



## **CITY OF WEST ST. PAUL**

1616 HUMBOLDT AVENUE, WEST ST. PAUL, MN 55118

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### **PARKS AND RECREATION ADVISORY COMMITTEE MEETING TUESDAY, FEBRUARY 9, 2016 AT 5:30PM HARMON PARK NEIGHBORHOOD CENTER**

1. Roll Call
  
2. Adopt Minutes
  
- 2.A. Approve January 12, 2016 Minutes  
Documents: [JAN 12.PDF](#)
  
3. New Business
  
- 3.A. Discussion On Ice Rink Maintenance
  
4. Old Business
  
- 4.A. Art Park Discussion And Update  
Documents: [ART PARK CONCEPT GRADING 11X17.PDF](#), [CONCEPT PLAN.PDF](#)
  
5. Other
  
6. Adjourn

**MINUTES**  
**WEST ST. PAUL PARKS & RECREATION ADVISORY COMMITTEE MEETING**  
**January 12, 2016**

**Park & Rec. Members Present:** Bonnie Bellows, Bob Gausman, Brandi Hoffman, Laura Tesch, Dave Lynch

**Non-voting Members Present:** Clpn. Jenny Halverson, Assistant Parks and Recreation Director, Dave Schletty; Parks and Public Works Secretary, Sharon G. Hatfield

**1. REVIEW/APPROVE MINUTES**

Vice Chair Lynch called the meeting to order at 5:30 pm. The minutes from the November 10, 2015 meeting were approved by the committee.

**2. NEW BUSINESS**

**a. Rules of Order**

Schletty presented the Rules of Order to committee. The only change this year in the rules is the committee meeting site: Harmon Park Neighborhood Center.

**A motion was made to accept the Rules of Order. The motion carried. All Ayes.**

In a secret ballot, Mike Petrasek was re-elected Chair of the Committee and Bonnie Bellows was elected Vice Chair.

**A motion was made to accept the election of the officers. The motion carried. All Ayes.**

**b. DNR Community Forest Grant**

Schletty reported that Dakota County has a grant to promote urban forestry, [Grants to Inventory and Develop Management Plans to Diversify, Maintain, and Monitor Community Forests 2015-2018.] The grant submission is due on February 8. The grant can be used for things like tree education speakers and maintenance of trees. The city covers up to twenty-five percent of costs. The city has already budgeted [50 thousand dollars] toward EAB management. The grant could also be used for tree inventory; the previous tree inventory did not cover park land.

Halverson asked if the grant could be used for tree education and maintenance along Robert Street. Schletty said yes. It would be ideal to form a citizen volunteer program for tree education. Schletty will be contacting Tree Trust for assistance with the grant.

Lynch questioned using the grant for trees along Robert Street. He felt the emphasis should be on park trees. Bellows said that it would be good to have a [volunteer] group to adopt the trees. That way the trees would last more than one year.

**c. City Planner Grant Applications**

The City Planner is working on two grants. The first one is an Active Living Grant. This grant would focus on the "Food Desert" and look for the areas in which there are gaps for

fresh food in West St. Paul. The city would need to hire someone to work on this project.

Another grant would be used to improve the trails in Garlough and Marthaler Park. The trails need to be brought up to Dakota County standards, (i.e., some trails need to be widened and ninety degree turns need to be changed.)

Hoffman said that the plans for the grants sounded “great.” Bellows would like maps to be made of the trail system.

### 3. **OLD BUSINESS**

#### a. **Review Sidewalk and Trail Maps**

Schletty presented the Sidewalk and Trail Plan for West St. Paul. Currently, sidewalks are “heavy” at the north end of town. There are no bike trails or sidewalks in the south part of West St. Paul. Lynch asked if residents could opt out of having sidewalks. Schletty said yes, [(in the past)] and that is the reason why there are gaps in the system. The city will have a city wide assessment and everyone will be assessed for the costs of the new sidewalks. There will be a tunnel on Robert Street for people to use to safely cross the street.

Schletty showed the area on the map that is high priority. This area will be done first. (This usually corresponds to current street improvement projects.) Presently there is no action that the committee needs to take for the sidewalk and trail project. It was noted by Halverson that the bike and pedestrian trail improvement is a priority for the committee.

