	635,000	635,000
Streets	40102	Salaries - Full Time Ovt	25,871	14,945	10,000	11,000	11,000	11,000
Streets	40104	Salaries - Temporary	22,260	25,954	25,000	28,000	28,000	28,000
Streets	40111	Severance Pay	-	38,650	-	-	-	-
Streets	40121	Contributions - PERA	47,350	45,472	52,388	48,500	48,500	48,500
Streets	40122	Contributions - FICA	49,423	46,025	53,500	51,500	51,500	51,500
Streets	40131	Contributions - Health In	105,302	107,341	117,500	140,000	140,000	140,000
Streets	40132	Contributions - OthGrpIns	2,095	1,994	2,025	2,225	2,225	2,225
Streets	40200	Office Supplies	1,206	511	1,250	1,250	1,250	1,250
Streets	40212	Motor Fuels & Lubricants	63,328	39,630	58,660	58,660	58,660	58,660
Streets	40217	Uniforms and Supplies	1,187	859	1,700	1,000	1,000	1,000
Streets	40218	Uniform allowance	6,172	4,960	5,300	5,300	5,300	5,300
Streets	40220	Equipment Parts	40,290	33,626	40,000	40,000	40,000	40,000
Streets	40223	Supplies - Building	136	4	-	-	-	-
Streets	40225	Ground Supplies	83,364	96,749	110,000	90,000	90,000	90,000
Streets	40226	Suppl-Forestry/Landscape	14	-	3,000	3,000	3,000	3,000
Streets	40230	Supplies - General	5,599	4,965	5,500	7,000	7,000	7,000
Streets	40231	Supplies - Traffic Signs	541	921	750	16,300	16,300	16,300
Streets	40240	Small Tools & Equipment	2,660	4,831	3,500	3,500	3,500	3,500
Streets	40310	Travel,Conference,Schools	2,356	1,575	4,500	4,500	4,500	4,500
Streets	40345	Postage	80	22	50	20	20	20
Streets	40350	Printing & Publishing	-	200	100	100	100	100
Streets	40351	Reimb Contractual Srv	58,067	21,947	-	-	-	-
Streets	40396	Contr Svcs - Grounds	8,845	14,441	15,000	15,000	15,000	15,000
Streets	40399	Contractual Services	30,517	17,680	20,000	20,000	20,000	20,000
Streets	40404	Equipment Maintenance	5,920	7,404	12,000	8,000	8,000	8,000
Streets	40410	Rental - General	-	525	1,000	2,800	2,800	2,800
Streets	40433	Subscriptions,Memberships	305	238	375	380	380	380
Streets	40435	Books and Pamphlets	40	-	100	-	-	-
Streets	40490	Misc Expenses	2,692	79,547	2,000	2,000	2,000	2,000
Streets	40580	Other Equipment	2,975	-	-	-	-	-
Street Lighting	40220	Equipment Parts	-	-	25	25	25	25

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Street Lighting	40230	Supplies - General	652	8,092	6,000	6,000	6,000	6,000
Street Lighting	40381	Electricity Charges	115,131	110,607	120,000	130,000	130,000	130,000
Street Lighting	40399	Contractual Services	2,950	3,453	6,000	6,000	6,000	6,000
Human Resources	40109	Sick Leave Conversion	19,134	14,961	20,000	20,000	20,000	20,000
Human Resources	40122	Contributions - FICA	-	327	-	700	700	700
Human Resources	40131	Contributions - Health In	42,027	36,911	15,000	60,000	60,000	60,000
Human Resources	40142	Unemployment Compensation	10,511	3,639	20,000	15,000	15,000	15,000
Human Resources	40200	Office Supplies	74	-	150	150	150	150
Human Resources	40230	Supplies - General	1,131	19	1,000	1,000	1,000	1,000
Human Resources	40310	Travel,Conference,Schools	520	99	-	-	-	-
Human Resources	40330	Employee Programs	3,671	5,037	8,425	9,700	9,700	9,700
Human Resources	40331	Safety Programs	4,223	2,130	5,000	3,000	3,000	3,000
Human Resources	40343	Advertising	-	-	1,000	1,000	1,000	1,000
Human Resources	40398	Primary Contractor	299	-	2,500	-	-	-
Human Resources	40399	Contractual Services	6,557	5,277	8,000	10,962	10,962	10,962
Human Resources	40432	Bank Fees	241	256	-	300	300	300
Human Resources	40433	Subscriptions,Memberships	100	-	100	-	-	-
Human Resources	40434	Tuition Reimbursement	-	-	6,000	6,000	6,000	6,000
Human Resources	40435	Books and Pamphlets	-	-	100	750	750	750
Human Resources	40490	Misc Expenses	12,993	7,665	1,500	10,000	10,000	10,000
Parks and Recreation	40101	Salaries - Full Time Reg	355,423	389,798	367,500	379,250	379,250	379,250
Parks and Recreation	40102	Salaries - Full Time Ovt	10,469	3,930	6,000	6,300	6,300	6,300
Parks and Recreation	40103	Salaries - Part Time Reg	-	-	41,500	43,500	43,500	43,500
Parks and Recreation	40104	Salaries - Temporary	61,092	58,152	73,000	103,000	105,000	105,000
Parks and Recreation	40121	Contributions - PERA	26,556	29,522	30,000	32,500	32,500	32,500
Parks and Recreation	40122	Contributions - FICA	31,653	33,417	33,700	42,000	42,000	42,000
Parks and Recreation	40131	Contributions - Health In	63,120	53,193	67,500	80,000	80,000	80,000
Parks and Recreation	40132	Contributions - OthGrplns	1,185	1,242	1,200	1,350	1,350	1,350
Parks and Recreation	40200	Office Supplies	963	156	1,000	500	500	500
Parks and Recreation	40212	Motor Fuels & Lubricants	22,360	13,662	20,000	20,000	20,000	20,000
Parks and Recreation	40217	Uniforms and Supplies	667	272	600	600	600	600
Parks and Recreation	40218	Uniform allowance	1,624	1,557	2,000	2,000	2,000	2,000
Parks and Recreation	40220	Equipment Parts	9,485	8,547	9,900	10,000	10,000	10,000
Parks and Recreation	40223	Supplies - Building	880	1,575	1,500	1,700	1,700	1,700
Parks and Recreation	40225	Ground Supplies	13,362	12,049	14,500	14,000	14,000	14,000
Parks and Recreation	40230	Supplies - General	6,928	9,622	9,800	12,700	12,700	12,700
Parks and Recreation	40231	Supplies - Traffic Signs	596	804	700	-	-	-

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Parks and Recreation	40240	Small Tools & Equipment	2,846	1,273	2,000	3,900	3,900	3,900
Parks and Recreation	40308	Instruct/Umpire fees	17,839	16,577	18,000	18,000	18,000	18,000
Parks and Recreation	40310	Travel,Conference,Schools	1,815	1,122	2,900	3,020	3,020	3,020
Parks and Recreation	40320	Communications	1,111	200	-	-	-	-
Parks and Recreation	40321	Telephones	108	167	150	175	175	175
Parks and Recreation	40343	Advertising	100	-	200	200	200	200
Parks and Recreation	40345	Postage	552	449	700	2,000	2,000	2,000
Parks and Recreation	40350	Printing & Publishing	137	-	500	3,300	3,300	3,300
Parks and Recreation	40381	Electricity Charges	22,533	22,889	30,000	30,000	30,000	30,000
Parks and Recreation	40382	Natural Gas Charges	12,961	8,826	15,000	15,000	15,000	15,000
Parks and Recreation	40383	Water/Sewer Charges	8,945	24,927	18,000	50,000	50,000	50,000
Parks and Recreation	40399	Contractual Services	5,784	9,334	8,000	8,000	8,000	8,000
Parks and Recreation	40401	Building Maintenance	158	1,116	2,000	2,000	2,000	2,000
Parks and Recreation	40404	Equipment Maintenance	976	682	2,500	2,500	2,500	2,500
Parks and Recreation	40410	Rental - General	6,055	8,251	7,000	7,000	7,000	7,000
Parks and Recreation	40433	Subscriptions,Memberships	360	1,897	1,500	1,500	1,500	1,500
Parks and Recreation	40435	Books and Pamphlets	-	-	100	100	100	100
Parks and Recreation	40449	Park & Rec Special Events	643	-	-	-	-	-
Parks and Recreation	40450	Recreation Program Cost	22,768	34,112	30,000	30,000	30,000	30,000
Parks and Recreation	40490	Misc Expenses	4,701	3,776	4,500	4,700	4,700	4,700
Unallocated	40720	Operating Transfer	486,468	85,406	35,000	-	-	-
			11,742,023	11,918,398	12,741,898	13,430,644	13,417,251	13,395,251
General Fund Net			375,617	203,844	-	-	-	-

						2017 Final
			2014 Actual	2015 Actual	2016 Budget	Proposal
EDA Fund						
Revenues	31010	Tax - Ad Valorem-Current	181,833	250,000	300,000	300,000
Revenues	33199	Revenue - Misc. County	-	250,000	-	-
Revenues	33499	Revenue - Misc State	-	650,000	-	-
Revenues	34955	Charge Svc - Comm. Devel.	505	1,749	-	-
Revenues	36210	Investment - Interest	3,421	5,303	10,000	7,500
Revenues	36211	Other Interest Earnings	51,274	52,325	50,000	50,000
Revenues	36212	Investment - Market Adjus	11,163	594	-	-
Revenues	36235	Insurance - Policy Dividn	356	859	-	-

			2017					
			2014 Actual	2015 Actual	2016 Budget	Proposal 11/28/16	2017 Final Proposal #1	2017 Final Proposal #2
Revenues	36299	Misc Revenue - All Other	21,000	36,920	6,000	10,000		
Revenues	36500	Prior Period Adjustment	-	51,000	-	-		
			269,552	1,298,749	366,000	367,500		
Economic Development	40101	Salaries - Full Time Reg	114,486	116,559	121,000	124,000		
Economic Development	40121	Contributions - PERA	8,313	8,742	9,100	9,500		
Economic Development	40122	Contributions - FICA	7,985	8,182	9,250	9,700		
Economic Development	40131	Contributions - Health In	13,835	14,240	13,200	16,000		
Economic Development	40132	Contributions - OthGrplns	318	321	330	360		
Economic Development	40200	Office Supplies	77	27	300	300		
Economic Development	40212	Motor Fuels & Lubricants	2,243	-	-	-		
Economic Development	40220	Equipment Parts	298	-	-	-		
Economic Development	40230	Supplies - General	23	-	500	500		
Economic Development	40301	Auditing Services	2,000	1,500	2,000	2,000		
Economic Development	40304	Legal Fees	9,183	12,830	15,000	15,000		
Economic Development	40310	Travel,Conference,Schools	2,961	2,074	5,000	4,715		
Economic Development	40343	Advertising	-	-	5,000	5,000		
Economic Development	40345	Postage	2,579	144	500	500		
Economic Development	40350	Printing & Publishing	69	79	1,000	1,000		
Economic Development	40361	Insurance - Gen Liability	1,228	1,280	1,500	1,500		
Economic Development	40383	Water/Sewer Charges	1,052	-	-	-		
Economic Development	40399	Contractual Services	76,696	146,721	74,125	74,125		
Economic Development	40433	Subscriptions,Memberships	1,749	5,494	775	775		
Economic Development	40440	Loss on Sale of Asset	-	50,407	-	-		
Economic Development	40490	Misc Expenses	766	717	1,500	1,500		
Economic Development	40495	Business Subsidy	70,141	671,234	175,000	150,000		
Economic Development	40510	Land	-	1,000	-	-		
Economic Development	40511	Land Held for Resale	280,986	-	-	-		
			596,988	1,041,549	435,080	416,475		
EDA Net			(327,436)	257,200	(69,080)	(48,975)		

Projects By Department/Division

	<i>Previous Years</i>	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>Later Years</i>	<i>Project Total</i>
<i>Bldg Inspection</i>								
Vehicle	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000
<i>Subtotal - Bldg Inspection</i>	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000
<i>Community Development</i>								
Comp Plan Update	\$20,000	\$60,000	\$14,150	\$0	\$0	\$0	\$0	\$94,150
<i>Subtotal - Community Development</i>	\$20,000	\$60,000	\$14,150	\$0	\$0	\$0	\$0	\$94,150
<i>Dome</i>								
VFD Motor Control	\$0	\$0	\$5,500	\$0	\$0	\$0	\$5,500	\$11,000
Lacrosse Goals	\$0	\$0	\$0	\$2,400	\$0	\$0	\$0	\$2,400
<i>Subtotal - Dome</i>	\$0	\$0	\$5,500	\$2,400	\$0	\$0	\$5,500	\$13,400
<i>Engineering</i>								
Large Plan Printer	\$0	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000
<i>Subtotal - Engineering</i>	\$0	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000
<i>Finance</i>								
NW E-Suite (Electronic Timesheets)	\$20,000	\$0	\$0	\$0	\$0	\$0	\$0	\$20,000
Desktop Scanners	\$0	\$7,673	\$7,224	\$0	\$0	\$0	\$0	\$14,897
<i>Subtotal - Finance</i>	\$20,000	\$7,673	\$7,224	\$0	\$0	\$0	\$0	\$34,897
<i>Fire</i>								
SCBAs	\$0	\$0	\$250,000	\$0	\$0	\$0	\$0	\$250,000
800 MHz Radio Replacement	\$0	\$0	\$0	\$175,000	\$0	\$0	\$0	\$175,000
<i>Subtotal - Fire</i>	\$0	\$0	\$250,000	\$175,000	\$0	\$0	\$0	\$425,000

	<i>Previous Years</i>	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>Later Years</i>	<i>Project Total</i>
<i>Govt Buildings</i>								
Dumpster	\$0	\$6,000	\$0	\$0	\$0	\$0	\$0	\$6,000
Lighting at PW	\$0	\$5,000	\$0	\$0	\$0	\$0	\$0	\$5,000
CO & NO Gas Detection Sensor	\$0	\$0	\$0	\$6,400	\$0	\$0	\$12,800	\$19,200
RPZ Valves	\$0	\$0	\$0	\$0	\$0	\$2,000	\$0	\$2,000
<i>Subtotal - Govt Buildings</i>	\$0	\$11,000	\$0	\$6,400	\$0	\$2,000	\$12,800	\$32,200
<i>Ice Arena</i>								
Hockey Nets	\$0	\$1,300	\$0	\$0	\$0	\$0	\$0	\$1,300
Zamboni Batteries	\$0	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000
Electric Ice Edger	\$0	\$0	\$0	\$6,850	\$0	\$0	\$0	\$6,850
Water Heater Replacement	\$0	\$0	\$0	\$12,000	\$0	\$0	\$0	\$12,000
<i>Subtotal - Ice Arena</i>	\$0	\$11,300	\$0	\$18,850	\$0	\$0	\$0	\$30,150
<i>IT</i>								
Annual PC & Laptop Replacement	\$0	\$18,000	\$5,000	\$5,000	\$5,000	\$0	\$0	\$33,000
Door Security Panel Replacement	\$0	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000
Fiber Improvement	\$0	\$30,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000	\$210,000
PW Server Rm Air Conditioner	\$0	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000
Security Cameras	\$0	\$6,000	\$4,000	\$0	\$0	\$0	\$0	\$10,000
Switch-Router	\$0	\$10,000	\$10,000	\$0	\$5,000	\$0	\$0	\$25,000
Wireless Access Points	\$0	\$4,000	\$4,000	\$0	\$0	\$0	\$0	\$8,000
<i>Subtotal - IT</i>	\$0	\$93,000	\$43,000	\$25,000	\$30,000	\$20,000	\$100,000	\$311,000

	<i>Previous Years</i>	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>Later Years</i>	<i>Project Total</i>
<i>Parks</i>								
1/2 Ton Pickup Truck	\$0	\$35,000	\$0	\$0	\$0	\$0	\$0	\$35,000
Appurtenant Park Equipment	\$0	\$8,000	\$8,500	\$9,000	\$9,500	\$10,000	\$57,500	\$102,500
Bobcat Trailer	\$0	\$12,500	\$0	\$0	\$0	\$0	\$0	\$12,500
New Recreation Software	\$0	\$37,500	\$0	\$0	\$0	\$0	\$0	\$37,500
1 Ton Dump Trucks	\$0	\$0	\$156,000	\$0	\$0	\$0	\$0	\$156,000
3/4 Ton Pick-Up Trucks	\$0	\$0	\$50,000	\$0	\$50,000	\$0	\$0	\$100,000
Field Seeder	\$0	\$0	\$14,000	\$0	\$0	\$0	\$0	\$14,000
Toro Grounds Sweeper	\$0	\$0	\$33,000	\$0	\$0	\$0	\$0	\$33,000
48" Toro Walk behind Mower	\$0	\$0	\$0	\$0	\$5,500	\$0	\$5,500	\$11,000
Cushman Utility Vehicle	\$0	\$0	\$0	\$0	\$38,000	\$0	\$0	\$38,000
Utility Mower Trailer 1	\$0	\$0	\$0	\$0	\$7,000	\$0	\$0	\$7,000
Utility Mower Trailer 2	\$0	\$0	\$0	\$0	\$7,000	\$0	\$0	\$7,000
Bobcat	\$0	\$0	\$0	\$0	\$0	\$45,000	\$0	\$45,000
Toro Diesel Mower 16'	\$0	\$0	\$0	\$0	\$0	\$150,000	\$0	\$150,000
60" Mower	\$0	\$0	\$0	\$0	\$0	\$0	\$120,000	\$120,000
Park & Rec Minivan	\$0	\$0	\$0	\$0	\$0	\$0	\$35,000	\$35,000
3/4 Ton Pick-Up Truck	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$50,000
Kubota Utility Vehicle	\$0	\$0	\$0	\$0	\$0	\$0	\$40,000	\$40,000
Brush Cutter Attachment 72"	\$0	\$0	\$0	\$0	\$0	\$0	\$8,000	\$8,000
Bobcat Snow Blower & Broom Attachments	\$0	\$0	\$0	\$0	\$0	\$0	\$16,000	\$16,000
<i>Subtotal - Parks</i>	\$0	\$93,000	\$261,500	\$9,000	\$117,000	\$205,000	\$332,000	\$1,017,500

	<i>Previous Years</i>	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>Later Years</i>	<i>Project Total</i>
<i>Police</i>								
Less Lethal Weapons	\$0	\$8,000	\$0	\$0	\$0	\$0	\$0	\$8,000
Patrol Vehicle Rifles	\$0	\$3,800	\$3,800	\$3,800	\$3,800	\$3,800	\$18,800	\$37,800
Radar / Lidar Device	\$0	\$3,600	\$3,700	\$3,700	\$3,800	\$3,800	\$15,800	\$34,400
Replace Marked Squad 1	\$0	\$37,000	\$37,000	\$37,000	\$37,000	\$37,000	\$185,000	\$370,000
Replacement of Ballistic Shields	\$0	\$3,000	\$3,000	\$3,000	\$3,000	\$0	\$0	\$12,000
Replacement of CSO Truck	\$0	\$39,000	\$0	\$0	\$0	\$0	\$42,000	\$81,000
Replacement of Protective Helmets	\$0	\$4,000	\$0	\$0	\$0	\$0	\$0	\$4,000
Replacement of Tire Deflation Devices	\$0	\$4,500	\$0	\$0	\$0	\$0	\$0	\$4,500
Rifle Optics	\$0	\$6,000	\$0	\$0	\$0	\$0	\$0	\$6,000
Squad AED'S	\$0	\$3,700	\$3,700	\$3,700	\$3,700	\$3,700	\$18,500	\$37,000
Body Camera's	\$0	\$0	\$135,000	\$0	\$0	\$0	\$0	\$135,000
Replace Marked Squad 2	\$0	\$0	\$37,000	\$37,000	\$37,000	\$37,000	\$198,500	\$346,500
Unmarked Squad	\$0	\$0	\$24,000	\$24,000	\$24,000	\$24,000	\$120,000	\$216,000
SLR Camera and Light Source	\$0	\$0	\$0	\$2,000	\$0	\$0	\$0	\$2,000
Voice Dictation Software and Equip	\$0	\$0	\$0	\$7,500	\$0	\$0	\$7,500	\$15,000
Taser Replacements	\$0	\$0	\$0	\$0	\$13,000	\$0	\$0	\$13,000
Squad Radios	\$0	\$0	\$0	\$0	\$0	\$165,000	\$165,000	\$330,000
HEPA Vacuum for Range	\$0	\$0	\$0	\$0	\$0	\$0	\$3,500	\$3,500
Telescoping/Recoil reducing Shotgun Stocks	\$0	\$0	\$0	\$0	\$0	\$0	\$3,200	\$3,200
<i>Subtotal - Police</i>	\$0	\$112,600	\$247,200	\$121,700	\$125,300	\$274,300	\$777,800	\$1,658,900

	<i>Previous Years</i>	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>Later Years</i>	<i>Project Total</i>
<i>Pool</i>								
Funbrellas	\$0	\$7,000	\$0	\$0	\$0	\$0	\$0	\$7,000
Pool Grate Replacement	\$0	\$2,850	\$0	\$0	\$0	\$0	\$0	\$2,850
<i>Subtotal - Pool</i>	\$0	\$9,850	\$0	\$0	\$0	\$0	\$0	\$9,850
<i>Sewer</i>								
1 Ton Pickup Truck	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
Generator 300kW	\$0	\$120,000	\$0	\$0	\$0	\$0	\$0	\$120,000
Jet Truck Nozzle	\$0	\$4,500	\$0	\$0	\$0	\$0	\$0	\$4,500
Lift Station 3 Impellers	\$0	\$4,000	\$0	\$0	\$0	\$0	\$0	\$4,000
Sewer Pump Trailer	\$0	\$4,500	\$0	\$0	\$0	\$0	\$0	\$4,500
Trash Pumps	\$0	\$11,000	\$0	\$0	\$0	\$0	\$0	\$11,000
Jet Truck Hose	\$0	\$0	\$3,500	\$0	\$3,700	\$0	\$8,000	\$15,200
SCADA Hardware Upgrade	\$0	\$0	\$80,000	\$0	\$0	\$0	\$0	\$80,000
SCADA Software Upgrade	\$0	\$0	\$20,000	\$0	\$0	\$0	\$0	\$20,000
Generator 50kW	\$0	\$0	\$0	\$0	\$70,000	\$0	\$70,000	\$140,000
Lift Station 3- Motors and Pumps	\$0	\$0	\$0	\$0	\$30,000	\$0	\$0	\$30,000
1 Ton Pickup Truck	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$50,000
Jet Rodder Truck	\$0	\$0	\$0	\$0	\$0	\$0	\$450,000	\$450,000
<i>Subtotal - Sewer</i>	\$0	\$194,000	\$103,500	\$0	\$103,700	\$0	\$578,000	\$979,200
<i>Stormwater</i>								
Street Sweeper	\$0	\$0	\$0	\$0	\$0	\$0	\$234,000	\$234,000
<i>Subtotal - Stormwater</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$234,000	\$234,000

	<i>Previous Years</i>	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>Later Years</i>	<i>Project Total</i>
<i>Streets</i>								
Aerial Lift Truck	\$0	\$112,000	\$0	\$0	\$0	\$0	\$0	\$112,000
F-150 Pick-Up Truck	\$0	\$35,000	\$0	\$0	\$0	\$0	\$0	\$35,000
Paving Roller	\$0	\$35,000	\$0	\$0	\$0	\$0	\$0	\$35,000
Snowblower - Large	\$0	\$183,000	\$0	\$0	\$0	\$0	\$0	\$183,000
Street Lights	\$0	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$50,000	\$100,000
Street Paver	\$0	\$60,000	\$0	\$0	\$0	\$0	\$0	\$60,000
1 Ton Dump Trucks	\$0	\$0	\$156,000	\$0	\$0	\$0	\$0	\$156,000
Carbide Plow Cutting Edges	\$0	\$0	\$4,000	\$0	\$0	\$4,500	\$4,500	\$13,000
Compressor	\$0	\$0	\$23,500	\$0	\$0	\$0	\$0	\$23,500
Tandem Dump Truck #68	\$0	\$0	\$220,000	\$0	\$0	\$0	\$0	\$220,000
Tennat Sweeper	\$0	\$0	\$30,000	\$0	\$0	\$0	\$0	\$30,000
Truck Tires	\$0	\$0	\$14,000	\$0	\$0	\$0	\$28,000	\$42,000
Dump Truck - Single Axle #47	\$0	\$0	\$0	\$215,000	\$0	\$0	\$0	\$215,000
Dump Truck - Single Axle #6	\$0	\$0	\$0	\$0	\$215,000	\$0	\$0	\$215,000
F-150 Pickup Truck	\$0	\$0	\$0	\$0	\$37,000	\$0	\$0	\$37,000
Fork Lift	\$0	\$0	\$0	\$0	\$25,000	\$0	\$0	\$25,000
Paint Sprayer	\$0	\$0	\$0	\$0	\$5,800	\$0	\$0	\$5,800
Paint Trailer	\$0	\$0	\$0	\$0	\$3,000	\$0	\$0	\$3,000
Road Grader	\$0	\$0	\$0	\$0	\$250,000	\$0	\$0	\$250,000
14" Asphalt Planer	\$0	\$0	\$0	\$0	\$0	\$0	\$14,000	\$14,000
Dump Truck - Single Axle #64	\$0	\$0	\$0	\$0	\$0	\$0	\$215,000	\$215,000
Roller Trailer	\$0	\$0	\$0	\$0	\$0	\$0	\$7,000	\$7,000