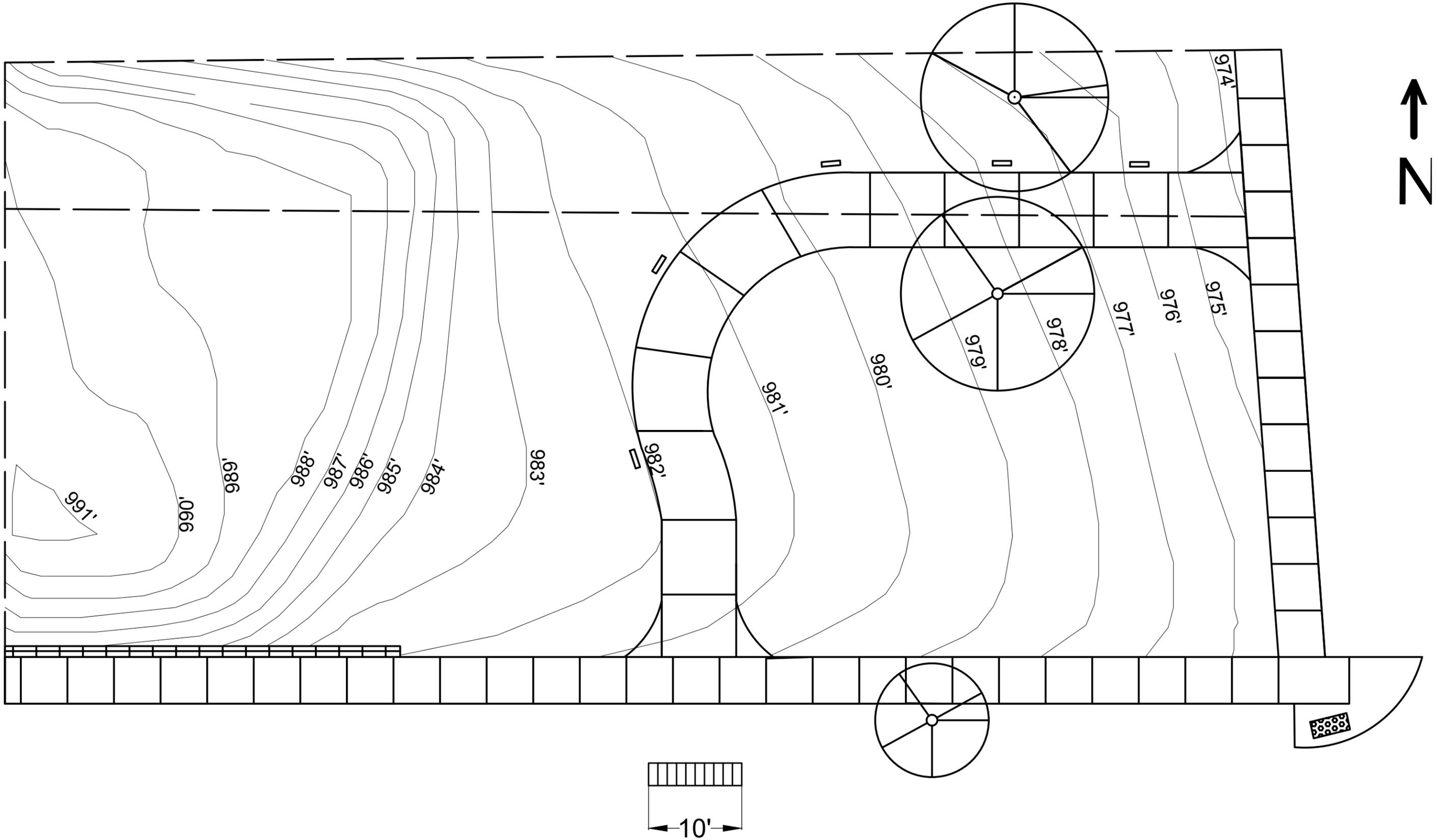
### 4. **OTHER**

- a. **Golf Course** Schletty announced that the golf course is going to be redeveloped after the next golf season. (September 2016)
- b. **Marthaler Park** Gausman shared his ideas regarding the improvements to Marthaler Park.

### 5. **ADJOURNMENT**

The committee members adjourned at 6:15 pm. The next Park and Recreation Committee meeting will be held on Tuesday, February 9, 2016 at 5:30 pm.