	<i>Previous Years</i>	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>Later Years</i>	<i>Project Total</i>
<i>Streets</i>								
Water tank	\$0	\$0	\$0	\$0	\$0	\$0	\$12,000	\$12,000
Asphalt Hot Box	\$0	\$0	\$0	\$0	\$0	\$0	\$35,000	\$35,000
Front End Loader # 11	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$100,000
1/2 Ton Pickup	\$0	\$0	\$0	\$0	\$0	\$0	\$37,000	\$37,000
3/4 Ton Pickup	\$0	\$0	\$0	\$0	\$0	\$0	\$45,000	\$45,000
Paving Roller	\$0	\$0	\$0	\$0	\$0	\$0	\$35,000	\$35,000
Chipper	\$0	\$0	\$0	\$0	\$0	\$0	\$45,000	\$45,000
F-150 Pick-Up Truck	\$0	\$0	\$0	\$0	\$0	\$0	\$38,000	\$38,000
3" Wheel Saw	\$0	\$0	\$0	\$0	\$0	\$0	\$12,000	\$12,000
Bobcat	\$0	\$0	\$0	\$0	\$0	\$0	\$45,000	\$45,000
Brine Maker	\$0	\$0	\$0	\$0	\$0	\$0	\$16,000	\$16,000
Dump Truck - Single Axle #30	\$0	\$0	\$0	\$0	\$0	\$0	\$230,000	\$230,000
Dump Truck - Single Axle #57	\$0	\$0	\$0	\$0	\$0	\$0	\$230,000	\$230,000
Dump Truck-Single Axle #57	\$0	\$0	\$0	\$0	\$0	\$0	\$230,000	\$230,000
Front End Loader #59	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$300,000
Loader Backhoe	\$0	\$0	\$0	\$0	\$0	\$0	\$140,000	\$140,000
<i>Subtotal - Streets</i>	\$0	\$435,000	\$457,500	\$225,000	\$545,800	\$14,500	\$1,868,500	\$3,546,300
<i>Grand Total:</i>	\$40,000	\$1,067,423	\$1,389,574	\$583,350	\$921,800	\$515,800	\$3,908,600	\$8,426,547

Projects By Department/Division

	Previous Years	2017	2018	2019	2020	2021	Later Years	Project Total
Dome								
Dome Turf	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000,000	\$1,000,000
Dome Roof	\$0	\$0	\$0	\$0	\$0	\$0	\$600,000	\$600,000
Subtotal - Dome	\$0	\$0	\$0	\$0	\$0	\$0	\$1,600,000	\$1,600,000
Engineering								
ADA Transition Plan	\$0	\$35,000	\$0	\$0	\$0	\$0	\$0	\$35,000
Subtotal - Engineering	\$0	\$35,000	\$0	\$0	\$0	\$0	\$0	\$35,000
Govt Buildings								
City Hall Project	\$0	\$0	\$3,500,000	\$3,500,000	\$4,000,000	\$0	\$0	\$11,000,000
Subtotal - Govt Buildings	\$0	\$0	\$3,500,000	\$3,500,000	\$4,000,000	\$0	\$0	\$11,000,000
Ice Arena								
Civic Arena Improvements	\$0	\$0	\$0	\$1,000,000	\$0	\$0	\$0	\$1,000,000
Subtotal - Ice Arena	\$0	\$0	\$0	\$1,000,000	\$0	\$0	\$0	\$1,000,000

	<i>Previous Years</i>	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>Later Years</i>	<i>Project Total</i>
<i>Parks</i>								
Park Improvements	\$25,000	\$35,000	\$0	\$0	\$0	\$20,000	\$16,000	\$96,000
Park Courts	\$0	\$16,000	\$34,000	\$6,500	\$12,000	\$0	\$0	\$68,500
Sports Complex	\$0	\$1,250,000	\$0	\$0	\$0	\$0	\$0	\$1,250,000
Marthaler Park Redevelopment	\$0	\$0	\$1,500,000	\$0	\$0	\$0	\$0	\$1,500,000
Park Trails	\$0	\$0	\$58,000	\$0	\$0	\$0	\$10,000	\$68,000
Playground Equipment	\$0	\$0	\$0	\$70,000	\$70,000	\$75,000	\$0	\$215,000
Warming Houses	\$0	\$0	\$0	\$340,000	\$0	\$0	\$0	\$340,000
<i>Subtotal - Parks</i>	\$25,000	\$1,301,000	\$1,592,000	\$416,500	\$82,000	\$95,000	\$26,000	\$3,537,500
<i>Sewer</i>								
I/I Abatement	\$750,000	\$0	\$0	\$0	\$0	\$0	\$0	\$750,000
Rebuild Lift Stations 5 and 6	\$2,100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$2,100,000
Crusader Ave. Sewer Lining	\$0	\$500,000	\$0	\$0	\$0	\$0	\$0	\$500,000
I/I Abatement	\$0	\$375,000	\$375,000	\$375,000	\$375,000	\$150,000	\$1,076,250	\$2,726,250
Oakdale Ave. Storm/Sanitary	\$0	\$200,000	\$0	\$0	\$0	\$0	\$0	\$200,000
Butler Ave. Storm/Sanitary	\$0	\$0	\$110,000	\$0	\$0	\$0	\$0	\$110,000
Delaware Ave. Storm/Sanitary	\$0	\$0	\$160,000	\$0	\$0	\$0	\$0	\$160,000
Upgrade Lift Stations 1 & 4	\$0	\$0	\$1,150,000	\$0	\$0	\$0	\$0	\$1,150,000
Lift Station 4 Forcemain Replacement	\$0	\$0	\$0	\$880,000	\$0	\$0	\$0	\$880,000
Lift Station 6 Forcemain Replacement	\$0	\$0	\$0	\$605,000	\$0	\$0	\$0	\$605,000
Lift Station 1 Forcemain Replacement	\$0	\$0	\$0	\$0	\$1,430,000	\$0	\$0	\$1,430,000
Rebuild Lift Station 2	\$0	\$0	\$0	\$0	\$0	\$0	\$1,150,000	\$1,150,000
<i>Subtotal - Sewer</i>	\$2,850,000	\$1,075,000	\$1,795,000	\$1,860,000	\$1,805,000	\$150,000	\$2,226,250	\$11,761,250

	<i>Previous Years</i>	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>Later Years</i>	<i>Project Total</i>
<i>Stormwater</i>								
Cherokee Heights Stormwater Improvement	\$0	\$0	\$130,000	\$0	\$0	\$0	\$0	\$130,000
Seidl's Pond Lift Station	\$0	\$0	\$125,000	\$0	\$0	\$0	\$0	\$125,000
Thompson Lake Pond Improvements	\$0	\$0	\$300,000	\$0	\$0	\$0	\$0	\$300,000
Riverview Stormwater Improvements	\$0	\$0	\$0	\$1,000,000	\$0	\$0	\$0	\$1,000,000
<i>Subtotal - Stormwater</i>	\$0	\$0	\$555,000	\$1,000,000	\$0	\$0	\$0	\$1,555,000

	<i>Previous Years</i>	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>Later Years</i>	<i>Project Total</i>
<i>Streets</i>								
Bidwell SRTS Sidewalk - CANCELLED	\$30,000	\$0	\$0	\$0	\$0	\$0	\$0	\$30,000
Robert Street Improvements	\$43,048,129	\$0	\$0	\$0	\$0	\$0	\$0	\$43,048,129
Smith/Dodd Improvements	\$180,000	\$0	\$0	\$0	\$0	\$0	\$0	\$180,000
Wentworth/Bellows Trail (SRTS)	\$649,000	\$0	\$0	\$0	\$0	\$0	\$0	\$649,000
Wentworth/Oakdale Roundabout	\$106,000	\$131,000	\$131,000	\$132,000	\$0	\$0	\$0	\$500,000
2017 Street Improvements	\$0	\$5,000,000	\$0	\$0	\$0	\$0	\$0	\$5,000,000
Charlton Ave. Reconstruction	\$0	\$2,200,000	\$0	\$0	\$0	\$0	\$0	\$2,200,000
Sidewalks/Trails	\$0	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$2,500,000	\$5,000,000
2018 Street /Alley Improvement	\$0	\$0	\$3,500,000	\$0	\$0	\$0	\$0	\$3,500,000
Oakdale/Thompson Roundabout	\$0	\$0	\$113,850	\$146,250	\$76,725	\$0	\$0	\$336,825
Pedestrian Bridge/Tunnel	\$0	\$0	\$5,036,000	\$0	\$0	\$0	\$0	\$5,036,000
Smith/Dodd Improvements	\$0	\$0	\$180,000	\$0	\$0	\$0	\$0	\$180,000
Wentworth Improvements	\$0	\$0	\$590,000	\$1,187,400	\$0	\$0	\$0	\$1,777,400
2019 Street Alley Improvement	\$0	\$0	\$0	\$2,800,000	\$0	\$0	\$0	\$2,800,000
Wentworth Improvements	\$0	\$0	\$0	\$440,000	\$0	\$0	\$0	\$440,000
2020 Street Alley Improvement	\$0	\$0	\$0	\$0	\$3,125,000	\$0	\$0	\$3,125,000
2021-2025 Street Alley Improvement	\$0	\$0	\$0	\$0	\$0	\$4,400,000	\$14,050,000	\$18,450,000
<i>Subtotal - Streets</i>	\$44,013,129	\$7,831,000	\$10,050,850	\$5,205,650	\$3,701,725	\$4,900,000	\$16,550,000	\$92,252,354
<i>Grand Total:</i>	\$46,888,129	\$10,242,000	\$17,492,850	\$12,982,150	\$9,588,725	\$5,145,000	\$20,402,250	\$122,741,104

**CITY OF WEST ST. PAUL
RESOLUTION NO. 16-XX**

**A RESOLUTION AUTHORIZING THE REDUCTION OF REQUIRED DEBT
LEVY FOR THE 2009A GO REFUNDING BONDS, THE 2010A GO REFUNDING
BONDS, AND THE 2012A GO TAX ABATEMENT BONDS**

WHEREAS, the City Council of the City of West St. Paul (“City Council”) is the official governing body of the City of West St. Paul (“City”); and

WHEREAS, the City Council finds there is currently sufficient cash available in Fund 325 to meet the 2017 bond obligations for the 2009A GO Refunding Bonds; and

WHEREAS, the City Council finds there is currently sufficient cash available in Fund 328 to reduce the 2017 bond obligations for the 2010A GO Refunding Bonds by \$100,000; and

WHEREAS, the City Council finds there is currently sufficient cash available in Fund 617 to reduce the 2017 bond obligations for the 2012A GO Tax Abatement Bonds by \$50,000; and

WHEREAS, the City Council finds that it is advisable, proper, and convenient, and in the interest of the City to reduce the 2017 levy amount for the 2017 bond obligations by a total of \$333,855;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEST ST. PAUL IN REGULAR MEETING ASSEMBLED, that: the certified levy amount for the 2009A GO Refunding Bonds be reduced by \$183,855; from \$183,855 to zero; and

BE IT FURTHER RESOLVED that: the certified levy amount for the 2010A GO Refunding Bonds be reduced by \$100,000; from \$225,186 to \$125,186; and

BE IT FURTHER RESOLVED that: the certified levy amount for the 2012A GO Tax Abatement Bonds be reduced by \$50,000; from \$264,206 to \$214,206.

Adopted by the City Council of the City of West St. Paul this 12th day of December, 2016.

Ayes:

Nays:

Attest:

David Meisinger, Mayor

Chantal Doriott, City Clerk

**CITY OF WEST ST. PAUL
RESOLUTION NO. 16-XX1**

ADOPTING THE 2017 TAX LEVY,
ADOPTING THE 2017 BUDGET

WHEREAS, Minn. Stat. §275.065 requires the City of West St Paul to adopt and certify to the Dakota County Treasurer/Auditor a Proposed Tax Levy and to notify the Dakota County Treasurer/Auditor of the Meeting Dates to discuss these matters; and,

WHEREAS, in September 2016 the City certified to the County a Proposed 2017 Levy of \$13,143,542; and

WHEREAS, the City held a Public Meeting on December 12, 2016 to hear citizen comments regarding the 2017 Proposed Levy and Budget; and

WHEREAS, the City Council and Staff have completed detailed reviews of the 2017 Proposed Budget;

NOW, THEREFORE BE IT RESOLVED, that the property tax levy recited herein of \$12,955,220 is hereby levied upon all taxable property with the City and that each of the assessment districts is by law required to respond to meet by taxation the cost and expense of the Government of the City of West St. Paul unless otherwise provided, and;

BE IT FURTHER RESOLVED, that the following is established as the 2017 Adopted Budget:

Fund	Expenses	Other Revenue	Levy
General Fund	13,417,251	3,962,251	9,455,000
EDA Fund	416,475	116,475	300,000
Insurance Fund	435,850	285,850	150,000
2010 GO Bonds	212,808	87,622	125,186
2012C GO Bonds	459,826	65,696	394,130
2013 GO Bonds	174,500	61,085	113,415
2014A GO Bonds	339,734	-	339,734
2014B GO Bonds	413,085	-	413,085
2015 Refunding GO Bonds	595,697	-	595,697
2015B/C GO Bonds	151,900	16,240	135,660
2016 GO Bonds	397,919	-	397,919
Vehicle and Equip Reserve	741,100	541,100	200,000
Golf Course	186,051	130,901	55,150
Regional Athletic Center	877,869	597,625	280,244
Total Levy:	18,820,065	5,864,845	12,955,220

BE IT FURTHER RESOLVED, that the proper City Officers of the City of West St. Paul, MN are hereby directed to certify a copy of this resolution to the County Treasurer/Auditor of the County of Dakota immediately following its passage and approval, and;

BE IT FURTHER RESOLVED that the 2017 Adopted Levy will be filed with the State of Minnesota Department of Revenue as mandated by Minn. Stat. §275.62..

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF WEST ST. PAUL THIS 12th DAY OF DECEMBER, 2016.

Ayes:

Nays:

ATTEST:

David Meisinger, Mayor

Chantal Doriott, City Clerk

**CITY OF WEST ST. PAUL
RESOLUTION NO. 16-XX2**

ADOPTING THE 2017 TAX LEVY,
ADOPTING THE 2017 BUDGET

WHEREAS, Minn. Stat. §275.065 requires the City of West St Paul to adopt and certify to the Dakota County Treasurer/Auditor a Proposed Tax Levy and to notify the Dakota County Treasurer/Auditor of the Meeting Dates to discuss these matters; and,

WHEREAS, in September 2016 the City certified to the County a Proposed 2017 Levy of \$13,143,542; and

WHEREAS, the City held a Public Meeting on December 12, 2016 to hear citizen comments regarding the 2017 Proposed Levy and Budget; and

WHEREAS, the City Council and Staff have completed detailed reviews of the 2017 Proposed Budget;

NOW, THEREFORE BE IT RESOLVED, that the property tax levy recited herein of \$12,935,220 is hereby levied upon all taxable property with the City and that each of the assessment districts is by law required to respond to meet by taxation the cost and expense of the Government of the City of West St. Paul unless otherwise provided, and;

BE IT FURTHER RESOLVED, that the following is established as the 2017 Adopted Budget:

Fund	Expenses	Other Revenue	Levy
General Fund	13,395,251	3,960,251	9,435,000
EDA Fund	416,475	116,475	300,000
Insurance Fund	435,850	285,850	150,000
2010 GO Bonds	212,808	87,622	125,186
2012C GO Bonds	459,826	65,696	394,130
2013 GO Bonds	174,500	61,085	113,415
2014A GO Bonds	339,734	-	339,734
2014B GO Bonds	413,085	-	413,085
2015 Refunding GO Bonds	595,697	-	595,697
2015B/C GO Bonds	151,900	16,240	135,660
2016 GO Bonds	397,919	-	397,919
Vehicle and Equip Reserve	741,100	541,100	200,000
Golf Course	186,051	130,901	55,150
Regional Athletic Center	877,869	597,625	280,244
Total Levy:	18,798,065	5,862,845	12,935,220

BE IT FURTHER RESOLVED, that the proper City Officers of the City of West St. Paul, MN are hereby directed to certify a copy of this resolution to the County Treasurer/Auditor of the County of Dakota immediately following its passage and approval, and;

BE IT FURTHER RESOLVED that the 2017 Adopted Levy will be filed with the State of Minnesota Department of Revenue as mandated by Minn. Stat. §275.62..

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF WEST ST. PAUL THIS 12th DAY OF DECEMBER, 2016.

Ayes:

Nays:

ATTEST:

David Meisinger, Mayor

Chantal Doriott, City Clerk

No Changes from First Reading

TO: Mayor and City Council
THROUGH: Matt Fulton, City Manager
FROM: Manila Shaver, Chief of Police
DATE: December 12, 2016
SUBJECT: Predatory Offender Ordinance, Second Reading



City of West St. Paul

BACKGROUND INFORMATION:

There are many forces at work changing the demographics and character of our community. Some of these forces are intentional such as the Council's desire to establish a business and residential growth direction. Others are more subtle to include the fluidity of businesses and retailers at any one time within the City, as well as families deciding to move to the city because of what it has to offer. Most changes occur gradually and people barely notice. However, there are other forces which occur more rapidly and tend to change neighborhood character overnight. Some of these forces include Group Residential Housing (GRH) and predatory offenders.

The Council and staff have been hard at work dealing with the growing number of GRH units within the City and the adverse impact some of these units have. However, repeat predatory offenders, predatory offenders who use physical violence and predatory offenders who prey on children and vulnerable individuals pose a very real threat to public safety.

Large and rapid influxes of predatory offenders create a unique challenge for a police department and can quickly degrade a community's sense of safety. Predatory offenders are likely to use physical violence or force and to repeat their offenses. Most predatory offenders commit many offenses, have many more victims than are ever reported, and are prosecuted for only a fraction of their crimes. Moreover, predatory offenders often learn and evolve as they commit additional offenses, thereby making detection of their unlawfulness more difficult for authorities.

Our sister city, South St. Paul, is going through a rapid influx of predatory offenders which continues to adversely impact their community and will be consuming valuable police resources in the foreseeable future in order to monitor these offenders and counter the lost sense of safety their residents once felt.

Many other communities, including West St. Paul, are beginning to experience a similar trend. I am very concerned about what is on the horizon when the state begins to deinstitutionalize those offenders currently being held in confinement at St. Peter and other similar state institutions.

One method to minimize the potential adverse impact of predatory offenders is to adopt an ordinance regulating where they may reside in the City. Regulating use is a common and standard method for cities to control and guide growth. More

importantly, we have a responsibility to safeguard our citizens, especially those most vulnerable to being victimized.

Attached is a draft ordinance for the Council's consideration. In sum, the draft ordinance is rather straightforward in that it simply establishes a safe-zone around those institutions where potential victims are likely to congregate and restricts predatory offenders from living close by. There are three types of institutions articulated in the ordinance are:

1. Public or private schools;
2. Licensed child care facilities; and
3. State Licensed Residential Care Facilities or Registered Housing with Services Establishments.

I considered varying distances including 1,000, 1,500 and 2,000 feet and found 1,200 feet to be a good balance in protecting the public's interest while still allowing areas where predatory offenders may reside. An overly restrictive ordinance would invite scrutiny and possibly be struck down in a court challenge.

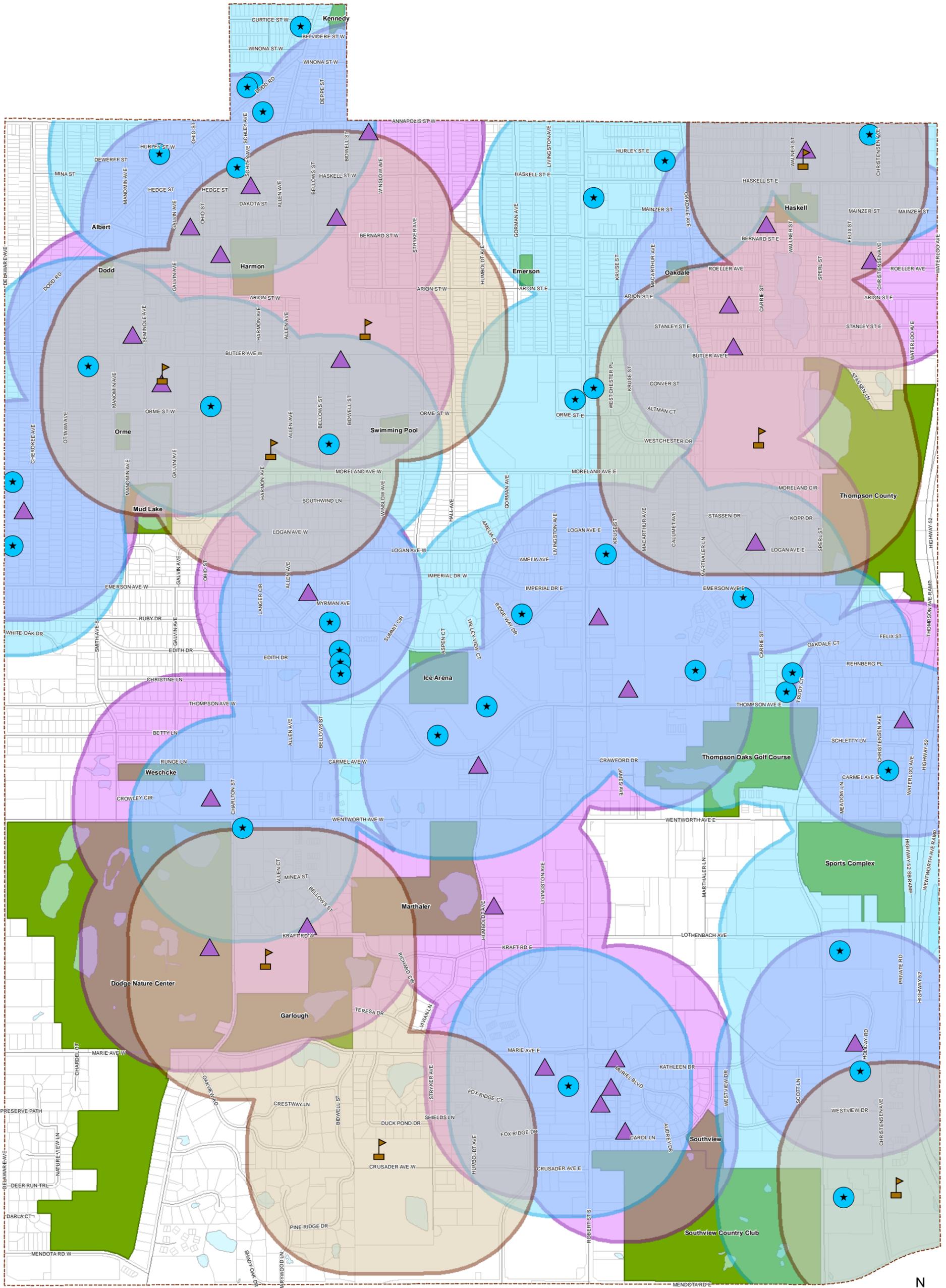
FISCAL IMPACT:

		Amount
Fund:		
Department:		
Account:		\$0

STAFF RECOMMENDATION:

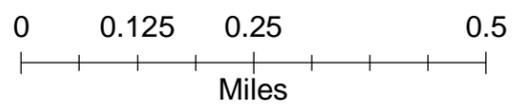
With this being the second reading of the proposed ordinance, conduct a public hearing and offer any final suggestions or comments to staff. If the ordinance is acceptable to the Council or only requires inconsequential changes, adopt the ordinance by vote and instruct the City Clerk to publish a summary of the ordinance.

Schools, Daycare Facilities and Group Homes with 1200' Merged Buffers



Legend

-  Schools
-  Group Homes
-  Daycare Facilities
-  School Grounds - 1,200' Merged Buffer
-  Group Homes - 1,200' Merged Buffer
-  Daycare Facilities - 1,200' Merged Buffer



Map dated November 2016.
Prepared for the
West St. Paul Police Department
by the Dakota County Office of GIS.



**CITY OF
WEST ST. PAUL**

City Hall
1616 Humboldt Avenue
West St. Paul, MN
55118-3972
651-552-4100
FAX 651-552-4190
TDD 651-322-2323
www.wspmn.gov

**CITY OF WEST ST. PAUL
NOTICE OF PUBLIC HEARINGS**

TO WHOM IT MAY CONCERN:

The City Council will hold a public hearing on December 12, 2016 at 6:30 p.m.:

An ordinance amending Title IX of the West St. Paul City Code regarding Predatory Offenders. The West St. Paul City Code is proposed to be amended by adding Section 97. The proposed ordinance would prevent any new predatory offenders from establishing a residence in the City that is within 1,200 feet of schools, licensed day cares, state licensed residential care facilities and registered housing with services establishments in order to protect children and vulnerable individuals. The ordinance would not apply to predatory offenders who have legally established residence in the community as of the date of the publication of the ordinance.

Interested persons will be heard at the meeting. The full proposed ordinance is available by contacting the City Clerk at 651-552-4102. If you have any questions, please contact Police Chief Manila Shaver at 651-552-4201. If you need any type of accommodation to participate in the meeting, please contact the ADA Coordinator at 651-552-4102 at least 5 (five) business days prior to the meeting.

Chantal M. Doriott
City Clerk
City of West St. Paul

Published: December 4, 2016

ORDINANCE NO. _____
CITY OF WEST ST. PAUL
DAKOTA COUNTY, MINNESOTA

**AN ORDINANCE AMENDING TITLE IX OF THE WEST ST. PAUL CITY CODE
REGARDING PREDATORY OFFENDERS**

The City Council of West St. Paul does ordain:

SECTION 1. West St. Paul City Code Title IX is hereby amended by adding Section 97 as follows:

TITLE IX
GENERAL REGULATIONS
SECTION 97
PREDATORY OFFENDERS

§ 97.01 FINDINGS AND INTENT

(A) Repeat predatory offenders, predatory offenders who use physical violence and predatory offenders who prey on children and vulnerable individuals are predators who present a threat to the public safety. Predatory offenders are likely to use physical violence or force and to repeat their offenses. Most predatory offenders commit many offenses, have many more victims than are ever reported, and are prosecuted for only a fraction of their crimes. Moreover, predatory offenders often learn and evolve as they commit additional offenses, thereby making detection of their unlawfulness more difficult for authorities. This makes the cost of predatory offender victimization to society at large, while incalculable, clearly exorbitant.

(B) It is the intent of this chapter to serve the city's compelling interest to promote, protect and improve the health, safety and welfare of the citizens of the city by creating areas around locations where children and vulnerable individuals regularly congregate wherein certain predatory offenders are prohibited from establishing a primary or secondary address.

§ 97.02 DEFINITIONS

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Predatory offender means any person who is required to register as a predatory offender under Minn. Stat. § 243.166, or has been convicted of a designated sexual offense, regardless of whether the adjudication has been withheld, in which the victim of the offense was less than sixteen (16) years of age. However, the terms do not include persons required to register based solely on a delinquency adjudication.

Designated sexual offense means a conviction, adjudication of delinquency, commitment under Minnesota statutes chapter 253B, or admission of guilt under oath without adjudication involving any of the following offenses: Minn. Stat. §§ 609.342, 609.343, 609.344, 609.345, 609.352, 609.365, 617.23, 617.246, 617.247, 617.293, successor statutes, or a similar offense from another state.

Primary address means the mailing address of the person's dwelling. If the mailing address is different from the actual location of the dwelling, primary address also includes the physical location of the dwelling described with as much specificity as possible.

Secondary address means the mailing address of any place where the person regularly or occasionally stays overnight when not staying at the person's primary address. If the mailing address is different from the actual location of the place, secondary address also includes the physical location of the place described with as much specificity as possible. However, the location of a supervised publicly or privately operated shelter or facility designated to provide temporary living accommodations for homeless individuals as defined in Minn. Stat. § 116L.361, subd. 5, does not constitute a secondary address.

§ 97.03 RESIDENCE PROHIBITION; PENALTIES; EXCEPTIONS

(A) *Prohibited Location Of Residence*: It is unlawful for any designated offender to establish a primary address or secondary address within one thousand two hundred feet (1,200') of any of the following places:

- (1) Public or private school;
- (2) Licensed child care facilities; or
- (3) State Licensed Residential Care Facilities or Registered Housing with Services Establishments.

(B) *Prohibited Activity*: It is unlawful for any designated offender to participate in a holiday event involving children under eighteen (18) years of age, such as distributing candy or other items to children on Halloween, wearing a Santa Claus costume on or preceding Christmas, or wearing an Easter bunny costume on or preceding Easter. Holiday events in which the offender is the parent or guardian of the children involved, and no non-familial children are present, are exempt from this subsection.

(C) *Measurement Of Distance*:

- (1) For purposes of determining the minimum distance separation, the requirement shall be measured by following a straight line from the outer property line of the primary address or secondary address to the nearest outer property line of the places identified in subsection 97.03 (A).

(2) The city clerk shall maintain an official map showing prohibited locations as defined by this chapter. The clerk shall update the map at least annually to reflect any changes in the location of prohibited zones.

(D) *Penalties*: Any person violating any provision of this chapter shall be guilty of a misdemeanor or administrative citation and shall be punished as provided in this code. Each day a person maintains a residence in violation of this chapter constitutes a separate violation.

(E) *Exceptions*: A predatory offender residing within a prohibited area as described in subsection (A) of this section does not commit a violation of this section if any of the following applies:

(1) The person established the primary address or secondary address and reported and registered the residence pursuant to Minn. Stat. §§ 243.166, 243.167, or successor statute, prior to December 18, 2016.

(2) The person was a minor when he/she committed the offense and was not convicted as an adult.

(3) The person is a minor.

(4) The school, licensed child care facility, state licensed residential care facilities or registered housing with services establishment within one thousand two hundred feet (1,200') of the person's primary address or secondary address was opened after the person established the primary address or secondary address and reported and registered the residence pursuant to Minn. Stat. §§ 243.166 or 243.167.

(5) The residence is also the primary address and secondary address of the person's parents, grandparents, adult children, or spouse.

§ 97.04 RENTING REAL PROPERTY; PENALTIES

(A) It is unlawful to let or rent any place, structure, or part thereof, trailer or other conveyance, with the knowledge that it will be used as a primary address or secondary address by any person prohibited from establishing such primary address or secondary address pursuant to this chapter, if such place, structure, or part thereof, trailer or other conveyance, is located within a prohibited location zone described in subsection 97.03 (A) of this chapter.

(B) A property owner's failure to comply with provisions of this section shall constitute a violation of this section.

(C) If a property owner discovers or is informed that a tenant is a designated offender after signing a lease or otherwise agreeing to let the offender reside on the property, the owner or property manager may evict the offender.

§ 97.05 SEVERABILITY

Should any section, subdivision, clause or other provision of this chapter be held to be invalid by any court of competent jurisdiction, such decision shall not affect the validity of this chapter as a whole, or of any part thereof, other than the part held to be invalid.

SECTION 4. SUMMARY PUBLICATION. Pursuant to Minn. Stat. § 412.191, in the case of a lengthy ordinance, a summary may be published. While a copy of the entire ordinance is available without cost at the office of the City Clerk, the following summary is approved by the City Council and shall be published in lieu of publishing the entire ordinance:

The ordinance would prevent any new predatory offenders from establishing a residence in the City that is within 1,200 feet of schools, licensed day cares, state licensed residential care facilities and registered housing with services establishments in order to protect children and vulnerable individuals. The ordinance would not apply to predatory offenders who have legally established residence in the community as of the date of the publication of the ordinance.

SECTION 5. EFFECTIVE DATE. This Ordinance shall be in full force and effect from and after its passage and publication according to law.

Passed this ____ day of _____, 2016.

Ayes:

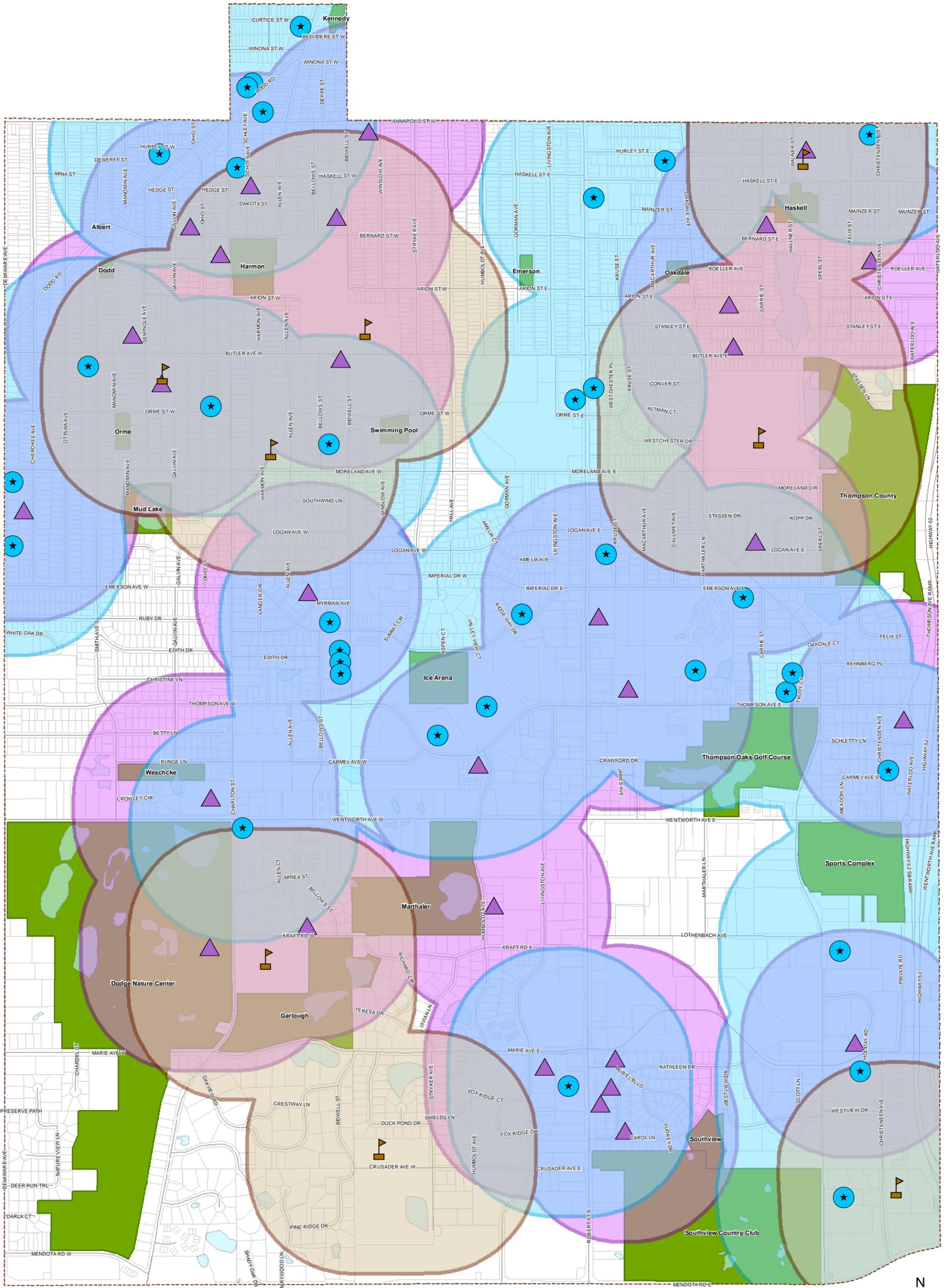
Nays:

Attest:

David Meisinger, Mayor

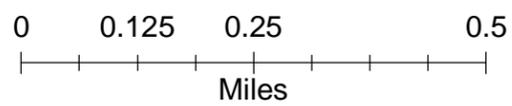
Chantal Doriott, City Clerk

Schools, Daycare Facilities and Group Homes with 1200' Merged Buffers



Legend

-  Schools
-  Group Homes
-  Daycare Facilities
-  School Grounds - 1,200' Merged Buffer
-  Group Homes - 1,200' Merged Buffer
-  Daycare Facilities - 1,200' Merged Buffer



Map dated November 2016.
Prepared for the
West St. Paul Police Department
by the Dakota County Office of GIS.

TO: Mayor and City Council
FROM: Matt Fulton, City Manager
DATE: December 12, 2016
SUBJECT: Appointment to South Metro Fire
Department Board of Directors



City of West St. Paul

BACKGROUND INFORMATION : With the departure of Councilmember Armon from the City Council, a vacancy will result on the South Metro Fire Department Board effective at the end of the year. This vacancy needs to be filled by a member of the West St Paul City Council. The Joint Powers agreement with the SMFD includes the following guidance relating to the appointment process:

Section 3.1. The governing body of the Fire Department is its Board of Directors. The Board consists of 5 members selected as follows:

- a. Two members of the City Council of the City of South St. Paul, appointed by the City Council;
- b. Two members of the City Council of the City of West St. Paul, appointed by the City Council;**
- c. One public member, not an employee of either City or of the Fire Department, not a resident of either City nor having been employed in the fire service of any governmental unit, appointed as follows:
 - i. The Board shall approve three (3) names for consideration by each City Council.
 - ii. Each City Council shall rank each nominee by the number one, two, or three in the order of its preference – where one (1) is the highest preference. If a nominee receives the same ranking on each list, that nominee shall be appointed. If more than one nominee receives the same ranking, the nominee with the highest ranking shall be appointed.

If a nominee is not appointed within 30 days from receipt of the list by the City Councils, the list without rankings shall be submitted to the Chief Judge of the Dakota County District Court to select and appoint the public member from the list.

There are two members of the City Council who have indicated an interest in serving on the SMFD Board of Directors. Councilmember Bellows and Napier have each expressed interest in serving.

Staff Recommendation : The City Council should make an appointment to the South Metro Fire Department



TO: Mayor and City Council
THROUGH: Matt Fulton, City Manager
Jim Hartshorn, Comm. Dev. Dir.
FROM: Ben Boike, Assistant Comm. Dev. Dir.
DATE: December 12, 2016
SUBJECT: Rezoning – 260 Marie Ave E.

City of West St. Paul

BACKGROUND INFORMATION:

Westview Park Apartments requested multiple applications for the development of a new 4-story, 56-unit market rate apartment building at 260 Marie Avenue E. Council held the public hearing and approved the first reading of the rezoning at the November 28, 2016 meeting. In addition, Council also approved the requested Site Plan application, a Conditional Use Permit to allow a structure containing more than 16 dwelling units and for a structure over three stories in height, and preliminary and final plat. Rezoning applications require two readings at Council.

The applicant is requesting to rezone the property as a Planned Multi-use Development to allow for needed flexibility with density and setback requirements. For more detailed information on the rezoning request please see the attached Planning Commission report.

Planning Commission

The Planning Commission met in regular session on November 15, 2016 and held a public hearing. The Commission voted 5-0 to recommend APPROVAL of the Rezoning subject to the listed conditions below.

FISCAL IMPACT:

		Amount
Fund:		
Department:		
Account:		N/A

STAFF RECOMMENDATION:

Staff recommends APPROVAL of the final reading of the REZONING of 260 Marie Ave E. from I1, Light Industrial to PMD, Planned Multi-use Development with R4, Multiple Family Residential underlying zoning subject to the following conditions:

1. Council approval of the corresponding Conditional Use Permit, Site Plan, and Plat applications.
2. MetCouncil approval of a Land Use Plan amendment changing the current designation of the property as “Industrial” to “Multi-Family”

3. The identified spaces for commercial use shall be limiting to those uses allowed in the B2, Neighborhood Zoning District. Should any future proposed use require a Conditional Use Permit in the B2 District, the applicant shall be required to obtain a Conditional Use Permit.

Ord. No. 16-

**CITY OF WEST ST. PAUL
DAKOTA COUNTY, MINNESOTA**

**AN ORDINANCE REZONING 260 MARIE AVE E.
FROM I1, LIGHT INDUSTRIAL TO PMD, PLANNED
MULTI-USE DEVELOPMENT WITH R4, MULTIPLE
FAMILY RESIDENTIAL UNDERLYING ZONING**

The City Council of West St. Paul does ordain:

SECTION 1. AMENDMENT. The Zoning Map of the City of West St. Paul is hereby amended by rezoning 260 Marie Ave E. from I1, Light Industrial to PMD, Planned Multi-use Development with R4, Multiple Family Residential underlying zoning for the property identified as:

CURRENT:

LOT 1: PT OF SW 1/4 OF SE 1/4 BEG S LINE 166.82 FT E OF SW COR N PARR W LINE 332.71 FT TO S LINE MARIE AVE SE ON S LINE MARIE 471.25 FT TO S LINE W ON S LINE 328.83 FT TO BEG, SECTION 20 TWN 28 RANGE 22

LOT 2: PT OF NW 1/4 OF NE 1/4 BEG N LINE 198 FT E OF NW COR S ON E LINE OF A.E. REHNBERGS SOUTHVIEW ADD 135 FT TO N LINE KATHLEEN DR E 76.32 FT NE ON CUR 214.37 FT N 45D E 58.11 FT TO S LINE MARIE AVE N 45D W 20.00 FT TO N LINE W 297.65 FT TO BEG, SECTION 20 TWN 28 RANGE 22

PROPOSED PLAT:

LOT 1, BLOCK 1 TILSENS WESTVIEW PARK SECOND ADDITION

SECTION 2. EFFECTIVE DATE. This ordinance shall be in full force and effect from and after its passage and publication according to law.

Passed this 12th day of December, 2016.

Ayes:

Nays:

Attest:

David Meisinger, Mayor

Chantal Doriott, City Clerk

TO: Planning Commission
FROM: Ben Boike, Assistant Comm. Dev. Dir.
DATE: November 15, 2016
SUBJECT: Case #16-17



REQUEST:

Westview Park Apartments is requesting the approval of multiple applications for the development of a new 4-story, 56-unit market rate apartment at 260 Marie Avenue E.:

- 1) Rezoning from I1, Light Industrial to PMD, Planned Multi-use Development with R4, Multiple Family Residential underlying zoning
- 2) Conditional Use Permit to allow a structure containing more than 16 dwelling units and for a structure over three stories in height
- 3) Site Plan review
- 4) Preliminary/Final Plat Review

Attachments:

*Memos from the City Civil Engineer & Environmental Committee
Applications/Letters of Support/ Notice
Copies of submitted plans*



EXISTING LAND USES

The subject property is currently vacant (former Southview Athletic building was recently demolished). Adjacent properties to the west, north, and east consist of light industrial uses, adjacent properties to the southeast and south consist of multi-family apartment buildings, and adjacent properties to the southwest consist of single-family homes.

ZONING

The subject property and adjacent properties to the west, north, and east are zoned I1, Light Industrial. Adjacent properties to the southeast and south are zoned R4, Multiple Family Residential. Adjacent properties to the southwest are zoned R1, Single-family.

1) REZONING ANALYSIS

The property is currently zoned I1, Light Industrial. The applicant is requesting to rezone the property to allow multi-family residential. Since the property abuts an R4, Multiple Family Residential District, the property can legally be rezoned to R4. The primary concern with the proposed request is the potential impact to the adjacent single-family homes to the southwest. The redevelopment of the property, whether it is residential as proposed or industrial per current zoning, calls for careful consideration of how the site is developed. More detail regarding this is provided under the Conditional Use Permit and Site Plan analysis.

In researching the viability of the proposed project, the applicant completed a market study for the property (a copy is provided on the city website under “agendas”). The study suggests that there is strong demand for market rate units in the West St. Paul, specifically amenity rich complexes similar to what is being proposed.

In order to provide the necessary flexibility to maximize the most efficient use of the land and with the use, the applicant is requesting to zone the property as a PMD, Planned Multi-use Development.

There are two reasons for the requested designation as a PMD:

1) Flexibility with Density and Setbacks – the R4 District requirements limit the density to 25 units for the property (~12 units per acre). However, the City’s Comprehensive Plan allows a higher density of up to 42 units per acre. The proposed development has a density of 28 units/acre. The Planned Development designation allows the proposed density for the project. The PMD designation will also provide flexibility with some setback requirements which will be discussed in greater detail in the Site Plan review.

2) Proposed Commercial Space - the PMD designation allows the applicant the ability to rent space on the first floor to service related businesses. In addition to a fitness room and community room on the first floor in the east wing of the

building for the residents, the applicant is proposing several “units” for service related businesses that will not only serve the residents of the building but also the public (see floor plans). Staff is recommending a condition of approval limiting the types of uses to those allowed in the B2, Neighborhood Zoning District. Should any future proposed use require a Conditional Use Permit in the B2 District, the applicant shall be required to obtain a Conditional Use Permit.

If the proposed rezoning is approved by the City, Staff will initiate the process of amending the land use plan in the Comprehensive plan. The property is currently listed as “Industrial” per the current zoning. As a result, the land use plan would also have to be amended by changing the land use designation to “Multi-family Residential”. Staff is recommending a condition of approval that the proposed development of the property is contingent on City Council/Met Council approval of the land use plan amendment.

2) CONDITIONAL USE PERMIT ANALYSIS

The applicant has applied for a Conditional Use Permit to allow for more than 16 units in a structure and to allow a structure that is greater than three stories in height. The proposed building contains 56 units and is four stories in height.

As mentioned, the applicant is proposing a 56-unit market rate apartment building. Per the attached narrative, the applicant’s vision for the property is to ‘build a green energy efficient contemporary building with underground parking and amenities that include: native landscaping, rainwater gardens, preservation of the existing trees, and creation of a treed and vegetative buffer screen for our neighbors. The proposed building includes: a grand glass entry; studio, one, and two bedroom apartments, plus several unique two-story loft apartment homes; a rooftop picnic area with solar panels; community areas for gathering, a fitness room, bicycle storage; and other services for residents’.

Staff’s primary concern with the proposed Use is the impact to the single-family homes to the southwest. In order to provide adequate screening as required by code, the applicant is proposing significant screening in the form of landscaping along the western property line. The applicant is proposing to maintain the existing tree line (30’-50’ spruce trees) immediately adjacent to the neighboring single-family home. The applicant is also proposing five new 20’ tall spruce trees adjacent to the northeast corner of the single-family lot and another 18 trees along the western property line of the property. In addition, the adjacent single-family home has an existing privacy fence adjacent to the property line. Given the extent of landscaping, Staff is comfortable that no additional landscaping requirements are needed as a condition of the CUP. Additional analysis regarding the proposed landscaping for the property as a whole is provided in the site plan section.

3) SITE PLAN ANALYSIS

Proposal

The applicant is proposing to construct a 4-story, 56-unit market rate apartment building on the 2.02 acre subject property.

Density

The R-4 District requires a maximum density of 1 unit per 3,500 sq. ft. The subject property is 2.02 acres (after platting) which equates to 87,991 sq. ft. Per code, the maximum density allowed is 25 units. As mentioned with the Rezoning request, the applicant is requesting flexibility with the density requirement to allow the proposed 56 units. The PMD process allows for that flexibility without the need for a variance.

Setbacks

The proposed building meets all required setbacks with the exception of the front building setback from Marie Ave (40' proposed for the west wing of the building, code requires 50') and the side building setback adjacent to the west property line (15' proposed which matches the setback of the previous building, code requires 40'). The proposed building exceeds the minimum rear/side yard setback of 40' to the neighboring single-family home to the southwest.

The proposed parking lot meets all required setbacks with the exception of the side yard setback adjacent to the northeast corner of the single-family home (15' proposed, code requires 20'). Again, the PMD allows for flexibility for setbacks without the need for a variance.

Access

Proposed ingress and egress for the property is provided via three driveways. The underground parking driveway is located on the north side of the property via Marie Ave. The front entry parking lot is also accessed off of Marie Ave via a one-way drive aisle which also exits to Marie Ave. Finally, the rear parking lot is accessed via a driveway off of Kathleen Drive on the south side of the property.

Parking

The Zoning Code requires 2 stalls per unit, one enclosed stall per unit and one surface stall per unit, which equated to 112 stalls (56 units). The applicant is proposing a total of 112 parking spaces: 48 surface level stalls, 56 underground stalls, and 8 "proof of parking" stalls (code allows proof of parking to count toward total parking calculation).

Drive Aisles

The proposed site plan does not provide the dimension for all of drive aisles. Staff is recommending a condition of approval requiring that upon application of a building permit the applicant shall revise the site plan by including all drive aisle dimensions. Said drive aisle dimensions must meet minimum width requirements per code.

Staff spoke with the applicant who stated that meeting the minimum width requirements is a non-issue.

Parking Stall Dimensions

All parking stalls meet minimum dimension requirements of 9' x 20'.