Respectfully submitted,  
Sharon G. Hatfield



Stone "organic" bench (no skate boards)

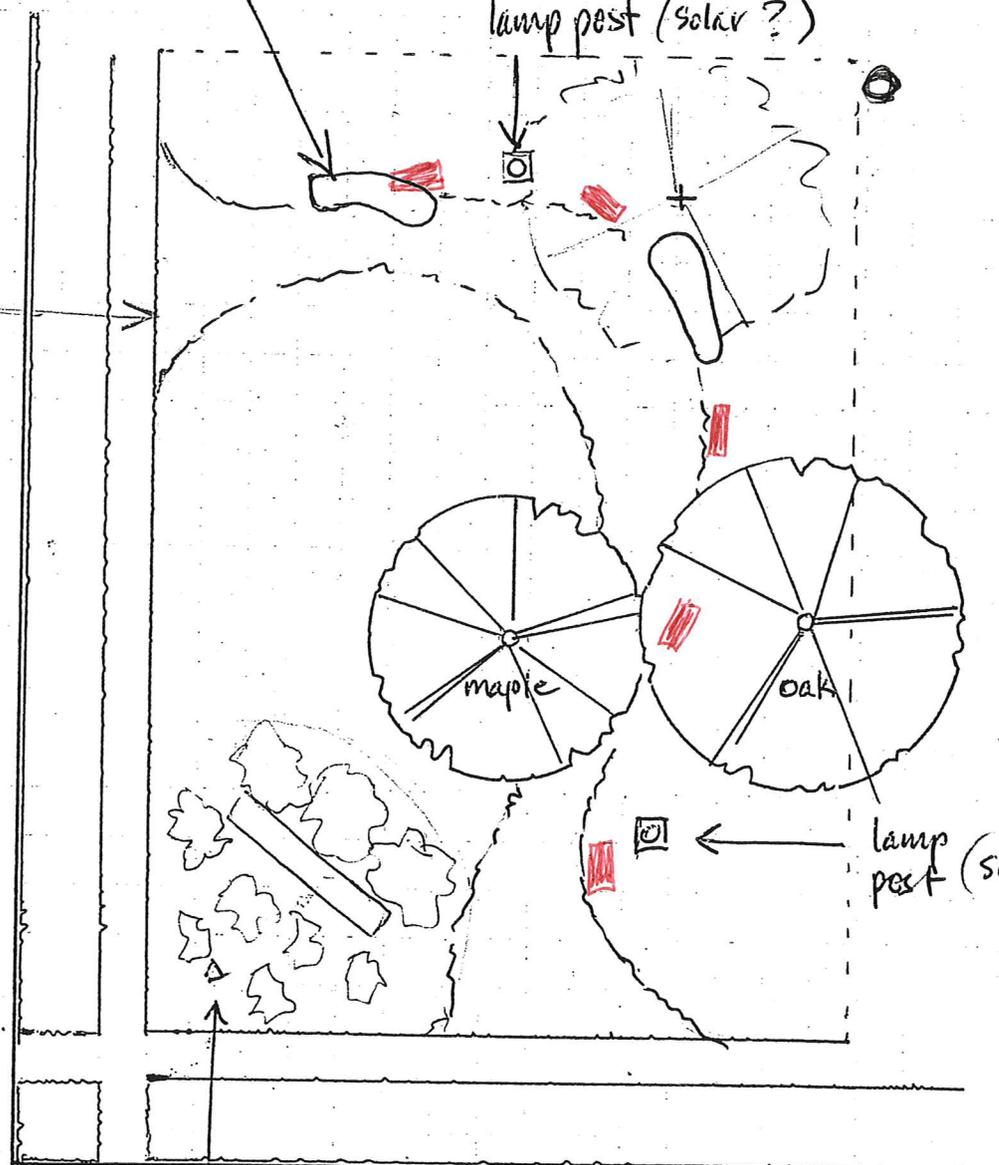
Could cut into slope or contour with it as is.

lamp post (solar ?)

Plant trees to create more shade & reduce irrigation (evaporation due to direct sun)

BUTLER

Curvilinear path, natural, "river-like" to follow existing contour of slope



lamp post (solar ?)

 = powered light boxes (approximate locations)

 = 4' x 4'

landscape lighting (solar ?)

OAKDALE AVE.