Landscaping

Based on the exterior linear feet of the property, code requires a total of 33 trees on-site (1 tree per 40 lineal ft. of property). The applicant is proposing a total of 23 deciduous trees and 13 evergreen trees. The applicant is proposing to maintain roughly 15 quality trees on-site per the plan and plant a large number of native plantings throughout the site. In addition to the proposed landscaping, the applicant is also proposing six raingardens on-site to help with stormwater infiltration. The redevelopment of the property results in a decrease of 6,497 sq. ft. of impervious surface.

The Environmental Committee reviewed the proposed landscape plan at their November 2, 2016 meeting. The Committee was very pleased with the overall plan. They were encouraged by the addition of the rainwater gardens and the preservation of the 15 mature trees by the developer. The Committee unanimously voted to approve the site plan, with an additional comment that they strongly encourage the developer to use “pollinator friendly” native plants that were not treated with “neonicotinoids”.

Irrigation

The landscape plan does not mention that the property will be irrigated as required. Staff is recommending a condition of approval requiring an irrigation plan upon submittal of building permits.

Screening

The Zoning Code requires screening in the form of fencing or landscaping for all adjacent single-family or two-family uses. The adjacent single-family home already has an existing privacy fence. In addition, the applicant is proposing to maintain the existing tree line which consists of 30'-50' tall spruce trees and add significant tree coverage along the west property line. Staff feels that the proposed screening satisfies the Zoning Code requirement for screening.

Sidewalks

The applicant is proposing internal sidewalks connecting the parking lots to the building. In addition, the proposed plans call for a sidewalk in the Marie Ave right-of-way. Per the recommendation provided by the City Civil Engineer, Staff is recommending a condition of approval requiring that the proposed sidewalk be replaced with a 10-foot bike path per the City's Bike/Ped Plan.

Lighting

The submitted lighting plan calls for three pole mounted LED lights for the rear parking lot, two pole mounted LED lights for the front parking lot, one pole mounted light for the garage driveway and two wall mounted sconces (one above the garage door and one at the rear door of the west wing). With the exception of some lighting

bleeding over onto Marie Ave, all lighting levels are at zero foot candles at the property lines as required by code.

Signage

The proposed plans do not include signage at this time. Staff is recommending a condition of approval requiring that all signage meet the requirements of Section 153 of the Zoning Ordinance.

Construction Design Requirements

Section 153.031 of the zoning code which outlines Residential Site Plan requirements does not require specific building materials or specific design standards for new buildings as is done for Commercial Site Plans. However, the R-4 District does require that exterior building materials be comprised of siding, stucco, brick, glass or other comparable material.

The applicant is proposing fiber cement wall panels for the exterior of the building with different finishes per the submitted elevations. The use of fiber cement paneling is becoming more and more common for residential and commercial buildings. The material allows for a contemporary look and is a durable material. Staff feels that the proposed building materials meet the intent of the code.

Engineer's Recommendation

The City Engineer has provided a memo with fourteen (14) recommended conditions pertaining to the Site Plan (see attached memo). Staff is recommending a condition of approval that the applicant adhere to the recommendations in the memo. The conditions are as follows:

1. Permits from the appropriate regulatory agencies must be obtained, including but not limited to the MPCA, Dakota County, MnDOT, etc.
2. Parkland dedication shall be paid upon application of a building permit. Fee shall be in accordance to City Ordinance, Section 1022.11.
3. Insert standard plate sheet. Add applicable West St. Paul, Watershed, and MnDOT plates and standard plans. City staff to provide electronic copies of needed city plates.
 - B612 Curb & Gutter (include tipout)
 - B618 Curb & Gutter
 - Bituminous Trail
 - Catch Basin 2'x3' Rectangular
 - Catch Basin Manhole
 - Commercial Driveway Apron
 - Development Info Sign
 - Concrete Sidewalk
 - Concrete Washout Area
 - Flared End Section and Trash Guard
 - HDPE Pipe Bedding
 - Rock Construction Entrance
 - Silt Fence

- Sod Placement
 - Any applicable Saint Paul Regional Watershed standard plates/plans
 - MnDOT Std. Plate 7113A (Concrete Approach Nose Detail)
 - MnDOT Std. Plan 5-297.250 (Pedestrian Curb Ramp Details)
 - MnDOT Std. Plan 5-297.405 (Storm Drain Inlet Protection)
 - Dakota County SWCD Bioretention Plates
 - Installation Notes
 - Typical Cross Section
 - Curb & Gutter Opening to Retention Cell
 - Under-drain Valve & Valve Box
4. Rain gardens 2 & 4 are too small to be functional. Re-size rain gardens 1, 3, 5, & 6 to accommodate the removal of rain gardens 2 & 4.
 5. 5' concrete walk along Marie Ave to be replaced with 8' bituminous trail. City staff will provide pavement section to be inserted into plan set.
 6. Update plan to show no curb cut at mid-block pedestrian crossing at Kathleen Dr. Sidewalk can be poured to back-of-curb, however, no permanent pedestrian crossing will be allowed.
 7. Applicant will be required to remove 25' of existing concrete raised median on Marie Ave. to accommodate a full-access entrance to the parking garage. Concrete approach nose to be added. Bituminous patch to be placed in the void.
 8. Display all proposed signage on the plans.
 9. Update plans to show commercial concrete aprons at all entrances. Label widths and curb radii. Label the transition between B618 & B612 at concrete aprons.
 10. Label proposed curb & gutter type and radii on plan. Update the grading plan to show difference between regular and tip out curb & gutter.
 11. Add "Inlet protection to be installed prior to all construction activities begin." on Grading and Erosion Control Plan.
 12. Remove "Underground Filtration Basin" detail from pg. 3. Contractor to follow Dakota County Soil and Conservation District standard detail.
 13. Update Landscape Plan with hatching/shading to show the difference between sodded areas and seeded areas. Restoration in the public right-of-way is to be sod.
 14. City owned street lights to be impacted by concrete apron installation. Add note to Utility Plan, "Contractor to install conduit and reroute direct-bury wire in conduit at three driveway locations."

4) PRELIMINARY/FINAL PLAT ANALYSIS

Proposal

Since the existing property was not previously platted, the City is requiring that the applicant plat the property (see attached preliminary/final plat).

Staff is recommending a condition of approval requiring that the plat be recorded at the County prior within one year and prior to the submittal of a building permit.

STAFF RECOMMENDATION

Staff recommends APPROVAL of the REZONING of 260 Marie Ave from I1, Light Industrial to PMD, Planned Multi-use Development with R4, Multiple Family Residential underlying zoning subject to the following conditions:

1. Council approval of the corresponding Conditional Use Permit, Site Plan, and Plat applications.
2. MetCouncil approval of a Land Use Plan amendment changing the current designation of the property as “Industrial” to “Multi-Family”
3. The identified spaces for commercial use shall be limiting to those uses allowed in the B2, Neighborhood Zoning District. Should any future proposed use require a Conditional Use Permit in the B2 District, the applicant shall be required to obtain a Conditional Use Permit.

Staff recommends APPROVAL of the CONDITIONAL USE PERMIT to allow a structure with more than 16 units and to allow a structure over three stories in height in an R4, Multiple Family Residential District at 260 Marie Ave subject to the following condition:

1. Council approval of the corresponding Rezoning, Site Plan and Plat applications.

Staff recommends APPROVAL of the SITE PLAN for the development of 260 Marie Ave Oakdale subject to the submitted plans and the following conditions:

1. Council approval of the corresponding Rezoning, Conditional Use Permit and Plat applications.
2. The applicant shall apply for all applicable building and sign permits. All proposed signage must meet the requirements of Section 153 of the Zoning Ordinance.
3. Upon application of a building permit the applicant shall provide the following:
 - a. an irrigation plan. All landscaping is required to be irrigated per Section 153.031(4)(b) of the Zoning Ordinance.
 - b. a revised site plan including all drive aisle widths. Said drive aisle widths must meet the minimum with requirements per Section 153.347 of the zoning ordinance.
4. The applicant shall adhere to the recommendations outlined in the attached memos provided by the City Civil Engineer, and the Environmental Committee.

Staff recommends APPROVAL of the PRELIMINARY/FINAL PLAT for 260 Marie Ave subject to the submitted plat drawings and the following conditions:

1. Council approval of the corresponding Rezoning, Conditional Use Permit, and Site Plan applications.
2. The Final Plat shall be recorded within one year and prior to application of a building permit.



CITY OF WEST ST. PAUL

1616 HUMBOLDT AVENUE, WEST ST. PAUL, MN 55118-3972

MUNICIPAL CENTER 651-552-4100
PARKS/RECREATION 651-552-4150
FAX 651-552-4190

POLICE 651-552-4200
FIRE 651-552-4176
TDD 651-552-4222

REZONING APPLICATION

Filing Fee: \$325.00

(OFFICE USE ONLY)

Escrow Amount: \$800.00

CASE NO. _____

DATE RECEIVED _____

RECEIPT # _____

60 DAY DATE _____

TOTAL FEES _____

1. STREET ADDRESS OF PROPERTY 260 Marie Avenue East, West Saint Paul, Mn 55118

2. NAME OF APPLICANT Jim Tilsen Phone # 651-552-7118

3. ADDRESS OF APPLICANT 285 Westview Drive Email JAT111@msn.com
West Saint Paul, Mn 55118

4. NAME OF OWNER Westview Park Apartments LP Phone # 651-451-2998

5. ADDRESS OF OWNER 285 Westview Drive, WSP Mn 55118 Email JAT111@msn.com

6. LEGAL/PID # 420200083020 and 420290006032

7. PRESENT ZONING I-1 PROPOSED ZONING R-4 PUD

8. PRESENT USE Vacant Building PROPOSED USE Apartment Building

9. WHAT CHANGED OR CHANGING CONDITIONS MADE THE PASSAGE OF THIS AMENDMENT NECESSARY Parcel in need of Redevelopment, vacant for several years

10. WHAT IS THE EFFECT OF THE PROPOSED AMENDMENT? Creation of 56 new apartment homes

11. WHAT ERROR, IF ANY, IN THE EXISTING ORDINANCE WOULD BE CORRECTED BY THE PROPOSED AMENDMENT? _____

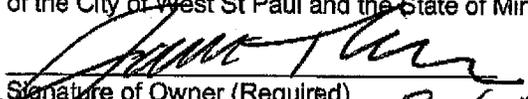
12. WHAT OTHER CIRCUMSTANCES JUSTIFY THE AMENDMENT? lot to small for most industrial uses, no demand for office space, new apartment homes needed in the area resaulting in an assett to the community and a stronger tax base.

EXHIBITS REQUIRED

1. An electronic copy as well as four (4) 22x34 and twenty (20) 11x17 paper copies in sets and folded, of a map or plat showing the lands proposed to be rezoned and all lands within 350 feet of the boundaries of the property proposed to be rezoned.
2. Written proof of ownership or legally recognized financial interest of the property on which the rezoning is requested.

ACKNOWLEDGE AND SIGNATURE

The undersigned hereby represents upon all penalties of law, for the purpose of inducing the City of West St Paul to take action herein requested, that all statements herein are true and that all work herein mentioned will be done in accordance with the Ordinances and all Codes of the City of West St Paul and the State of Minnesota.


Signature of Owner (Required)
Partner, Westview Park Npts

Signature of Applicant (If different)

651-451-2998

Phone Number

Phone Number

NOTE: All Materials relevant to this Application must be filed on or before the dates listed on the Operating Procedures for Applicants page. The Planning Commission holds its regular meeting at 7:00pm on the third Tuesday of each month.

FEES

1. The fees to be paid by each applicant for each zoning request shall be as prescribed by the City Council. Fees shall be payable at the time applications are filed with the Zoning Administrator and are not refundable unless the application is withdrawn prior to being sent for legal publication and notice. There shall be no fee in the case of applications filed in the public interest by the City Council or the Planning Commission. Fees shall include the application fee, filing fees, consultants, legal, planning, and engineering fees.
2. Applicants shall deposit with the City, together with the application filing fees, the sums required by City Council resolution toward prepayment of the Consultants and Attorneys expenses and all costs to be billed and charged to the City. The prepayment amounts shall be a credit toward all reasonable fees and expenses charged by the Consultants to the City in the investigation report and recommendation to the City Council concerning the application. All reasonable expenses and fees in excess of the deposit, shall be paid by the applicant to the City within 30 days of final action on the matter by the City. If not paid within 30 days, the account shall be deemed delinquent. If the fees and expenses incurred by the City from the Consultants are less than the amount of deposit, such excess shall be returned to the applicant upon final action by the City in said manner.

WESTVIEWPARK APARTMENT HOMES

285 Westview Drive
West St. Paul, Minnesota 55118
Office 651-451-2998 Fax 651-455-4948

10-14-2016

City of West Saint Paul
Ben Boike, City Planner
1616 Humboldt Avenue
West St. Paul, MN 55118

Re: 260 Marie Avenue East

Mr. Ben Boike, City Planner

Please accept our application for the redevelopment of 260 Marie Avenue.

Our vision for 260 Marie Avenue East is to build a green energy efficient contemporary building with underground parking and amenities that include: native landscaping, rainwater gardens, preservation of the existing trees, and creation of a treed and vegetated buffer screen for our neighbors. The proposed building includes: a grand glass entry; studio, one, and two bedroom apartments, plus several unique two-story loft apartment homes; a rooftop picnic area with solar panels; community areas for gathering; a fitness room; bicycle storage; and other services for the residents.

Westview Park Apartments was built and has been family owned and operated for over 50 years in West Saint Paul. Our long-term plan is to own and manage 260 Marie Avenue East along with our other apartment homes with the same dedication and commitment to our residents and to the community as we have had for four generations.

We invited the community together to discuss the plan to replace the vacant building with a new apartment building at 260 Marie Avenue East. On July 18, 2016, we hosted a neighborhood meeting to listen to their ideas and concerns. Twelve people signed in and a total of 20 people attended. We received 5 comment cards in support of the proposal and 4 opposed. Concerns raised included pedestrian traffic, vehicular traffic, parking, line of sight entering Marie, crime, noise, view, water runoff, and youth hanging out. Suggestions from the meeting included upscale apartments needed, install more trees, need more parks and green space. Since that meeting we have studied each of these issues, met with staff, and are taking the issues raised into consideration during the design of the project and beyond.

We are very excited to be working with you and the City of West Saint Paul to create this flagship apartment building and 56 new homes in our great city.

Thank you,

Westview Park Apartments LP


Daniel Tilsen, General Partner


Jim Tilsen, General Partner

Westview Park Apartments Limited Partnership



City Hall
1616 Humboldt Avenue
West St. Paul, MN
55118-3972
651-552-4100
FAX 651-552-4190
TDD 651-322-2323
www.wspmn.gov

**CITY OF WEST ST. PAUL
NOTICE OF PUBLIC HEARINGS**

TO WHOM IT MAY CONCERN:

The listed items below will be a public hearing at the Planning Commission meeting on November 15, 2016 at 7:00 p.m. and a public hearing at the City Council meeting on November 28, 2016 at 6:30 p.m.:

Case #16-17 – Applications for Rezoning (I-1, Light Industrial to a Planned Mixed-use Development (PMD) with R-4, Multiple Family Residential underlying zoning), a Conditional Use Permit to allow more than 16 units and to allow a building taller than 3 stories in an R-4, Multiple Family Residential District, Site Plan review, and Preliminary/Final Plat, all for the construction of a new 56-unit apartment building at 260 Marie Ave. E – Jim Tilsen

Interested persons will be heard at the meeting. If you have any questions, please contact City Planner Ben Boike at 651-552-4134. If you need any type of accommodation to participate in the meeting, please contact the ADA Coordinator at 651-552-4102 at least 5 (five) business days prior to the meeting.

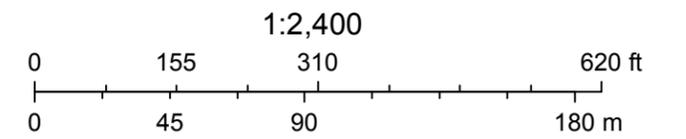
Chantal M. Doriott
City Clerk
City of West St. Paul

Published: November 6, 2016

Property Map



October 4, 2016



Property Information

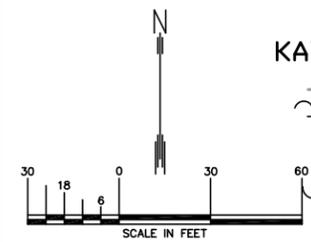
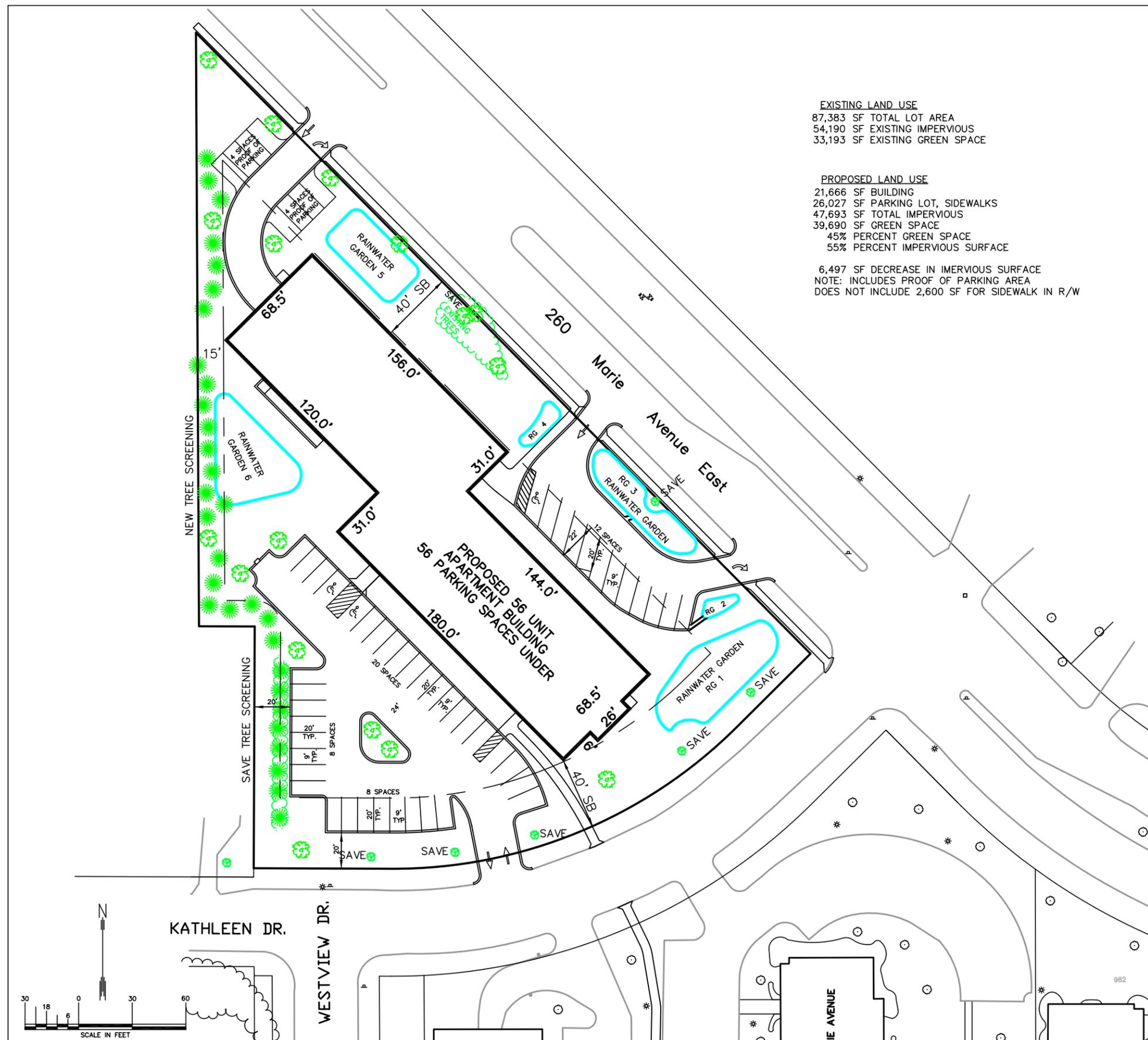
EXISTING LAND USE
 87,383 SF TOTAL LOT AREA
 54,190 SF EXISTING IMPERVIOUS
 33,193 SF EXISTING GREEN SPACE

PROPOSED LAND USE
 21,666 SF BUILDING
 26,027 SF PARKING LOT, SIDEWALKS
 47,693 SF TOTAL IMPERVIOUS
 39,690 SF GREEN SPACE
 45% PERCENT GREEN SPACE
 55% PERCENT IMPERVIOUS SURFACE

6,497 SF DECREASE IN IMPERVIOUS SURFACE
 NOTE: INCLUDES PROOF OF PARKING AREA
 DOES NOT INCLUDE 2,600 SF FOR SIDEWALK IN R/W

INDEX OF SHEETS

- 1.) SITE PLAN
- 2.) EXISTING CONDITIONS
- 3.) GRADING AND EROSION CONTROL PLAN
- 4.) LANDSCAPE PLAN
- 5.) LIGHTING PLAN
- 6.) UTILITY PLAN
- 7.) FINAL PLAT



G-Cubed Inc.
 Engineering
 Surveying
 Planning
 285 Westview Drive
 West Saint Paul, MN 55118
 ph. 651.288.9474 fax 651.455.4948

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.
 Mark. R. Welch
 DATE _____ REG. NO. 42736

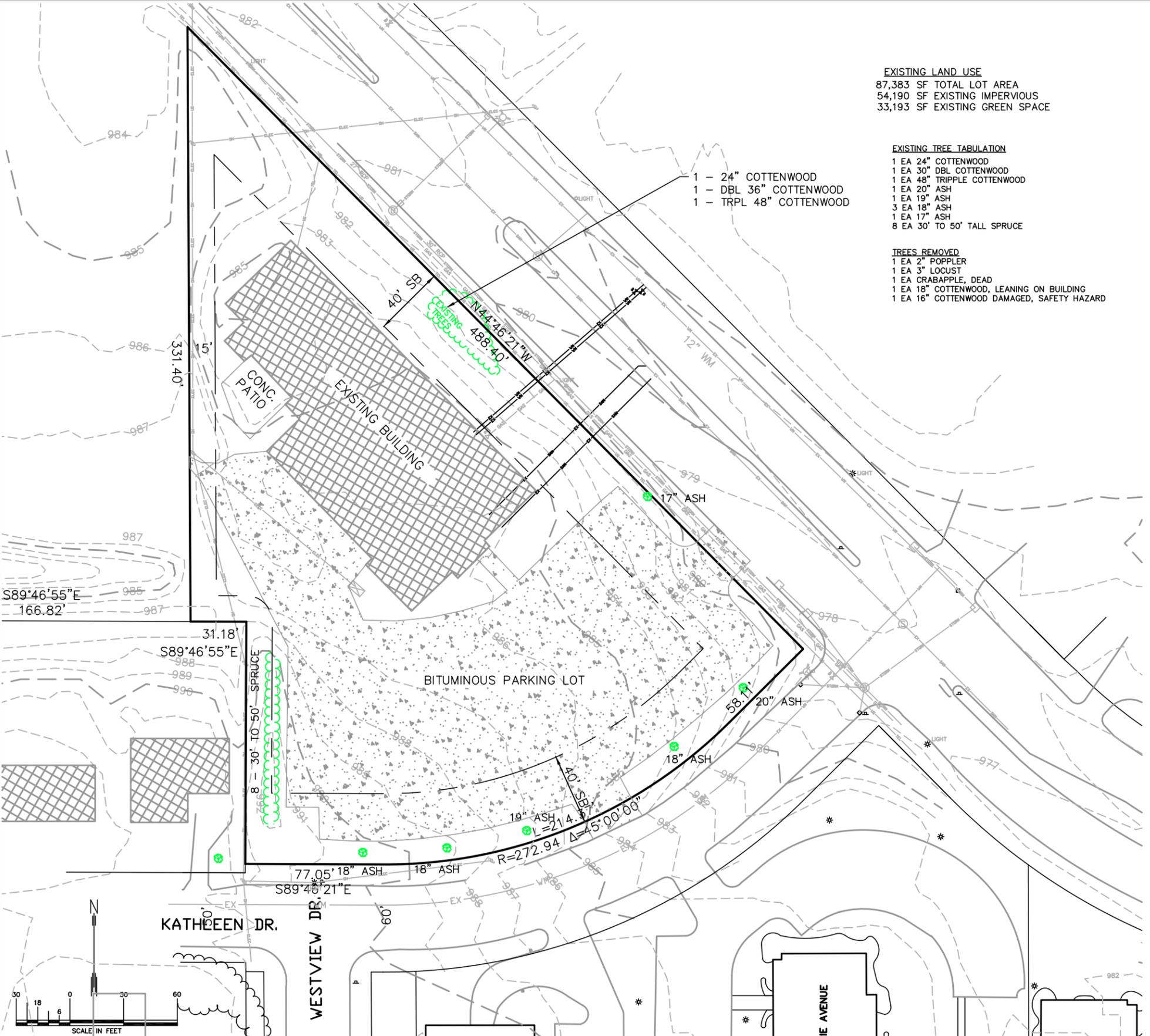
DESIGNED	DJT	REVISED	BY	DATE
DRAWN				
CHECKED				

LATEST REVISION: 10-18-2016
 Prepared For:
 Westview Park Apartments
 285 Westview Drive
 West Saint Paul, Mn 55118
 FILE NO.: 16-290 WPA

CITY OF WEST SAINT PAUL
 DAKOTA COUNTY, MINNESOTA
 2017 CONSTRUCTION

260
 MARIE AVENUE EAST

SITE
 PLAN
 SHEET 1 OF 7 SHEETS



EXISTING LAND USE
 87,383 SF TOTAL LOT AREA
 54,190 SF EXISTING IMPERVIOUS
 33,193 SF EXISTING GREEN SPACE

LEGAL DESCRIPTION

Part of the SW 1/4 of the SE 1/4, of Section 20, Township 28, Range 22; beginning at a point 166.82 feet East of the Southwest corner of said SW 1/4, SE 1/4, thence North and parallel to the West line of said SW 1/4, SE 1/4 a distance of 332.71 feet to the southerly line of Marie Avenue, thence South 45 degrees 00 minutes East along the Southerly line of Marie Avenue, a distance of 471.25 feet to the south line of said SW 1/4, SE 1/4, thence West 328.83 feet to the point of beginning, Dakota County, Minnesota, according to the Government Survey thereof.
 AND
 Part of the NW 1/4 of the NE 1/4, Section 29, Township 28, Range 22; beginning at a point 198.0 feet East of the Northwest corner of said NW 1/4, NE 1/4, thence South along the East line of A.E. Rehnberg's Southview Addition, a distance of 135.00 feet to the North line of East Kathleen Drive, thence East 76.32 feet to the beginning of a curve to the Northeast, central angle 45 degrees 00 minutes, radius 252.94 feet, thence along the curve a distance of 214.37 feet to the point of Marie Avenue, thence North 45 degrees 00 minutes West a distance of 20.0 feet, to the North line of Section 29, thence West along the North line of Section 29, a distance of 297.65 feet to the point of beginning, according to the United States Government Survey thereof and situated in Dakota County, Minnesota.

- EXISTING TREE TABULATION**
- 1 EA 24" COTTENWOOD
 - 1 EA 30" DBL COTTENWOOD
 - 1 EA 48" TRIPPLE COTTENWOOD
 - 1 EA 20" ASH
 - 1 EA 19" ASH
 - 3 EA 18" ASH
 - 1 EA 17" ASH
 - 8 EA 30' TO 50' TALL SPRUCE

- TREES REMOVED**
- 1 EA 2" POPLER
 - 1 EA 3" LOCUST
 - 1 EA CRABAPPLE, DEAD
 - 1 EA 18" COTTENWOOD, LEANING ON BUILDING
 - 1 EA 16" COTTENWOOD DAMAGED, SAFETY HAZARD

PID NO. 42-02000-83-020
 PID NO. 42-02900-06-032

G-Cubed Inc.
 Engineering
 Surveying
 Planning
 285 Westview Drive
 West Saint Paul, MN 55118
 ph. 651.288.9474 fax 651.455.4948

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 Mark. R. Welch
 DATE _____ REG. NO. 42736

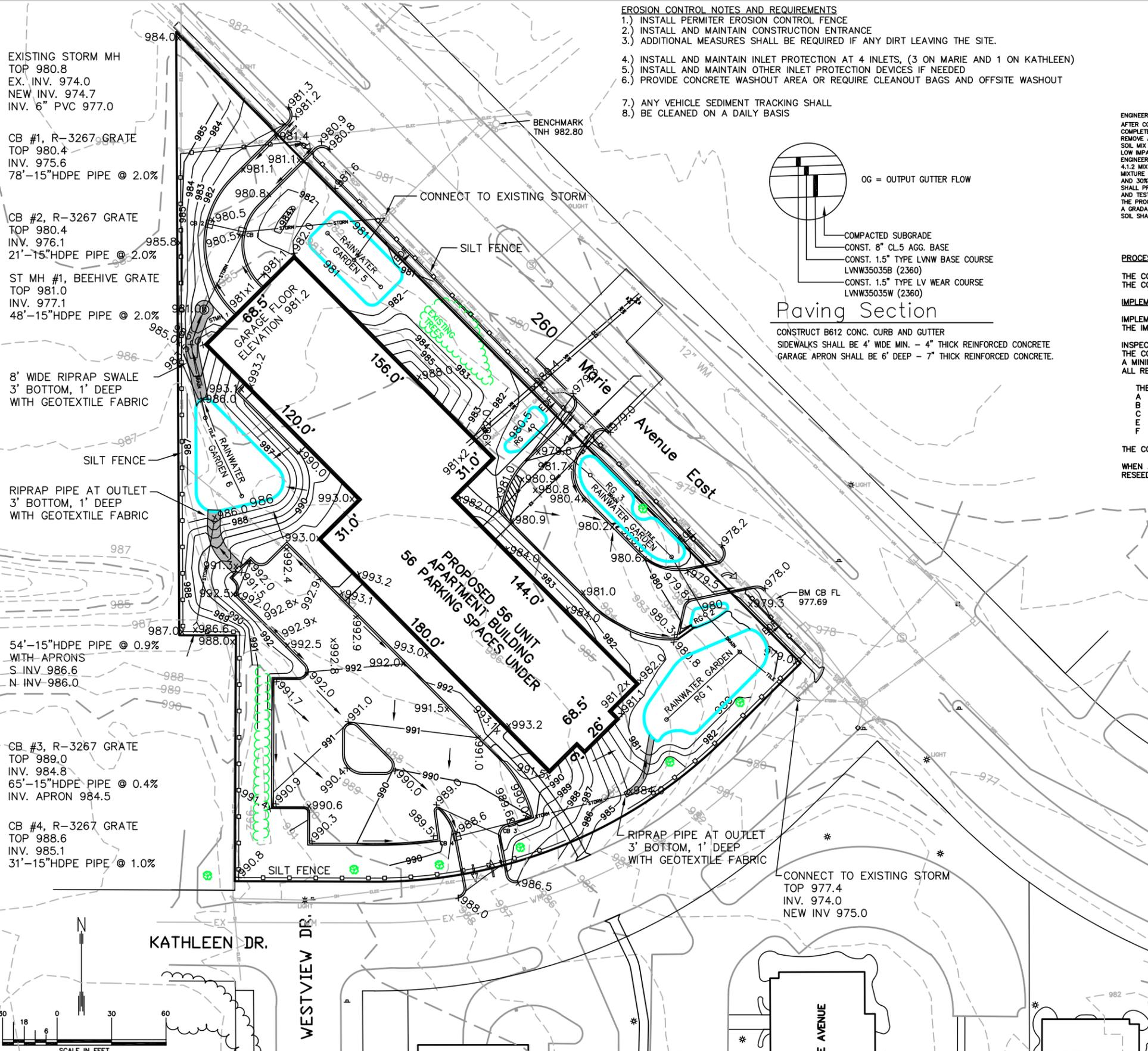
DESIGNED	DJT	REVISD	BY	DATE
DRAWN				
CHECKED				

LATEST REVISION: 10-18-2016
 Prepared For:
 Westview Park Apartments
 285 Westview Drive
 West Saint Paul, Mn 55118
 FILE NO.: 16-290 WPA

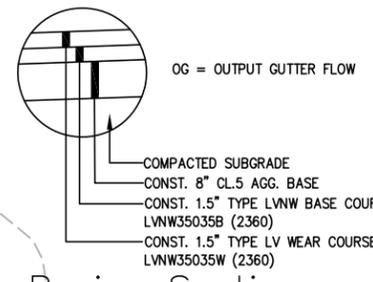
CITY OF WEST SAINT PAUL
DAKOTA COUNTY, MINNESOTA
2017 CONSTRUCTION

260
MARIE AVENUE EAST

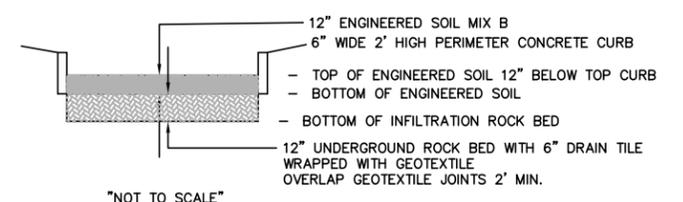
EXISTING
CONDITIONS
 SHEET 2 OF 7 SHEETS



- EROSION CONTROL NOTES AND REQUIREMENTS**
- 1.) INSTALL PERMITTER EROSION CONTROL FENCE
 - 2.) INSTALL AND MAINTAIN CONSTRUCTION ENTRANCE
 - 3.) ADDITIONAL MEASURES SHALL BE REQUIRED IF ANY DIRT LEAVING THE SITE.
 - 4.) INSTALL AND MAINTAIN INLET PROTECTION AT 4 INLETS, (3 ON MARIE AND 1 ON KATHLEEN)
 - 5.) INSTALL AND MAINTAIN OTHER INLET PROTECTION DEVICES IF NEEDED
 - 6.) PROVIDE CONCRETE WASHOUT AREA OR REQUIRE CLEANOUT BAGS AND OFFSITE WASHOUT
 - 7.) ANY VEHICLE SEDIMENT TRACKING SHALL
 - 8.) BE CLEANED ON A DAILY BASIS



GOVERNING SPECIFICATIONS
THE MOST RECENT EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION", SUBJECT TO ANY AMENDMENTS & THE 2013 EDITION OF THE "STANDARD UTILITIES SPECIFICATIONS" AS PER THE CITY ENGINEER'S ASSOCIATION OF MINNESOTA SHALL GOVERN.



ENGINEERED SOIL MIX B SPECIFICATION
AFTER CONTRIBUTING DRAINAGE AREA VEGETATION IS FULLY ESTABLISHED COMPLETE THE CONSTRUCTION RAINWATER GARDEN.
REMOVE ANY SILT/SOIL AND BACKFILLED WITH ENGINEERED SOIL MIX B AND CONSTRUCT MEETING DAKOTA COUNTY SWCD LID LOW IMPACT DEVELOPMENT STANDARDS.
ENGINEERED SOIL SHALL MEET MINNESOTA STORMWATER MANUAL 4.1.2 MIX B: ENHANCED FILTRATION BLEND (WELL BLENDED MIXTURE OF 70% ASTM C-33 COARSE WASHED SAND (M₅₀ 3126) AND 30% MIDDOT 3890 GRADE 2 LEAF LITTER COMPOST). THE MATERIAL SHALL PROVIDE DOCUMENTATION THAT THE COMPOST HAS BEEN SAMPLED AND TESTED AS REQUIRED BY THE SEAL OF TESTING ASSURANCE (STA) THE PROGRAM OF THE UNITED STATES COMPOSTING COUNCIL (USSC) AND A GRADATION SIEVE ANALYSIS FOR THE WASHED SAND. THE ENGINEERED SOIL SHALL NOT CONTAIN ANY TOPSOIL OR FILTER AGGREGATE WITH FINES.

PROCESS TO FINAL STABILIZATION:

THE CONTRACTOR SHALL SEED AND/OR SOD MULCH WITH APPROVED PRODUCTS AS SOON AS POSSIBLE IN ORDER TO ESTABLISH VEGETATION. THE CONTRACTOR SHALL MAINTAIN ALL EROSION CONTROL UNTIL THE VEGETATION IS FULLY ESTABLISHED AND ALL EVIDENCE OF EROSION IS ADDRESSED.

IMPLEMENTATION AND INSPECTIONS

IMPLEMENTATION:
THE IMPLEMENTATION OF THIS PLAN SHALL BE OVERSEEN BY THE OWNER AND THE CONTRACTOR.

INSPECTIONS:
THE CONTRACTOR SHALL COMPLY WITH ALL THE REQUIREMENTS OF THE NPDES PERMIT AND SHALL BE RESPONSIBLE FOR FILLING OUT INSPECTION REPORTS A MINIMUM OF ONCE EVERY 7 DAYS DURING ACTIVE CONSTRUCTION AND WITHIN 24 HOURS AFTER A RAINFALL GREATER THAN 0.5 INCHES IN 24 HOURS. ALL REPORTS SHALL BE KEPT ON FILE AND RETAINED WITH THE SWPPP.

- THEY SHALL INCLUDE:
- A DATE AND TIME
 - B NAME OF PERSON CONDUCTING INSPECTION
 - C FINDING OF INSPECTION, INCLUDING RECOMMENDATION FOR CORRECTIVE ACTIONS.
 - E DATE AND TIME OF RAINFALL EVENTS GREATER THAN 0.5 INCHES IN 24 HOURS
 - F DOCUMENTATION OF CHANGES MADE TO THE SWPPP

THE CONTRACTOR'S WORK SHALL INCLUDE MAKING ADJUSTMENTS IN THE FIELD IN ORDER TO MINIMIZE EROSION AND MAXIMIZE THE CONTROL OF SEDIMENT.

WHEN ALL CONSTRUCTION ACTIVITY IS COMPLETE AND THE SITE IS STABILIZED, REMOVE ANY TEMPORARY EROSION STRUCTURES. RESEED ANY AREAS DISTURBED BY THE REMOVAL OF THE TEMPORARY EROSION STRUCTURES.

GRADING NOTES:

- 1.) ALL EROSION CONTROL MEASURES SHALL MEET AND/OR EXCEED THE CITY OF WEST SAINT PAUL, STORM WATER MANAGEMENT REQUIREMENTS.
- 2.) SILT FENCE, CONSTRUCTION ENTRANCE, ARE TO BE CONSTRUCTED FIRST.
- 3.) ALL GRADING SHALL BE CONDUCTED IN A MANNER TO MINIMIZE THE POTENTIAL FOR SITE EROSION.
- 4.) SPREAD 4" TOPSOIL SEED AND MULCH OVER DISTURBED AREAS EXCEPT PARKING AND BUILDING AREAS.
- 5.) CITY OF WEST SAINT PAUL INSPECTOR MAY BE PRESENT DURING SOIL TESTING, TEST ROLLING IS REQUIRED.
- 6.) ALL TEMPORARY STAGING STOCKPILES, AND BORROW SHALL BE MAINTAINED AND CONTROLLED.
- 7.) ALL BUILDING PAD AREAS SHALL BE INSPECTED AND APPROVED BEFORE FILL PLACEMENT.

RAINWATER GARDEN - RG 1

TOP OF PERIMETER CURB 980.0
BOTTOM OF ENGINEERED SOIL 978.0
100 YR HWL 980.1
STORAGE VOLUME 2,125sf x 1.0'x30% = 637 Cu.Ft.
PLUS 2,125sf x 1.0' = 2,125 Cu.Ft.

RAINWATER GARDEN - RG 2

TOP OF PERIMETER CURB 980.0
BOTTOM OF ENGINEERED SOIL 978.0
100 YR HWL 980.1
STORAGE VOLUME 140sf x 1.0'x30% = 42 Cu.Ft.
PLUS 140sf x 1.0' = 140 Cu.Ft.

RAINWATER GARDEN - RG 3

TOP OF PERIMETER CURB 980.0
BOTTOM OF ENGINEERED SOIL 978.0
100 YR HWL 980.1
STORAGE VOLUME 1,046sf x 4.5'x30% = 313 Cu.Ft.
PLUS 1,046sf x 1.0' = 1,046 Cu.Ft.

RAINWATER GARDEN - RG 4

TOP OF PERIMETER CURB 980.5
BOTTOM OF ENGINEERED SOIL 978.5
100 YR HWL 978.6
STORAGE VOLUME 238sf x 1.0'x30% = 71 Cu.Ft.
PLUS 238sf x 1.0' = 238 Cu.Ft.

RAINWATER GARDEN - RG 5

TOP OF PERIMETER CURB 981.0
BOTTOM OF ENGINEERED SOIL 979.0
100 YR HWL 981.1
STORAGE VOLUME 1,320sf x 1.0'x30% = 1,386 Cu.Ft.
PLUS 1,320sf x 1.0' = 1,320 Cu.Ft.

RAINWATER GARDEN - RG 6

TOP OF PERIMETER CURB 986.0
BOTTOM OF ENGINEERED SOIL 984.0
100 YR HWL 986.1
STORAGE VOLUME 1,890sf x 1.0'x30% = 1,984 Cu.Ft.
PLUS 1,890sf x 1.0' = 1,890 Cu.Ft.

WARNING
BEFORE DIGGING CALL GOPHER
STATE ONE CALL FOR LOCATIONS
DIAL - 1-800-252-1166
REQUIRED BY LAW

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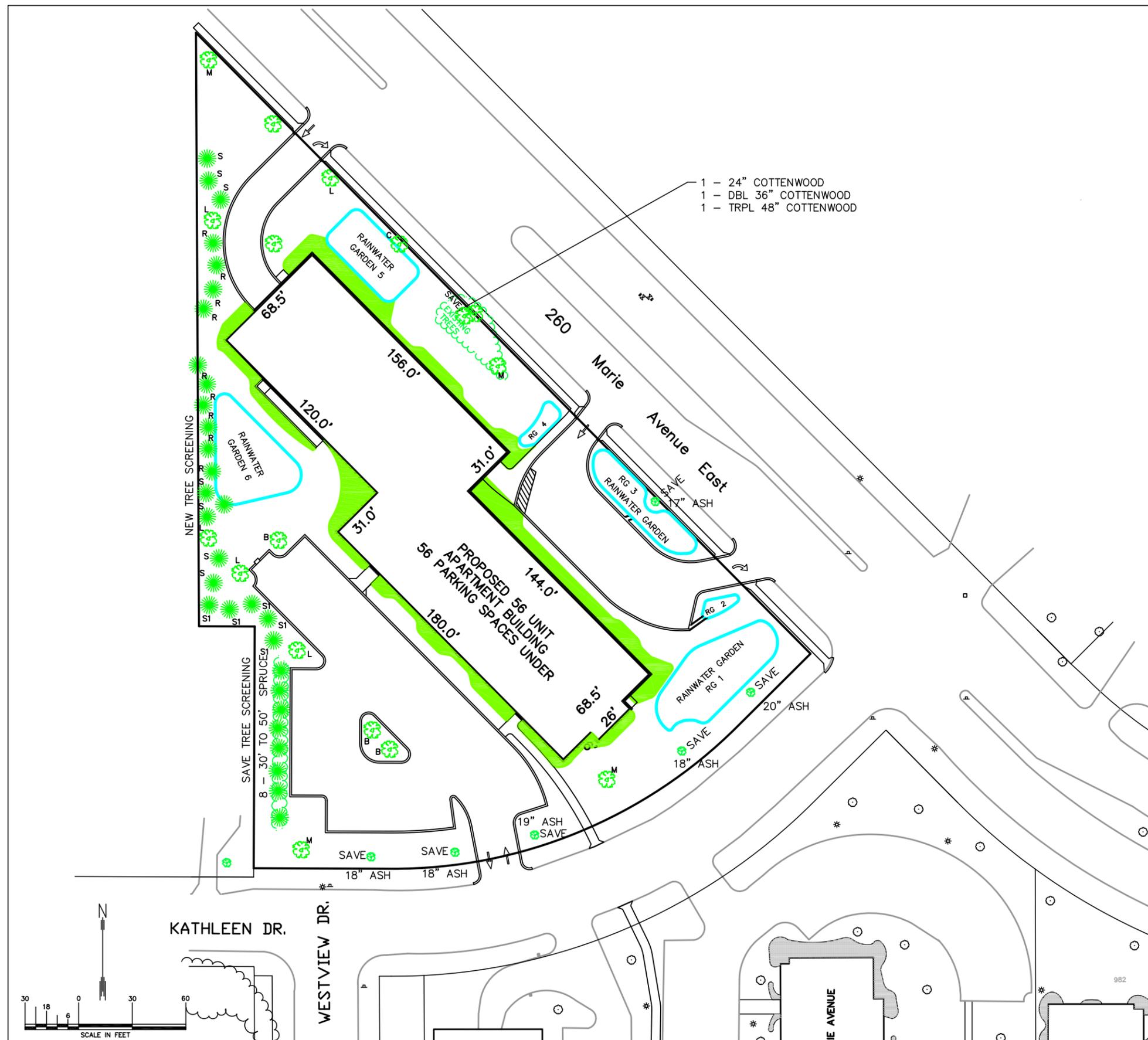
DESIGNED	DJT	REVISED	BY	DATE	LATEST REVISION: 10-18-2016
DRAWN					Prepared For: Westview Park Apartments 285 Westview Drive West Saint Paul, Mn 55118
CHECKED					FILE NO.: 16-290 WPA

CITY OF WEST SAINT PAUL
DAKOTA COUNTY, MINNESOTA
2017 CONSTRUCTION

260
MARIE AVENUE EAST

GRADING AND
EROSION CONTROL PLAN

SHEET 3 OF 7 SHEETS

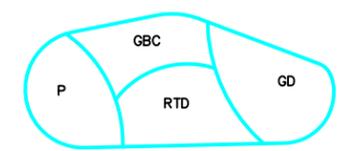


1 - 24" COTTENWOOD
 1 - DBL 36" COTTENWOOD
 1 - TRPL 48" COTTENWOOD

INFILTRATION BASIN / RAINWATER GARDEN PLANTING SCHEDULE

KEY	COMMON/BOTANICAL NAME	QUANTITY	SPACING	NOTES	AREA SF
P	BLUE GRAMA	340	2' OC	plant in groups of 10 or more	1,350
GBC	GLOSS BLACK CHOKEBERRY	50	5' OC	plant in groups of 5 or more	1,350
RTD	RED TWIGGED DOGWOOD	40	6' OC	plant in groups of 5 or more	1,350
GD	GRAY DOGWOOD	20	8' OC	plant in groups of 5 or more	1,350
BG	BIG BLUESTEM GRASS	2500	6" OC	plant in groups of 10 or more	675
IG	INDIAN GRASS	2500	6" OC	plant in groups of 10 or more	675

ALTERNATIVE AND/OR ADDITIONAL NATIVE PLANTINGS MAY BE SUBSTITUTED AS AVAILABLE AND APPROVED
 NATIVE GRASSES SHALL BE INSTALLED IN GROUPS RANDOMLY AS DIRECTED
 INSTALL 4" THICK MINIMUM SHREADED WOOD MULCH AROUND PLANTS



TREE AND BUSH PLANTING AND SCHEDULE

KEY	QTY	COMMON/BOTANICAL NAME	SIZE	SPACING	NOTES
M	3	RED MAPLE Acer rubrum	2.5 caliper inch	45' = 2.5 caliper inch	
B	3	RIVER BIRCH Betula populifolia 'Whitespire'	1.5 caliper inch	45' = 4.5 caliper inch	clump (3 min).
C	1	FLOWERING CRABAPPLE Malus spp.	2 caliper inch	as shown = 2.0 caliper inch	
S1	5	BLACK HILLS SPRUCE Picea glauca 'densata'	20' ht	15' = 3.0 caliper inch	
S	8	BLACK HILLS SPRUCE Picea glauca 'densata'	6' ht	15' = 2.5 caliper inch	
L	5	GREENSPIRE LINDEN Tilia cordata 'Greenspire'	2 caliper inch	45' = 2.0 caliper inch	
H	2	CANADIAN HEMLOCK Tsuga canadensis	6' ht	10' = 2.5 caliper inch	
R	10	RED CEDAR Juniperus virginiana	6' ht	15' = 2.5 caliper inch	

EXISTING TREES SHALL BE SAVED AND PROTECTED.

PLANTING NOTES:

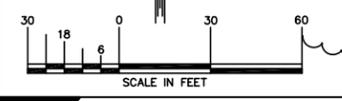
- 1) IMMEDIATELY BEFORE SEEDING, SOIL SHALL BE TILLED TO A DEPTH OF 2" TO IMPROVE SEED TO SOIL CONTACT AND WATER INFILTRATION.
- 2) SEEDING SHALL BE DONE FROM APRIL 15 TO JULY 15, AND SEPTEMBER 15 UNTIL THE GROUND FREEZES. NO SEEDING SHALL BE DONE FROM JULY 15 TO SEPTEMBER 15.
- 3) PROVIDE WATER, IF NECESSARY, TO AID IN ESTABLISHMENT AFTER SEEDING.
- 4) TREES SHALL HAVE BACKFILL SOIL AMENDED WITH COMPOST OR PEAT MOSS.
- 5) TREES SHALL BE WATERED AS NEEDED TO AID IN ESTABLISHMENT. DURING DRY PERIODS, WATER AT LEAST ONCE A WEEK, AND MORE OFTEN DURING HEIGHT OF SUMMER. - UNTIL OCTOBER 1ST, AFTER THAT DATE WATERING BY OWNER.
- 6) TREES SHALL HAVE WOOD CHIP MULCH PLACED OVER ROOT BALL AFTER INITIAL PLANTING AND WATERING, TO A DEPTH OF 4".
- 7) NO TREES SHALL BE PLACED WITHIN 25' FROM BP PIPELINE
- 8) TREES IN XCEL POWERLINE EASEMENT SHALL BE ON THE APPROVED XCEL TREE LIST.

NATIVE FOUNDATION PLANTING SCHEDULE

KEY	QTY	COMMON/BOTANICAL NAME	SIZE	SPACING	NOTES
F	50	Symphoricarpos orbiculatus coral berry	#3 POT	3'	plant in groups of 10 to 20
F	50	Symphoricarpos albus white snowberry	#3 POT	3'	plant in groups of 10 to 20
F	50	Ribes odoratum clove current	#3 POT	3'	plant in groups of 10 to 20
F	50	Aronia melanocarpa black chokeberry	#3 POT	3'	plant in groups of 10 to 20

FOUNDATION AREA = 0.13 ACRES, APPROXIMATELY 100 PLANTS

YARD AREAS SHALL BE SOD OR MNDOT SEED MIXTURE 25-151 AND MULCHED
 INFILTRATION RAINWATER GARDENS SHALL BE MNDOT SEED MIXTURE 34-171 (NATIVE) AND MULCHED
 ALL SEED SHALL BE APPLIED AT 85 LBS/ACRE.



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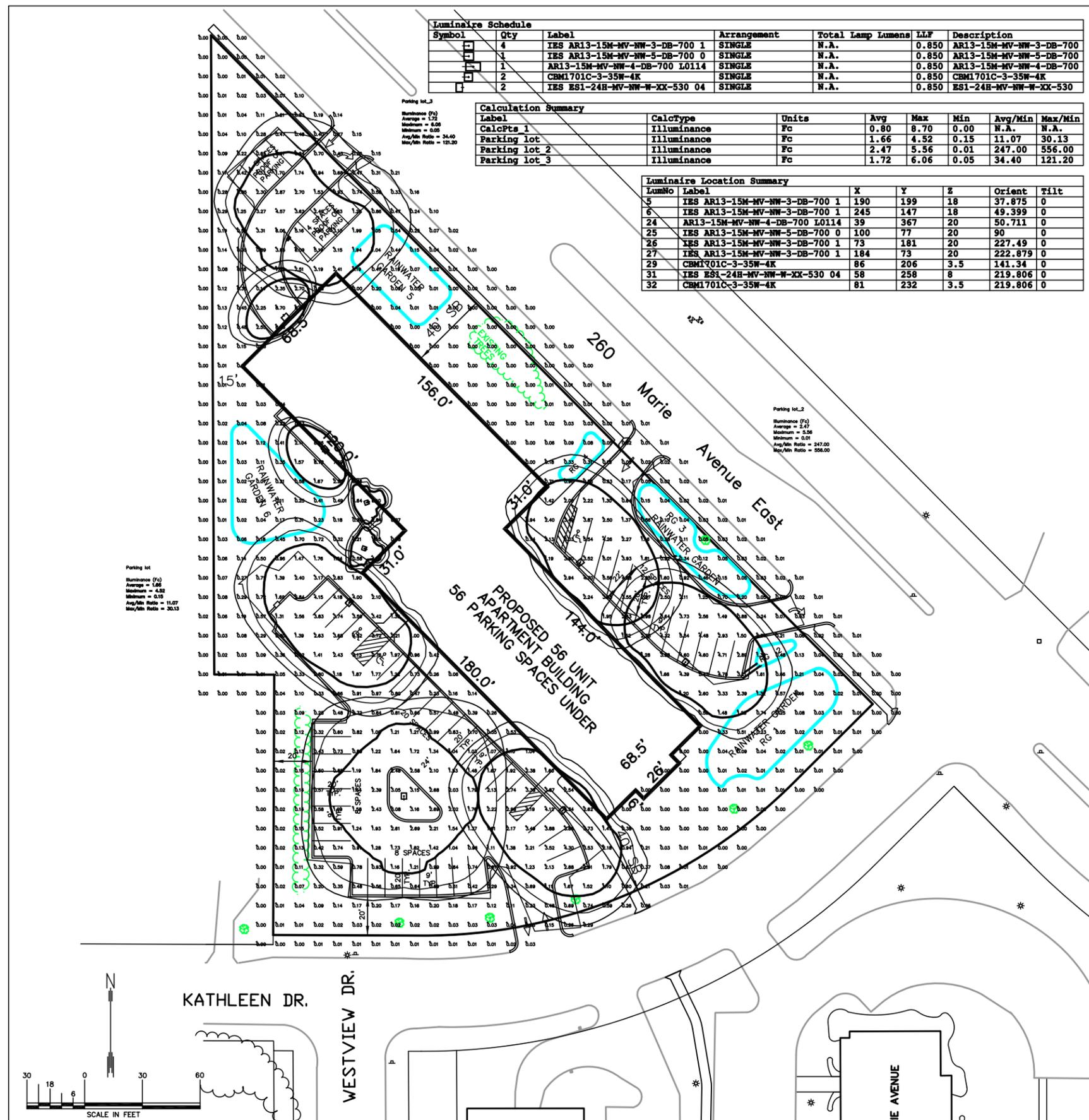
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CITY OF WEST SAINT PAUL
 DAKOTA COUNTY, MINNESOTA
 2017 CONSTRUCTION

260
 MARIE AVENUE EAST

LANDSCAPE
 PLAN
 SHEET 4 OF 7 SHEETS



Symbol	Qty	Label	Arrangement	Total Lamp Lumens	LLF	Description
[Symbol]	4	IES AR13-15M-MV-NW-3-DB-700 1	SINGLE	N.A.	0.850	AR13-15M-MV-NW-3-DB-700
[Symbol]	1	IES AR13-15M-MV-NW-5-DB-700 0	SINGLE	N.A.	0.850	AR13-15M-MV-NW-5-DB-700
[Symbol]	1	AR13-15M-MV-NW-4-DB-700 L0114	SINGLE	N.A.	0.850	AR13-15M-MV-NW-4-DB-700
[Symbol]	2	CBM1701C-3-35W-4K	SINGLE	N.A.	0.850	CBM1701C-3-35W-4K
[Symbol]	2	IES E51-24H-MV-NW-W-XX-530 04	SINGLE	N.A.	0.850	E51-24H-MV-NW-W-XX-530

Label	CalcType	Units	Avg	Max	Min	Avg/Min	Max/Min
CalcPts 1	Illuminance	Fc	0.80	8.70	0.00	N.A.	N.A.
Parking lot 2	Illuminance	Fc	1.66	4.52	0.15	11.07	30.13
Parking lot 3	Illuminance	Fc	2.47	5.56	0.01	247.00	556.00
Parking lot 3	Illuminance	Fc	1.72	6.06	0.05	34.40	121.20

LumNo	Label	X	Y	Z	Orient	Tilt
5	IES AR13-15M-MV-NW-3-DB-700 1	190	199	18	37.875	0
6	IES AR13-15M-MV-NW-3-DB-700 1	245	147	18	49.399	0
24	AR13-15M-MV-NW-4-DB-700 L0114	39	367	20	50.711	0
25	IES AR13-15M-MV-NW-5-DB-700 0	100	77	20	90	0
26	IES AR13-15M-MV-NW-3-DB-700 1	73	181	20	227.49	0
27	IES AR13-15M-MV-NW-3-DB-700 1	184	73	20	222.879	0
29	CBM1701C-3-35W-4K	86	206	3.5	141.34	0
31	IES E51-24H-MV-NW-W-XX-530 04	58	258	8	219.806	0
32	CBM1701C-3-35W-4K	81	232	3.5	219.806	0

OVAALI SERIES

PROJECT # _____ DATE _____
PROJECT NAME _____
QUANTITY _____ TYPE _____
 FOR APPROVAL FOR INFORMATION

OL30 Weight: 25 lb (11.3 kg) EPA: 0.47 ft²
OL35 Weight: 35 lb (15.9 kg) EPA: 0.75 ft²

Luminaire	LED Qty	Current	Wattage	CCCT	Light Distribution	Voltage	Finish (RAL)	Options
OL30	18	LEDO5 (330 mA)	30W	40K (10000K)	Type I AGI Silver	120 to 277	(R0) Black (standard)	(PER) Twist-lock photocell receptacle
	36	40W	40K	Type II AGI Silver	120 to 480	(R0) Black (standard)	(PER) Twist-lock photocell receptacle	
	54	60W	40K	Type III AGI Silver	347 to 480	(R0) Black (standard)	(PER) Twist-lock photocell receptacle	
	18	LEDO7 (700 mA)	40W	300K (20000K)	Type I 4.3F-47	120 to 277	(R0) Black (standard)	(PER) Twist-lock photocell receptacle
	36	80W	300K	Type II 4.3F-47	347 to 480	(R0) Black (standard)	(PER) Twist-lock photocell receptacle	
	54	120W	300K	Type III 4.3F-47	347 to 480	(R0) Black (standard)	(PER) Twist-lock photocell receptacle	
OL35	18	LEDO5 (330 mA)	30W	40K (10000K)	Type V -1.8F-47	120 to 277	(R0) Black (standard)	(TRP) 7-pin twist lock photocell receptacle with photocell
	36	40W	40K	Type VI -1.8F-47	120 to 480	(R0) Black (standard)	(TRP) 7-pin twist lock photocell receptacle with photocell	
	54	60W	40K	Type VII -1.8F-47	120 to 480	(R0) Black (standard)	(TRP) 7-pin twist lock photocell receptacle with photocell	
	72	80W	40K	Type VIII -1.8F-47	120 to 480	(R0) Black (standard)	(TRP) 7-pin twist lock photocell receptacle with photocell	
	90	100W	40K	Type IX -1.8F-47	120 to 480	(R0) Black (standard)	(TRP) 7-pin twist lock photocell receptacle with photocell	
	108	120W	40K	Type X -1.8F-47	120 to 480	(R0) Black (standard)	(TRP) 7-pin twist lock photocell receptacle with photocell	
	18	LEDO7 (700 mA)	40W	300K (20000K)	Type I 4.3F-47	120 to 277	(R0) Black (standard)	(TRP) 7-pin twist lock photocell receptacle with photocell
	36	80W	300K	Type II 4.3F-47	347 to 480	(R0) Black (standard)	(TRP) 7-pin twist lock photocell receptacle with photocell	
	54	120W	300K	Type III 4.3F-47	347 to 480	(R0) Black (standard)	(TRP) 7-pin twist lock photocell receptacle with photocell	
	72	160W	300K	Type IV 4.3F-47	347 to 480	(R0) Black (standard)	(TRP) 7-pin twist lock photocell receptacle with photocell	
	90	190W	300K	Type V 4.3F-47	347 to 480	(R0) Black (standard)	(TRP) 7-pin twist lock photocell receptacle with photocell	
	108	230W	300K	Type VI 4.3F-47	347 to 480	(R0) Black (standard)	(TRP) 7-pin twist lock photocell receptacle with photocell	
	18	LEDO8 (800 mA)	240W	4000K	Type VII 4.3F-47	120 to 480	(R0) Black (standard)	(TRP) 7-pin twist lock photocell receptacle with photocell

LEOTEK LITE-ON GROUP

Eseta™ LED Wall Sconce ES

Project: _____
Type: _____
Catalog No: _____

Luminaire Data
Weight: 9.9 lbs (4.5 kg)
14.6 lbs (6.6 kg) with EM, MS options

Ordering Information
Sample Catalog No. ES1-24H-MV-NW-W-XX-530 04

Product	No. & Type of LEDs	Voltage	Color Temperature	Distribution	Finish	Drive Current	Options
ES1	24H 48H	MV 120-277V HV 147-480V	WW 3000K NW 4000K CW 5000K	W Wide Throw	BK Black DB Dark Bronze GY Gray WH White	350 350mA 530 530mA 700 700mA	PC Motion Sensor, L2 Lens MSL2* Motion Sensor, L3 Lens EM* System Motion Sensor Configuration Tool FSR100

Notes:
1. Consult factory for other color temperatures.
2. Consult factory for non-standard finish options.
3. Factory set drive current, non-field adjustable. 700mA is not available for 48H version. Refer to performance data on page 2. Consult factory for other drive current options.
4. Motion Sensor available with MV only. Motion Sensor default setting dims luminaire to 50% when no motion is detected for 5 minutes. Field adjustable settings available using FSR100 option.
5. Emergency battery system available with MV only. 3-year limited warranty on Emergency Battery System.

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ES Spec Sheet, 08/2016. Specifications subject to change without notice.

SSA Square Straight Aluminum Pole No Arm - 4-Bolt Base

Base Style
4-Bolt Cast Aluminum Base with 4-1/2" x 4-1/2" x 1/2" Aluminum Base Plate. 304-SS 1/2" x 1/2" x 1/2" Aluminum Base to Bolt Covers.

Handhole
4-1/2" x 4-1/2" x 1/2" Handhole with 304-SS 1/2" x 1/2" x 1/2" Aluminum Base Plate. 304-SS 1/2" x 1/2" x 1/2" Aluminum Base to Bolt Covers. Handhole is provided opposite the Handhole.

Anchorage
Anchorage Kit will include four (4) 1/2" x 1/2" x 1/2" Aluminum Base Plates. Anchor Bolts (quantity to be determined by customer). 304-SS 1/2" x 1/2" x 1/2" Aluminum Base to Bolt Covers. All hardware will be provided per ASTM A193.

Vibration Damper
If customer requires by report of vibration, the included Hand Vibration Damper will be provided. Customer specification of the damper is available.

Mounting Designation
Sleeve Mount
For sleeve mount applications specify sleeve size, quantity and orientation. A luminaire drilling template must be supplied at time of order.

C	D	F	G	H	I
Base Dia.	Top Dia.	Base Dia.	Base Dia.	Base Dia.	Base Dia.
4	4	8.5 - 9.5	8.875	1.8	75 x 17 x 3
5	5	10.0 - 11.0	10.25	2.0	75 x 20 x 3
6	6	12 - 13	12.75	2.25	1 x 38 x 4
6.875	6.875	13 - 14	13.5	2.25	1 x 38 x 4

140 hupco www.hupco.com

Clio

All Cyclone bollards are manufactured with an extrusion base and permanent cast aluminum head module including a water tight IP67 light engine. They are extremely durable and are delivered with vandal proof hardware allowing ease of maintenance while protecting against vandalism. All bollards are painted with a high quality polyester powder coating using an electrostatic process.

HARDWARE
All exposed hardware are made of stainless steel.

OPFRONS
PC - Button type Photocell, GFI - Ground fault duplex receptacle.

COATING
polyester powder coating.

Standard color:
Black, White, Gray, Dark Green

Optional, RAL colors also available.

Finish:
TK (textured)
SM (smooth)
HG (Marine grade)*

* Marine grade consists of an application of epoxy primer and a polyester powder coat paint. (2 mils / 75 microns). The finish meets the ASTM D2, D3, D104 and D3247 requirements relative to salt spray, corrosion and humidity resistance.

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WARNING
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 STATE ONE CALL FOR LOCATIONS
 DIAL - 1-800-252-1166
 REQUIRED BY LAW

GENERAL CONSTRUCTION NOTES

- 1.) REPLACE EXISTING 6" WATERMAIN SERVICE WITH NEW 6" WATERMAIN SERVICE AND NEW 6" GATE VALVE
- 2.) REPLACE EXISTING 2" WATERMAIN SERVICE WITH NEW 6" WATERMAIN SERVICE AND NEW 8" GATE VALVE
- 3.) REPLACE EXISTING 4" SANITARY SEWER SERVICE WITH 8" SANITARY SEWER SERVICE
- 4.) SAWCUT, FULL DEPTH EXISTING BITUMINOUS PAVEMENT, CONCRETE ISLAND AND CONCRETE CURB
- 5.) REMOVE AND PROPERLY DISPOSE OF BITUMINOUS AND CONCRETE
- 6.) SUBMIT A TRAFFIC CONTROL PLAN TO THE CITY OF WEST SAINT PAUL
- 7.) OBTAIN PERMITS FROM CITY OF WEST SAINT PAUL AND SAINT PAUL WATER DEPARTMENT.
- 8.) MATCH EXISTING STREET SECTION MATERIAL THICKNESS FOR BITUMINOUS AND AGGREGATE BASE

WATERMAIN CONSTRUCTION NOTES:

- 1.) WATERMAIN WORK SHALL CONFORM TO THE CURRENT SAINT PAUL WATER UTILITY STANDARDS FOR THE INSTALLATION OF WATERMANS.
- 2.) SANITARY SEWER WORK SHALL COMPLY WITH THE CURRENT CITY ENGINEERS ASSOCIATION OF MINNESOTA: STANDARD SPECIFICATIONS:.
- 5.) MEGA LUG RESTRAINING BOLT SYSTEM SHALL BE USED ON WATERMAIN. (SPW STD. DETAIL D-11)
- 4.) WATERMANS SHALL BE POLY WRAPPED.
- 5.) WATERMAIN SHALL HAVE COPPER STRAPS ON SLIP JOINT PIPE - COPPER CLIPS ARE NOT ACCEPTABLE.
- 6.) WATER SERVICES OUTSIDE OF THE RIGHT OF WAY LINE SHALL BE COMPLETED UNDER THE DIRECTION OF A LICENSED PLUMBER.
- 7.) WATER SERVICES SHALL BE INSTALLED INDEPENDENTLY OF THE WATERMAIN AFTER ACCEPTANCE.
- 8.) HYDRANTS SHALL BE WP-1 (WATEROUS PACER, SINGLE STEAMER, ST. PAUL THREADS), GATE VALVES SHALL BE RED NUT (RIGHT HANDED).

STREET CLOSURE AND CONSTRUCTION NOTES:

1. CLOSE HALF THE STREET AT ONE TIME TO TRAFFIC AND OPEN CUT
2. ALL WORK MUST BE APPROVED BY THE CITY
3. SUBMIT TRAFFIC CONTROL PLAN TO CITY FOR APPROVAL
4. ALL WORK MUST BE APPROVED BY THE CITY
5. NOTIFY CITY 48 HOURS BEFORE WORK BEGINS, START WORK AFTER CITY APPROVAL
6. SAWCUT BITUMINOUS AND CONCRETE - FULL DEPTH
7. REMOVE AND DISPOSE OF EXISTING SAN. SEWER AND WATERMAIN SERVICES
8. REPLACE CLASS 5, BITUMINOUS, CURB AND GUTTER.

MATCH EXISTING STREET, CURB, AND SIDEWALK SECTION AND GRADES

EXISTING STORM MH
 TOP 980.8
 EX. INV. 974.0
 NEW INV. 974.7
 INV. 6" PVC 977.0

CB #1, R-3267 GRATE
 TOP 980.4
 INV. 975.6
 78'-15"HDPE PIPE @ 2.0%

CB #2, R-3267 GRATE
 TOP 980.4
 INV. 976.1
 21'-15"HDPE PIPE @ 2.0%

ST MH #1, BEEHIVE GRATE
 TOP 981.0
 INV. 977.1
 48'-15"HDPE PIPE @ 2.0%

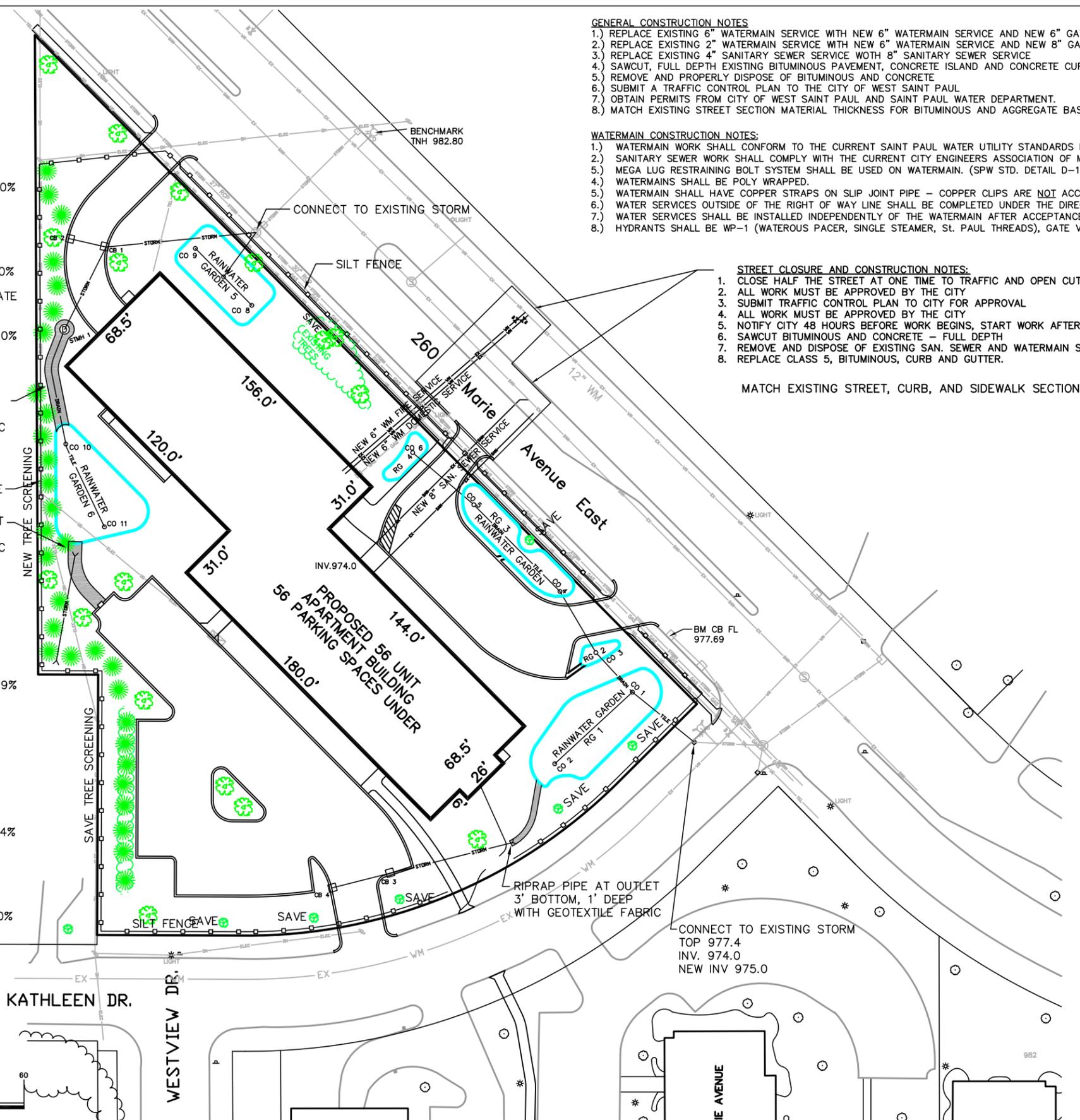
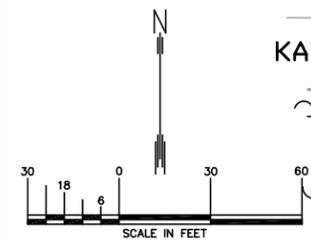
8' WIDE RIPRAP SWALE
 3' BOTTOM, 1' DEEP
 WITH GEOTEXTILE FABRIC

8' WIDE RIPRAP SWALE
 3' BOTTOM, 1' DEEP
 WITH GEOTEXTILE FABRIC

54'-15"HDPE PIPE @ 0.9%
 WITH APRONS
 S INV 986.6
 N INV 986.0

CB #3, R-3267 GRATE
 TOP 989.0
 INV. 984.8
 65'-15"HDPE PIPE @ 0.4%
 INV. APRON 984.5

CB #4, R-3267 GRATE
 TOP 988.6
 INV. 985.1
 31'-15"HDPE PIPE @ 1.0%



RAINWATER GARDEN - RG 1

TOP OF PERIMETER CURB 980.0
 BOTTOM OF ENGINEERED SOIL 978.0
 BOTTOM OF ROCK BED 977.0
 RISER - CO 1, TOP 979.5, INV 977.0
 RISER - CO 2, TOP 979.5, INV 977.2
 54 LF - 6" PVC PERF DRAIN TILE
 40 LF - 6" PVC NON-PERF

RAINWATER GARDEN - RG 2

TOP OF PERIMETER CURB 980.0
 BOTTOM OF ENGINEERED SOIL 978.0
 BOTTOM OF ROCK BED 977.0
 RISER - CO 3, TOP 979.5, INV 977.1
 RISER - CO 4, TOP 979.5, INV 977.2
 28 LF - 6" PVC NON-PERF

RAINWATER GARDEN - RG 3

TOP OF PERIMETER CURB 980.0
 BOTTOM OF ENGINEERED SOIL 978.0
 BOTTOM OF ROCK BED 977.0
 RISER - CO 4, TOP 979.5, INV 977.2
 RISER - CO 5, TOP 979.5, INV 977.3
 64 LF - 6" PVC PERF DRAIN TILE
 36 LF - 6" PVC NON-PERF

RAINWATER GARDEN - RG 4

TOP OF PERIMETER CURB 980.5
 BOTTOM OF ENGINEERED SOIL 978.5
 BOTTOM OF ROCK BED 977.5
 RISER - CO 6, TOP 980.0, INV 977.5
 40 LF - 6" PVC NON-PERF

RAINWATER GARDEN - RG 5

TOP OF PERIMETER CURB 981.0
 BOTTOM OF ENGINEERED SOIL 979.0
 BOTTOM OF ROCK BED 978.0
 RISER - CO 7, TOP 980.5, INV 978.0
 RISER - CO 8, TOP 980.5, INV 978.1
 RISER - CO 9, TOP 980.5, INV 978.1
 20 LF - 6" PVC NON-PERF
 20 LF - 6" PVC PERF DRAIN TILE
 20 LF - 6" PVC PERF DRAIN TILE

RAINWATER GARDEN - RG 6

TOP OF PERIMETER CURB 986.0
 BOTTOM OF ENGINEERED SOIL 984.0
 BOTTOM OF ROCK BED 983.0
 RISER - CO 10, TOP 985.5, INV 985.5
 RISER - CO 11, TOP 985.5, INV 985.7
 50 LF - 6" PVC PERF DRAIN TILE
 56 LF - 6" PVC NON-PERF

NOTE:
 ALL RISERS SHALL BE PERFORATED PIPE WITH PERFORATED CAPPED TOP
 ALL PERF DRAIN TILE AND RISERS SHALL BE RAPPED IN GEOTEXTILE SOCK

Saint Paul Water Department Construction Requirements

1. A four-sided trench box is required on all excavations deeper than 5 feet where underground work or inspection is to be performed by SPRWS. Ladders are required and must extend 3 feet above the surface of the trench. Sidewalks, pavements, ducts and appurtenant structures shall not be undermined unless a support system or another method of protection is provided. Trenches in excess of 20 feet in depth must be signed off by a registered professional engineer. Excavated material must be kept a minimum of 2 feet from the edge of the trench.
2. Maintain 8 feet of cover over all water mains and services.
3. Pipe material for 8" Ductile Iron Pipe must be Class 52, Pipe material for 6" and 4" Ductile Iron Pipe must be Class 53. The exterior of ductile iron pipe shall be coated with a layer of arc-sprayed zinc per ISO 8179. The interior cement mortar lining shall be applied without asphalt seal coat.
4. Pipe must be wrapped in V-Bio Polywrap encasement.
5. Maintain 3 feet vertical separation between water and sewer pipes or a 12 inch separation with 4 inch high density insulation per SPRWS Standard Plate D-10 for typical water main offsets.
6. Refer to SPRWS "Standards for the Installation of Water Mains" Standard Plate D-11 for restrained pipe requirement.
7. All pipe work inside of property to be performed by a plumber licensed by the State of Minnesota and Certified by the City of Saint Paul. SPRWS requires separate outside and inside plumbing permits for each new water service.
8. The contractor providing excavation is responsible for obtaining all excavation and obstruction permits required by any governing authority.

G-Cubed Inc.
 Engineering
 Surveying
 Planning
 285 Westview Drive
 West Saint Paul, MN 55118
 ph. 651.288.9474 fax 651.455.4948

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA
 Mark. R. Welch
 REG. NO. 42736

DESIGNED	DJT	REVISED	BY	DATE	LATEST REVISION: 10-18-2016
DRAWN					Prepared For: Westview Park Apartments 285 Westview Drive West Saint Paul, Mn 55118
CHECKED					FILE NO.: 16-290 WPA

CITY OF WEST SAINT PAUL
 DAKOTA COUNTY, MINNESOTA
 2017 CONSTRUCTION

260
 MARIE AVENUE EAST

UTILITY
 PLAN
 SHEET 6 OF 7 SHEETS

TILSENS WESTVIEW PARK SECOND ADDITION

INSTRUMENT OF DEDICATION

KNOW ALL MEN BY THESE PRESENTS: That Westview Park Apartments, LP, a Minnesota limited partnership, owners and proprietors of the following described property in the City of West St. Paul, Dakota County, State of Minnesota, to wit:

That part of the Southwest Quarter of the Southeast Quarter of Section 20 and that part of the Northwest Quarter of the Northeast Quarter of Section 29, all in Township 28 North, Range 22 West, Dakota County, Minnesota, described as follows:

Commencing at the southwest corner of said Southwest Quarter of the Southeast Quarter of Section 20; thence on an assumed bearing of South 89 degrees 46 minutes 55 seconds East, along the south line of said Southwest Quarter of the Southeast Quarter of Section 20; thence North 00 degrees 15 minutes 55 seconds West 403.38 feet to the centerline of Marie Avenue; thence South 44 degrees 41 minutes 28 seconds East, along said centerline of Marie Avenue, 569.69 feet to the intersection of said centerline of Marie Avenue and the centerline of Kathleen Drive; thence South 45 degrees 13 minutes 39 seconds West, along said centerline of Kathleen Drive, 107.50 feet; thence southwesterly 237.93 feet along said centerline and along a tangential curve, concave to the northwest, said curve has a radius of 45 degrees 00 minutes 00 seconds; thence North 89 degrees 46 minutes 21 seconds West, along said centerline and tangent to said curve, 76.76 feet to the southerly extension of the east line of Lot 1, Block 1, A.E. REHNBERGS SOUTHVIEW ADDITION, according to the recorded plat thereof on file at the office of the Dakota County Recorder; thence North 00 degrees 00 minutes 41 seconds East, along said extension and along said east line of Lot 1, Block 1, REHNBERGS SOUTHVIEW ADDITION, 165.09 feet to said south line of the Southwest Quarter of the Southeast Quarter of Section 20; thence North 89 degrees 46 minutes 55 seconds West, along said south line, 31.18 feet to the point of beginning, containing 2.88 acres.

Have caused the same to be surveyed and platted as TILSENS WESTVIEW PARK SECOND ADDITION and do hereby dedicate to the public for the public use forever the public ways and easements as created by this plat.

In witness whereof said Westview Park Apartments, LP, a Minnesota limited partnership, has caused these presents to be signed by its proper officer this ____ day of _____, 20__.

General Partner

STATE OF _____
COUNTY OF _____

The foregoing instrument was acknowledged before me this ____ day of _____, 20__ by _____ of Westview Park Apartments, LP, a Minnesota limited partnership, on behalf of the partnership.

Notary Public, _____ County, _____
My Commission expires: _____

In witness whereof said Westview Park Apartments, LP, a Minnesota limited partnership, has caused these presents to be signed by its proper officer this ____ day of _____, 20__.

General Partner

STATE OF _____
COUNTY OF _____

The foregoing instrument was acknowledged before me this ____ day of _____, 20__ by _____ of Westview Park Apartments, LP, a Minnesota limited partnership, on behalf of the partnership.

Notary Public, _____ County, _____
My Commission expires: _____

In witness whereof said Westview Park Apartments, LP, a Minnesota limited partnership, has caused these presents to be signed by its proper officer this ____ day of _____, 20__.

General Partner

STATE OF _____
COUNTY OF _____

The foregoing instrument was acknowledged before me this ____ day of _____, 20__ by _____ of Westview Park Apartments, LP, a Minnesota limited partnership, on behalf of the partnership.

Notary Public, _____ County, _____
My Commission expires: _____

SURVEYOR'S CERTIFICATE

I hereby certify that I have surveyed and platted the property described on this plat as TILSENS WESTVIEW PARK SECOND ADDITION; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on the plat; that all monuments depicted on the plat have been, or will be correctly set within one year; that all water boundaries and wet lands, as defined in MS 505.01, Subd. 3 existing as of the date of this certification are shown and labeled on this plat; and that all public ways are shown and labeled on the plat.

Geoffrey G Griffin, L.S.
Minnesota License Number 21940

State of Minnesota
County of _____

The foregoing Surveyor's Certificate was acknowledged before me, a Notary Public, this ____ day of _____, 20__.

Notary Public, _____ County, Minnesota

My commission expires: _____

CITY APPROVAL

State of Minnesota
County of Olmsted
City of West St. Paul

I, _____, in and for the City of West St. Paul, do hereby certify that on the ____ day of _____, 20__, the accompanying plat was duly approved by the Common Council of the City of West St. Paul. In testimony thereof I have hereunto signed by name and affixed the seal of said City of West St. Paul this ____ day of _____, 20__.

ITS: _____

ITS: _____

PROPERTY RECORDS AND LICENSING

Taxes payable in the year 20__ on the land herein described have been paid, there are no delinquent taxes and transfer has been entered this ____ day of _____, 20__.

DOCUMENT NUMBER _____

I hereby certify that this instrument was filed in the Office of the Registrar of Titles for the record on this ____ day of _____, 20__, at ____ o'clock ____ M., and was duly recorded in the Dakota County records.

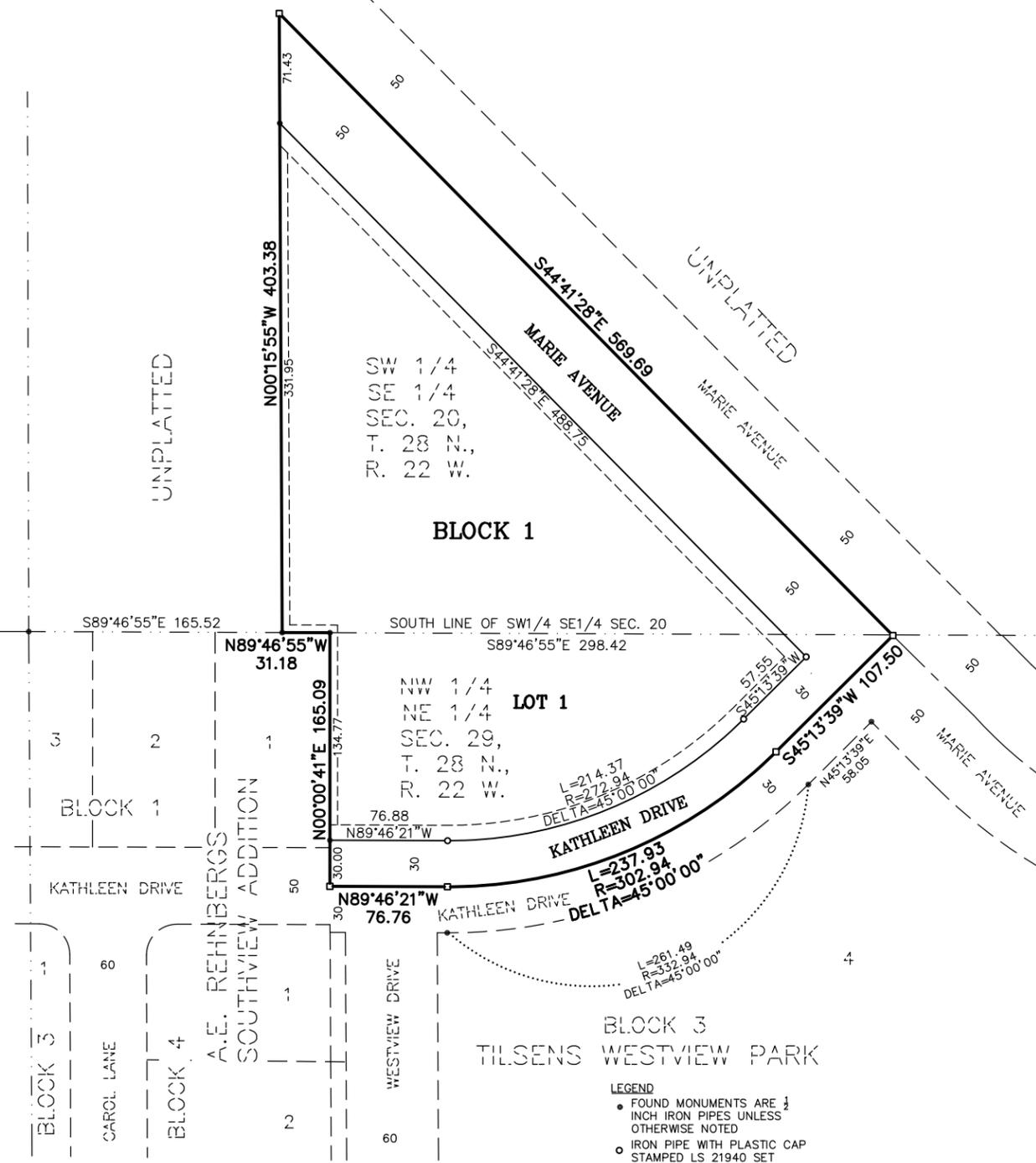
Registrar of Titles - Property Records & Licensing

By Deputy

COUNTY SURVEYOR

I certify that this plat has been checked mathematically and that the plat conforms to the applicable laws, this ____ day of _____, 20__.

Dakota County Surveyor



SW 1/4
SE 1/4
SEC. 20,
T. 28 N.,
R. 22 W.

BLOCK 1

NW 1/4
NE 1/4
SEC. 29,
T. 28 N.,
R. 22 W.

LOT 1

BLOCK 3
TILSENS WESTVIEW PARK

LEGEND

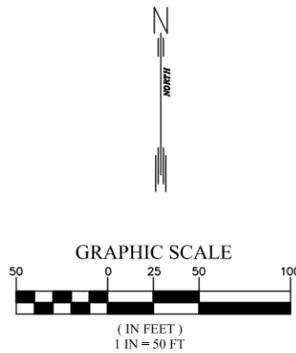
- FOUND MONUMENTS ARE 1/2 INCH IRON PIPES UNLESS OTHERWISE NOTED
- IRON PIPE WITH PLASTIC CAP STAMPED LS 21940 SET
- SPIKE SET
- EASEMENT LINE
- - - ADJACENT PROPERTY LINE
- U.E. UTILITY EASEMENT
- D.E. DRAINAGE EASEMENT

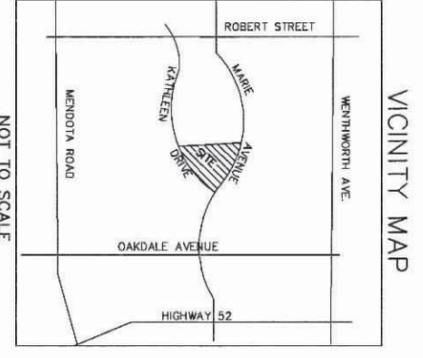
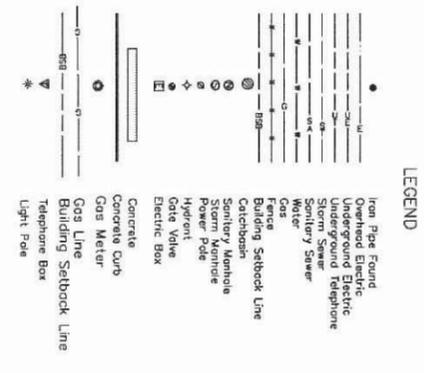
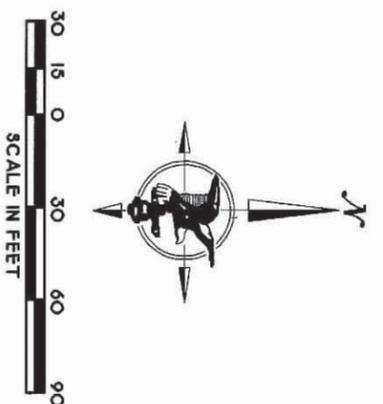
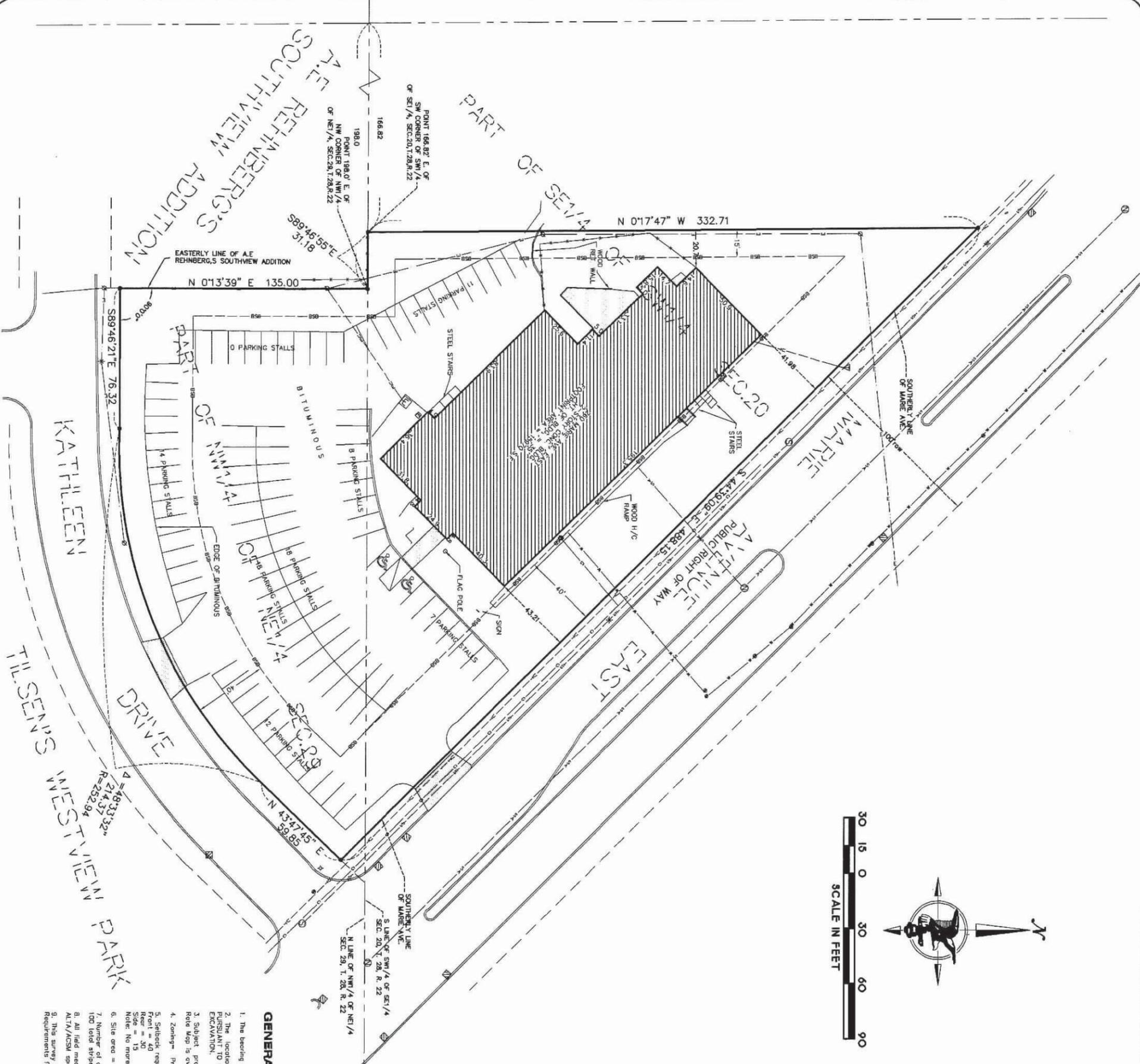
UTILITY & DRAINAGE EASEMENTS ARE 10 FEET IN WIDTH ADJACENT TO STREET LINES UNLESS OTHERWISE SHOWN.

BEARINGS
ALL BEARINGS ARE BASED ON THE SOUTH LINE OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SEC. 20, T. 28 N., R. 22 W., WHICH IS ASSUMED TO BEAR S89°46'55"E.

DRAINAGE EASEMENT DEFINED
AN UNOBSTRUCTED EASEMENT FOR THE OPERATION AND MAINTENANCE OF ALL WATERWAYS, BOTH SURFACE AND UNDERGROUND RUNNING OVER, UNDER AND ACROSS SAID EASEMENT.

UTILITY EASEMENT DEFINED
AN UNOBSTRUCTED EASEMENT FOR THE CONSTRUCTION AND MAINTENANCE OF ALL NECESSARY UNDERGROUND OR SURFACE PUBLIC UTILITIES INCLUDING THE RIGHT TO CONDUCT DRAINAGE AND TRIMMING ON SAID EASEMENT.





GENERAL NOTES

1. The bearing system used is based on assumed data.
2. The location of the underground utilities shown hereon, if any, are approximate only, PUSILLANT TO MSA 2180 CONTACT COPHER STATE ONE CALL AT (612) 434-0002 PRIOR TO ANY EXCAVATION.
3. Subject property is identified on being in "Zone C Area of Mineral Proliferation" No Flood Insurance Rate Map is available per the City of West St. Paul zoning division. (Jim Housley (651) 552-4134)
4. Zoning- Presently I-1 (Light Industrial) per City of West St. Paul.
5. Schedule requirements per City of West St. Paul Contact Jim Housley (651) 552-4134
6. Site area = 87,944 square feet = 2.017 acres.
7. Number of dedicated parking stalls 100 total striped parking stalls of which 2 are designated as handicaps
8. All field measurements matched recorded dimensions within the precision requirements of ALTA/ACSM specifications.
9. This survey was made on the ground and in accordance with the Minimum Standard Detail Requirements for Land Title Surveys as adopted by ALTA and ACSM.

LEGAL DESCRIPTION

Part of the SW 1/4 of the SE 1/4 of Section 20, Township 28, Range 22; Beginning at a point 166.82 feet East of the Southwest corner of said SW 1/4, SE 1/4, thence North and parallel to the line of said SW 1/4, SE 1/4, a distance of 332.17 feet to the southerly line of Kathleen Drive, thence South 45° 28' 37" W, 50.71 feet to the southerly line of Westview Avenue, thence South 47° 25' 25" West to the main line of said SW 1/4, SE 1/4, thence West 328.83 feet to the point of beginning, Dakota County, Minnesota, according to the Government Survey thereof.

AND of the NW 1/4 of the NE 1/4, Section 28, Township 28, Range 22; Beginning at a point 198.0 feet East of the Northeast corner of said NW 1/4, NE 1/4, thence North and parallel to the line of said NW 1/4, NE 1/4, a distance of 125.0 feet to the North line of East Kathleen Drive, thence East, 76.32 feet to the beginning of a curve to the Northeast, center angle 45 degrees 00 minutes, radius 252.94 feet, thence along the curve a distance of 214.37 feet to the point of curve, thence North 53 degrees 00 minutes East a distance of 56.11 feet to the southerly line of Kathleen Drive, thence South 45° 28' 37" West a distance of 100.00 feet to the southerly line of Section 28, thence West along the North line of Section 28, a distance of 297.65 feet to the point of beginning, according to the United States Government Survey thereof and situated in Dakota County, Minnesota.

ITEMS CORRESPONDING TO SCHEDULE B NOTES:

No Schedule B items to graphically show on the survey.

ENCROACHMENT NOTES:

No above ground encroachment is visible on survey.

LAND TITLE SURVEY

ALTA/ACSM
for:
FREDRICKSON & BYRON, P.A
280 MARIE AVE. E
WEST ST. PAUL, MN

CERTIFICATION

I hereby certify to Scott Richardson and Sue Richardson, Northern States Health & Fitness, Inc., a Minnesota Corporation, QLD REPUBLIC National Title Insurance Company, and to their heirs, successors and assigns, that I have surveyed, on the ground, the above described land and that the boundaries, bearings, distances, and other data shown on this plat of survey and the survey on which it is based were made in accordance with the Minimum Standard Detail Requirements for ALTA/ACSM Land Title Surveys, as jointly established and adopted by ALTA and ACSM in 1989, and includes items 1, 2, 3, 4, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100, 101, 102, 103, 104, 105, 106, 107, 108, 109, 110, 111, 112, 113, 114, 115, 116, 117, 118, 119, 120, 121, 122, 123, 124, 125, 126, 127, 128, 129, 130, 131, 132, 133, 134, 135, 136, 137, 138, 139, 140, 141, 142, 143, 144, 145, 146, 147, 148, 149, 150, 151, 152, 153, 154, 155, 156, 157, 158, 159, 160, 161, 162, 163, 164, 165, 166, 167, 168, 169, 170, 171, 172, 173, 174, 175, 176, 177, 178, 179, 180, 181, 182, 183, 184, 185, 186, 187, 188, 189, 190, 191, 192, 193, 194, 195, 196, 197, 198, 199, 200, 201, 202, 203, 204, 205, 206, 207, 208, 209, 210, 211, 212, 213, 214, 215, 216, 217, 218, 219, 220, 221, 222, 223, 224, 225, 226, 227, 228, 229, 230, 231, 232, 233, 234, 235, 236, 237, 238, 239, 240, 241, 242, 243, 244, 245, 246, 247, 248, 249, 250, 251, 252, 253, 254, 255, 256, 257, 258, 259, 260, 261, 262, 263, 264, 265, 266, 267, 268, 269, 270, 271, 272, 273, 274, 275, 276, 277, 278, 279, 280, 281, 282, 283, 284, 285, 286, 287, 288, 289, 290, 291, 292, 293, 294, 295, 296, 297, 298, 299, 300, 301, 302, 303, 304, 305, 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906, 907, 908, 909, 910, 911, 912, 913, 914, 915, 916, 917, 918, 919, 920, 921, 922, 923, 924, 925, 926, 927, 928, 929, 930, 931, 932, 933, 934, 935, 936, 937, 938, 939, 940, 941, 942, 943, 944, 945, 946, 947, 948, 949, 950, 951, 952, 953, 954, 955, 956, 957, 958, 959, 960, 961, 962, 963, 964, 965, 966, 967, 968, 969, 970, 971, 972, 973, 974, 975, 976, 977, 978, 979, 980, 981, 982, 983, 984, 985, 986, 987, 988, 989, 990, 991, 992, 993, 994, 995, 996, 997, 998, 999, 1000.

Dated: April 12, 2002
H. S. Johnson
Harry S. Johnson, L.S.
Minnesota Reg. No. 23877

Sheet No. **1 OF 1**
Book No. **588**
Page No. **51**
The No. **1-3-6089**
REG. NUMBER **2002180**
JOB NUMBER **ONI**

HARRY S. JOHNSON CO., INC.
LAND SURVEYORS PLANNERS
BLOOMINGTON, MINNESOTA
PHONE: 952-884-5341 FAX: 952-884-5344



MARIE AVENUE ELEVATION

260
MARIE AVENUE EAST

MATERIALS

- REFINISHED ALUMINUM FASCIA
- EPDM ROOFING MEMBRANE / WITH REINFORCEMENT AND ROOFING PAVERS
- TEXTURED DURABLE PANEL SYSTEM - NICHHA RAINSCREEN OR EQUAL
- REFINISHED EXTERIOR WINDOW AND DOOR SYSTEM /
- COMPOSITE/ DURABLE EXTERIOR FINISH PANELS AND TRIM - NICHHA OR SIM.
- GLASS AND ALUMINUM RAILS SYSTEM
- TEXTURED CONCRETE AT PORTIONS OF LOWER LEVEL WITH COMPOSITE PANELS AS ACCENT.
- ALUMINUM STORE FRONT ENTRY SYSTEMS AT PUBLIC ENTRANCES.
- PRE- FINISHED INSULATED METAL DOORS AT GARAGE



NORTH ELEVATION



SOUTH ELEVATION



WEST ELEVATION

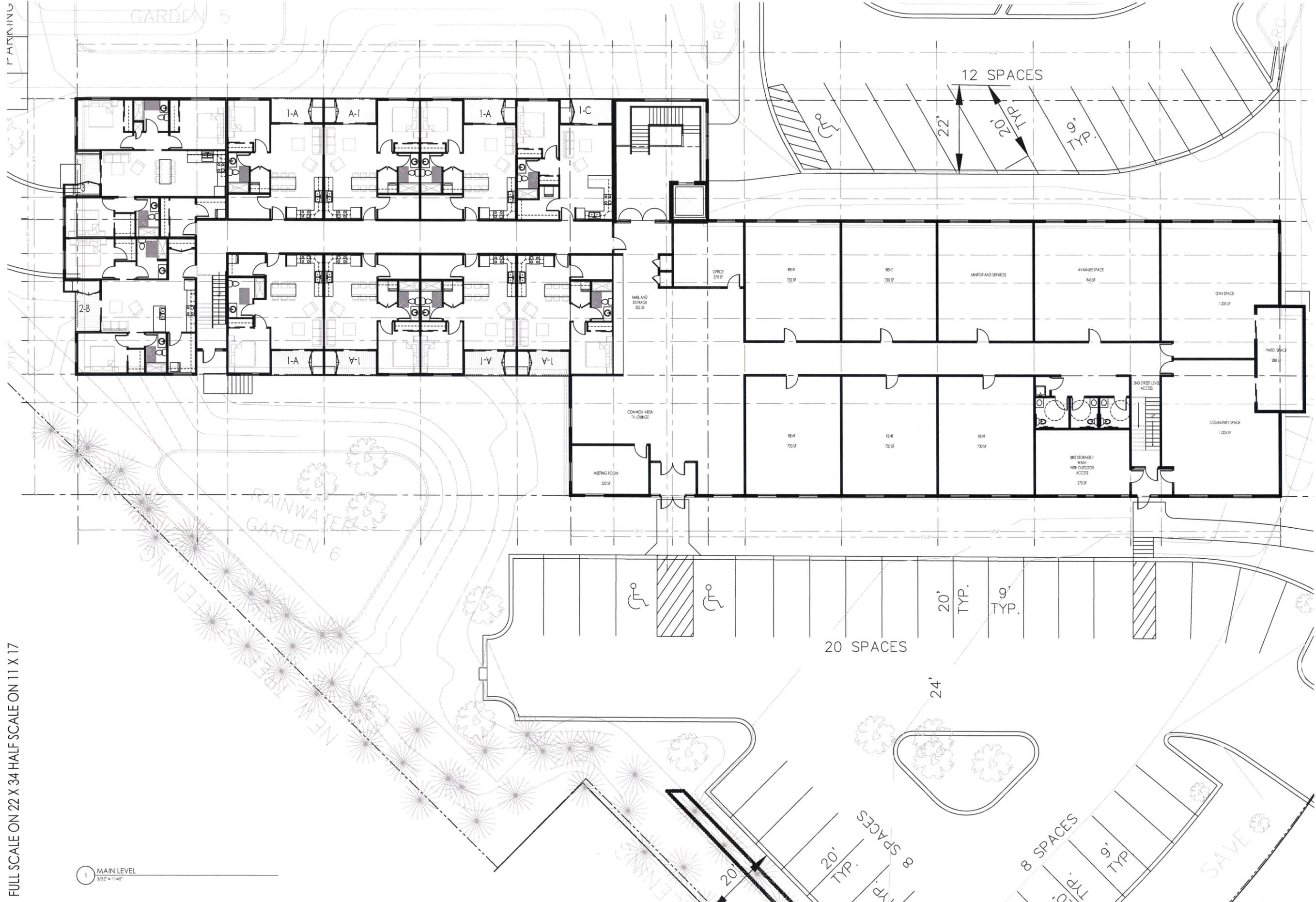
THE **Urban** STUDIO
318 South Broadway, Suite 200
Rochester, MN 55904
Phone: 507.285.5943 Fax: 507.285.5951

DESIGNER CERTIFY THAT THE FINAL SPECIFICATIONS OR REPORTS AND PERMITS HAVE BEEN PREPARED BY A REGISTERED PROFESSIONAL ARCHITECT OR ARCHITECTURAL FIRM IN THE STATE OF MINNESOTA.
DATE: 10/19/2016
PROJECT: 260 MARIE AVENUE EAST

Oct 19, 2016

A2.0

FULL SCALE ON 22 X 34 HALF SCALE ON 11 X 17



1 MAIN LEVEL
3/32" = 1'-0"

260
MARIE AVENUE EAST

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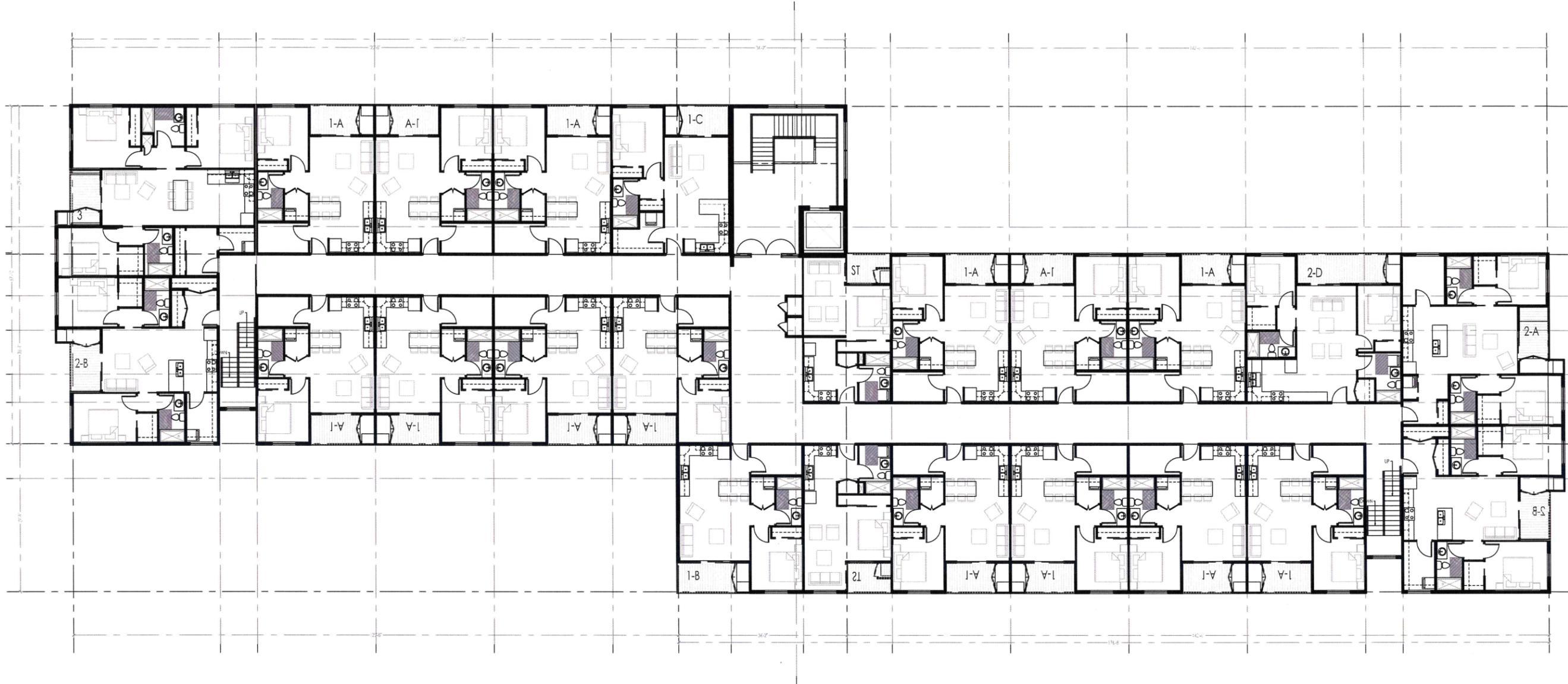
WE HEREBY CERTIFY THAT THE PLAN SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.
SIGNATURE

NAME: TERESA HORNBY-HACKMACK
REGISTRATION NUMBER: 71247

Oct 20, 2016

A1.02

1 SECOND LEVEL
3/32" = 1'-0"



260
MARIE AVENUE EAST

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THE STATE OF MINNESOTA
SIGNATURE

NAME: TRESA BORDON / ACCORNA / CL
REGISTRATION NUMBER: 31347

Oct 20, 2016

A1.03

FULL SCALE ON 22 X 34 HALF SCALE ON 11 X 17



1 3RD LEVEL
3/32" = 1'-0"

260
MARIE AVENUE EAST

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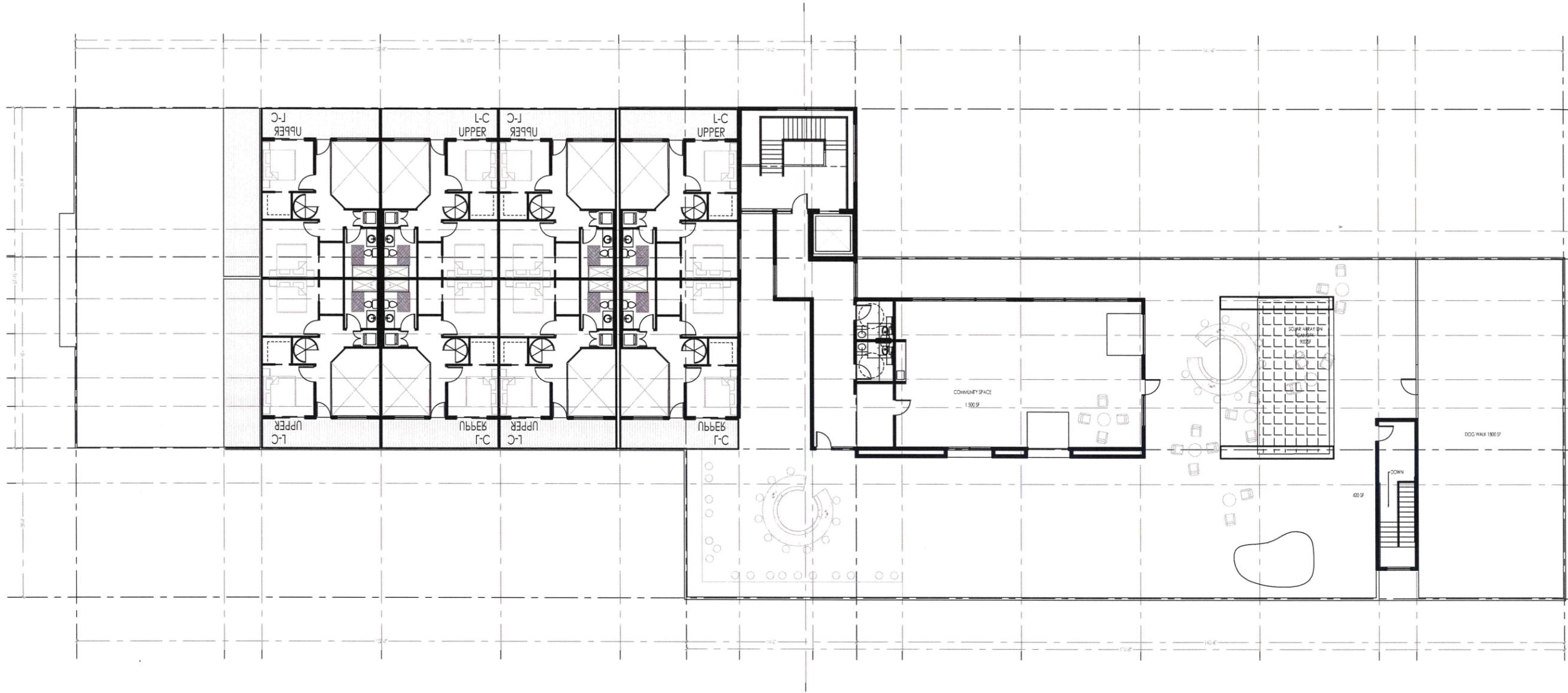
DESIGN DEVELOPER HAS REVIEWED SPECIFICATION OF WORK
WAS PREPARED BY ARCHITECT OR ARCHITECTURAL FIRM AND
IS A TRUE AND CORRECT REPRESENTATION OF THE WORK
AS SHOWN ON THE DRAWINGS.

MARIE TERESA THORSON/ARCHITECT
REGISTRATION NUMBER 01247

Oct 20, 2016

A1.04

1 UPPER LOFT AND ROOF
3/32" = 1'-0"



Oct 20, 2016

A1.05

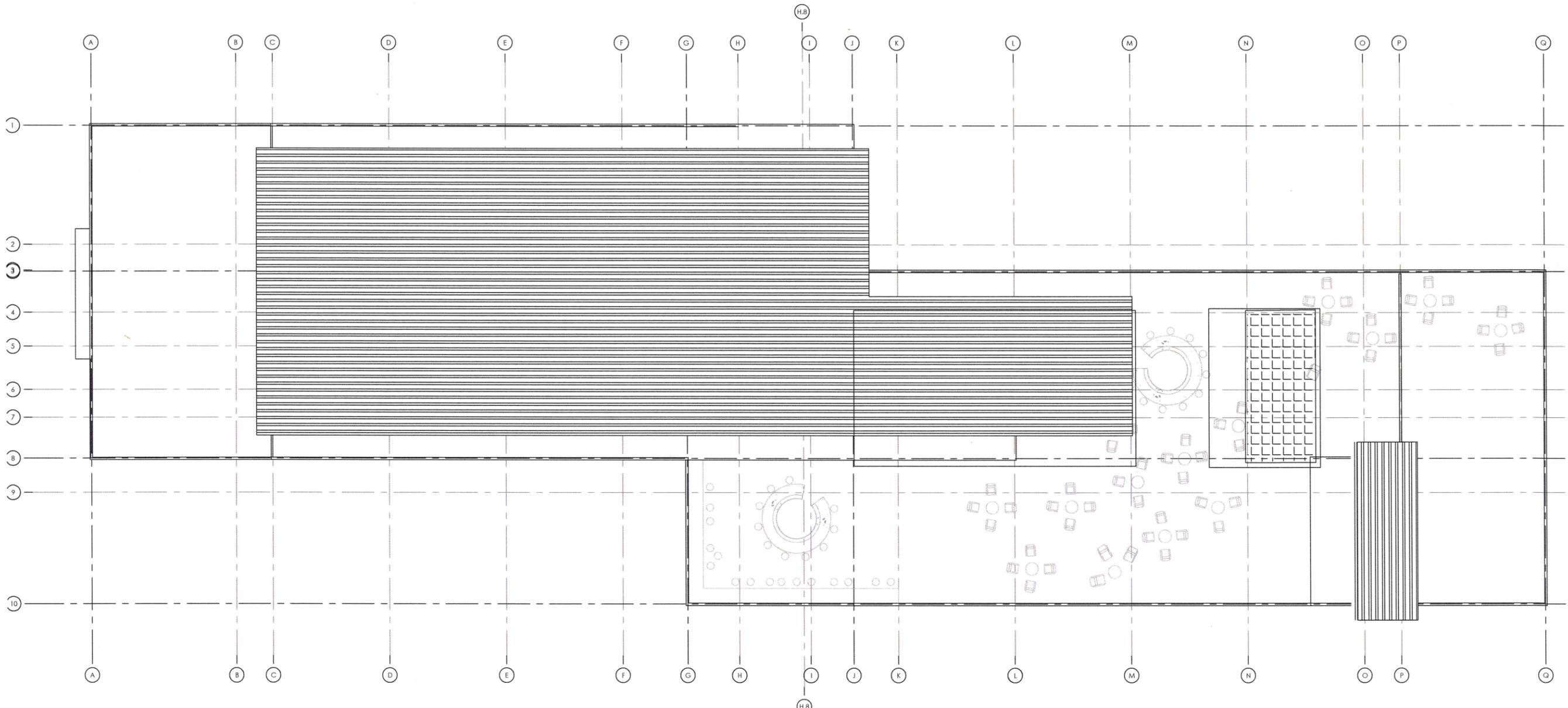
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MARIE AVENUE EAST

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DATE: 10/20/2016 10:00 AM
PROJECT NUMBER: 2016

FULL SCALE ON 22 X 34 HALF SCALE ON 11 X 17



1 UPPER LOFT AND ROOF
3/32" = 1'-0"

Oct 20, 2016

A1.06

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 THE STATE OF MINNESOTA.
 SIGNATURE:

NAME: TRISA THORSON VACCORACE
 REGISTRATION NUMBER: 21247

260
 MARIE AVENUE EAST

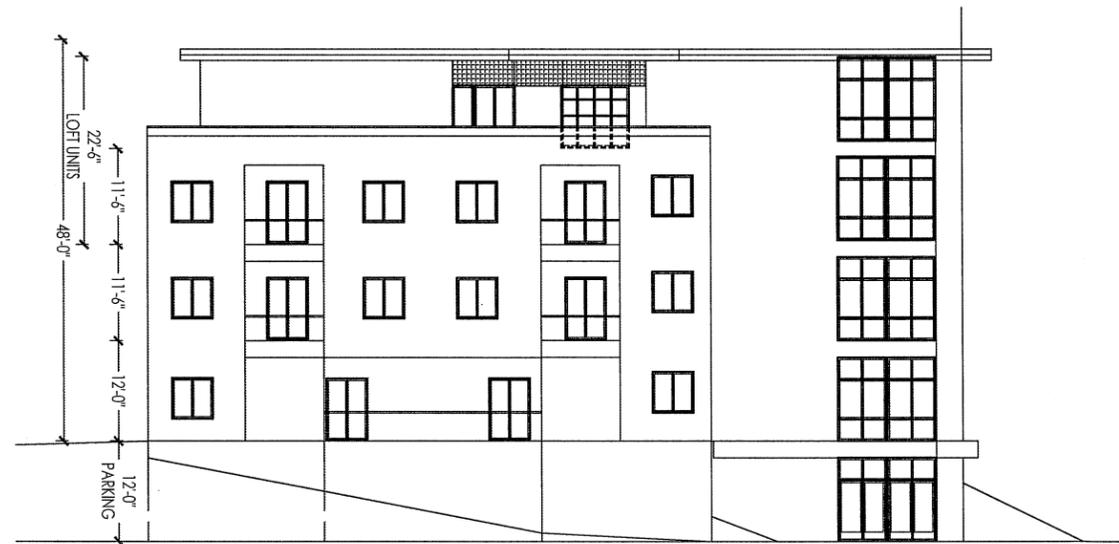
FULL SCALE ON 22 X 34 HALF SCALE ON 11 X 17



MARIE AVENUE ELEVATION



NORTH ELEVATION



SOUTH ELEVATION



WEST ELEVATION

260 MARIE AVENUE EAST

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SIGNATURE:

HAVE: TERESA THORSON ACCURACY
REGISTRATION NUMBER: 3304

Oct 20, 2016

A2.0



TO: Mayor and City Council
FROM: Matt Fulton, City Manager
DATE: December 12, 2016
SUBJECT: Consideration of Veto Override relating to Bidwell Street Sidewalks

City of West St. Paul

BACKGROUND INFORMATION:

At The City Council meeting held on November 28, The City Council approved a resolution approving the installation of sidewalks on Bidwell Street as part of this summer's reconstruction project.

Mayor Meisinger subsequently vetoed this action on November 29. His explanation is attached.

The purpose of having this item on the agenda is to provide the Council the opportunity to consider an override of the veto. Per the City Charter, an override of this action will require 5 votes.

STAFF RECOMMENDATION: No staff recommendation

Mayor David Meisinger

November 29, 2016

City Clerk Chantal Doriott, City of West Saint Paul

Madame Clerk,

Per Chapter II section 2.06 of the city charter, please allow this notice to serve as my VETO of the resolution approving the installation of the sidewalk as part of the re-construction plan for Bidwell Street that took place at the November 28, 2016 council meeting.

The reason for my veto is that not a single property owner on Bidwell Street expressed support for the addition of a sidewalk to the street re-construction project. Just as the council listened to the 'will of the people' for the reconstruction of Edgewood Street at the same meeting, we need to listen to the 'will of the people' in regard to the Bidwell Street sidewalk. If we don't, we open ourselves to be called hypocrites or criticized for promoting our personal agenda.

Finally, not one of the four councilmember's that voted in support of the resolution have sidewalks on the property they currently reside in.

Respectfully submitted



Mayor David Meisinger

CITY OF WEST ST. PAUL
DAKOTA COUNTY, MINNESOTA

RESOLUTION NO. 16-131

ORDERING BIDWELL STREET CONCRETE SIDEWALK AS PART OF THE
2017 STREET IMPROVEMENTS PROJECT NO. 17-1

WHEREAS, on October 24, 2016 City Council ordered street improvements of Bidwell St. from Marie Ave. to Crusader Ave. by street reconstruction and utility improvements as part of the 2017 Street Improvement Project 17-1, pursuant to Minnesota Statutes, Sections 429.011 to 429.111; and

WHEREAS, City Council postponed discussion/ordering of new sidewalk on one side of Bidwell St. from Marie Ave. to Crusader Ave. to the November 28, 2016 meeting; and

WHEREAS, staff recommended Option 1 which is installing a 4-foot boulevard and 5-foot concrete sidewalk on the west side of Bidwell Street and reducing the width of Bidwell St. by 4-feet (pulling the west curb line in) and posting *No Parking* on the west side of the street.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WEST ST. PAUL, MINNESOTA:

1. Option 1 is cost-effective and feasible.
2. Option 1 is hereby ordered as proposed in the council resolution adopted the 28th day of November, 2016.
3. The City Engineer is hereby designated as the engineer for this improvement. The engineer along with the project consultant from Bolton & Menk shall prepare plans and specification for the making of such improvement.

Adopted by the City Council of the City of West St. Paul the 28th day of November, 2016.

VETO dm 11/29

David Meisinger, Mayor

Attest: _____

Chantal Doriott, City Clerk